

Background Check Authorization and Disclosure

I understand and acknowledge that:

Texas Health and Human Services Commission (HHSC) requires a criminal background check for all employees and volunteers at licensed child care facilities, including: FBI fingerprint-based national criminal history check, Texas Department of Public Safety criminal history check, Central Registry check for child abuse and neglect, and Sex offender registry check. Disqualifying offenses under Texas law include, but are not limited to: Crimes against children, Violent crimes, Sexual offenses, Drug-related offenses (within specified timeframes), and Other offenses listed in Texas Human Resources Code § 42.056.

I will be required to pay for the fingerprinting fee (approximately \$50) if offered employment. I authorize Mimi's Creative Kids Learning Center to conduct background checks including but not limited to: Criminal history, Employment verification, Education verification, Professional reference checks, Motor vehicle records (if applicable to position), and Child abuse and neglect registry checks. I understand that I must provide proof of a negative TB test result within the timeframe required by Texas Administrative Code before beginning employment. I understand that I may be required to submit to a health assessment or physical examination as required by HHSC regulations.

Applicant Signature

Applicant Printed Name

Date

Applicant Certification and Signature

I certify that all information provided in this application is true, complete, and accurate to the best of my knowledge. I understand that any false information or omission may disqualify me from further consideration for employment or result in dismissal if discovered at a later date. I release all parties from any liability for any damage that may result from furnishing information to Mimi's Creative Kids Learning Center. I understand that this application is not a contract of employment and that completion of this application does not guarantee employment. If hired, I agree to comply with all policies, rules, and regulations of Mimi's Creative Kids Learning Center and the Texas Health and Human Services Commission child care licensing standards.

Applicant Signature

Applicant Printed Name

Date



Pre-Employment Affidavit for Applicants for Employment at Certain Child Care Operations

The following affidavit is offered to satisfy the requirement of Texas Human Resources Code Section 42.0563, in accordance with Texas Civil Practices and Remedies Code Section 132.001.

Texas Human Resources Code Section 42.0563 requires an applicant for a position of employment at a General Residential Operation, Licensed Child Care Center, School-Age Program, Before and After-School Program, Licensed Child Care Home, and Registered Child Care Home to complete and submit, to the employing entity, this pre-employment affidavit disclosing whether the applicant has ever been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor.

This affidavit should be completed by the applicant during the application process and does not require notarization. The applicant may attach additional documentation to this form to support that a **charge** the applicant lists below was determined to be **false** (e.g., copy of the associated police report, certified copy of a court document, or extra pages which list all relevant facts), but this form must be completed in its entirety.

I swear or affirm the following:

- ☐ I **have never** been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor.
- ☐ I **have been** charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The following are all relevant facts pertaining to the charge, adjudication, or conviction:

List all relevant facts for each **charge**, including whether the charge was determined to be **true** or **false**. Examples of facts include but are not limited to: details about the incident, responding law enforcement agency and date of the charge. If you do not have any charges, write **none**.

Charge:

The charge was determined to be: ☐ True ☐ False

Charge:

The charge was determined to be: ☐ True ☐ False

List all relevant facts for each **adjudication**. Examples of facts include but are not limited to: details about the incident, responding law enforcement agency and date of the adjudication. If you do not have any adjudications, write **none**.

List all relevant facts for each **conviction**. Examples of facts include but are not limited to: details about the incident, responding law enforcement agency and date of the conviction. If you do not have any convictions, write **none**.

Declaration of Applicant

I declare under penalty of perjury that the foregoing is true and correct. I understand that failure to disclose the information required by this affidavit is grounds for termination of employment.

Printed Name (First, Middle, Last):

Date of Birth:

Address (Street, City, State, Zip Code, Country):

Signature

Signed on _____, in state of _____, County of _____.

SUBMIT FORM