

Apple Springs Water and Sanitation District
Meeting Minutes of March 21, 2024

Started at 2:00 pm and ended at 4:30 at Dan's Home

Members Present: Dan Carlson, John Miller, Chris Vinich

Mar 8 Election Follow Up

1. Reviewed Results of

Trustees	Elected Term	Position
Chris Vinich	3 Years (Expires 4/1/27)	Secretary
John Miller	2 Years (Expires 4/1/26)	Treasurer**
Dan Carlson	1 Year (Expires 4/1/25)	President*

- Dan is main point of contact for EPA Grant project

** John to work with Michael to switch over to bank account to him. Chris or Dan can be back up which is ever the easiest at the time of the switch over.

Tom Law, Roger Beck, and Michael Martin have volunteered as consultants

Other Business

1. In the last board meeting with outgoing board It was motioned, seconded, and unanimously approved to compensate the 3 board members up to \$3000 per trustee per year during this high involvement grant implementation period. Compensation will be budgeted by the grant and paid by the grant. This is for a total of \$27,000 over the life of the 3-year grant implementation.

34A-5-28.1: Trustee permitted to contract with district under certain conditions.

Notwithstanding any other provisions of law, a member of the board of trustees of a sanitary district may contract with the district for which the member serves, if the consideration consists of three thousand dollars or less per year and if the consideration for such supplies or services is reasonable and just.

2. EPA Grant Updates

Organization – In Process Still

Leveraging South Dakota School of Mines Graduates in Design

Fact Sheet sent to Lawrence County Officials on 3/5/24

Treatment Concept

New SD Permit Requirements
New DO Max Limits
Tracking Phosphorus

3. LOU with H2O Clear Update
4. MOU with Lawrence County Update
5. Difficult to get hold of Lawyer to set up retainers.
6. Currently consolidating all paper files for new board trustees. – Dan has received info from both Roger and Tom. New secretary to work with Michael Martin.
7. Communication Strategy

Develop a free simple website to support the Apple Springs Districts for communication purposes. Need to pay fee for domain

Email called Applespringsdistricts@gmail.com has been created by Dan.

KLJ has created the project website: <https://inputcentral.com/apple-springs>

How to reach out internally and externally of Apple Springs

8. Discuss District Fee/Assessment Philosophy
9. 2024 District Spending
 - Current Balance - \$72 K ish (After Paying KLJ Engineering)
 - 2024 Tax Income - \$24-25 K ish
 - EPA Grant Paper Study \$18,450
 - New Booster Pump VFD - \$26 K - \$30 K
 - Lawyer?
 - E&O Insurance <\$1000
 - Tank Inspection (2025)
10. H2O Clear Capital Expense

Drill 2nd Well?

Board feels it should be important for the entire development to have a redundant well long term. Well #1 drilled in Nov 2005. In 2024 we recommend to drill well before the permit expires, does not need to be functional in 2025 as it is not needed. All lots (with homes, without homes, Developer, BCGC) to benefit from redundant well and increase their values accordingly. Suggest to have H2O Clear obtain loan/bond and charge interest expense to all platted lot owners including BCGC. District will not obtain bond because at this time the District does not own the water supply system.

See Facility Plan(s)

11. Action Items

Treasurer

Work with Michael Martin to transfer Bank Account and files to John Miller. Have 2 members on Account. Either Chris or Dan / whoever is here at the time.

Talk with Lawrence County on how Tax Levy and total amount supporting District is determined. Does 4 Bears Pay Levy? How do we increase Levy if needed?

Develop Projected 2024 Remaining Budget based on above spending/incomes

Others

Dan – Get Boulder Canyon lot owners addresses to John for confirming Apple Springs addresses for HOA and Water/Sewer Billing purposes.

Dan - Need to evaluate if we can get a sales tax-exempt certificate as an incorporated public entity.

<https://sdauditor.sd.gov/SalesTaxEx.aspx>

Minutes – Dan (till 4/1)

Chris – Confirm if it is developer (4 Bears in the Hills) costs to install water and sewer mains/fire hydrants for subdivision expansion and Utility Provider of Water/Sewer (H2O Clear Solutions) to provide sewer treatment and water supply (well, well house)

Dan - Contact Todd Meierhenry to determine if he wants to represent us and how to set up retainer/contract 605-444-6807

All - Buy domain “applespringsdistricts.com” after 4/1. Reimbursed by District

All - Start Web site development after 4/1

Dan - Follow up with Roger on Election certification with County

All- Need to do a walk thru

Minutes prepared by Dan Carlson