

Minutes of the Town of Chesterfield Regular Town Board Meeting Held on Tuesday, February 8th, 2022 at the Town of Chesterfield Offices ,1 Vine Street, in Keeseville, County of Essex, State of New York, Pursuant to Due Notice.

Supervisor Barber called the Town Board Meeting to order at 6:00 PM

Everyone stood for the Pledge of Allegiance.

Those Present:

Supervisor	Clayton Barber
Town Clerk	Bruce Bourgeois
Councilman	David Gload
Councilman	Richard Klages
Councilman	Patrick “Bill” Mitchell
Councilman	John Casey
Town Attorney	Michael McCormick
Supt. Of Highways	John “Jay”Champine

Guests Present: Planning Board Chairman Andrew Prescott

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#20 Resolved: That the reading of the minutes of the Regular Town Board Meeting of January 11th, 2022 be dispensed with.

Supervisor Barber informed the Board Clerk to the Supervisor Deanna Prentiss has given her notice and moved on to another job. Deanna will be replaced by former

Clerk to the Supervisor Laura Ocasio. Councilman Gload noted the good job that Deanna Prentiss did at the Town for a very difficult position and thanked her for her service.

Supervisor Barber offered the courtesy of the floor to Planning Board Chairman Prescott.

Chairman Prescott presented the Board with progress of the Town of Chesterfield's comprehensive plan noting New York State's recommendations of a new plan every 10 or 15 years while Chesterfield is approaching 50 years. The first step is to find a consultant then look for grants to fund the plan. Usually New York State will do 90 % funding up to \$100,000. Chairman Prescott reported the Planning Board invited 11 consulting firms to offer plans. 4 responded. All were interviewed with the Planning board choosing MJ Engineering from Clifton Park. Essex County will take the lead for grants. Councilman Mitchell asked if there will be any cost associated for the Town if there are no grants. Chairman Prescott responded there are no costs unless grants are received.

Upon a motion by Councilman Gload and seconded by Councilman Klages and passed by roll call vote

Supervisor Barber Aye

Councilman Gload Aye

Councilman Klages Aye

Councilman Mitchell Aye

Councilman Casey Aye

21 Resolved: To move forward with the Town of Chesterfield Comprehensive Plan with the intention of entering into a contract with MJ Engineering to provide Comprehensive Plan Consulting services contingent upon successful fee negotiations and securing adequate funds for the comprehensive plan.

Supervisor Barber presented the Board with two letters expressing interest in serving on the Keeseville Youth Commission.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

#22 Resolved: To appoint Charles Arthur to the Keeseville Youth Commission.

Upon a motion by Councilman Mitchell and seconded by Councilman Casey and unanimously carried it was

#23 Resolved: To appoint Thomas Smith to the Keeseville Youth Commission.

Supervisor Barber informed the Board he was contacted by Town of Black Brook Supervisor Jon Douglas concerning the Town of Chesterfield participating in the summer program at Ausable Valley High School.

There was much discussion among the Board concerning availability of life guards. Last summer, the Town Beach was closed a fair amount of time due to Youth Commission life guards working at the summer program instead of the Beach. There will be a conference call with participating Towns Thursday, February 10th at noon to discuss the program.

Upon a motion by Councilman Mitchell and seconded by Councilman Klages and unanimously carried it was

#24 Resolved: To work with the Towns of Ausable, Black Brook and Jay to provide an area wide summer youth program at Ausable Valley High School contingent on resolution of life guards.

Supervisor Barber informed the Board that, due to her resignation, Deanna Prentiss has been removed from all Town positions and needs to be replaced by Laura Ocasio.

Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was

#25 Resolved: To appoint Laura Ocasio Clerk to the Supervisor for the Town of Chesterfield.

Upon a motion by Councilman Klages and seconded by Councilman Mitchell and unanimously carried it was

#26 Resolved: To appoint Laura Ocasio Budget Officer for the Town of Chesterfield for 2022.

Upon a motion by Councilman Casey and seconded by Councilman Gload and unanimously carried it was

#27 Resolved: To appoint Laura Ocasio Deputy Town Clerk for the Town of Chesterfield.

Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was

#28 Resolved: To Bond Laura Ocasio, enabling her to accept money at and for the Town of Chesterfield.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

#29 Resolved: To appoint Laura Ocasio Deputy of Vital Statistics for the Town of Chesterfield.

Upon a motion by Councilman Mitchell and seconded by Councilman Klages and unanimously carried it was

#30 Resolved: To pay any full time employee of the Town of Chesterfield who provides a positive PCR test while absent from work 5 days of regular pay at regular hours from the COVID Relief Fund.

Upon a motion by Councilman Casey and seconded by Councilman Klages and unanimously carried it was

#31 Resolved: To allow Supervisor Barber to sign an agreement between the Town of Chesterfield and Essex County Municipal Corporation.

Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was

#32 Resolved: To schedule an additional Town Board Meeting for Thursday, February 24th at 6 PM at the Town Office, 1 Vine Street, Keeseville, New York with notice posting in Plattsburgh Press Republican noting this will be closed to public attendance.

Supervisor Barber offered the courtesy of the floor to Town Clerk Bourgeois.

Town Clerk Bourgeois noted the Town Tax Levy was satisfied on February 2nd.

Supervisor Barber offered the courtesy of the floor to the Councilmen.

Councilman Klages suggested eliminating cash at the transfer station and having residents purchase stickers due to some complaints of lack of paid receipts.

Supervisor Barber noted receipts are written on request, there is not a cash loss problem and the Town has been in “the black” for revenue at the transfer station.

Supervisor barber offered the courtesy of the floor to Highway Superintendent Champine.

Superintendent Champine reported he was getting quotes on a new tractor and will present them to the Board on the 24th meeting.

Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was

#33 Resolved: That with no further business to come before this Town Board meeting, this meeting could be adjourned at 7:21 P.M.

Bruce Bourgeois

Town Clerk