

***Minutes of the Town of Chesterfield Organizational
Town Board Meeting Held on Tuesday, January 11th,
2021 at the Town of Chesterfield Offices ,1 Vine Street, in
Keeseville, County of Essex, State of New York,
Pursuant to Due Notice.***

Supervisor Barber called the Town Board Meeting to order at 6:00 PM

Everyone stood for the Pledge of Allegiance.

Those Present:

Supervisor	Clayton Barber
Town Clerk	Bruce Bourgeois
Councilman	David Gload
Councilman	Richard Klages (Excused)
Councilman	Patrick "Bill" Mitchell
Councilman	John Casey
Town Attorney	Michael McCormick
Supt. Of Highways	John "Jay"Champine

Guests Present: **Rick Doyle**

Supervisor Barber welcomed everyone in attendance.

Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was

#1 Resolved: To hold Regular Town Board Meetings for The Town of Chesterfield on the second Tuesday of each month at 6:00 PM.

Upon a motion by Councilman Mitchell and seconded by Councilman Casey and unanimously carried it was

#2 Resolved: To appoint Michael McCormick Esq. from the firm of Russell, McCormick, Russell, LLC, as Town Attorney for the Town of Chesterfield for a term of 2 years.

Upon a motion by Councilman Casey and seconded by Councilman Gload and unanimously carried it was

#3 Resolved: To appoint Randy Pray as the Zone/Code Enforcement Officer for the Town of Chesterfield.

Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was

#4 Resolved: To appoint Clerk to the Supervisor Deanna Prentiss as Budget Officer for the Town of Chesterfield.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

#5 Resolved: To appoint Bruce Bourgeois as Registrar of Vital Statistics for the Town of Chesterfield.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

#6 Resolved: To appoint Deanna Prentiss as Deputy Registrar of Vital Statistics.

Supervisor Barber appointed Andrew Prescott Chairman of the Town of Chesterfield Planning Board for a term of 5 years, James Wheelin to the Planning Board with a term of 4 years, Terry Jandreau to the Planning Board for a term of 3 years and Mark Allen to the Planning board for a term of 2 years.

Supervisor Barber appointed Robert Armstrong to the Town of Chesterfield Zoning Board of Appeals for a term of 4 years, Darwin Nolan for a term of 3 years, Maurice Bressette for a term of 2 years, Kevin Greene for a term of 2 years with the one-year term open.

Supervisor Barber appointed Mary Dixon and Kim Golden to the Town of Chesterfield Assessment Review Board for 2022.

Upon a motion by Councilman Casey and seconded by Councilman Mitchell and unanimously carried it was

#7 Resolved: To appoint Patty Osier as the Sole Assessor for the Town of Chesterfield retro activated to October 1,2021.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was

#8 Resolved: To designate TD Bank of Peru and Plattsburgh and Key Bank of Plattsburgh for the Town Court, Glens Falls National Bank for the Town Clerk, Tax Collector, General Account and Water Accounts, Champlain National Bank of Willsboro for certificates of deposit and NY Class of Denver, Colorado as depositories for the Town of Chesterfield.

Upon a motion by Councilman Casey and seconded by Councilman Gload and unanimously carried it was

#9 Resolved: To accept the Investment policy for the Town of Chesterfield for 2022 which is the same as the previous year.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was

#10 Resolved: To approve all bonds for the Town of Chesterfield.

Supervisor Barber appointed Richard Klages Local Disaster Coordinator.

Supervisor Barber appointed Patrick Mitchell representative for the Cable Commission and Councilman David Gload as the alternate.

Supervisor Barber appointed Councilman Gload as liaison to the Keeseville Youth Commission.

Supervisor Barber informed the Board that he will serve as representative to the AATV with Councilman Mitchel as the alternate.

Supervisor Barber appointed Councilmen Casey and Gload to the Labor Relation Committee.

Supervisor Barber appointed Councilmen Mitchell and Gload to the Personnel Committee.

Town Clerk Bourgeois appointed Deanna Prentiss Deputy Town Clerk and Cindy Bourgeois Deputy Tax Collector.

Highway Superintendent Champine appointed James Pasho Deputy Superintendent of Highways with an additional 50 cents/ hour to his regular pay as compensation.

The Board then entered into regular session.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was

#11 Resolved: That the reading of the minutes of the Regular Town Board Meeting of December 14th, 2021 be dispensed with.

Supervisor Barber gave the courtesy of the floor to Rick Doyle.

Mr. Doyle thanked Supervisor and the Board, especially Councilman Mitchell in helping resolve his issues with his neighbors.

Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was

#12 Resolved: To change the Assessment Grievance Day for the Town of Chesterfield from the 4th Tuesday in May to the 4th Wednesday in May.

Upon a motion by Councilman Casey and seconded by Supervisor Barber and unanimously carried it was

#13 Resolved: To direct Sole Assessor Patty Osier to grant exemptions pursuant to such section on the 2022 assessment role to all property owners who received that exemption on the 2021 assessment roll, thereby dispensing with the need for renewal applications for such persons, and further dispensing with the requirement for assessors to mail renewal applications to such persons.

Upon a motion by Councilman Casey and seconded by Supervisor Barber and unanimously carried it was

#14 Resolved: To accept the Town Clerk/Tax Collector audits with no issues performed by Councilmen Gload and Mitchell.

Supervisor barber informed the Board the Town Water Project is ready for a walk through February 22nd. All work is complete except for landscaping and fencing near the lagoons.

Supervisor Barber thanked all the Town Board members for having a successful and productive year despite all the hurdles the Town had to jump over.

Upon a motion by Councilman Mitchell and seconded by Councilman Casey and unanimously carried it was

#15 Resolved: That all audited bills presented to the Town Board be paid. Bills in the amount of \$42699.64 were audited and paid from the General Fund. Bills in the amount of \$55400.06 were audited and paid from the Highway Fund. Bills in the amount of \$20799.61 were audited and paid from the Town of Chesterfield Water District. Bills in the amount of \$2510.52 were audited and paid from the Port Kent Water District. Bills in the amount of \$18.10 were audited and paid from the Port Kent Light District. Bills in the amount of \$296577.48 were audited and paid from the TCWD Water Project.

Upon a motion by Councilman Mitchell and seconded by Councilman Casey and unanimously carried it was

#16 Resolved: To accept the Supervisors Report for the month of December, 2021. A copy can be found in the Town Clerk's Office.

Upon a motion by Councilman Casey and seconded by Councilman Gload and unanimously carried it was

#17 Resolved: That all letters brought before the Town Board be filed.

Supervisor Barber offered the courtesy of the floor to Town Clerk Bourgeois.

Town Clerk Bourgeois reported the ice rink in Port Kent was up and running. Special thank yous to Councilman Casey, Highway Superintendent Champine and especially Water Department Supervisor Dave Winter for helping to make the rink possible. There were plenty of Port Kent residents helping out.

Supervisor Barber offered the courtesy of the floor to Highway Superintendent Champine.

Superintendent Champine mentioned there are 6 vehicles on the Town insurance policy that are no longer owned by the Town. He is starting to look for a new tractor with a boom.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was

#18 Resolved: To appoint Mark Hyrcyk Dog Control Officer for the Town of Chesterfield.

Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was

#19 Resolved: That with no further business to come before this Town Board meeting, this meeting could be adjourned at 7:05 P.M.

Bruce Bourgeois

Town Clerk
