

Resume of

Yvonne M. Contreras-Wood, Ed.D.

6052 Point Loma Drive
Huntington Beach, CA 92647
714.277.8766
E-mail YMContreras23@gmail.com

Personal Philosophy: It is not the attainment of the goal that I strive for, but what I learn on the road to the goal that encourages me to pursue it.

Educational Philosophy: We choose to be leaders and, because of this choice, we strive to develop in those we lead a passion for excellence.

Educational Background

Whittier College, Bachelor of Arts: Spanish and French;
University of La Verne, Master's Degree School
Management
University of La Verne, Doctorate Degree in Organizational
Leadership

Credentials Held

Standard Secondary Teaching Credential: Life
Administrative Services Credential: Expiration 2022.

Educational Experience

2021 – Present	Consultant, A. J. Barrett and Associates
2021 – Present	Consultant, Carter Leadership Collaborative
2020 - Present	Consultant and Leadership Coach, Los Angeles County Office of Education
2015 -2020 (Retired)	Division Director III, Division of Curriculum and Instructional Services, Los Angeles County Office of Education
2010 - 2015	Assistant Director, Curriculum and Instructional Services, Los Angeles County Office of Education
2005 - 2010	Project Director III, California School Leadership Academy, Los Angeles County Office of Education.
2005 – 2006	Adjunct Faculty, UCLA School Management Program.
January–October 2004	Acting Superintendent, Lynwood Unified School District.
2002 – 2005	Deputy Superintendent, Lynwood Unified School District.
2001 - 2002	Associate Superintendent-Educational Services, Lynwood Unified School District.
1992 - 2001	Principal, Artesia High School, ABC Unified School District.

1988 - 1990	Assistant Principal, Gahr High School, ABC Unified School District.
1990 - 1992	Principal, Killingsworth Middle School (renamed Fedde Middle School), ABC Unified School District.
1986 - 1988	Assistant Principal, Killingsworth Middle School (renamed Fedde Middle School), ABC Unified School District

Leadership Experience

- Leadership Coach for the Tier II Administrative Credential Program and instructor for the PASC
- Developed and delivered Diversity, Equity, and Inclusion professional learning for a national voter registration organizing committee.
- Developed and delivered the Administrative Leadership, Tier II Credentialing Program for the Los Angeles County Office of Education.
- Developed and communicated to districts in LA County the Differentiated Assistance Process to support the learning of ALL students.
- Lead the fourteen (14) curriculum projects and units for the Division of Curriculum and Instructional Services for the Los Angeles County Office of Education.
- Served as the 2019 CISC Leadership Symposium Chairperson for the statewide leadership conference.
- CISC History Social/Studies Sub Committee Chairperson for the statewide History/Social Studies Committee of CCSESA, county superintendent's organization.
- Region Lead for the Multi-Tiered System of Support (MTSS) for Region 11.
- Assisted the Superintendent in the administration, organization and operation of the Educational Services Division.
- Directed and developed reports to the Superintendent, Board of Trustees, and Cabinet on all aspects of the Educational Services Division.
- Directed the Educational Services Division in the areas of Elementary and Secondary Instruction, Student Services, Multi-lingual, Technology, Federal and State Programs, Special Education and Teacher Quality.
- Managed an \$800,000 General and Categorical Fund Budget.
- Directed the implementation of ten II/USP and HPSG plans for the district's underperforming and program improvement schools.
- Facilitated external support provider services, K-12.
- Developed a Principal's Leadership Academy.
- Supervised and evaluated K-12 and Adult School Principals.
- Supervised and evaluated Educational Services personnel.
- Developed and implemented an administrator evaluation process based on the California Standards for Educational Leaders.
- Planned and developed the annual Superintendent's Leadership Retreat.
- Directed the Strategic Planning process
- Planned, organized and coordinated with all divisions the Board Policies for the district.

- Coordinated and directed a reconfiguration plans for the district to accommodate overcrowded schools.
- Facilitated the Board Appointed Committee on district boundary changes.
- Coordinated and directed the opening of four new schools in September 2005.
- Planned, organized and coordinated the district's Emergency Response Plan.

Curriculum and Instruction

- Curriculum and Instructional Services Committee for CCSESA as CISC Region Lead for Region 11 at the Los Angeles County Office of Education.
- Curriculum and Instructional Services Committee Executive Committee representative for Region 11, Los Angeles County.
- Developed and delivered the ACSA English Learner Academy.
- ACSA Curriculum, Instruction and Assessment Advisory Committee.
- Organized and curated professional learning opportunities for county instructional leaders in all areas relating to curriculum, instruction and evaluation of the instructional program.
- Led the county Common Core Initiative in ELA and mathematics
- Planned, organized, and directed a master schedule process for the secondary level that focused on student academic needs.
- Implemented and directed a data driven, standards-based focus for K-12 schools.
- Developed, implemented and facilitated a staff development program for new teachers based on standards, instructional pedagogy, and the use of data to inform instruction.
- Developed and implemented the concept of a separated Ninth Grade Academy including the implementation of the Morgan-Hart Bill to reduce English and mathematics classes to 20:1.
- Supervised the implementation of Reading First Grant.
- Implemented a district-wide pacing plan in the core content areas and benchmark criterion reference tests.
- Redesigned the curriculum and coordinated the district's summer school program.
- Developed the concept of a "college going culture" via the AVID program and a Lynwood/UCLA Partnership to support higher expectations for students.
- Conceptualized and implemented a NCLB Institute for Instructional Assistants to support instruction, K-12, in the core content areas.

School/Community Relations

- Brokered community partnerships to support schools and districts in LA County during COVID.
- Developed an online community resource handbook to support parents and community during COVID.

- Represented and served as the Superintendent's designee in the areas of community relations to the Spanish speaking community of the district.
- Developed district/community partnerships to support the students and families of the district.
- Represented the Superintendent and presented to Wall Street bonding firms the district's and community financial picture which resulted in the selling of the bond to build new schools.
- Developed positive community relations with local law enforcement, community and businesses, which led to an improved public relations image of the district.
- Assisted in the development of parent and community partnerships.
- Developed the Lynwood Unified School District/St. Francis Medical Center Partnership to serve the health care needs of students and community.
- Serve on the advisory board for the St. Francis Medical Center Career College.
- Developed and presented presentations to community groups on the district's academic program and improved student achievement data.
- Facilitated the Community Committee on Boundary Changes and New Schools Reconfiguration.

Interim Superintendent

- Communicated to the district and community the district's vision for student success.
- Directed the day-to-day operations of the district.
- Worked with the Board of Education to prepare recommendations for educational, instructional, curricular and financial policies aligned with district goals and objectives.
- Developed and recommended Board Policies and administrative regulations related to district programs, goals and objectives.
- Oversight for district finances and school facilities.
- Coordinated the development of the district budget for approval.
- Directed and evaluated Cabinet level personnel.
- Coordinated the development of contract negotiations and total compensation packages for three employee organizations.

Professional Affiliations

- ACSA Curriculum, Instruction and Assessment Advisory Committee
- Developed and delivered the ACSA English Learner Academy.
- Participated in ACSA Superintendent's Executive Leadership Council.
- Trained in the ASCA Academy for Assistant Superintendents.
- Presented at ACSA State Conference, Topic: Becoming a Data Driven School District.
- Participated in UCLA School Management Program presentations on school improvement
- Served as WASC/Focus on Learning Chairperson for 12 accreditations.
- Trained in ACSA CLASS (Coaching Leaders for Academic Student Success)

- Trained in CFIER to support contract negotiations.
- Served as ALACOSA President for two terms.
- Served as ABC Management Association President for two terms.
- Served as Suburban League President and League Representative to C.I.F. for two terms.