1. ***Apologies for absence.***

Apologies were received from Will Kerr, Richard Stone and Barney Lerner. All other committee members were present.

1. ***Minutes of the last meeting held on 24/01/2017.***

The minutes were approved.

1. ***2016 club races:***
	* John Carrs (Helen Pennington attending for this) – Arrangements were going to plan. St Johns Ambulance & Race Best were booked. Race Best prices have increased by 20% as they have to charge VAT now. Esholt Hall is the race base this year. The course is being measured on Monday 20/03. It is hoped we will not need to open & close gates & that the course will be totally within Yorkshire Water grounds. Cash prizes of £50 will be given to the first male & female in each race. Series prizes for 1st, 2nd & 3rd will be £50, £35 & £20 (male & female). A bonus of £100 will be paid if either the men’s or women’s series record is broken. It was decided that there was no need to formally fill the John Carr “second in command” role Lindsey Pearson had been performing.
	* BMWR – Bradford & Bingley Rugby Club has been booked as race HQ and first aid has been booked too. A sub-committee meeting is scheduled for next week.
2. ***Financial matters:***
	* No Treasurer’s report had been received.
	* Mike reported that £600 had been spent on T shirts for the beginners. The amount had surprised him and he apologised for not consulting other committee members about this expenditure.
	* It was proposed to charge participants in future beginner groups £20 per head but that no further beginners group would be held in 2017.
3. ***Membership:***
	* The new membership software seems to be working well. Rachel reported that there were still 88 members who had not yet renewed.
	* It was agreed on a one-off basis that Steph Niven could only pay the £14 EA registration fee and that Lynne Smith could just pay a £12 non-competitive members’ fee. These were both one-off decisions and were not to be offered to others.
	* In 2018 it was agreed that the request for membership payments would go out before people get paid in February.
	* Rachel said that she would like a second person to help her with membership issues.
4. ***Committee vacancies & other roles to fill:***
* Welfare officer – Helen Brant has expressed an interest in this role and it was thought that she is happy to combine this with her ladies’ vets captain role.
* Social secretary – Ewan Gibb has expressed an interest in this role. Dairine will complete the Burnsall trip. Ewan will take on organising other events immediately.
* Club shop – Gavin Hamilton has said that he will take on this role.
* Assistant for Rachel on membership issues – John Colwell & Jonathon Nixon had both expressed an interest in helping within the club so one of them may be interested in helping Rachel.
* As the club constitution does not give the committee power to fill vacancies between AGMs, Ewan & Helen will be performing roles and attending committee meetings but will not become committee members until they are voted into office at the next AGM.
1. ***Coaching & club training.***
	* Current training runs (not enough leaders to fill the rota in March) – It was agreed to hold a leaders’ meeting on 04/04 to discuss why some LIRFs were not filling in the doodle regularly. A short survey will be sent out for LIRFs to complete before this meeting.
	* This leaders’ meeting will discuss away runs for summer 2017.
	* Tuesday night runs will continue to be from Caroline Street in April.
	* A step up to 10k course will take place later in the year. Mike is keen to use Lindsey Pearson & her coaching qualification on special projects like this.
	* It was agreed that LIRFs who’s licences expire could not lead runs until they renew their licences. Michelle Eyres has just renewed but Dairine Nethercott’s licence has expired.
2. ***Strider of the Month:***
	* Recommendations of disciplinary panel – a request was made to include all nominees in the email that goes to all club members (this has already been actioned). It was also requested that we should look at alternatives to survey monkey that might be more secure.
3. ***Social events:***
* The Burnsall trip will be on Friday 21/07. Dairine is organising this.
* The Liverpool ½ marathon trip is fully booked for 02/04.
1. ***Data protection policy.***
* Barney had circulated this to all committee members.
* Richard had submitted some comments & it was agreed that he should pass these directly to Barney.
* The social section of paragraph 5.7 may need to be amended.
1. ***Follow up of matters arising from the meeting on 24/01/2017 not already discussed.***
* All matters had already been discussed.
1. ***AOB.***
* Lindsey Pearson had asked Mike to raise the issue of possible yoga or Pilates classes. It was agreed to discuss this at the LIRF meeting.
* Lindsey had also asked whether we should provide Nuffield with all the email addresses of this year’s beginners as they had asked for them. It was agreed that this should only be done for those beginners who consented to this.
1. ***Date of next meeting.***
* The next meeting will be on Monday 24/04.
* This will include Ewan Gibb & Helen Brant attending (Mike to advise them of the date when he contacts them about their roles).

**Action Points arising from the meeting:**

|  |  |  |
| --- | --- | --- |
|  | ***Action Point*** | ***Person responsible*** |
| 1 | Marshalls needed for John Carr races. | Richard Stone |
| 2 | Prizes to buy for John Carr races. | Helen Pennington |
| 3 | Trophies to buy for John Carr races. | Will Kerr |
| 4 | Chocolate & beer to buy for John Carr races. | Barney Lerner |
| 5 | Email to send to club members asking for donations suggestions. | Jeremy Wright |
| 6 | To contact Donald Carr to see if he can attend John Carr race 3. | Mike Moss |
| 7 | Signs & vests to order from Running Imp International. | Helen Pennington |
| 8 | Contact Ewan Gibb and Helen Brant about social & welfare roles. | Mike Moss |
| 9 | Contact Gavin Hamilton about club shop role. | Jeremy Wright |
| 10 | Contact John Colwell and/or Jonathon Nixon about helping with membership | Rachel Parker |
| 11 | Organise LIRF meeting for 04/04. | Jeremy Wright |
| 12 | Compare LIRF list on EA website with leaders’ email group. | Jeremy Wright & Chris Jones |
| 13 | Send out LIRF survey before meeting. | Jeremy Wright & Chris Jones |
| 14 | Look into alternatives to Survey Monkey for SOTM. | Jeremy Wright & Gary Pennington |
| 15 | Finalise data protection policy document. | Barney Lerner & Richard Stone |
| 16 | Ask beginners if they want us to provide their email address to Nuffield. | Mike Moss & Lindsey Pearson |
| 17 | Invite Ewan Gibb & Helen Brant to attend the next committee meeting. | Mike Moss |