



## INVENTOR DISCLOSURE FORM

*Please fill out this Inventor Disclosure Form completely and thoroughly. This information is needed to help facilitate the patent (prior art) search, patentability analysis, and preparing a patent application. If more space is needed to answer the questions, please add additional pages.*

**1. TITLE.** What is the title of the invention? \_\_\_\_\_

**2. PURPOSE.** What is the purpose of the invention and what problem is solved?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. INVENTORSHIP.** List the names of each inventor.

a. Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

On how many patent applications has your name been listed before? \_\_\_\_\_

For determining the amount of Patent Office filing fees to be paid, did you have a gross income last year of more than \$150,000? Yes No.

Are you 65 or older? Yes No.

b. Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

On how many patent applications has your name been listed before? \_\_\_\_\_

For determining the amount of Patent Office filing fees to be paid, did you have a gross income last year of more than \$150,000? Yes No.

Are you age 65 or older? Yes No.

c. Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

On how many patent applications has your name been listed before? \_\_\_\_\_

For determining the amount of Patent Office filing fees to be paid, did you have a gross income last year of more than \$150,000? Yes No.

Are you 65 or older? Yes No.

**4. COLLABORATION.** Was anyone else involved in creating or developing the invention?

a. Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

On how many patent applications has your name been listed before? \_\_\_\_\_

For determining the amount of Patent Office filing fees to be paid, did you have a gross income last year of more than \$150,000? Yes No.

b. Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

On how many patent applications has your name been listed before? \_\_\_\_\_

For determining the amount of Patent Office filing fees to be paid, did you have a gross income last year of more than \$150,000? Yes No.

**5. OWNERSHIP.** Has the invention been assigned to another person or company, or is there an obligation to assign the invention to another person or company? Yes No. If yes, to whom?

Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Website address: \_\_\_\_\_

On how many patent applications has your name been listed before? \_\_\_\_\_

For determining the amount of Patent Office filing fees to be paid, did you have a gross income last year of more than \$150,000? Yes No.

## 6. CONCEPTION DATE OF INVENTION.

- a. What is the date that you first thought of the invention? \_\_\_\_/\_\_\_\_/\_\_\_\_
- b. What is the date of the first written description of the invention? \_\_\_\_/\_\_\_\_/\_\_\_\_
- c. What is the date of the first drawing or sketch of the invention? \_\_\_\_/\_\_\_\_/\_\_\_\_

## 7. DISCLOSURE OF INVENTION.

- a. Has the invention been disclosed to the public or published? Yes No. If yes, when was the earliest disclosure? \_\_\_\_/\_\_\_\_/\_\_\_\_

If yes, where was it disclosed? \_\_\_\_\_

- b. Have you described (or shown) the invention to potential investors, employer/employee(s), manufacturers/suppliers, family, friends, or other third parties without a non-disclosure agreement? Yes No. If yes, when was the earliest disclosure? \_\_\_\_/\_\_\_\_/\_\_\_\_

If yes, how much details of the invention were it disclosed?  
\_\_\_\_\_

If yes, did the person(s) to whom you disclosed the details of the invention believe you shared the information in secret? Yes No.

- c. Have you disclosed (or shown) the invention to anyone with whom you do have a non-disclosure agreement? Yes No.

If yes, when was the earliest disclosure? \_\_\_\_/\_\_\_\_/\_\_\_\_

If yes, do you have the signed disclosure agreement? Yes No. If yes, please provide me with a copy.

d. Has the invention been used in your own business or in someone else's business?  
Yes No. If yes, when was the earliest date of use in the business?  
\_\_\_\_/\_\_\_\_/\_\_\_\_

**8. SALE OF INVENTION.**

a. Has the invention been sold or offered for sale anywhere? Yes No.  
b. If yes, when was the earliest sale or offer for sale? \_\_\_\_/\_\_\_\_/\_\_\_\_.  
c. If yes, have you made any modifications or improvements to the invention within the last year? Yes No. If yes, please provide details about the improvements. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**9. FOREIGN FILING.** Do you want information about filing a patent application in a foreign country or internationally? Yes No. If yes, which countries?  
\_\_\_\_\_  
\_\_\_\_\_

**10.** How do you distinguish your invention from those that came before you? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**11.** Please list all the components, connections, parts and/or elements that make up the invention. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**12.** Please describe how to assemble or make the invention. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

**13.** Please describe how to use your invention. \_\_\_\_\_  
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**14.** Please provide a short list of common industry phrases and words to help facilitate the patent search.

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**15.** Please provide sketches, drawings and photos from various angles (where applicable) and label the different parts of the invention to help me understand your invention.

**16.** Do you have a prototype or model of the invention? Yes No

**17.** Will any significant changes need to be made before the invention can be manufactured? Yes No. If yes, please provide details about what changes need to be made.

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**18.** Identify and describe the closest technology, or product that has a similar function, component(s) as your invention? \_\_\_\_\_

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**19.** Other comments: \_\_\_\_\_

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Inventor's signature and date

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Inventor's signature and date

*If you have any questions, please let me know. Please bring this completed Inventor Disclosure Form, photos/sketches/drawings, and any additional pages to our meeting, or send to Rashauna Norment at [Rashauna@NormentLawFirm.com](mailto:Rashauna@NormentLawFirm.com) or mail to:*

*Rashauna Norment Law Firm, PLLC  
P.O. Box 30309  
Little Rock, Arkansas 72260*



*\*Please note that I am not your attorney and I do not represent you until after an Engagement letter has been signed and you have paid the retainer; however, I do keep the information provided to me during Strategy Sessions confidential.*