

Minutes of the Town of Chesterfield Regular Town Board Meeting Held on Tuesday, August 10th, 2021 at the Town of Chesterfield Offices ,1 Vine Street, in Keeseville, County of Essex, State of New York, Pursuant to Due Notice.

Supervisor Barber called the Town Board Meeting to order at 6:00 PM

Everyone stood for the Pledge of Allegiance.

Those Present:

Supervisor	Clayton Barber
Town Clerk	Bruce Bourgeois
Councilman	David Gload
Councilman	Richard Klages
Councilman	Patrick "Bill" Mitchell
Councilman	John Casey
Town Attorney	Michael McCormick
Supt. Of Highways	John "Jay" Champine
Clerk to Supervisor	Laura Ocasio

Guests Present:

Gordon Howard	Walter Chmura
Lynn Hathaway	Sheri Arkland
Dave Arkland	Billy Agoney
Brad Knapp	

Supervisor Barber welcomed everyone in attendance.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#81 Resolved: That the reading of the minutes of the Regular Town Board Meeting of July 13th, 2021 be dispensed with.

Supervisor Barber opened the floor for anyone to address the Board. He requested, going forward, if the public had any questions during the meeting, that they wait until the open discussion portion at the end of the meeting.

Walter Chmura outlined to the Board his evidence and reasoning behind his small claims against the Town of Chesterfield over the re-evaluation of his property in Port Kent.

Supervisor Barber informed the Board of his conversation with Mr. Reno at his Division Street residence concerning complaints from several neighbors on Division and Church Streets. The Supervisor let Mr. Reno know that he was in violation of noise & junk yard ordinances and had too many unregistered and uninsured vehicles. The Code Enforcement Officer followed up and there seems to be improvement.

Supervisor Barber gave the Board an update on the Water Project. There was a workshop on July 27th to discuss additional charges on the Prospect Tank upgrade. Everything seems to be moving along nicely with some work moving to Prospect Road.

Supervisor Barber informed the Board he spoke with Hannah, Anna and Rob at Essex County with the help of Laura Squires at EFC, it was determined the Town will have a Bond Anticipation Note payment in May of 2022 of approximately \$92000. The Town will bill for Capital Debt at \$75 per parcel beginning December 2021.

Supervisor Barber informed the Board that Director of Friends of Poke-O Moonshine, David Thomas-Train, informed him that the group received the \$30000 grant for trail improvements. Work will begin August 16th and continue for 7 weeks. The organization is very appreciative of the support from the Town Board. Town Attorney McCormick added work had already added an extra vista and rock steps.

Supervisor Barber informed the Board the Town has ordered 3 new picnic benches and 3 new grills for the Port Douglas Beach. They will get here too late for this season but will be ready to use them for the 2022 season.

Supervisor Barber gave a presentation on the camper that has been sitting on the edge of Port Douglas Road. There had been several complaints from residents with a formal letter from Andrew Prescott. Essex County originally were going to remove the camper but due to increasing resident concern, Town Attorney McCormick approached the owners and received permission from them for the Town to remove and dispose of the camper. This will be completed this week.

Supervisor Barber informed the Board they need to work on the 2022 tentative budget which is to be submitted to Town Clerk Bourgeois by September 30th. He tasked the department heads to look over the documentation by Budget Officer Ocasio and to submit their budgets by the 20th of September to be in compliance with the State Comptroller.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously passed it was

#82 Resolved: To schedule the 2022 Tentative Budget workshop for Wednesday, September 1st at 6:00 PM at the Town of Chesterfield Office at 1 Vine Street, Keeseville NY to be in compliance with the New York State Comptroller's Office.

Supervisor Barber informed the Board members of the Port Kent community noted a need for an additional stop sign in Port Kent.

Upon a motion by Councilman Klages and seconded by Councilman Mitchell and unanimously carried it was

#83 Resolved: To authorize an installation of a stop sign at the intersection of Second and Sable Streets in the hamlet of Port Kent NY.

Supervisor Barber informed the Board that as of September 30,2021 Sole Assessor Shelley Davis has tendered her resignation effective September 30th, 2021. He noted Shelley has held the position of Sole Assessor since 1990. She performed these duties alongside her many years of Clerk to the Supervisor.

Upon a motion by Councilman Mitchell and seconded by Councilman Casey and unanimously carried it was

#84 Resolved: To thank Shelley Davis for her over 30 years of service to the Town of Chesterfield as Sole Assessor while also faithfully serving the Town as Clerk to the Supervisor.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

#85 Resolved: To post an advertisement in the Plattsburgh Press Republican and on the Town Facebook page for the position of Sole Assessor for the Town of Chesterfield, NY.

Supervisor Barber expressed his gratitude to Dave Buchholz for setting up and maintaining the first Town website.

Upon a motion by Councilman Gload and Seconded by Councilman Klages and unanimously carried it was

#86 Resolved: To publicly recognize and issue a resolution of gratitude to David A. Buchholz for constructing and maintaining the Town of Chesterfield's Town Website from its inception until July 2021.

Supervisor Barber gave the Board an update on the Champlain Hudson Power Express Company hoping to construct a 57 mile, 1250 megawatt high voltage line buried under Lake Champlain to transport energy from Canada. This will provide income to Towns and School Districts along the line.

Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously passed it was

#87 Resolved: To consent to a proposed PILOT agreement by the Essex County Development Agency with respect to a project to be undertaken by CHPE, LLC and authorizing Supervisor Clayton Barber to execute and deliver a certificate in furtherance of same. The PILOT agreement can be found in the Town Clerk's office.

Supervisor Barber informed the Board he was approached by the Keeseville Business Association concerning the condition of garbage receptacles along Front Street. The metal ones have rusted and are damaged beyond repair.

Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried

#88 Resolved: That the Town Board of the Town of Chesterfield authorize Supervisor Clayton Barber to purchase up to 3 resin containers for use along the Front Street Business sidewalk at the Supervisor's discretion.

Supervisor Barber informed the Board the Town received the first of 2 equal payments of \$119,511 from the American Rescue Plan Act to be used under very specific guidelines.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#89 Resolved: To accept the first payment of \$119,511.70 with a second payment of the same amount to be received later from the American Rescue Plan Act as revenue to be coded in the budget under 4489- Federal Aid- Other Health with specifically numbered fund number 17 established for accurate accounting.

Upon a motion by Councilman Mitchell and seconded by Councilman Casey and unanimously carried it was

#90 Resolved: To accept the Supervisor's Report for the month of June 2021. A copy of the report can be found on file in the Town Clerk's office.

Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was

#91 Resolved: That all audited bills presented to the Town Board be paid. Bills in the amount of \$6914.04 were audited and paid from the General Fund. Bills in the amount of \$12197.27 were audited and paid from the Highway Fund. Bills in the amount of \$12685.70 were audited and paid from the Town of Chesterfield Water District. Bills in the amount of \$1214.68 were audited and paid from the Port Kent Water District.

Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was

#92 Resolved: That all letters brought before the Town Board be filed.

Supervisor Barber offered the courtesy of the floor to Town Clerk Bourgeois.

Town Clerk Bourgeois reported the Holiday Committee will meet after Labor Day. Highway Superintendent Champine mentioned the blue spruce donated by the Ocasio family will be planted Thursday between Mountain Valley Credit Union and Adirondack Hardware. Town Clerk Bourgeois also mentioned the nice mural on the side of the hardware store. Councilman Mitchell mentioned that the Arts Festival brought a lot of people to the Town.

Supervisor Barber offered the courtesy of the floor to the Councilmen.

Councilman Klages thanked Highway Superintendent Champine for getting engineers from the County DOT to help with water runoff into the basement of the church.

Supervisor Barber offered the courtesy of the floor to Highway Superintendent Champine.

Superintendent Champine stated the sinkhole repair just outside the Town Office should be completed by Fullers Excavating as soon as possible. The sidewalks need to be repaired first including the Town Office entrance on Vine Street with new railings that are up to code on the handicapped ramp. \$25411 has been spent already with the balance approximately \$2560 which is significantly below the original estimate of \$40,000.

Superintendent Champine also reported the Highway Department is test driving a used truck equipped with plow and sander that, if feasible to buy, will buy the Town 2 or 3 years before having to purchase a brand new truck.

Supervisor Barber opened the floor to the public. Lynn Hathaway gave a presentation of the noise levels from residents working on demolition derby vehicles as well as other issues on Division and Church Streets. A lively discussion was had on problems enforcing the noise ordinance without buying and maintaining expensive noise meters and training personnel to operate such equipment. Supervisor Barber asked the residents assembled for some patience as other avenues were being sought after. Everyone seemed to agree to at least a short amount of time to allow the Supervisor and Code Enforcement Officer to work out solutions.

Upon a motion by Councilman Klages and seconded by Councilman Casey and unanimously carried it was

#93 Resolved: To enter into executive session at 7:40 PM to discuss Port Kent Water Districts 1 & 2.

The Town Board exited executive session at 7:56 PM.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

#94 Resolved: That with no further business to come before this Town Board meeting, this meeting could be adjourned at 8:00 P.M.

Bruce Bourgeois

Town Clerk