

Minutes of the Town of Chesterfield Regular Town Board Meeting Held on Tuesday, May 12, 2026 at the Town of Chesterfield Office, 1 Vine Street, Keeseville, County of Essex and State of New York, Pursuant to Due Notice.

Supervisor Barber called the Meeting to order at 6:00 PM.

Everyone stood for the Pledge of Allegiance.

Those Present:

Supervisor:	Clayton Barber
Town Clerk:	Bruce Bourgeois
Councilman:	David Gload
Councilman:	John Casey
Councilman:	Harrison Blaise
Town Attorney:	Mark Cowen
Water Supt:	Dave Winter
Code Officer:	Trent Gravelle

Councilman Mitchell and HW Super Champine were excused.

Guests Present:

Greg Zais Walter Chmura Romeyn Prescott
Andy Prescott Tamera Mrose Doug Leininger
Barbara Donela several AVCS students who did not sign in

Upon a motion by Councilman Gload and seconded by Councilman Blaise and unanimously carried it was

#90 Resolved: To accept and waive the reading of the April 14, 2026 Regular Board Meeting Minutes.

Supervisor Barber informed the Board he received permission to hook up electricity in the pavilion at JC Park from NYSEG. He asked Councilman Casey on time frame to hook it up. Councilman Casey said he would make it a priority.

Supervisor Barber informed the Board the flagpole donated by Woodsmen of the World was delivered and the Highway Department will be putting up as time allows.

Supervisor Barber informed the Board he met with E-Waste to collect all electronics people drop off at the Transfer Station. Unfortunately, the town cannot charge handling fees for the electronics. He requested a resolution to register with the DEC. Councilman Gload asked if the Town of Essex has signed up for this program. Supervisor Barber said yes, there are more towns who have signed up and they do not charge handling fees.

Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was

#91 Resolved: To allow Supervisor Barber to sign a contract for electronic pickup by E-Waste at the Town of Chesterfield Transfer Station and to register such action with the New York Department of Conservation.

Supervisor Barber informed the Board the water issues seem to be clearing up but the Town is still observing and taking steps to prevent future issues of this nature.

Water superintendent Winter added he hopes to get out on Butternut Pond soon. The Water Department has ordered "in-house" testing kits and will be following all lab data.

Supervisor Barber presented the Board with a letter from Hannah Neilly on the Water Project Closeout.

"May 8, 2026.

As the Water Project moves toward final closeout, this letter is intended to summarize remaining financial reconciliation items associated with the completion of the project, including costs related to the intake structure corrective work and startup issues.

Following review of the final accounting associated with the intake structure work performed by Kingsbury Construction, the final total utilized under the allowance was \$44,376.45, resulting in a remaining credit balance of \$5,623.55 from the original \$50,000.00 allowance.

Additionally, AES Northeast has identified approximately \$42,356.00 in unused engineering services to be credited back to the Town. This amount also reflects startup and intake-related professional services for which the Town was not charged during the troubleshooting and emergency response period.

It should also be noted that the Town incurred substantial additional operational costs during intake failure and temporary emergency water supply operations. During this period, the Town was required to draw water directly from the brook utilizing temporary pumps and generators to maintain continuous water service to residents.

These emergency operations resulted in increased expenses to the Town, including, but not limited to:

- . Increased electrical costs associated with continuous operation of temporary pumps and generators, estimated at approximately \$2,000 above normal operating conditions;
- . Overtime expenses associated with staffing and monitoring the temporary intake operations;
- . Water Operators and Highway personnel covering extended and, at times, operational shifts to ensure uninterrupted water service and public safety.

During discussions with the engineering team, it was noted that the Town may wish to evaluate whether these documented emergency operational costs should be offset against contractor charges associated with the intake corrective work. While the contractor's allowance permits billing for services rendered, the Town likewise has the ability to document and present costs incurred as a direct result of the intake failure and emergency response operations for consideration during final reconciliation.

Any determination regarding pursuit or offset of these costs would be at the discretion of the Town board and should be supported by appropriate documentation, including payroll records, utility costs, equipment usage, and related operational expenses. These adjustments and credits will be incorporated into the final closeout documentation submitted as part of the project reconciliation process with the applicable funding agencies."

Supervisor Barber informed the Board he and Town Clerk Bourgeois had a meeting April 24th with Lake Champlain Transport staff at the Port Kent ferry docks. LCT would like to partner with the Town of Chesterfield to bi

Supervisor Barber opened the floor to elected officials. He offered a Resolution of Condolences to the family of Norman Lafountain.

Upon a motion by Supervisor Barber and unanimously seconded by the Town Board it was

#92 Resolved: To offer the sincerest condolences to the family of

Town Clerk Bourgeois presented the Board with the April Clerk's Report. He gave a report on the 250 Celebration.

Councilman Casey opened a conversation on the NY Forward grant on Front Street. Front Street will be re-paved this year but will that mean the street will need to be cut again for sidewalks? Supervisor Barber replied the proposed streetscape would go to the design committee than out to bid so the time frame for the sidewalks and streetscapes may turn out to be 1 ½ to 2 years.

Councilman Gload reported the Keeseville Youth Commission did not have a meeting in April.

Supervisor Barber opened the floor for public comment.

Walter Chmura questioned the water quality of Port Kent Water District with the increase of boat traffic in expanding the marina around the water intake considering the intake was hit last summer several times due to low water level in Lake Champlain. Supervisor Barber assured the public, the Town has had divers look at the intake and there are no visible signs of damage.

Supervisor Barber informed the public May 18 will be the absolute last day for Town brush pickup.

Supervisor Barber informed the Board he had spoken to the Town of Willsboro Supervisor on sharing both the services of Dog Control Officer Hachigan and the new dog kennel Willsboro has purchased. There was a conversation of putting the kennel at Hachigan's residence. Supervisor Barber and Dog Control Officer Hachigan will meet with the Town of Willsboro Supervisor McGill on Thursday to see if this is viable or to work out details.

Tamera Mrose opined the new regulations from New York State are almost impossible to adhere to. She volunteered her expertise on the subject if needed from the Town.

Supervisor Barber informed the Board, due to personal reasons; Tom Easter cannot fulfill his duties on the Town of Chesterfield Zoning Board of Appeals. Robert Armstrong , who earlier wasn't able to fulfill a full-term commitment, is now able to serve. Supervisor Barber requested a resolution to rearrange the ZBA membership.

Upon a motion by Supervisor Barber and seconded by Councilman Blaise and unanimously carried it was

#93 Resolved: To appoint Robert Armstrong to the Town of Chesterfield Zoning Board of Appeals and appoint Tom Easter and Maurice Bressette as alternates to the ZBA for the remainder of 2026.

Upon a motion by Councilman Casey and seconded by Councilman Blaise and unanimously carried it was

#94 Resolved: To send Highway Superintendent Champine to a Highway Class in Ithaca, NY May 31, 2026 thru June 3, 2026.

Upon a motion by Councilman Blaise and seconded by Councilman Gload and unanimously carried it was

#95 Resolved: To accept the Supervisor's Financial Report for April 2026 with copies being placed in the Town Clerk's Office.

Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was

#96 Resolved: To accept water billing and adjustments for the period of April 14, 2026 to May 11, 2026.

Upon a motion by Councilman Blaise and seconded by Councilman Casey and unanimously carried it was

#97 Resolved: To pay all bills, including credit card bills, received since April 14, 2026. Bills amounting to \$62,348.38 were audited and paid from the General Fund. Bills amounting to \$22,248.42 were audited and paid from the Highway Fund. Bills amounting to \$29,273.76 were audited and paid from the TCWD. Bills amounting to \$1,542.02 were audited and paid from the Port Kent Water District. Bills amounting to \$2,988.08 were audited and paid from Village Debt. Bills amounting to \$526.50 were audited and paid from ROOST. Bills amounting to \$384.24 were audited and paid from the Compaction Station. The total of all bills received since April 14, 2026 equals \$119,311.40.

Upon a motion by Councilman Casey and seconded by Councilman Gload and unanimously carried it was

#98 Resolved: To accept all bank reconciliations to April 30, 2026.

Upon a motion by Councilman Gload and seconded by Councilman Blaise and unanimously carried it was

#99 Resolved: To file all letters brought before this Board.

Upon a motion by Councilman Casey and seconded by Councilman Gload and unanimously carried it was

#100 Resolved: To audit and accept all budget amendments up to April 30, 2026.

Upon a motion by Councilman Gload and seconded by Councilman Blaise and unanimously carried it was

#101 Resolved: To enter into Executive Session at 7:10 PM to discuss a personnel matter and a water issue.

The Board returned to open session at 7:33 PM.

Upon a motion by Councilman Casey and seconded by Councilman Blaise and unanimously carried it was

#102 Resolved: To declare 10 River Street (4.37-2-21.000), owned by Michael Lamere, to no longer be a buildable lot as defined by Town of Chesterfield Zoning and New York State DEC regulations and will no longer be billed a water debt service; and,

Be it Further Resolved: that the water service line be removed from this parcel as soon as convenience allows.

Upon a motion by Councilman Blaise and seconded by Councilman Gload and unanimously carried it was

#89 Resolved: That with no other business to come before this Board, the Regular Board Meeting of May 12, 2026 be adjourned at 7:42 PM.