

SCM940 Assignment 6.1 Creating the Billing Document

By Adriana Madrid

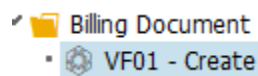
Please answer the following questions and or insert requested print screens directly on this document and attach the document to assignment 6.1 in Blackboard. **No Data Assignment Sheet is required for this assignment. (10 marks)**

PART 1 CREATE THE BILLING DOCUMENT

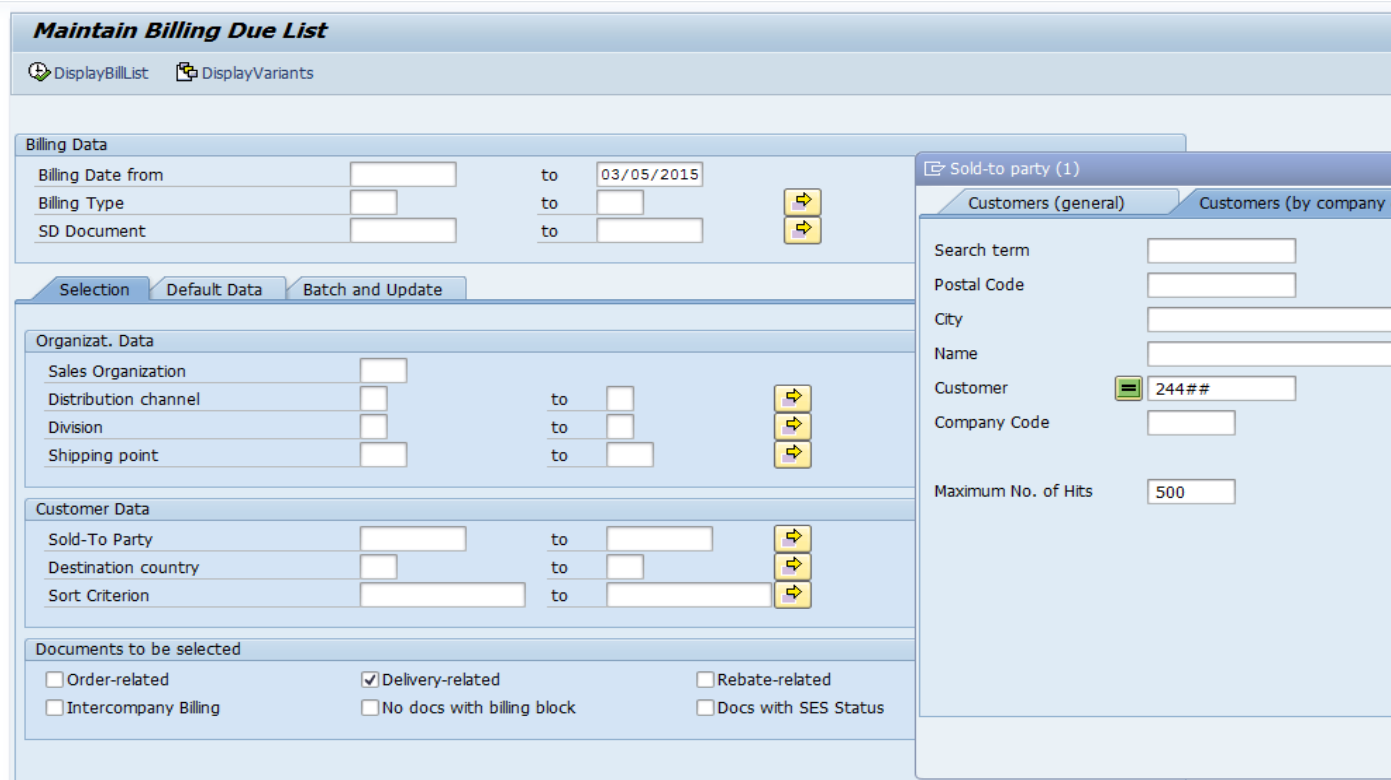
NOTE: Use the delivery document you created in Assignment 5.1 for this assignment.

1. Create the billing document for the outbound delivery you created in Assignment 4.1. Use the following data to create the delivery:

- **Logistics > Sales and Distribution > Billing > Billing Document > Create**




In the Selection tab, in the Customer Data section, search for your Customer by entering your customer number (266##) in the Sold to Party from and Sold to Party to fields.



The screenshot shows the SAP 'Maintain Billing Due List' screen. The 'Billing Data' section includes fields for 'Billing Date from' (03/05/2015), 'Billing Type', and 'SD Document'. The 'Selection' tab is active, showing 'Organizat. Data' and 'Customer Data' sections. The 'Customer Data' section has 'Sold-To Party' fields. A 'Sold-to party (1)' pop-up window is open, showing search criteria for 'Customers (general)' with 'Customer' set to '244##' and 'Maximum No. of Hits' set to '500'. The 'Documents to be selected' section has checkboxes for 'Order-related', 'Intercompany Billing', 'Delivery-related' (checked), 'Rebate-related', 'No docs with billing block', and 'Docs with SES Status'.

Click on the Execute icon  **DisplayBillList** and a screen like below should come up.

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Save the Billing Document by clicking on the Save icon. 

0090039652 | 02/16/2020 FI doc. generated

2. Take a print screen of the saved billing document banner and insert it here.

0090039652 | 02/16/2020 FI doc. generated

Document flow Edit Goto Environment System Help

Document Flow

Status overview Display document Service documents Additional links

Business partner 0000026022 Madrid Sanchez Speciality Meats

Document	On	Status
▼ Inquiry 0010000142	01/26/2020	Completed
▼ Quotation 0020000251	02/03/2020	Completed
▼ Standard Order 0000015575	02/03/2020	Completed
▼ Delivery 0080017664	02/06/2020	Completed
WMS transfer order 0000003831	02/06/2020	Completed
GD goods issue:delvy 4900002891	02/06/2020	complete
▼ Invoice (F2) 0090039652	02/16/2020	FI doc. generated
Accounting document 1400000282	02/16/2020	Not cleared








PART 2 DISPLAY THE BILLING DOCUMENT

Check in the Billing Document header to see which company code the data has been posted to in Financial Accounting.

- **Logistics > Sales and Distribution > Billing > Billing Document > Display – then choose display doc. Header details**

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Display Billing Document

Billing document







More Search Criteria

Document Number
 Company Code
 Fiscal Year
 Reference

 Search

Mine:


Display Billing Document




Billing document

More Search Criteria

Document Number
 Company Code
 Fiscal Year
 Reference

 Search

GTS Invoice 90037910 (ZGT1) Display: Overview of Billing Items

GTS Invoice Net Value EUR
 Payer Zuber AG / Kreuzgasse 7 / CH - 8200 Neuhausen am ...
 Billing Date

Item	Description	Billed Quantity	SU	Net value	Material	Tax amount
10	Gasket set for turbocharger		10 PC	2,500.00	GTS-72002	475.00

Mine:

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Billing document Edit Goto Environment System Help

Invoice (F2) 90039652 (F2) Display: Overview of Billing Items

Accounting Billing documents 5

Invoice (F2) 90039652 Net Value 625.00 EUR
 Payer 26022 Madrid Sanchez Speciality Meats / Venusstr, 26022 / ...
 Billing Date 02/06/2020

Item	Description	Billed Quantity	SU	Net value	Material	Tax amount
10	Madrid_Sanchez		10 PC	250.00	NEW-AS1022	37.50
20	Madrid_Sanchez		15 PC	375.00	NEW-AS2022	56.25

Document Flow

Status overview Display document Service documents

Business partner 0000026022 Madrid Sanchez Speciality Meats

Document	On	Status
Inquiry 0010000142	01/26/2020	Completed
Quotation 0020000251	02/03/2020	Completed
Standard Order 0000015575	02/03/2020	Completed
Delivery 0080017664	02/06/2020	Completed
Invoice (F2) 0090039652	02/16/2020	FI doc. generated

SCM940 Assignment 6.1 Creating the Billing Document

Billing Invoice (F2) 90039652 (F2) Display : Header data

Billing items Accounting Output

Invoice (F2) 90039652
 Payer 26022 Madrid Sanchez Speciality Meats / Venusstr, 26022 / D-2011...
 Created by IDES-174 Created on 02/16/2020 Time 21:11:38

Header Head.prtncs Conditions ForTrade/Customs Head.text Global Trade Management

Accounting Data

Billing Date	02/06/2020	Document Currency	EUR
Company Code	1000	<input type="checkbox"/> Set exchange rt	
Reference	0090039652	Exchange rate-accntg	1.00000
Assignment	0080017664	Payment Method	
Trading Partner		Dunning Area	
Fixed value date		Dunning key	
Addit.value days	0	Dunning block	Freed for dunning
AcctAssgGr			
Posting Status	Posting document has been created		

Price data

Price List		Exch. Rate Type	
Customer group	Trading companies	Agreement	
Price group			
Terms of Paymen	ZB04	10 days 4%, 20/2%, 30 net	
Incoterms	CFR	Hamburg	
Pricing procedure	RVAA01	Standard	

Taxes

Destination Country	DE	Region	02
TaxClass1-Cust.	1	County code	
VAT Registration No.	DE022123456	City code	
Country sls.tax no.	DE	Export	
Origin sls.tax no.	A Ship-to party	<input type="checkbox"/> EU triangular deal	

General information

Sales Organization	1000	Germany Frankfurt	Inv.list type	LR
Distribution Channel	12	Sold for resale	Billing date	
Division	00	Cross-division	Canclld bill.dc	
Sales district			<input type="checkbox"/> Cancelled	

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3. Which company code was the data posted to in Financial Accounting?

Company Code

4. Display the accounting document and take a print screen of the accounts that have been posted and insert it below. In the billing document display, go to Display Billing Document: Accounting Overview and choose Accounting document.

Data Entry View

Document Number	1400000282	Company Code	1000	Fiscal Year	2020
Document Date	02/06/2020	Posting Date	02/06/2020	Period	2
Reference	0090039652	Cross-Comp.No.			
Currency	EUR	Texts exist	<input type="checkbox"/>	Ledger Group	

CoCd	Item	PK	S	Account	Description	Amount	Curr.	Tx	Cost Center	Order	Profit Center	Segment	Billing
1000	1	01		26022	Madrid Sanchez Speciality M...	718.75	EUR	A1					90039
	2	50		800000	Sales revenues - dom	250.00-	EUR	A1			9999		
	3	50		175000	Output tax	93.75-	EUR	A1					
	4	50		800000	Sales revenues - dom	375.00-	EUR	A1			9999		

5. Take a screen print of your billing document and insert here.

List of Billing Documents

Material NEW-AS1022
Madrid_Sanchez

Billing Date	Billing Doc.	Item	Material	Description	Bill.qty	SU	Σ	Net Value	Curr.	SOrg.
								250.00	EUR	
02/06/2020								250.00	EUR	
	90039652							250.00	EUR	
		10	NEW-AS1022	Madrid_Sanchez	10	PC		250.00	EUR	1000

List of Billing Documents

Material NEW-AS2022
Madrid_Sanchez

Billing Date	Billing Doc.	Item	Material	Description	Bill.qty	SU	Σ	Net Value	Curr.	SOrg.
								375.00	EUR	
02/06/2020								375.00	EUR	
	90039652							375.00	EUR	
		20	NEW-AS2022	Madrid_Sanchez	15	PC		375.00	EUR	1000

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PART 3 REVIEW THE DOCUMENT FLOW FOR THE BILLING DOCUMENT

Call up the document flow using the directions below and answer the questions in the space provided.

- **Logistics > Sales and Distribution > Billing > Billing Document > Display,**

VF03 - Display

6. What is the overall processing status of the billing document?

As image below, Invoice (F2) 0090039652 FI doc. Generated

Accounting document 1400000282 not cleared

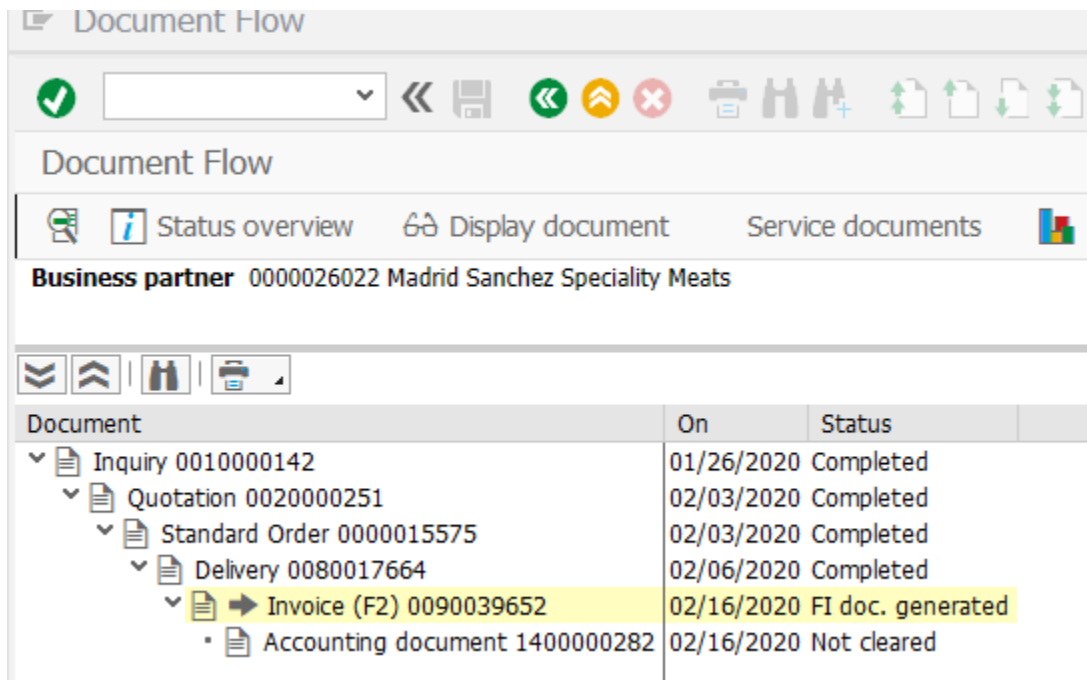
7. What additional documents have been entered for the outbound delivery?

For the Delivery 0080017664, there is the Invoice (F2) 0090039652 FI doc. Generated and

Accounting document 1400000282

8. What is the overall processing status for the accounting document? Not cleared

9. Take a screen print of your document flow and insert here.



Document	On	Status
▼ Inquiry 0010000142	01/26/2020	Completed
▼ Quotation 0020000251	02/03/2020	Completed
▼ Standard Order 0000015575	02/03/2020	Completed
▼ Delivery 0080017664	02/06/2020	Completed
▼ Invoice (F2) 0090039652	02/16/2020	FI doc. generated
▪ Accounting document 1400000282	02/16/2020	Not cleared

PART 4 ENTER THE INCOMING INVOICE PAYMENT

The customer has sent in payment of our invoice. We must enter that incoming payment into the system. He has paid in a timely fashion and is entitled to claim the deduction of cash discount

10. Display the billing document to check the invoiced amount that is to be paid by:

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- **Logistics > Sales and Distribution > Billing > Billing Document > Display** then choose Pricing Conditions Header

11. Record the final amount and the deduction for cash here

Total 718.75

Cash Discount 14.38

Billing Invoice (F2) 90039652 (F2) Display : Header data

Billing items Accounting Output

Invoice (F2) 90039652
 Payer 26022 Madrid Sanchez Speciality Meats / Venusstr, 26022 / D-2011...
 Created by IDES-174 Created on 02/16/2020 Time 21:11:38

Header Head.prtncs **Conditions** ForTrade/Customs Head.text Global Trade Management

Net	625.00	EUR
Tax	93.75	

Pricing Elements

N..	CnTy	Name	Amount	Crcy	per	U...	Condition value	Curr.	Status	Condition value	CdCur	S...
PR00		Price					625.00	EUR		0.00		<input type="checkbox"/>
		Gross Value					625.00	EUR		0.00		<input type="checkbox"/>
		Discount Amount					0.00	EUR		0.00		<input type="checkbox"/>
		Rebate Basis					625.00	EUR		0.00		<input type="checkbox"/>
		Net Value for Item					625.00	EUR		0.00		<input type="checkbox"/>
							625.00	EUR		0.00		<input type="checkbox"/>
		Net Value 2					625.00	EUR		0.00		<input type="checkbox"/>
		Net Value 3					625.00	EUR		0.00		<input type="checkbox"/>
MWST		Output Tax	15.000	€			93.75	EUR		0.00		<input type="checkbox"/>
		Total					718.75	EUR		0.00		<input type="checkbox"/>
SKTO		Cash Discount	2.000	€			14.38	EUR		0.00		<input checked="" type="checkbox"/>
VPRS		Cost					500.00	EUR		500.00	EUR	<input checked="" type="checkbox"/>
		Profit Margin					125.00	EUR		0.00		<input type="checkbox"/>

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Billing Invoice (F2) 90039652 (F2) Display : Header data

Billing items Accounting Output

Invoice (F2) 90039652
 Payer 26022 Madrid Sanchez Speciality Meats / Venusstr, 26022 / D-2011 ...
 Created by IDES-174 Created on 02/16/2020 Time 21:11:38

Header Head.prtnts Conditions ForTrade/Customs Head.text Global Trade Management

Accounting Data

Billing Date 02/06/2020 Document Currency EUR
 Company Code 1000 Set exchange rt
 Reference 0090039652 Exchange rate-acctng 1.00000
 Assignment 0080017664 Payment Method
 Trading Partner Dunning Area
 Fixed value date Dunning key
 Addit.value days 0 Dunning block Freed for dunning
 AcctAssgGr
 Posting Status Posting document has been created

Price data

Price List Exch. Rate Type
 Customer group Trading companies Agreement
 Price group
 Terms of Paymen ZB04 10 days 4%, 20/2%, 30 net
 Incoterms CFR Hamburg
 Pricing procedure RVAA01 Standard

Taxes

Destination Country DE Region 02
 TaxClass1-Cust. 1 County code
 VAT Registration No. DE022123456 City code
 Country sls.tax no. DE Export
 Origin sls.tax no. A Ship-to party EU triangular deal

General information

Sales Organization 1000 Germany Frankfurt Inv.list type IR
 Distribution Channel 12 Sold for resale Billing date
 Division 00 Cross-division Cancld bill.dc
 Sales district Cancelled

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12. Enter the incoming payment of the final amount of the invoice minus the cash discount using the following information:

- **Accounting > Financial Accounting > Accounts Receivable > Document Entry > Incoming Payments**

Post Incoming Payments: Header Data

Process open items

Document Date Type DZ Company Code

Posting Date 03/05/2015 Period Currency/Rate

Document Number Translatn Date

Reference Cross-CC no.

Doc.Header Text Trading part.BA

Clearing text

Bank data

Account Business Area

Amount Amount in LC

Bank charges LC bank charges

Value date Profit Center

Text Assignment

Open item selection

Account

Account Type D Other accounts

Special G/L ind Standard OIs

Pmnt advice no.

Distribute by age

Automatic search

Invoice Summary

Additional selections

None

Amount

Document Number

Posting Date

Dunning Area

Others

Document Date	Today's date
Company Code	1000
Posting Date	Today's date
Currency	EUR

Bank Data	
Account	100009
Amount	See your answer to 11 above – total minus cash discount.

Open Item Selection	
Account	Use your 266## customer number from assignment 1.1

Once you have entered the values above, choose **Process open items**.

Process open items

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Post Incoming Payments: Header Data

Process Open Items

Document Date	<input checked="" type="checkbox"/>	Type	DZ	Company Code	1000
Posting Date	02/18/2020	Period	2	Currency/Rate	EUR
Document Number		Translatn Date			
Reference		Cross-CC No.			
Doc.Header Text		Part.Bus.Area			
Clearing text					

Bank Data

Account	<input checked="" type="checkbox"/>	Bus. Area	
Amount		Local Crcy Amnt	
Bank charges		LC Charges	
Value date	02/18/2020	Profit Center	
Text		Assignment	

Open Item Selection	Additional Selections
Account	<input checked="" type="radio"/> None
Account Type	<input type="radio"/> Amount
Special G/L Ind.	<input type="radio"/> Document Number
Pmnt advice no.	<input type="radio"/> Posting Date
<input type="checkbox"/> Distribute by age	<input type="radio"/> Dunning Area
<input type="checkbox"/> Automatic search	<input type="radio"/> Others
<input type="checkbox"/> Other accounts	
<input checked="" type="checkbox"/> Standard OIs	

Document 1400000293 was posted in company code 1000

SCM940 Assignment 6.1 Creating the Billing Document

13. Display the document flow for the billing document again. What is the overall processing status for the accounting document? _____

List of Billing Documents

List of Billing Documents

Material NEW-AS2022
Madrid_Sanchez

Billing Date	Billing Doc.	Item	Material	Description	Bill.qty	SU	Σ	Net Value	Curr.	SOrg.
							...	375.00	EUR	
02/06/2020							..	375.00	EUR	
	90039652						.	375.00	EUR	
		20	NEW-AS2022	Madrid_Sanchez	15	PC		375.00	EUR	1000

List of Billing Documents

List of Billing Documents

Material NEW-AS1022
Madrid_Sanchez

Billing Date	Billing Doc.	Item	Material	Description	Bill.qty	SU	Σ	Net Value	Curr.	SOrg.
							...	250.00	EUR	
02/06/2020							..	250.00	EUR	
	90039652						.	250.00	EUR	
		10	NEW-AS1022	Madrid_Sanchez	10	PC		250.00	EUR	1000

SCM940 Assignment 6.1 Creating the Billing Document

Document Flow

Status overview Display document Service documents Additional links

Business partner 0000026022 Madrid Sanchez Speciality Meats

Document	On	Status
▼ Inquiry 0010000142	01/26/2020	Completed
▼ Quotation 0020000251	02/03/2020	Completed
▼ Standard Order 0000015575	02/03/2020	Completed
▼ Delivery 0080017664	02/06/2020	Completed
▶ Invoice (F2) 0090039652	02/16/2020	FI doc. generated
• Accounting document 1400000282	02/16/2020	Cleared

Invoice (F2) 0090039652

Doc.no.	Item	Preced.Doc	Item	Quantity	Unit	Ref. value	Curr.	Created on	Material	Description	Status
0090039652	10	0080017664	10	10	PC	250.00	EUR	02/16/2020	NEW-AS1022	Madrid_Sanchez	FI doc. generated
0090039652	20	0080017664	20	15	PC	375.00	EUR	02/16/2020	NEW-AS2022	Madrid_Sanchez	FI doc. generated

PART 5 DISPLAY THE SALES ORDER DOCUMENT FLOW

14. Take a screen print of your document flow and insert here.

SCM940 Assignment 6.1 Creating the Billing Document

Document Flow

Status overview Display document Service documents Additional links

Business partner 0000026022 Madrid Sanchez Speciality Meats

Document

Document	On	Status
▼ Inquiry 0010000142	01/26/2020	Completed
▼ Quotation 0020000251	02/03/2020	Completed
▼ Standard Order 0000015575	02/03/2020	Completed
▼ Delivery 0080017664	02/06/2020	Completed
▼ Invoice (F2) 0090039652	02/16/2020	FI doc. generated
Accounting document 1400000282	02/16/2020	Cleared

Accounting document 1400000282

Doc.no.	Reference Doc	Ref. value	Curr.	Created on	Status
1400000282	0090039652	625.00	EUR	02/16/2020	Cleared

Done!