

**MINUTES OF THE TOWN OF CHESTERFIELD TOWN BOARD
MEETING HELD ON SEPTEMBER 3, 2019 AT THE TOWN OF
CHESTERFIELD OFFICE ON THE CORNER OF CLINTON AND VINE
STREETS, IN KEESEVILLE, COUNTY OF ESSEX, STATE OF NEW YORK,
PURSUANT TO DUE NOTICE.**

**SUPERVISOR MORROW CALLED THE TOWN BOARD MEETING TO
ORDER AT 7:00P.M.**

EVERYONE STOOD FOR THE PLEDGE OF ALLEGIANCE.

THOSE PRESENT:

SUPERVISOR:	GERALD H. MORROW
TOWN CLERK:	LYNN A. JARVIS
COUNCILMAN:	CLAYTON J. BARBER
COUNCILMAN:	RICHARD J. KLAGES
COUNCILMAN:	DAVID P. GLOAD
COUNCILMAN:	RUSSELL L. BLAISE
TOWN ATTORNEY:	MICHAEL J. MC CORMICK
SUPT. OF HIGHWAYS:	PHILIP W. PRAY

GUEST IN ATTENDANCE:

SCOTT MISCHLER	DICK VENNE
PAUL KNOTT	STEVE PROVOST
NANCY DELZIO	DAVE WINTER
GORDON HOWARD	

SUPERVISOR MORROW WELCOMED ALL GUEST TO THE TOWN BOARD MEETING.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#97 RESOLVED: THAT THE READING OF THE MINUTES OF THE TOWN BOARD MEETING HELD ON AUGUST 6, 2019 COULD BE DISPENSED WITH.

TOWN CLERK JARVIS READ THE LEGAL NOTICE FOR THE SALE OF SURPLUS EQUIPMENT. BIDS WERE ACCEPTED UNTIL 7:00P.M. SEPTEMBER 3, 2019.

TOWN CLERK JARVIS ACKNOWLEDGED RECEIVING ONE SEALED BID AND BID SHEET FROM AUCTION INTERNATIONAL.

SEALED BID WAS OPENED AND AUCTION INTERNATIONAL SHEET READ.

STEVEN PROVOST BIDS:

BLOCK MODEL BB CHAIN HOIST \$27.50

3304 DISASSEMBLED ENGINE \$282.50

AUCTION INTERNATIONAL BIDS:

CONCRETE BOX CULVERTS \$500.00

1990 5 TON DUMP TRUCK \$8,100.00

JOHN DEERE GATOR WITH PLOW & SANDER \$3,750.00

200 FARMTRAC 60 TRACTOR WITH SWEEPER BROOM \$3,100.00

3000# FORKLIFT \$400.00

1993 SWEEPSTER HYDRAULIC MOTOR BROOM \$170.00

BLOCK MODEL BB CHAIN HOIST \$11.00

2003 CASE 580M BACKHOE \$8,200.00

7' FRONT SWEEPER BROOM \$270.00

1997 FORD LT9000 DUMP TRUCK DIESEL 4020 \$2,025.00

CAT 3304 GRDER NGINE \$250.00

1991 FO9RD LN800000F STAKE RACK DUMP TRUCK \$820.00

PALLET FORKS \$250.00

SUPERVISOR MORROW OFFERED THE COURTESY OF THE FLOOR TO SUPT. OF HIGHWAYS PRAY FOR HIS INPUT ON THE BIDS; IN HIS OPINION ALL BIDS ARE ACCEPTABLE EXCEPT THE CONCRETE BOX CULVERTS.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#98 RESOLVED: THAT THE CAT 3304 GRADER ENGINE WITH THE HIGH BID OF \$282.50 AND THE BLOCK MODEL BB CHAIN HOIST WITH THE HIGH BID OF \$27.50 BE AWARDED TO STEVEN PROVOST AND ALL OTHER ITEMS TO BE AWARDED TO BIDDERS ON AUCTION INTERNATIONAL WITH THE EXCEPTION OF THE CONCRETE BOX CULVERTS WHICH WILL BE HELD UPON THE RECOMMENDATION OF SUPT. OF HIGHWAYS PRAY.

SUPERVISOR MORROW OFFERED THE COURTESY OF THE FLOOR TO THE AUDIENCE. NO ONE WISHED TO ADDRESS THE TOWN BOARD AT THIS TIME.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT TD BANK WILL BE CLOSING THEIR KEESEVILLE BRANCH ON NOVEMBER 15, 2019. A LETTER WAS SENT TO THE OFFICE OF THE STATE COMPTROLLER OF THE CURRENCY, A MEETING WAS HELD WITH TD BANK EXECUTIVES AND STEVEN CACCHIO THE PRESIDENT OF CHAMPLAIN NATIONAL BANK.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT HIS DISCUSSION WITH STEVEN CACCHIO WAS FOR POSSIBLE SITES TO LOCATE A BRANCH OF CHAMPLAIN NATIONAL BANK. THE TOPS BUILDING ON FRONT STREET AS WELL AS A SITE IN OUR INDUSTRIAL PARK WAS CONSIDERED. THE IDA IS WILLING TO LOOK FOR GRANT MONEY.

SUPERVISOR MORROW CALLED FOR A RESOLUTION OF SUPPORT TO BRING CHAMPLAIN NATIONAL BANK TO THE TOWN OF CHESTERFIELD.

UPON A MOTION BY COUNCILMAN BLAISE AND UNANIMOUSLY SECONDED IT WAS

#99 RESOLVED: THAT THE TOWN OF CHESTERFIELD SUPPORTS THE EFFORTS TO BRING THE CHAMPLAIN NATIONAL BANK TO THE TOWN OF CHESTERFIELD TO HELP PREVENT HARDSHIP FOR LOCAL RESIDENTS AND BUSINESSES.

SUPERVISOR MORROW RECEIVED A LETTER FROM NANCY SMITH A VOLUNTEER AT ANDERSON FALLS HERITAGE SOCIETY. THEY ARE APPLYING FOR FUNDING THROUGH WILLIAM POMEROY FOUNDATION FOR A HISTORIC ROADSIDE MARKER FOR SCHUYLER ISLAND. THEY WOULD LIKE PERMISSION TO PLACE THIS MARKER ON THE ROADSIDE AT PORT DOUGLAS BEACH. THE TOWN OF AUSABLE WILL BE APPROACHED ALSO.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#100 RESOLVED: THAT APPROVAL IS GIVEN TO THE ANDERSON FALLS HERITAGE SOCIETY TO PLACE A HISTORICAL MARKER AT THE PORT DOUGLAS BEACH ROADSIDE TO RECOGNIZE SCHUYLER ISLAND.

SUPERVISOR MORROW GAVE THE TOWN BOARD AN UPDATE ON THE TOWN OF CHESTERFIELD WATER PROJECT.

SEAWAY SALVAGE & DIVING CO. HAS FIXED THE INLET AT BUTTERNUT POND. DOH IS HAPPY WITH THE REPAIR. A CAMERA REPORT WAS COMPLETED AND WILL BE FORTH COMING.

HYDROSOURCE HAS COMPLETED THEIR PROJECT AND FINAL REPORT IS DONE.

THERE IS A BUILDING ON THE WATER SITE WHICH NEEDS TO BE REMOVED; ARRANGEMENTS FOR DEMOLITION WILL NEED TO BE MADE.

LAGOONS NEED TO BE COMPLETED AND DEC INFORMED THE TOWN THAT THESE CAN NOT BE LOCATED ON WETLANDS, THEY WILL NEED TO BE LOCATED TO THE LEFT OF THE LYMAN MARTIN PROPERTY AND A RIGHT OF WAY WILL NEED TO BE OBTAINED FOR THE NEW LINES.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT AES HAS ASKED FOR AN AMENDMENT TO THE OWNER-ENGINEER AGREEMENT THAT WE HAVE FOR THE TOWN OF CHESTERFIELD WATER PROJECT.

THE NATURE OF THE AMENDMENT IS:

1. ADDITIONAL SERVICES TO BE PERFORMED BY THE ENGINEER
2. MODIFICATIONS TO SERVICES OF ENGINEER
3. MODIFICATIONS TO RESPONSIBILITIES OF OWNER
4. MODIFICATIONS OF PAYMENT TO ENGINEER
5. MODIFICATIONSTO TIMES FOR RENDERING SERVICES.

SEE AMENDMENT DATED AUGUST 22, 2019 WHICH LIST CHANGES TO ORIGINAL AGREEMENT OF SEPTEMBER 4, 2018.

THE ORIGINAL CONTRACT WAS FOR \$765,079.00, THE COST OF THE ENTIRE PROJECT COULD GO AS HIGH AS \$8 MILLION. THE TOWN IS HOPEFUL THAT THE MAJORITY OF THIS PROJECT WILL BE PAID FOR WITH GRANT MONEY AND NO INTEREST LOANS. THE TOTAL ADJUSTED AGREEMENT WITH ALL AMENDMENTS IS \$1,342,409.00.

ALL BOARD MEMBERS WERE GIVEN A COPY OF THE AMENDED OWNER-ENGINEER AGREEMENT. DISCUSSION WAS HELD.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#101 RESOLVED: THAT SUPERVISOR MORROW BE AUTHORIZED TO SIGN THE AMENDED OWNER – ENGINEER AGREEMENT WITH AES NORTHEAST. THE TOTAL ADJUSTED AGREEMENT WITH ALL AMENDMENTS IS \$1,342,409.00.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT ASHLEY MANAGEMENT THAT OWNS AND OPERATES SANDY PINES MHP HAD AN ISSUE DURING THE WINTER WITH A TENANT ALLOWING THEIR WATER TO LEAK AND NEVER INFORMED THE PARK OWNERS. OUR METER WOULD NOT READ BECAUSE IT HAD FLIPPED DUE TO THE AMOUNT OF USAGE. AFTER INVESTIGATION AND MUCH CONSIDERATION A WATER USAGE FEE OF \$2400.00 WAS AGREED UPON. THE \$2400.00 WAS NOT PAID DURING THE WATER CYCLE PERIOD AND ANOTHER METER READING OCCURRED IN JUNE AND THAT WAS NOT PAID EITHER UNTIL AUGUST 20, 2019. THE DUE DATE WITHOUT PENALTIES WAS JULY 17, 2019. THE OWNERS DO NOT FEEL THEY SHOULD HAVE TO PAY THE PENALTY OF \$408.68.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#102 RESOLVED: THAT THE LATE FEES ASSESSED ON ASHLEY MANagements WATER BILL IN THE AMOUNT OF \$408.68 WILL NOT BE WAIVED.

SUPERVISOR MORROW GAVE AN UPDATE ON THE BUTTERNUT POND INVASIVE SPECIES PROJECT. SEAWAY SALVAGE & DIVING CO. DO NOT WANT TO DO MATS. SUPERVISOR MORROW SPOKE WITH DAN AND STEVE AND THEY ARE AGREEABLE TO PLACING THE REST OF THE MATS ON BUTTERNUT POND STARTING OCTOBER 21, 2019.

SUPERVISOR MORROW ALSO SPOKE WITH THE INDIVIDUAL THAT WAS WILLING TO HELP FINANCE THE HARVESTING OF THE SOUTH END OF BUTTERNUT POND. HE WANTS TO USE CHEMICALS AND DOH RECOMMENDS HAND HARVESTING. THE GENTLEMEN IS RECINDING HIS FINANCIAL SUPPORT AT THIS TIME.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT ESSEX COUNTY RECEIVED AN EMAIL ABOUT UPSTATE NEW YORK BANNERS AND THEY FORWARDED IT TO ALL TOWNS. THE BANNERS ARE NOT INDIVIDUALIZED. THE COST IS \$48.00 EACH FOR THE 30X60 FLAGS.

DISCUSSION WAS HELD. SUPERVISOR MORROW AND TOWN BOARD MEMBERS ARE NOT INTERESTED IN THE UPSTATE NEW YORK BANNERS.

A LETTER OF RESIGNATION WAS RECEIVED FROM RICHARD GARCIA. HE WILL BE RESIGNING FROM THE BOARD OF ASSESSMENT AND REVIEW EFFECTIVE DECEMBER 31, 2019.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#103 RESOLVED: THAT THE LETTER OF RESIGNATION FROM RICHARD GARCIA WHO WILL RESIGN FROM THE BOARD OF ASSESSMNET AND REVIEW EFFECTIVE DECEMBER 31, 2019 BE ACCEPTED; A LETTER TO BE SENT THANKING HIM FOR HIS YEARS OF SERVICE.

SHELLEY DAVIS IS THE CURRENT ASSESSOR FOR THE TOWN OF CHESTERFIELD. HER TERM WILL EXPIRE SEPTEMBER 30, 2019. SHE WILL BE RETIRING DECEMBER 31, 2019 AND WOULD LIKE TO REMAIN IN THE POSITION UNTIL HER RETIREMENT.

DISCUSSION WAS HELD

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#104 RESOLVED: THAT SHELLEY DAVIS BE APPROVED TO CONTINUE IN THE ROLE OF SOLE ASSESSOR UNTIL HER RETIREMENT DATE OF DECEMBER 31, 2019. A NOTICE IS TO BE PLACED IN LOCAL NEWSPAPER ADVERTISING FOR THE POSITION OF SOLE ASSESSOR.

A LETTER AND A RESUME WAS RECEIVED FROM TIMOTHY D. GAY JR. EXPRESSING AN INTEREST IN THE POSITION OF SOLE ASSESSOR FOR THE TOWN OF CHESTERFIELD.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#105 RESOLVED: THAT THE RESUME FROM TIMOTHY D. GAY JR. BE TABLED AT THIS TIME AND WILL BE REVIEWED AT A LATER DATE SINCE TOWN WILL BE ADVERTISING FOR THE POSITION OF SOLE ASSESSOR.

SUPERVISOR MORROW REMINDED THE TOWN BOARD THAT ALL HIRED AND ELECTED EMPLOYEES MUST ATTEND THE SEXUAL HARASSMENT TRAINING ON SEPTEMBER 12, 2019 AT 10:00 A.M. AT THE TOWN OF CHESTERFIELD COURT OFFICE.

SUPERVISOR MORROW REQUESTED TO SET A BUDGET WORKSHOP FOR OCTOBER 21, 2019 AT 6:00P.M.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#106 RESOLVED: THAT A BUDGET WORKSHOP WILL BE SCHEDULED FOR OCTOBER 21, 2019 AT 6:00P.M.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#107 RESOLVED: THAT THE SUPERVISOR'S FINANCIAL REPORT FOR THE MONTH OF AUGUST 2019 BE ACCEPTED. A COPY OF THE FINANCIAL REPORT CAN BE FOUND ON FILE IN THE OFFICE OF THE TOWN CLERK.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#108 RESOLVED: THAT ALL AUDITED BILLS PRESENTED TO THE TOWN BOARD BE PAID. BILLS IN THE AMOUNT OF \$9,638.48 WERE AUDITED AND PAID FROM THE GENERAL FUND; CLAIMS WERE NUMBERED FROM 137 TO 151. BILLS IN THE AMOUNT OF \$97,058.18 WERE AUDITED AND PAID FROM THE HIGHWAY FUND; CLAIMS WERE NUMBERED FROM 134 TO 148. BILLS IN THE AMOUNT OF \$264.54 WERE AUDITED AND PAID FROM THE PKWD FUND; CLAIMS WERE NUMBERED FROM 164 TO 165. BILLS IN THE AMOUNT OF \$18,162.93 WERE AUDITED AND PAID FROM THE TCWD FUND; CLAIMS WERE NUMBERED FROM 166 TO 184.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#109 RESOLVED: THAT ALL LETTERS BROUGHT BEFORE THE TOWN BOARD MAY BE FILED.

SUPERVISOR MORROW OFFERED THE COURTESY OF THE FLOOR TO THE TOWN OFFICIALS.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT THE PORT DOUGLAS BEACH IS CLOSED FOR THE SEASON.

DAVE WINTER WATER SUPERINTENDENT INFORMED THE TOWN BOARD THAT THE 550 DUMP TRUCK IS ALMOST READY FOR DELIVERY.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT AN INSPECTION OF THE TRANSFER STATION WAS CONDUCTED BY THE NYSDOL. THE NYSDOL, DPW, SUPERVISOR MORROW AND COUNTY SAFETY PERSONNEL WERE PRESENT DURING THE INSPECTION. THE COUNTY OWNS THE COMPACTORS AND THE TOWN OWNS THE LAND. A LIST OF REQUIRED CHANGES AND REQUIREMENTS WERE DISCUSSED. A FINAL REPORT WILL BE FORTHCOMING; THE FINANCIAL RESPONSIBILITIES WILL NEED TO BE CONSIDERED.

A ROLL OF CONTAINER IS NEEDED FOR THE METAL; DAVE WINTER WILL CHECK ON PURCHASING AND THIS WILL BE ABLE TO BE PAID FOR FROM THE GENERAL FUND.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT DAVE WINTER WOULD LIKE TO PURCHASE A TRI AXLE TAG TRAILER FOR HAULING THE EXCAVATOR. HE HAS FOUND ONE FOR \$20,839.00 WHICH IS LESS THAN THE STATE CONTRACT BID. IT CAN BE DELIVERED IN APPROXIMATELY 6 WEEKS.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#110 RESOLVED: THAT APPROVAL IS GIVEN FOR DAVE WINTER TO EXPEND TOWN FUNDS TO PURCHASE A TRI AXLE TAG TRAILER FOR THE AMOUNT OF \$20,839.00.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#111 RESOLVED: THAT WITH NO FURTHER BUSINESS TO COME BEFORE THIS TOWN BOARD, THIS MEETING COULD BE ADJOURNED AT 7:50P.M.

LYNN A. JARVIS



TOWN CLERK