

**AUTOMOBILE EXPENSE SHEET**

DATE \_\_\_\_\_ NAME \_\_\_\_\_ CLIENT# \_\_\_\_\_

| Description     | MCV use | Veh 1 | Veh 2 | Veh 3 | Veh 4 | Veh 5 |
|-----------------|---------|-------|-------|-------|-------|-------|
| USED BY:        |         |       |       |       |       |       |
| % OF USE        |         |       |       |       |       |       |
| YEAR            |         |       |       |       |       |       |
| MAKE            |         |       |       |       |       |       |
| MODEL           |         |       |       |       |       |       |
| LICENSE PLATE   |         |       |       |       |       |       |
| PURCHASE DATE   |         |       |       |       |       |       |
| PURCHASE COST   |         |       |       |       |       |       |
| ORIGINAL MILES  |         |       |       |       |       |       |
|                 |         |       |       |       |       |       |
| SALE DATE       |         |       |       |       |       |       |
| SALE AMOUNT     |         |       |       |       |       |       |
| MILES AT SALE   |         |       |       |       |       |       |
|                 |         |       |       |       |       |       |
| GASOLINE        |         |       |       |       |       |       |
| INSURANCE       |         |       |       |       |       |       |
| PREMIUMS /      |         |       |       |       |       |       |
| VEHICLE         |         |       |       |       |       |       |
| DMV REG         |         |       |       |       |       |       |
|                 |         |       |       |       |       |       |
| REPAIRS/MAINT   |         |       |       |       |       |       |
|                 |         |       |       |       |       |       |
| WASH            |         |       |       |       |       |       |
| ROAD SIDE       |         |       |       |       |       |       |
| ASSIST          |         |       |       |       |       |       |
|                 |         |       |       |       |       |       |
| FINANCE         |         |       |       |       |       |       |
| CHARGE          |         |       |       |       |       |       |
|                 |         |       |       |       |       |       |
| SALES TAX       |         |       |       |       |       |       |
|                 |         |       |       |       |       |       |
| TOTALS          |         |       |       |       |       |       |
|                 |         |       |       |       |       |       |
|                 |         |       |       |       |       |       |
| LEASE           |         |       |       |       |       |       |
| PAYMENTS        |         |       |       |       |       |       |
|                 |         |       |       |       |       |       |
| LEASE START-UP  |         |       |       |       |       |       |
| LEASE SALES     |         |       |       |       |       |       |
| TAX             |         |       |       |       |       |       |
|                 |         |       |       |       |       |       |
|                 |         |       |       |       |       |       |
| MILES TODAY:    |         |       |       |       |       |       |
| MILES PRIOR YR: |         |       |       |       |       |       |
|                 |         |       |       |       |       |       |

**MCV USE Only:**

VEH 1 \_\_\_\_\_

VEH 2 \_\_\_\_\_

VEH 3 \_\_\_\_\_

VEH 4 \_\_\_\_\_

HOME-WORK \_\_\_\_\_ MILES X 2 \_\_\_\_\_

DAYS OFF: VACATION \_\_\_\_\_ SICK LEAVE \_\_\_\_\_ PERSONAL \_\_\_\_\_ HOLIDAY \_\_\_\_\_