

Minutes of the Town of Chesterfield Regular Town Board Meeting Held on Tuesday, June 14th, 2022 at the Town of Chesterfield Offices ,1 Vine Street, in Keeseville, County of Essex, State of New York, Pursuant to Due Notice.

Supervisor Barber called the Town Board Meeting to order at 6:00 PM

Everyone stood for the Pledge of Allegiance.

Those Present:

Supervisor	Clayton Barber
Town Clerk	Bruce Bourgeois
Councilman	David Gload
Councilman	Richard Klages
Councilman	Patrick "Bill" Mitchell
Councilman	John Casey
Town Attorney	Michael McCormick
Supt. Of Highways	John "Jay"Champine

Guests Present:

Gordon Howard Susan Picard Steve Bullis
Leo Vecchiarello

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#77 Resolved: That the reading of the minutes of the Regular Town Board Meeting of May 17th, 2022 be dispensed with.

Supervisor Barber welcomed everyone in attendance with the request all public comments be limited to 5 minutes per speaker with the caveat that his door is always open to the public during normal business hours to discuss any Town issues without time limit.

Supervisor Barber offered the courtesy of the floor to Leo Vecchiarello, representative of Solar on Earth.

Mr. Vecchiarello explained to the Board the Town could be saving up to 10% on electrical bills if the Town signed up to receive energy from solar farms. Several other Towns have signed up. There is a 20-year contract but the Town can exit at any time. There is no cost to joining the program. Solar on Earth is not a supplier. No decision was made at this time.

Supervisor Barber offered the courtesy of the floor to Sue Picard representing Friends of the North Country following up on CDBG grants.

Ms. Picard informed the Board Friends of the North Country has received notice of funding for CDBG and has identified 14 stick built and 3 mobile homes in the Town of Chesterfield. She suggested applying for a \$250,000 grant to be able to supply 5 clients on a first-come first serve basis and based on income. The Town would be responsible for the \$1450 application fee. There also needs to be a public hearing. Friends of the North Country would set up everything including the legal notice for the public meeting.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

#78 Resolved: To hold a Public Hearing on July12th,2022 at 5:30 PM for the purpose of applying for a CDBG grant and agreeing to pay \$1450 grant application fee to Friends of the North Country.

Supervisor Barber informed the Board trash from the evicted home on Chesterfield Street will be moved off the road. The evicted tenants have 30 days to retrieve their belongings before the Town or the Bank can dispose of the debris.

Supervisor Barber presented the to the Board a letter from Ruth Smith regarding AdkAction's Clean Water, Safe Roads Partnership Grant and the Town's previous signed Pledge to Reduce Road Salt. Highway Superintendent Champine added this means the Town would ultimately use more brine solution to reduce costs.

Supervisor Barber informed the Board the Town he received specifications from certified engineers to repair damaged and degrading sidewalks on Front Street. Clerk Bourgeois will post the legal notice.

Upon a motion by Councilman Mitchell and seconded by Councilman Klages and unanimously carried it was

#79 Resolved: To advertise for bids for repair and replacement of sidewalks on Front Street to be opened at next Board Meeting.

Supervisor Barber informed the Board of the water workshop held prior to the Board Meeting. The project is complete save for a few modifications.

Upon a motion by Councilman Casey and seconded by Councilman Klages and unanimously carried it was

#80 Resolved: To purchase side mounted tool boxes for the Water Departments Chevrolet HD truck.

Upon a motion by Councilman Casey and seconded by Councilman Mitchell and unanimously carried it was

#81 Resolved: To purchase a mobile tow-behind generator minimum 25KW as long as specifications are met.

Supervisor Barber informed the Board he and Councilman Gload attended the Keeseville Youth Commission meeting Monday night. The JC Park playground is in need of wood chips or different material under the playground equipment. The Town has a quote for 30 tons of rubber chips at a cost of \$450 per ton, the cost to be split with the Town of Ausable. Councilman Gload suggested the Town might want to consider ordering some for Port Kent Park and Port Douglas Beach. Supervisor Barber will get additional totals needed from the manufacturer to come on same shipment to reduce costs. A new field is being created starting this week. Red clay has been delivered to the field. There also was a request for the snack shack to be opened again. The Town and Youth Commission will look into this.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#82 Resolved: To purchase a minimum of 30 tons of rubber chips from Commercial Sales Company at a price of \$450 per ton, the cost to be split with the Town of Ausable, NY for the playground at JC Park.

Supervisor Barber scheduled an Employee Handbook Workshop with the Councilmen and Clerk to the Supervisor Ocasio for Wednesday July 13th at 1PM.

Supervisor Barber informed the Board that budget transfers are often needed within funds to closely monitor the budget. It would be more practical with a blanket resolution but if any funds are transferred between funds, separate resolutions will be needed.

Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was

#83 Resolved: To enable Budget Officer Ocasio to transfer within funds on a monthly basis as needed with monthly reports of such to the Town Board with any transfers from fund to fund presented to the Board for individual resolutions.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was

#84 Resolved: To accept the Supervisor's Report for the month of May 2022, copies of which can be found in the Town Clerk's Office.

Upon a motion by Councilman Casey and seconded by Councilman Gload and unanimously carried it was

#85 Resolved: That all audited bills presented to the Town Board since the last Board Meeting in May be paid. Bills in the amount of \$44754.29 were audited and paid from the General Fund. Bills in the amount of \$160,202.66 were audited and paid from the Highway Fund. Bills in the amount of \$18986.41 were audited and paid from the Town of Chesterfield Water Department. Bills in the amount of \$2037.75 were audited and paid from the Port Kent Water Departments. Bills in the amount of \$93.90 were audited and paid to Trust & Agency for employee supplementary insurance. Bills in the amount of \$23.91 were audited and paid from the Port Kent Light District. Bills in the amount of \$112346.02 were audited and paid from the Town Water Project. The total of all bills since last meeting was \$338,444.94.

Upon a motion by Councilman Klages and seconded by Councilman Casey and unanimously carried it was

#86 Resolved: That all letters brought before the Town be filed.

Supervisor Barber offered the courtesy of the floor to Town Clerk Bourgeois.

Town Clerk Bourgeois informed the Board of a virtual budget workshop on June 21st for any Board members who wish to attend. There are quite a few unlicensed

dogs especially downtown. The Town took a lot of heat for posting the Port Douglas Beach will be closed to swimming this summer unless the Town finds lifeguards.

Supervisor offered the courtesy of the floor to Town Attorney McCormick.

Town Attorney McCormick stated he has started on the Golf Course Raw Water contract with Mattig.

Supervisor Barber offered the courtesy of the floor to Highway Superintendent Champine.

Highway Superintendent Champine stated the Trout Pond Road paving is complete.

Supervisor Barber announced to the Board that Councilman Gload would like to resign from the position of Deputy Supervisor due to time constraints. Supervisor Barber appointed Councilman Mitchell the new Deputy Supervisor.

Supervisor Barber requested a resolution from the Board to begin a grant application for a Town comprehensive plan. The last plan was made in 1977 and municipalities usually are on a 10 or 15-year cycle. The Town's portion would be 10% of the \$70000 estimated cost.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

#87 WHEREAS, the New York State Department of State has made grant funds available in 2022 through the Environmental Protection Fund Smart Growth Program for Community Planning and Zoning, which provides grant funds on a competitive basis to eligible villages, towns, cities, counties, regional planning entities, and non-profit organizations, to advance the preparation of municipal comprehensive plans to establish land use policies which support smart growth and clean energy principles for the community; and

WHEREAS, the Town of Chesterfield is proposing to undertake a comprehensive planning process that will update the community's existing Comprehensive Plan which was written in 1977, in order to assess current land use policies and establish new policies that more accurately reflect the community's current conditions, opportunities and goals for smart growth development and clean energy principles; and

WHEREAS, the total project cost is estimated to be \$70,000 the Town of Chesterfield intends to submit a grant application to request \$63000 in funding through the 2022 EPF Smart Growth Community Planning and Zoning Grant

Program, with a local match requirement of \$7000, to the NYS Department of State Smart Growth Comprehensive Planning Grant Program.

THEREFORE, BE IT RESOLVED, the Chesterfield Town Board hereby authorizes the submission of a grant application on behalf of the Town of Chesterfield, including provision of the required local match, to request State funding for the purposes of hiring a professional consultant to coordinate a community-based planning process and prepare an updated Comprehensive Plan that will guide appropriate development in the Town of Chesterfield; and

BE IT FURTHER RESOLVED, that if awarded, the Town Supervisor of the Town of Chesterfield is hereby authorized to execute all necessary documents relating to NYS Department of State 2022 EPF Smart Growth Comprehensive Planning Grant Program.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#88 Resolved: That with no further business to come before this Town Board meeting, this meeting could be adjourned at 8:06 P.M.

Bruce Bourgeois

Town Clerk