

***Minutes of the Town of Chesterfield Regular Town Board Meeting Held on Tuesday, February 24th, 2022 at the Town of Chesterfield Offices ,1 Vine Street, in Keeseville, County of Essex, State of New York, Pursuant to Due Notice.***

Supervisor Barber called the Town Board Meeting to order at 6:00 PM

Everyone stood for the Pledge of Allegiance.

**Those Present:**

<b>Supervisor</b>	<b>Clayton Barber</b>
<b>Town Clerk</b>	<b>Bruce Bourgeois</b>
<b>Councilman</b>	<b>David Gload</b>
<b>Councilman</b>	<b>Richard Klages</b>
<b>Councilman</b>	<b>Patrick “Bill” Mitchell</b>
<b>Councilman</b>	<b>John Casey</b>
<b>Town Attorney</b>	<b>Michael McCormick (Excused)</b>
<b>Supt. Of Highways</b>	<b>John “Jay”Champine (Excused)</b>

The meeting was closed to the public due to Covid restraints but broadcast via Face Book.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

**#34 Resolved:** That the reading of the minutes of the Regular Town Board Meeting of February 8th, 2022 be dispensed with.

Supervisor Barber presented the Board with a letter from ADK Action requesting support from the Town for the Keeseville community Arts Festival.

Upon a motion by Councilman Casey and seconded by Councilman Gload and unanimously carried it was

**# 35 Resolved: To donate \$1000 to ADK Action as an Arts Sponsor for the Keeseville Community Arts Festival July 19<sup>th</sup> – July 23<sup>rd</sup>.**

Supervisor Barber informed the Board the Highway Garage doors need replacing as repairs have become very costly. The Town has received bids from North Country Door Systems and Overhead Door Company to replace the doors with installation, new remotes and photo eyes.

Upon a motion by Councilman Casey and seconded by Councilman Klages and unanimously carried it was

**#36 Resolved: To accept the lowest bid for replacement and installation of overhead doors at the Town of Chesterfield Highway Garage from North Country Door Systems in the amount of \$6668.**

Supervisor informed the Town Board Highway Superintendent Champine procured quotes from Peru Farm Center, United Construction and Dragoons Farm Equipment for a new tractor. Superintendent Champine likes the United Construction tractor from John Deere with attachments.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

**#37 Resolved: To accept the bid from United Construction and Forestry for a John Deere tractor with rotary mowing head for \$138,594.20.**

Supervisor Barber informed the Board Russell Pray submitted a letter of interest in the Town of Chesterfield's Board of Assessment Review.

Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was

**#38 Resolved: To appoint Russell Pray to the Town of Chesterfield's Board of Assessment Review.**

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was

**#39 Resolved: To appoint Kim Golden Chair of Town of Chesterfield's Board of Assessment Review.**

Supervisor Barber informed the Board Clerk to the Supervisor Ocasio is catching up with accounting, bank reconciliations and budget transfers. Once Clerk Ocasio is confident with December's financials the Town can proceed with the filing the 2021 AUD.

Upon a motion by Councilman Casey and seconded by Councilman Klages and unanimously carried it was

**#40 Resolved: To accept the Supervisor Financial Report for the months of September, October and November 2021.**

Upon a motion by Councilman Casey and seconded by Councilman Gload and unanimously carried it was

**#41 Resolved: To allow all necessary end of year transfers as needed to balance the 2021 budget and assess financial status of the Town of Chesterfield at end of year.**

Supervisor Barber informed the Board the Town received the bill for the Town's portion of retirement that is billed in November and due in advance of the new fiscal year. The invoice was not paid until January 2022. This means the 2021 budget line will be underspent in 2021 and overspent in 2022.

Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was

**#42 Resolved: To increase the retirement line in the 2022 town budget to account for the amount spent in 2022 for the 2021 budget.**

Upon a motion by Councilman Casey and seconded by Councilman Gload and unanimously carried it was

**#43 Resolved: That all audited bills presented to the Town Board be paid. Bills in the amount of \$93,503.91 were audited and paid from the General Fund. Bills in the amount of \$27,620.92 were audited and paid from the Highway Fund. Bills in the amount of \$19,786.15 were audited and paid from the Town of Chesterfield Water Department. Bills in the amount of \$4,875.14 were audited and paid from the Port Kent Water Department. Bills in the amount of \$365.71 were audited and paid from the Port Kent Light District. Bills in the amount of \$365.71 were audited and paid from the Ausable Chasm Light District. Bills in the amount of \$114,409.45 were audited and paid from the TCWD Project. Disbursements were also audited and paid for Village Debt \$5411.95, Trust & Agency \$232.92 and Keeseville Joint Fire District \$548,338.80.**

Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was

**#44 Resolved: That all letters brought before the Town be filed.**

Supervisor Barber offered the courtesy of the floor to Town Clerk Bourgeois.

**Town Clerk Bourgeois noted the new fishing and hunting system is up and running. The Town might consider LED lights for the Port Kent park.**

**Supervisor Barber added the Town is looking to replace the tennis nets and repair the tennis courts there.**

**Supervisor Barber offered the courtesy of the floor to the Councilmen.**

**Councilman Klages suggested Supervisor Barber should get a laptop to help him in his supervisory duties.**

**Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was**

**#45 Resolved: That with no further business to come before this Town Board meeting, this meeting could be adjourned at 7:06 P.M.**

**Bruce Bourgeois**

**Town Clerk**