

Design Review Request Form

Name of the Association and District if applicable: _____ Date Submitted: _____ Date Expected to Complete _____

Homeowner(s) name: _____

Address: _____

Mailing Address (if different from above) _____

Phone: _____ Email: _____

I. Design Review Request for (Check appropriate item below)

- | | |
|---|--|
| ☐ *Change in exterior materials (color, siding, roof, windows, etc.) | ☐ Patio |
| ☐ Deck or wall | ☐ Other improvements (hot tubs, permanent trellis/arbors, etc.) |
| ☐ Structure or storage shed | ☐ Dog run |
| ☐ Play structure | ☐ Solar collectors |
| ☐ Landscaping | ☐ Water feature (pond, fountain, waterfalls) |
| ☐ Satellite Dish | ☐ Other: _____ |
| ☐ Fence | |

*ACC approval is required ONLY if deviating from originally installed material, color, location or type.

II. Describe the proposed improvement:

Color(s) _____ Dimensions: _____

Location: _____

Material and other details (provide samples or brochures): _____

Contractor or vendor to be used: _____

Exterior Paint change:

Please list the color name and color scheme number with Sherwin Williams for each of the below:

HOA Approved Color Scheme #: _____

Body: _____

Trim: _____

Accent: _____

III. Is a Variance (exception to Guidelines) requested? ☐ YES ☐ NO Variances may ONLY be granted to overcome practical difficulties and prevent unnecessary hardship. If a variance is requested, please describe the variance and explain the difficulties/hardship that necessitates this appeal.

IV. Attach the following with application submittal:

1. **Site Plan showing:** lot dimensions; outline of home and garage with setbacks; names and positions of adjacent streets/alleys; dimensions of improvement (height, width, depth), with setbacks to all boundaries; and an indication of North.

NOTE: It is the Owners obligation to check with the Town/County/City and obtain a building permit if it is required for the improvement. Any damage resulting from owner installed improvements to common areas or Association maintained landscaping or structures is the responsibility of the Owner. Any cost associated with repairing damage, discoloration or water leaks resulting from owner installed improvements or penetrations to Association maintained structures, shall be the responsibility of the Owner.

I understand that all improvements must comply with the Covenants and Guidelines Federal, State and County regulations, and approval must be received from the Association before proceeding with the improvements. I understand that Association approval does not constitute approval of local/county building departments, and I may be required to obtain a building permit. I agree to complete improvements in a timely manner after approval from the Association. I understand the ACC has 30 days from the time this request is marked "complete" to review it. You will be notified either via email or mail of the decision.

HOMEOWNER SIGNATURE _____ DATE: _____

Committee

Action:

- ☐ Request Approved
☐ Request approved conditionally
☐ Request denied
☐ Variance granted as described above ☐ variance denied

Reviewed by: _____ on _____

Completion date required by: _____

P.O. Box 370750, Denver, CO 80237

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