

Milan Penyin, Editor Dedicated to the principles of Columbianism

SCHEDULE OF EVENTS

- May 4—Kay Cee Club Meeting . . . . . 8:00 P.M.
- May 6—K. of C. Meeting . . . . . 8:00 P.M.
- May 20—K. of C. Meeting . . . . . 8:00 P.M.
- May 16—BOWLARAMA . . . . . 9:30 P.M.

Sponsored by the Kay Cee Club  
May 16th — Buckeye Lanes — 9:30 P.M.  
Donation \$2.50 per person

BOWLING - REFRESHMENTS - FOOD

If you do not have your tickets by now contact any officer of the Kay Cee Club, or Chairman of this affair Al Springlish.  
We understand this affair will be a sell out — so better get your tickets early.

KNIGHT OF THE MONTH

(February)

The recipient of this most honored award at our regular meeting on February 19th, was William J. Kacvinsky.

Selection was made by Ed Kimmick, Fraternal Activity Chairman and his committee. Bill lives on Charles Avenue, North Olmsted with his lovely wife Bernadine, daughter Bernadette and son Billy, Jr. Bill is employed by the U. S. Department of Labor and has lived in our fair community since 1956. He joined the Fairview Council, K. C. in 1958 and transferred to Council 4731 in 1960.

Bro. Kacvinsky is a member of St. Richards Parish, Holy Name Society, Parents Club and is a former Trustee of the Kay Cee Club and a former Council Activity Chairman of our Council.

Sir Knight Bill Kacvinsky is also a member of the 4th Degree Bishop O'Reilly Assembly.

Bill's experience and willingness, made our Christmas party a grand success, and he is to be congratulated for a job well done.

KNIGHT OF THE MONTH

(March)

The selection of the Fraternal Activity Committee headed by Ed Kimmick for the Knight of the Month Award for March—1964 was our most esteemed Brother Knight Edward J. Majoros.

Edward resides at 4473 Lansing Drive, North Olmsted with his lovely and personable wife Marcelita and son Jim. The other son, Harry, is serving a hitch in the U. S. Armed Forces and is now stationed.

Bro. Edward is a District Salesman for the Fairmont Foods Company, where he has been employed for the past thirty years. He is a member of St. Richard's Parish and is quite active in church affairs.

Sir Knight Edward Majoros is a 4th Degree member of Bishop O'Reilly Assembly having joined in 1961. He has been a member of Council No. 4731 since 1959, is a past Catholic Activities Chairman and at present Treasurer of the Kay Cee Club.

Ed has given much of his time and efforts in helping on quarterly communions, claim bakes, retreats, Christmas parties, dances and other social functions.

Ed is one of those behind the scene workers, who is always ready and willing to help and who can be counted on to do a good job.

KNIGHT OF THE MONTH

(April)

The selection of the Knight of the Month for April was for none other than our most affable, poetic-minded, and smooth talking Banker M. Don Kane.

Don, his pretty wife Vera and their eight children reside at 6751 Fifth Road, Olmsted Township, where he is a member of St. Mary's of the Falls parish and at the present time President of the Holy Name Society.

Mr. Kane is at the present time Assistant Manager of the North Olmsted branch of the Cleveland Trust Bank, with 89 branch offices, and has been in their employ better than 10 years.

Brother Mike joined our Council in October—1959 and has been an active member ever since. He was instrumental in the promotion of the circus ticket sales, several years ago which proved to be a financial success. The past two New Years Dances were under his chairmanship and they proved to be social and financial successes. REMEMBER the Reunion Dance.

Don was also instrumental in helping organize the Kay Cee Club, was its first President and at present is a Trustee.

This is the type of individual and member that helps make an organization grow and prosper—on for a few more with this dedication and enthusiasm.

Good luck to you Don and congratulations.

DO YOU HAVE THE RIGHT KIND OF INSURANCE

The Knight who wants to provide protection and security for his family nowadays will have not just one, but probably several kinds of insurance. For there is no single type of insurance that covers all of today's risks and meets all of the needs of a family deprived of its breadwinner.

It is for these reasons that the Knights of Columbus today offers a variety of certificates providing substantial advantages to its members. And it is for these reasons that every member of the Order should review his insurance situation to make sure that he is adequately protecting his loved ones against all eventualities.

There are numerous variations, for example, in the kinds of straight life insurance you can buy . . . whole life, modified whole life, life paid up at 62 or 65, 20-year payment life and 30-year payment life. You should have the advice of your Knights of Columbus Insurance Representative as to which certificate would best fit your family's needs.

You may also want to ask the Insurance Representative about the Order's several endowment certificates, which constitute a good investment. These include endowment at age 65, 20-year-payment endowment at age 65, income endowment at 65 and 20-year endowment.

There are unique advantages for members of the Order in certificates now available for wives, minor sons and daughters, for students and young executives, and for members in various age brackets up to 65. Health and accident protection can be just as necessary to the family as life insurance, and you can get the finest Accident-Sickness-Hospitalization certificate from the Knights of Columbus. And it may be to your advantage to have a Family Plan Certificate covering your wife, your children under age 28, and yourself.

Buying any kind of insurance haphazardly from anyone who comes along is unwise. You should have the advice of an expert who will analyze your family's probable needs under all conditions and with an eye to changing circumstances. The Knights of Columbus Insurance Representative, for example, is such an expert and one with a personal interest in your welfare by virtue of his fraternal relationship with you.

In urging you to see him soon, we are not motivated by a desire to hasten a "sale" of Knights of Columbus insurance to you. We are thinking rather of the risks to which the security and happiness of your loved ones are exposed in case you are not adequately insured; and of the fact that, in the case of life insurance at least, rates are based on age and the sooner you buy, the lower your cost.

Now is a good time to review your insurance situation with the professional help of a Knights of Columbus Insurance Representative.

K.C. - GREATER CLEVELAND LUNCHEON CLUB

Our GK Bill Bonner advises that as a result of the "\$100 per Month for Life" raffle the Council was able to donate \$192.50 to the Kay Cee Club Building Fund.

As previously announced and voted on at a regular Council Meeting, the disposal of these books of tickets was purely on a voluntary basis, the proceeds of which were to be turned in to the Council.

The winner of the prize was Mr. W. Fox, 529 E. Latham St., Hemet, Calif.

Our heartfelt thanks are extended to those Brother Knights who participated in this affair and turned the proceeds over to our Council, namely — Dick Kusak, Jay Ellis, Henry Kleinhenz, Bob Gonnola, Joe Kucharik, Cliff Grady, Leonard Emery, Ted Mack, Joe Kolhek, Dick Bohland, Fran Murray, Nick Calvitti and Wayne MacPherson.

CHAPLAIN NIGHT

Fraternal Activity Chairman Ed Kimmick advises that our meeting on Wednesday, May 20th, will be set aside as Chaplain's Night for the purpose of honoring our Council Chaplain Rev. Joseph R. Wagner.

All members are asked and urged to be in attendance and suggestion is made for each member to call up his neighbor or another member and attend this festive affair in a group.

Please, won't each of you make a Special attempt to attend this meeting.

YOUTH ACTIVITY

Once again, our Easter project, as in past years, received the fine cooperation of several Woolworth Store managers in the form of donations of Easter candy.

Andy Mishlan and Tom Wilson of the Squires and Paul Leary, Activity Chairman, picked up the candy and delivered it to the homes in the Parish as recommended by Father Lenahan, on Holy Saturday night.

The recipients expressed their sincere appreciation to the Council for this act of good will.

SPORTS BANQUET

The Annual Sports Banquet, sponsored by the Knights of Columbus and St. Richard's Booster Club, will be held at St. Richard's on Saturday, May 9th.

This affair is being Chairmanned by Frank Krecic and is for the benefit of all children playing on sports teams at St. Richard's and trophies will be awarded to outstanding athletes.

Several prominent guests and speakers will be on hand at this affair, which we understand has been well planned. As usual your General Program Chairman, Henry Kleinhenz, will be in evidence, giving a helping hand and directing activities.

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- Deputy Grand Knight ..... Hubert T. Patton
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- Recorder ..... Henry E. Ciancarella
- Financial Secretary ..... Wayne D. MacPherson
- Treasurer ..... Raymond J. Lieb
- Warden ..... Edward J. Zarr, Jr.
- Assistant Warden ..... Edward J. Zarr, Sr.
- Advocate ..... Jay B. Ellis
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- Trustee ..... William A. Beyer
- Trustee ..... Adolph E. Spakowski
- Trustee ..... Bernard M. Lyons

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- General Program ..... Henry F. Kleinhenz
- Chairman ..... James J. McShane
- Catholic Activity ..... Ray T. Mack
- Council Activity ..... A. Spakowski
- Co-Chairman ..... Edward J. Kinnick
- Fraternal Activity ..... Adam Hesser
- Co-Chairman ..... Joseph J. Kucharik
- Membership-Insurance ..... Milan Penyin
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22nd Trustees

5. **MORE THAN 'RED TAPE'** — Many persons with good ideas surrender leadership because they fail to learn the rudiments of "P.L." Because they do not want to be embarrassed they stay away from meetings. They try to cover up their neglect by saying: "I don't care how important the meeting is, they are not going to make a fool out of me with all that 'red tape' about Parliamentary procedure."

Little do such persons realize that by doing nothing they may become unwitting accomplices of world-wide disorder, injustice and moral breakdown.

6. **MAKE YOUR VOICE HEARD** — Many others with sound principles attend meetings out of a sense of moral obligation. But because of their lack of knowledge on how to participate, they merely sit through meetings after meeting without once making their voices heard. With a little added effort in learning the bare essentials of "P.L.," they could become an effective force in shaping policy.

7. **PROTECT YOUR RIGHTS** — Those bent on favoritism, double-dealing or dishonestly know all the "ins and outs" of "P.L." The best way to offset them is for more persons like you to know how to use "P.L." in the right way!

### ADVANTAGES OF PARLIAMENTARY LAW

The God-given right of every person to be heard is respected.

Matters that affect the common good of all can be discussed in a courteous, dignified and competent manner.

Discussion is limited to one issue at a time. Group decisions can be reached within a reasonable period of time.

The will of the majority prevails, but the minority has ample opportunity to voice its view-point.

The fraudulent methods of those bent on graft, corruption or subversion can be quickly exposed and restrained by alert members.

Individuals with high ideals and ability can take constructive steps to integrate divine charity and justice into the running of human affairs.

### MEANING BEHIND THE WORDS

"Parliament" is derived from the French word "parler" meaning "to speak." It usually signifies a conference regarding public affairs, or a "parley" between persons of opposing factions.

"Chairman" originally was used when chairs were few and far between. The only man who was sure of a chair was the leader of the meeting, hence his title, "chairman."

"President" comes from "preside" which means "sit before." The president, therefore, is "the one who sits in front."

"Ballot" comes from the Italian "Ballotta" meaning "little ball." Elections long ago used little white balls for "ayes" and black balls for "nays." A person who failed to be elected was referred to as "black-balled."

### LEARN THE FUNDAMENTALS

Only experts or "Parliamentarians" must know all the rules and technicalities of "P.L."

It is important to keep in mind that every meeting should have an "order of business" or "agenda" (from the Latin term meaning "things to be done"). It usually includes: 1) Call to Order; 2) Reading of Minutes; 3) Treasurer's Report; 4) Presentation of Reports; 5) Unfinished Business and 6) New Business.

A "quorum," or minimum number of voting members, must be present to conduct business legally. (This prevents a handful from legislating for everyone.)

### Putting Ideas Before the Group

1. **OBTAINING THE FLOOR** — Before you can speak, you must obtain the floor. You should rise, address the presiding officer by his or her official title, and wait for recognition. When you "take the floor" you can speak, and with few exceptions, no one can interrupt you.

2. **MAKING A MOTION** — All proposals seeking action on the part of the assembly must be presented through means of a "motion." You begin by saying, "I move that..." and then briefly and concisely state your idea. To make your motion more effective, write it on a card or piece of paper. Not only can you read it with dispatch and accuracy, but your listeners will give better attention, too.

(The principal matter of business is called a "main" or "primary" motion. There can be only one main motion on the floor at a time. Other motions, termed "subsidiary" or "incidental" motions, have as their purpose to clear the road for action on the "main" motion.)

3. **SECONDING A MOTION** — Before your idea may be discussed, it must be seconded. This insures that every proposal placed before a group has the backing of more than one person. Then if no objection to consideration is sustained, the entire membership may discuss it and decide whether to approve or disapprove it.

### Changing and Clarifying the Idea

4. **AMENDING THE MOTION** — If you wish to add to, substitute, or subtract from a motion that someone else has made, "P.L." makes it possible for you to submit your ideas to the group by "amending the motion."

5. **AMEND THE AMENDMENT** — Altering the motion can be carried one step further by another member rising to "amend the amendment." You then have a primary amendment and a secondary amendment to the main motion. You may not have more than these two.

6. **POINT OF INFORMATION** — If issues become obscure or involved, you can seek clarification by asking the chairman for a "point of information."

### 7. MOTION TO DIVIDE THE QUESTION

—It is often possible that a motion may contain two or more parts. You can ask that each part be considered separately. By such consideration you can often help clarify the

entire motion and salvage those portions that will benefit the group.

#### Sticking to the Facts

8. **POINT OF ORDER**—A possible violation in parliamentary procedure can be checked by rising to a "point of order." The chair is obliged to recognize you and to pass on your inquiry.

9. **ORDERS OF THE DAY**—When the meeting goes off on a tangent and does not follow the agenda or the order of business, you may remind the chairman of this by calling for "orders of the day."

10. **APPEAL FROM DECISION OF THE CHAIR**—If you disagree with a decision of the chairman, you can "appeal from the chair" to the whole membership. When your appeal has been seconded, the chairman must state the question at issue and ask the membership to vote on whether they wish to sustain or overrule the chair.

#### Concluding Discussion

11. **MOTION TO LIMIT DEBATE**—To prevent a discussion from dragging on endlessly, you can make a motion to a) limit each speaker's time, b) limit the number of speakers, c) limit the overall time of debate, or d) close debate at a set time and take a vote (provided a motion of higher rank has not been made).

(While a majority vote normally suffices, "P.L." usually insists on a two-thirds vote on motions to 1) close, limit or extend debate, 2) suspend rules, 3) rescind, 4) amend constitution or 5) object to consideration of a motion. A two-thirds vote is an important safeguard. It proves to members that twice as many took a stand for a motion as voted against it.)

12. **MOTION TO REFER**—When you think it is advisable to give further study to a proposal, you may move that it be referred to a committee for review. This is especially important in any consideration of "delicate, troublesome questions."

13. **HOW TO END DEBATE**—If you feel that an issue has been adequately discussed, you may move to end debate by saying, "Mr. Chairman, I call for the previous question." This means that for the previous question, which will end discussion and open the way for a vote on the main issue before the house.

#### Postponing Consideration

14. **MOTION TO TABLE**. To make a motion to "lay on the table" means to temporarily put aside one motion to consider other business. After a motion has been "laid on the table," it may be "taken from the table" at the same meeting (provided other business has intervened) or at the next regular meeting. After that it would be "dead" and would have to be offered as a new main motion. (Neither the motion to "table" or to "take from the table" is debatable.)

15. **MOTION TO POSTPONE TO A CERTAIN TIME**—You can propose that discussion of an issue, resolution or report be postponed to a later time during the same session or until the next meeting.

16. **MOTION TO POSTPONE INDEFINITELY**—This is primarily a strategic motion. It can be used to block a main motion without risking a direct vote on it.

#### Voting and Adjourning

17. **DIVISION OF THE HOUSE**—If you wish a more accurate count than a "voice vote" provides, you may call for a "division of the house." The vote will then be taken by asking members to stand, raise their hands or indicate their choice by a secret ballot.

(The expression "division of the house" dates back to the days when those voting "yea" went to one side of the room and the "nays" went to the other. Because this proved too cumbersome and time consuming, voting today is usually done by a simple "voice vote.")

18. **MOTION TO ADJOURN**—It may be offered at any time. It is debatable if no other business is before the house. But it is not debatable if it interrupts discussion or is made before the business of the day is completed.

If the time and place of the next meeting are not already specified, they should be included in the motion to adjourn. Otherwise, an organization could "adjourn" itself out of existence.

#### PARLIAMENTARY LAW

##### WHY KNOW THE ESSENTIALS

1. **A HELP TO EVERYBODY**—Even if you do not belong to an organization yourself, you will find that the spirit of justice and fairness, encouraged by "P.L.," will help you at home, at work and in every phase of life.

You will also be in a strong position to advocate why and how others—your wife, husband, children or friends—should make their voices heard in every worthwhile organization to which they belong—or should belong.

2. **ENDLESS OPPORTUNITIES**—Tens of thousands of organizations hold meetings every day. Whether religious, social, civic, educational, labor, business or fraternal, these groups involve your destiny and that of countless others. To a small degree, at least, they affect the peace of the world, especially in this atomic age.

There is no limit to the good that these organizations can achieve if they use every means available to fulfill their purposeful goals.

3. **BETTER MEETINGS**—Many of these groups would increase the efficiency of their meeting if all participants were familiar with the tools of "P.L." Its chief benefit is to help every person without exception, to exert his influence for good. "P.L." allows each member to make his own unique contribution by taking a stand for convictions and principles.

4. **ADVANTAGES OF RULES**—Without the regulations that "P.L." provides, bedlam often results. A few individuals tend to dominate; the shy become disheartened; wrangling impedes progress, and many, regarding such gatherings as a hopeless waste of time, decide not to attend any more meetings.