

SCM940 Assignment 3.1 Creating a Sales Inquiry

By Adriana Madrid

Please create and insert requested print screens directly on this document and attach the document to assignment 3.1 in Blackboard. (10 marks)

In this assignment, you will need to use the data assigned to you in the Data Assignment Sheet for assignment 3.1 and use the Customer Master you created in assignment 2.1 (26####)

Note: Material in the print screens is for an example only. Follow the text instructions.

OVERVIEW OF ASSIGNMENT

- Part 1 – create 2 new item master records that you can use later to create a Sales Inquiry for.
- Part 2 – Adjust some stock into SAP Inventory that you can use to fulfill your sales order later.
- Part 3 – Create a Sales Inquiry using the Customer Master from Assignment 2.1 and the Item Masters you created in Part 1.

PART 1 CREATE 2 NEW ITEM MASTER RECORDS FOR THIS EXERCISE

1. Create 2 new material masters that we will later use to create a Sales Inquiry for **by copying the item masters from the numbers specified for you in the Data Assignment Sheet** for Ass't 3.1.

Logistics > Materials Management > Material Master > Material > Create (General) > Immediately

2. Enter the information below on the initial MM01 screen:

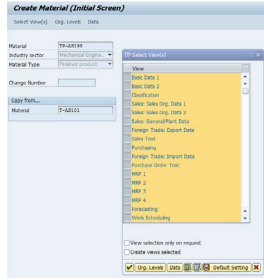
Material	NEW-AS1022 and NEW-AS2022 (See Data Assignment Sheet)
Industry Sector	M Mechanical Engineering
Material Type	Finished Product
Copy From Material	T-AS122 or T-AS222 per Data Assignment Sheet
Plant	1000

The screenshot shows the 'Create Material (Initial Screen)' in SAP. At the top, there are tabs for 'Select View(s)', 'Org. Levels', and 'Data'. Below these are several input fields: 'Material' with the value 'TP-AS1##', 'Industry sector' with a dropdown menu showing 'Mechanical Engine...', 'Material Type' with a dropdown menu showing 'Finished product', and 'Change Number' with an empty text box. At the bottom, there is a 'Copy from...' section with a 'Material' field containing 'T-AS1##'.

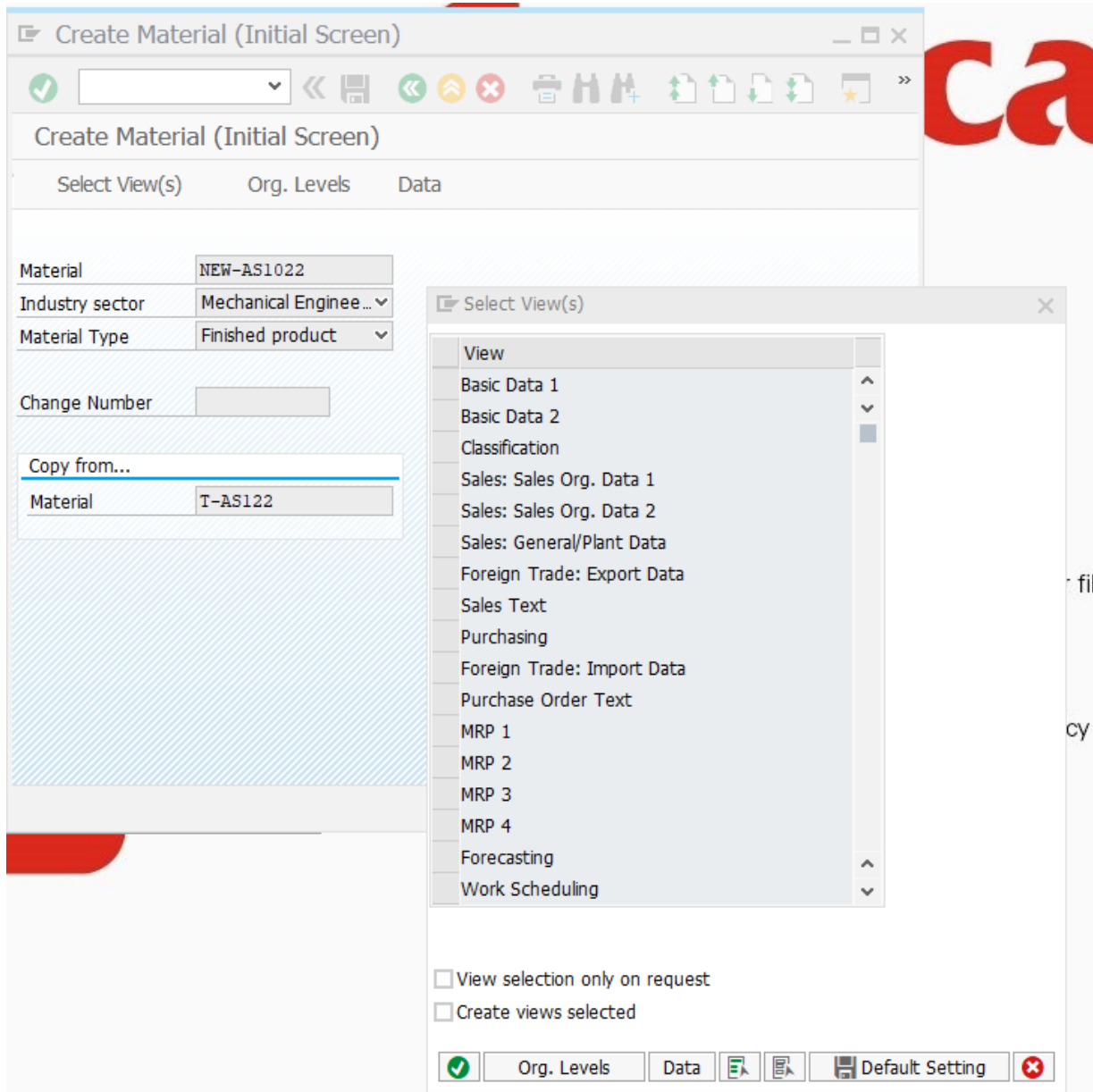
Note: these print screens are examples only. Use data specified in text of assignment.

SCM940 Assignment 3.1 Creating a Sales Inquiry

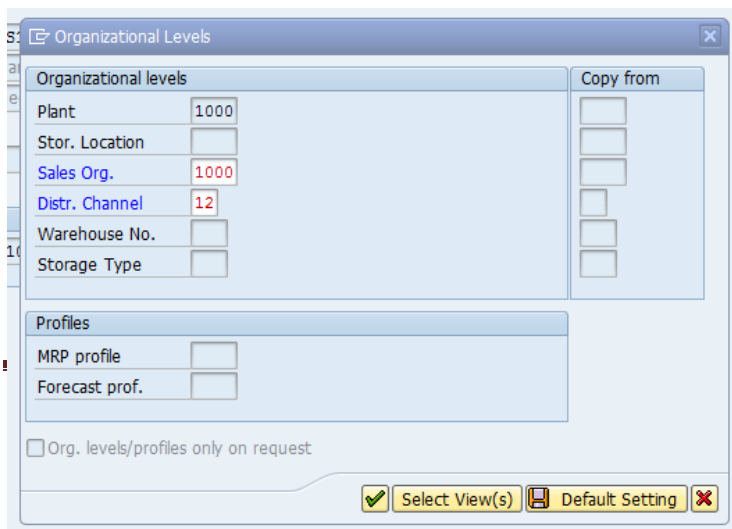
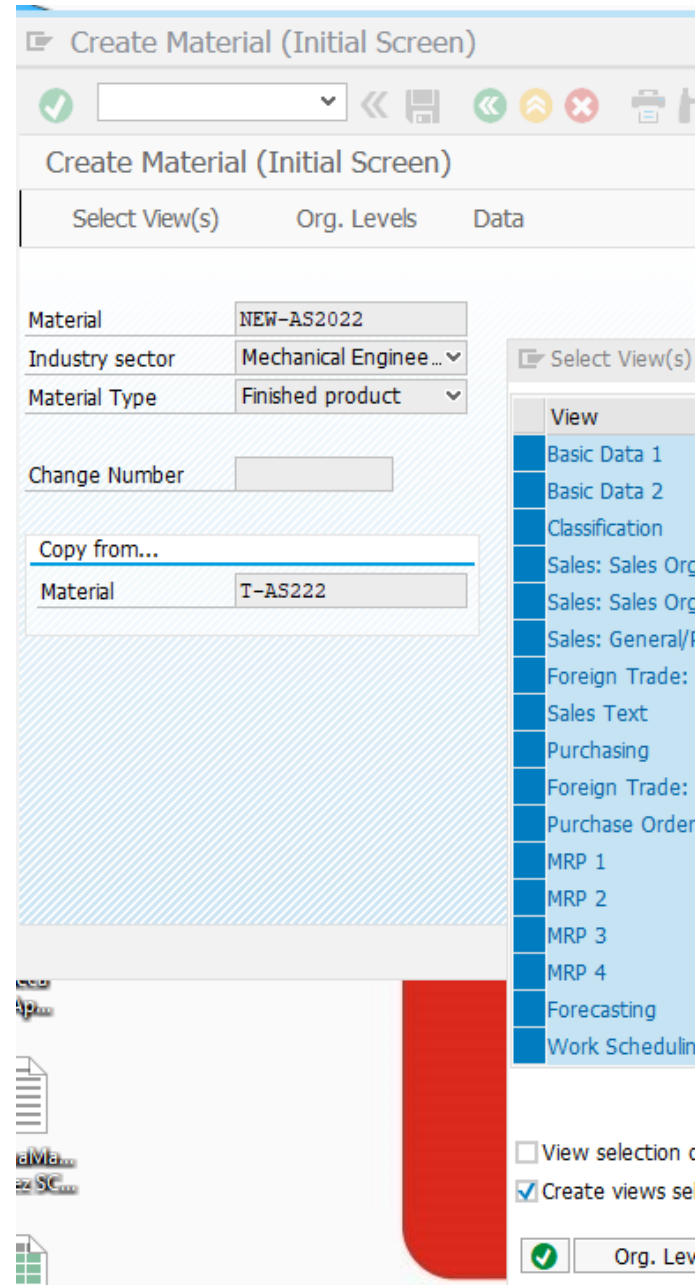
3. Copy **all views**. Click Create Views selected icon



My view:



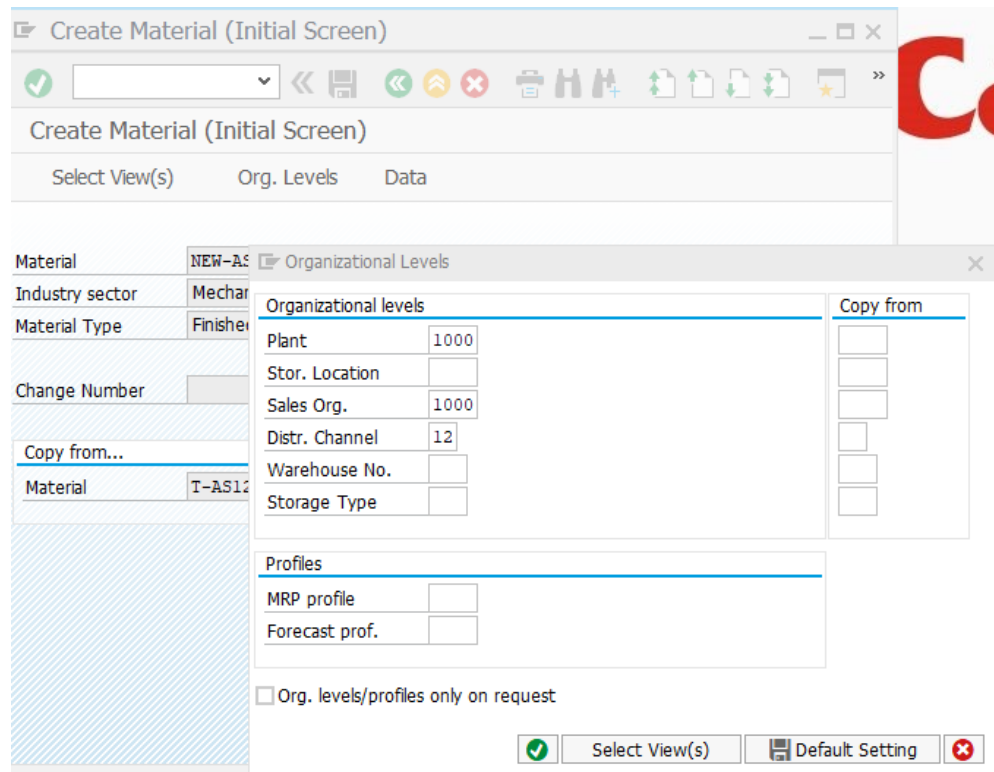
SCM940 Assignment 3.1 Creating a Sales Inquiry



4. Please use the following Organizational data: Plant 1000, Sales Org. 1000 and Dist. Chanel 12

SCM940 Assignment 3.1 Creating a Sales Inquiry

My view



Note: Due to changes in IDES, you may need to add some or all of the following data based on the item number you copy from.

Please use the values in the following table:

View	Field	Action	Value
Basic Data 1	Description	Add	Your Last Name
Sales:Sales Org 1	Tax	Select	Full Tax
Sales: General Plant	Loading Group	Select	Manual
MRP1	MRP Type	Select	PD
	MRP Controller	Select	000
	Lot Size	Select	EX
MRP2	Sched Margin Key	Select	000
	In House Production	Enter	1
Forecasting	Forecast Model	Select	Trend Model
Prod Resources/Tools	Task List Usage	Select	000
Accounting 1	Valuation Class	Select	7920
	Standard Price	Enter	20

SCM940 Assignment 3.1 Creating a Sales Inquiry

Please note that the data in the table above **includes** the data required shown in steps 5 – 8 below.

5. On Sales Org 1 view, ensure tax code is set to 1 **for all countries present**.

Create Material TP-AS198 (Finished product)

Additional Data Org. Levels Check Screen Data

Classification Sales: sales org. 1 Sales: sales org. 2 Sales: Gen...

Material TP-AS198 Deluxe Headlight

Sales Org. 1000 Germany Frankfurt

Distr. Chl 12 Sold for resale

General data

Base Unit of Measure **PC** piece(s) Division 02 Motorcycles

Sales unit Sales unit not var.

Unit of Measure Grp

X-distr.chain status Valid from

DChain-spec. status Valid from

Delivering Plant

Material Group 009 Accessories

Cash discount **Conditions**

Tax data

C...	Country	Ta...	Tax category	T	Tax classification
DE	Germany	MWST	Output Tax	1	

Entry 1 of 1

6. On Sales General Plan t view, ensure Load Group is set to Manual.

SCM940 Assignment 3.1 Creating a Sales Inquiry

Create Material TP-AS198 (Finished product)

Additional Data Org. Levels Check Screen Data

Sales: sales org. 2 Sales: General/Plant Foreign trade export S..

Material TP-AS198 Deluxe Headlight
Plant 1000 Werk Hamburg

General data

Base Unit of Measure	PC	piece(s)	Replacement part	<input type="checkbox"/>
Gross Weight	2	KG	Qual.f.FreeGoodsDis.	<input type="checkbox"/>
Net Weight	2		Material freight grp	
Availability check	01	Daily requirements	Appr.batch rec. req.	<input type="checkbox"/>
<input type="checkbox"/> Batch management				

Shipping data (times in days)

Trans. Grp	0001	On palettes	LoadingGrp	0003		
Setup time		Proc. time		Base qty		PC

Packaging material data

Matl Grp Pack.Matls	
Ref. mat. for pkg	

General plant parameters

<input type="checkbox"/> Neg.stocks	Profit Center		SerialNoProfile		DistProf	<input type="checkbox"/>
		SerialzLevel				

7. On Accounting 1 view, ensure Valuation Class is set to Finished good and Standard Price is set to 20.00.

Create Material TP-AS198 (Finished product)

Additional Data Org. Levels Check Screen Data

Quality management Accounting 1 Accounting 2 Costing 1

Material TP-AS198 Deluxe Headlight
Plant 1000 Werk Hamburg

General data


Base Unit of Measure	PC	piece(s)	Valuation Category	
Currency	EUR		Current period	05 2014
Division	02		Price determ.	<input type="checkbox"/> M.act.

Current valuation

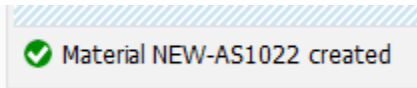
Valuation Class	7920	Proj. stk val. class	
VC: Sales order stk		Price Unit	1
Price control	S	Standard price	20.00
Moving price		Total Value	0.00
Total Stock	0	<input type="checkbox"/> Valuated Un	
Future price		Valid from	

Previous period/year Std cost estimate

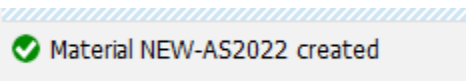
SCM940 Assignment 3.1 Creating a Sales Inquiry

8. Save your Item Master by clicking on the save icon . Note that you might be asked to supply some missing data before the system will save your part. If this occurs, select from among available setting in the search for the required field.

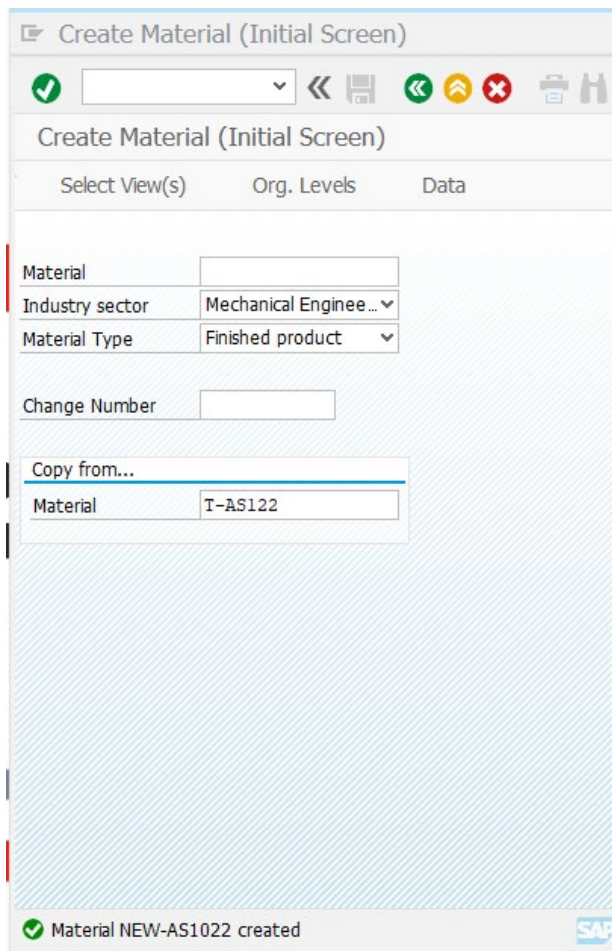
9. Take a screen print of the screen showing the banner at the bottom of the screen that your new parts were created. (2 screens). Please use the Snipping Tool to capture just the banner so I can read it clearly.



✓ Material NEW-AS1022 created



✓ Material NEW-AS2022 created



The screenshot shows the SAP 'Create Material (Initial Screen)' window. At the top, there is a title bar with the text 'Create Material (Initial Screen)'. Below the title bar is a toolbar with several icons: a green checkmark, a dropdown menu, a double left arrow, a save icon, a green left arrow, a yellow up arrow, a red X, a printer icon, and a trash icon. Below the toolbar is a header area with the text 'Create Material (Initial Screen)' and three tabs: 'Select View(s)', 'Org. Levels', and 'Data'. The main area contains several input fields and dropdown menus: 'Material' (empty), 'Industry sector' (set to 'Mechanical Enginee...'), 'Material Type' (set to 'Finished product'), 'Change Number' (empty), and 'Copy from...' (set to 'Material T-AS122'). At the bottom of the window, there is a status bar with the text 'Material NEW-AS1022 created' and the SAP logo.

SCM940 Assignment 3.1 Creating a Sales Inquiry

Create Material (Initial Screen)

Select View(s)	Org. Levels	Data
Material		
Industry sector	Mechanical Enginee...	
Material Type	Finished product	
Change Number		
Copy from...		
Material	T-AS222	

Material NEW-AS2022 created

PART 2 ADJUST SOME STOCK INTO SAP INVENTORY

10. We need to adjust some stock into inventory for the 2 new parts you created in steps 1-3 by using the following process for each part:

Logistics > Materials Management > Inventory Management > Goods Movement > Goods Receipt > Other

Note: Ensure that you use Movement Type 561 – the first 561 that is listed.

Enter Other Goods Receipts: Initial Screen

New Item To Reservation... To Order... WM Parameters...

Document Date: 05/19/2014 Posting Date: 05/19/2014

Material Slip:

Doc.Header Text: GR/GI Slip No.:

Defaults for Document Items

Movement Type: 561 Special Stock:

Plant: 1000 Reason for Movement:

Storage Location: 0001 Suggest Zero Lines

GR/GI Slip

Print Individual Slip





Indiv.Slip w.Inspect.Text

Collective Slip

SCM940 Assignment 3.1 Creating a Sales Inquiry

11. Click on continue . Enter both of **your new part numbers** for 100 pieces each as in example below.


Enter Other Goods Receipts: New Items

    To Reservation... To Order... To Purchase Order...

Movement Type GI entry of st. bals

Items

Item	Material	Quantity	UnE	SLoc	Batch	Re	Plnt
1	TP-AS199	100		0001		1000	
2				0001		1000	
3				0001		1000	
4				0001		1000	
5				0001		1000	
6				0001		1000	
7				0001		1000	
8				0001		1000	



12. Click Continue . Ensure all messages are cleared.

13. Click Save .

14. Verify that you successfully added stock to inventory through the following process:

Logistics > Materials Management > Inventory Management > Environment > Stock > Stock Overview

Stock Overview: Company Code/Plant/Storage Location/Batch

Database selections

Material

Plant to

Storage location to

Batch to

Stock Type Selection

Also Select Special Stocks

Also Select Stock Commitments

List Display

Special Stock Indicator to

Display version

Display Unit of Measure

No Zero Stock Lines

Decimal Place as per Unit

Selection of Display Levels

Company Code

Plant


Storage Location

Batch

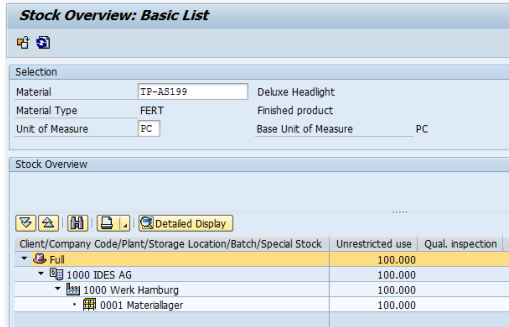
Special Stock

Additional Selection Criteria

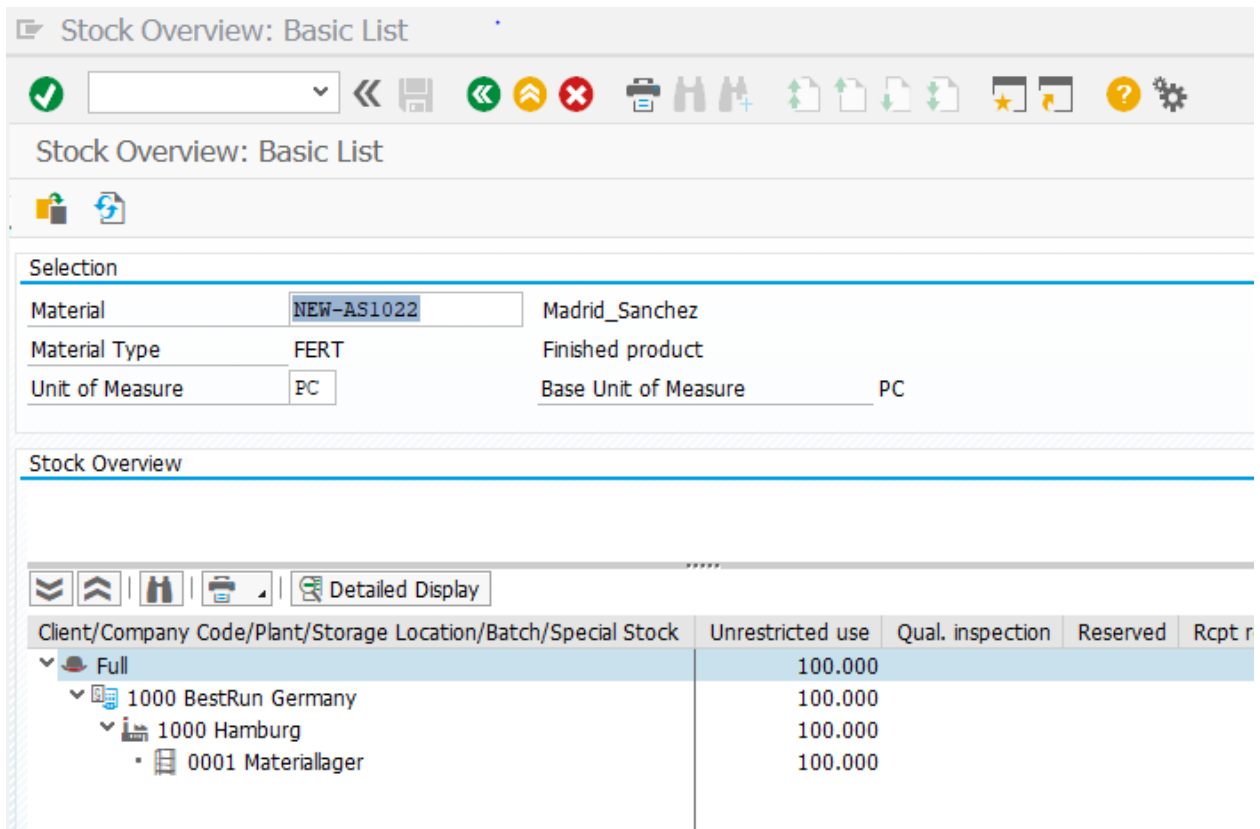
MRP Area to

15. Click on the Execute icon .

SCM940 Assignment 3.1 Creating a Sales Inquiry



16. Take a print screen of your stock overview for each part (2 print screens). Please use the Snipping Tool to capture just the part of the screen as in the example above so I can read it clearly.



SCM940 Assignment 3.1 Creating a Sales Inquiry

The screenshot shows the SAP Stock Overview interface. At the top, there is a toolbar with various icons. Below it, the title 'Stock Overview: Basic List' is displayed. The main area is divided into sections:

- Selection:** Material: NEW-AS2022, Material Type: FERT (Finished product), Unit of Measure: PC, Base Unit of Measure: PC.
- Stock Overview:** A table showing stock levels across different organizational levels.

Client/Company Code/Plant/Storage Location/Batch/Special Stock	Unrestricted use	Qual. inspection	Reser
Full	100.000		
1000 BestRun Germany	100.000		
1000 Hamburg	100.000		
0001 Materiallager	100.000		

PART 3 CREATE A SALES INQUIRY

17. Using the Customer Master you created in Asst 2.1, (format 26####) create a standard sales inquiry by going to:

Logistics > Sales and Distribution > Sales > Inquiry > Create


18. Complete the initial screen as in the example below. Use:

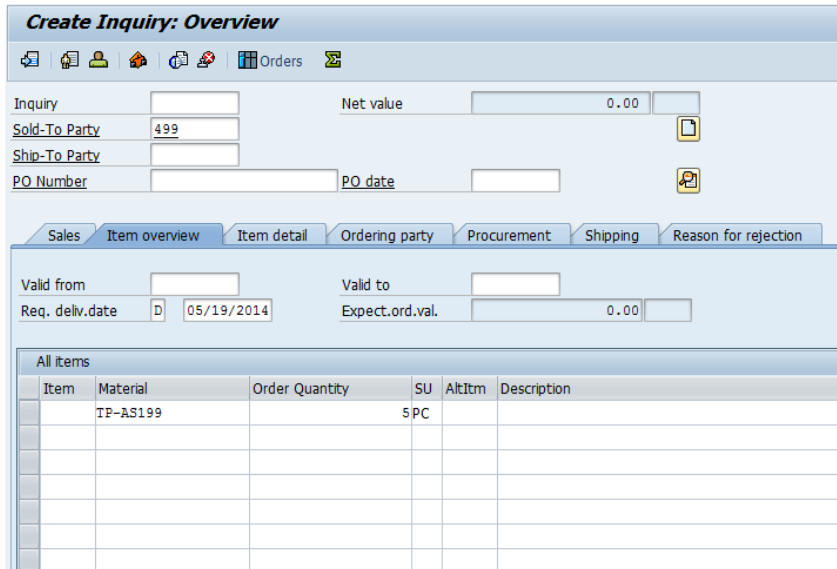
Inquiry Type: IN
 Sales Org: 1000
 Distribution Channel: 12
 Division: 00

The screenshot shows the 'Create Inquiry: Initial Screen' in SAP. It includes a navigation bar with 'Create with Reference', 'Sales', 'Item overview', and 'Ordering party'. The main form contains the following fields:

- Inquiry Type:** IN
- Organizational Data:**
 - Sales Organization: 1000 (Germany Frankfurt)
 - Distribution Channel: 12 (Sold for resale)
 - Division: 00 (Cross-division)
 - Sales Office: [Empty]
 - Sales Group: [Empty]

SCM940 Assignment 3.1 Creating a Sales Inquiry

19. Hit the Continue icon  and a screen like below should come up.



Create Inquiry: Overview

Inquiry: Net value:

Sold-To Party:

Ship-To Party:

PO Number: PO date:

Valid from: Valid to:

Req. deliv.date: Expect.ord.val.:

Item	Material	Order Quantity	SU	AltItm	Description
	TP-AS199		5 PC		

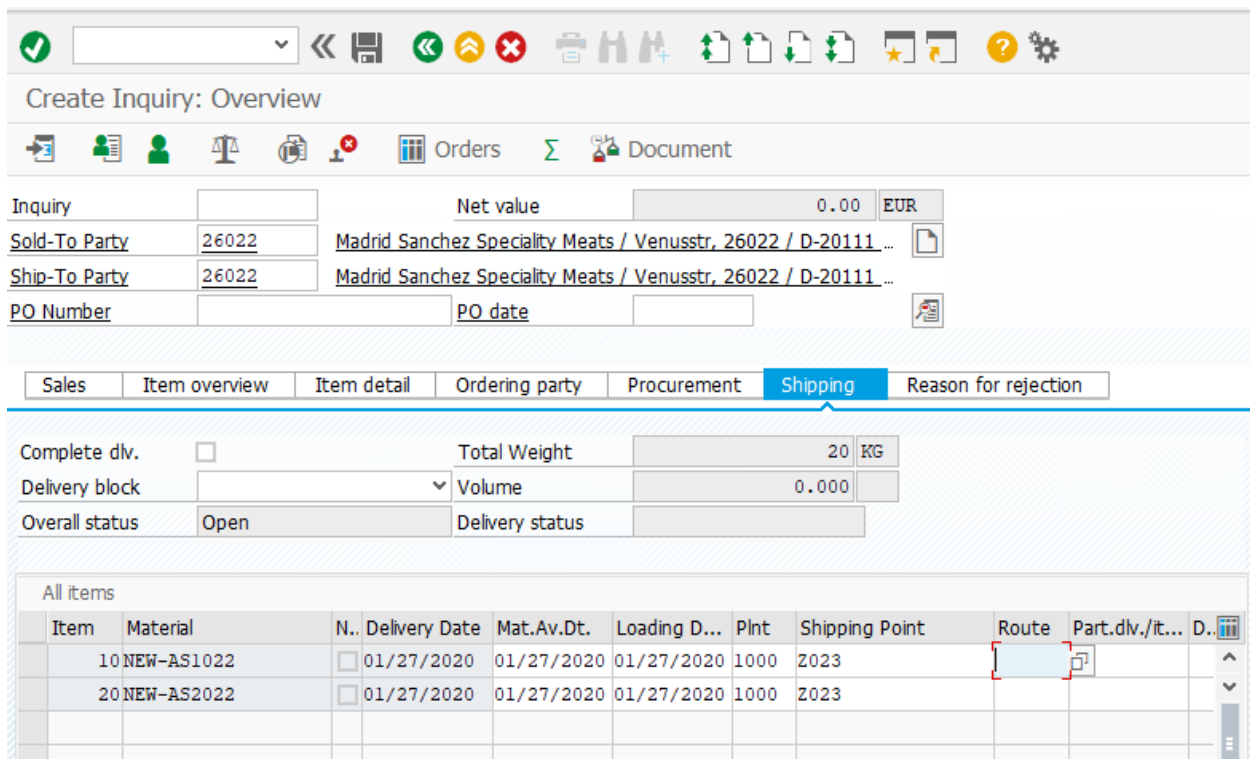
20. Enter your new customer code **created in Asst 2.1 (26###)** into the **Sold to Party** field.

21. Enter both of your new material numbers into the Material field – and a quantity of 5 pieces each.

22. Hit the Continue icon  to ensure everything is ok.

23. Click on the Shipping tab and locate the Shipping Plant and Shipping Point.

24. Take a print screen of the Shipping Tab showing the plant and shipping point. Please use the Snipping Tool.



Create Inquiry: Overview

Inquiry: Net value: EUR

Sold-To Party: Madrid Sanchez Speciality Meats / Venusstr, 26022 / D-20111 ...

Ship-To Party: Madrid Sanchez Speciality Meats / Venusstr, 26022 / D-20111 ...

PO Number: PO date:

Sales | Item overview | Item detail | Ordering party | Procurement | **Shipping** | Reason for rejection

Complete delv. Total Weight: KG

Delivery block: Volume:

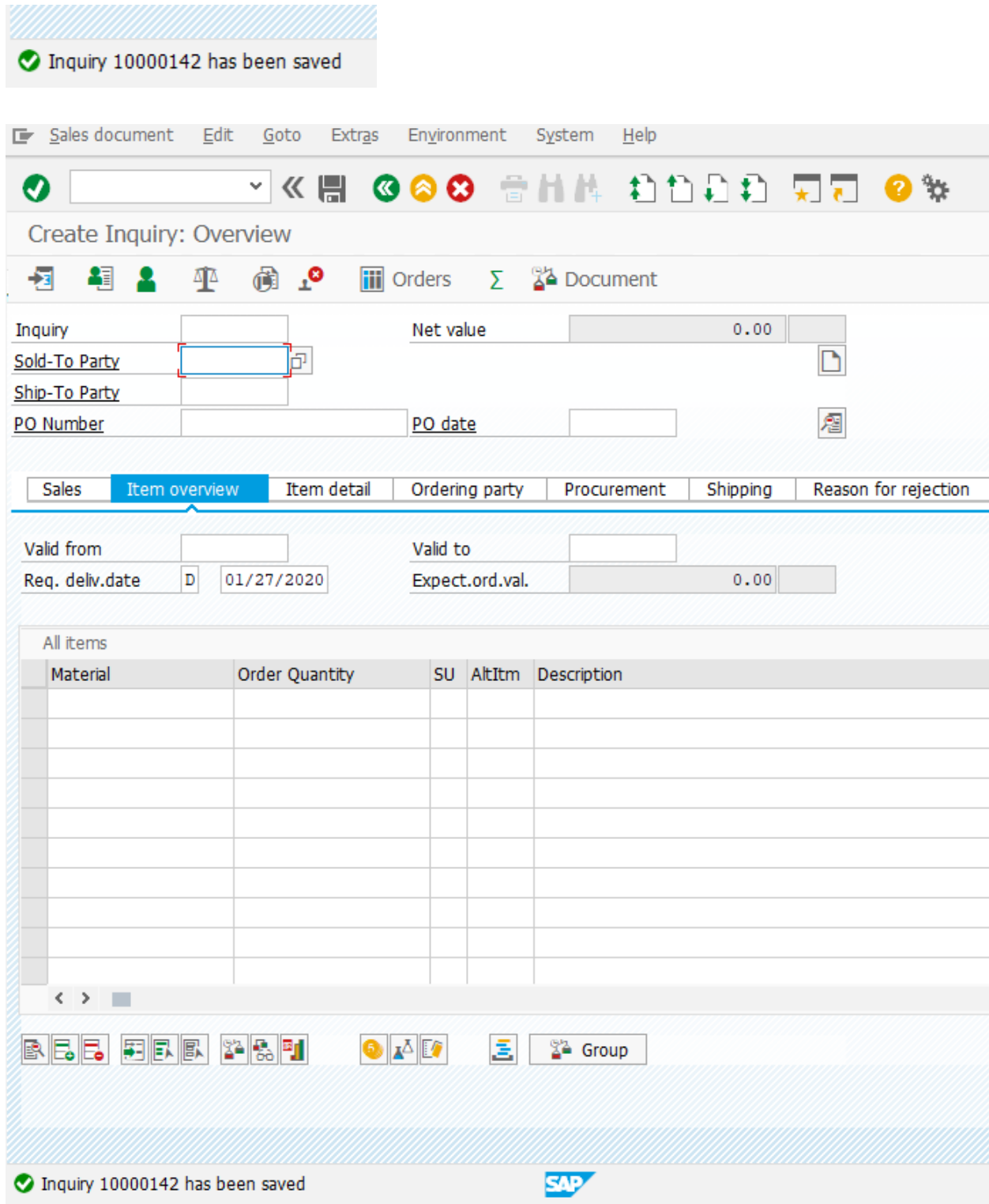
Overall status: Delivery status:

Item	Material	N..	Delivery Date	Mat.Av.Dt.	Loading D...	Plnt	Shipping Point	Route	Part.dlv./it...	D..
10	NEW-AS1022	<input type="checkbox"/>	01/27/2020	01/27/2020	01/27/2020	1000	Z023			
20	NEW-AS2022	<input type="checkbox"/>	01/27/2020	01/27/2020	01/27/2020	1000	Z023			

SCM940 Assignment 3.1 Creating a Sales Inquiry

25. Click Save  .

26. Please use the Snipping Tool to capture just the saved Inquiry banner as in the example below.



The screenshot displays the SAP Sales Inquiry Overview interface. At the top, a notification bar shows a green checkmark and the text "Inquiry 10000142 has been saved". Below this is the standard SAP menu bar with options like "Sales document", "Edit", "Goto", "Extras", "Environment", "System", and "Help". The main header area includes a search field, navigation icons, and the title "Create Inquiry: Overview". The sub-header contains icons for various functions and the text "Orders" and "Document". The main content area is divided into several sections: "Inquiry" with a text field, "Net value" with a value of "0.00", "Sold-To Party" with a highlighted text field, "Ship-To Party", "PO Number", and "PO date". Below this is a tabbed interface with tabs for "Sales", "Item overview" (which is active), "Item detail", "Ordering party", "Procurement", "Shipping", and "Reason for rejection". The "Item overview" section shows fields for "Valid from", "Valid to", "Req. deliv.date" (with a value of "01/27/2020"), and "Expect.ord.val." (with a value of "0.00"). Below these fields is a table titled "All items" with columns for "Material", "Order Quantity", "SU", "AltItm", and "Description". The table is currently empty. At the bottom of the screen, there is another notification bar with the same text "Inquiry 10000142 has been saved" and the SAP logo.

SCM940 Assignment 3.1 Creating a Sales Inquiry

END OF SCM940 ASST 3.1