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## REQUEST FOR CLUBHOUSE RENTAL

Date of request \_\_\_\_/\_\_\_\_/\_\_\_\_ Reservation Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Full Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_ Alternate # \_\_\_\_\_

Member Large room with kitchen, Seats 150 (\$200.00) \_\_\_\_\_ Non-Member(\$300.00) \_\_\_\_\_

Member Small room with kitchen, Seats 50 (\$150.00) \_\_\_\_\_ Non-Member(\$250.00) \_\_\_\_\_

Member Entire Clubhouse, Seats 200 (\$275.00) \_\_\_\_\_ Non-Member(\$475.00) \_\_\_\_\_

**A refundable damage/clean-up/key return deposit of \$100.00 is required for ALL rentals. Depositors forfeit \$50 if rental is cancelled. Depositors forfeit the full deposit amount if rental is cancelled with less than 7 days notice.**

Arrival time \_\_\_\_\_ Event time \_\_\_\_\_ Approximate Departure \_\_\_\_\_

***Clubhouse must be vacated, cleaned, doors locked and key returned by 12:00 MIDNIGHT.***

Approximate number in party? \_\_\_\_\_

Please indicate nature of event: Family Reunion \_\_\_\_\_ Graduation \_\_\_\_\_ Birthday Party \_\_\_\_\_  
Club/Organization Party \_\_\_\_\_ Wedding/Reception \_\_\_\_\_ Other \_\_\_\_\_

### **ABSOLUTELY NO CONFETTI IS PERMITTED**

**NOTE: If any damage exceeds the cost of the deposit, an additional charge will be assessed.**

Absolutely NO staples, nails, screws, push pins or anything that punctures the walls or ceiling. Do not tape anything to the walls. Use only our hooks on walls and ceiling.

Alcohol is permitted, however person requesting rental will be held responsible under the law.

Person requesting rental will be held responsible for the conduct of the group, payment of rental fee, and any additional charges assessed due to damage to the building or its contents.

Not responsible for accidents.

**\*\*\*PLEASE SUBMIT 2 SEPARATE CHECKS... ONE FOR THE DEPOSIT AND ONE FOR THE RENTAL FEE\*\*\***

## **Harmless Agreement**

In consideration of Kennel Lake Sportsmen's Club, extending the use of its property and facilities, the undersigned hereby agree to indemnify and to hold and save harmless said Sportsmen's Club from any and all claims, causes of action, judgments and liabilities of any kind, whether for property or personal injury of whatsoever nature and kind, which might arise from the undersigned's use of the property and facilities from \_\_\_\_\_ to \_\_\_\_\_. Said indemnification shall be binding on the undersigned regardless of whether or not the injured party is a member of the organization designated below, Kennel Lake Sportsmen's Club itself or any other person.

We have read and will abide by Kennel Lake Sportsmen's Clubs rental policies and agree to be responsible for any damage to Club property caused by our group/organization and attest that the above information is true and correct.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Payment due on or before date of use. A refundable damage/clean-up/key return deposit of \$100.00 is required for ALL rentals. Depositors forfeit \$50 if rental is cancelled. Depositors forfeit the full deposit amount if rental is cancelled with less than 7 days notice.**

Deposit received \_\_\_\_/\_\_\_\_/\_\_\_\_ Check # \_\_\_\_\_

Rental fee received \_\_\_\_/\_\_\_\_/\_\_\_\_ Check # \_\_\_\_\_

Key # \_\_\_\_\_