

## **BY-LAWS**

### **SILAS VOLLEYBALL BOOSTER CLUB**

#### **Article I**

The organization shall hereby be know as Silas Volleyball Booster Club

#### **Article II**

The purpose of the Club shall be to support and raise money for the Silas High School girls volleyball teams while promoting school spirit.

**Section 1:** No salaries or compensation shall be paid to any member, officer, or board member the Club.

**Section 2:** The Club shall directly benefit the Silas High School volleyball teams through grants of money and by organizing activities to assist the volleyball teams and its coaching staff.

**Section 3:** The Club, in compliance with Title IX of the Education Amendment of 1972, Washington law, and the Washington State Constitution, shall provide equal opportunity and treatment for all students in all aspects of the academic and activities programs without regard to race, creed, national origin, sex, or non-program related physical, sensory, or mental disabilities. Per RCW 49.60 Law Against Discrimination, the Club's support for programs shall be free from sexual harassment.

#### **Article III**

All meetings of the Club shall be conducted in accordance with Robert's Rule of Order.

#### **Article IV**

The Club shall have two classes of members. They shall be as follows:

**Section 1:** General Members: Any person interested in furthering the objective of the Club shall be eligible for membership. Any parent, grandparent, or guardian of a student attending Silas High School shall be considered a general member of the Club.

**Section 2:** Executive Board members: The executive board shall consist of the Club's Officers.

**Section 3:** Voting: Any matter coming before any meeting shall be decided by a simple majority vote. Each General Member shall be entitled to one vote in all matters, except for requests of money presented by or directly affecting their own child or family member. Voting by proxy shall not be permitted. Elections of all officers or selection of members for awards will be by secret ballot.

Votes on expenses are advisory and final approval and disbursement of funds shall be made by the Executive Board.

## **Article V**

The officers of the Club shall be a President, Vice President, Secretary (Co- position), Treasurer, and Social Media Manager. These shall be voting positions.

**Section 1:** President: The President shall direct and supervise all activities of the Club. The President shall direct and supervise all activities of the Club. The President shall:

- Preside over all General Members and the Executive Board meetings of the Club.
- Appoint all committee chairs, if any, pending the approval of the Executive Board.
- Delegate supervision of committees to Vice President at his/her discretion.
- Establish the budget for the Club with final approval from the Executive Board.
- Approve all checks drawn on the Club's bank account with the Treasurer.
- Negotiate all activities with the personnel of the Tacoma School District.

**Section 2:** Vice President: The Vice President shall:

- In the absence of the President, the Vice President shall preside at all General Membership meetings and Executive Board Meetings and assume all the duties of the President.
- Shall perform such duties as delegated by the President.

**Section 3:** (Co-)Secretary: The Secretary shall keep accurate records of all meetings of the General Members and Executive Board and shall make the Club minutes available at each subsequent meetings. He/She shall perform other duties as delegated by the President.

**Section 4:** Treasurer: The Treasurer shall receive and deposit all cash & checks and keep proper records of funds received and disbursed by the Club. He/She shall perform other duties as delegated by the President.

**Section 5:** Social Media Manager: The Social Media Manager shall coordinate posts on the Club's social media accounts. He/She shall perform other duties as delegated by the President.

**Section 5:** Terms of Office: The term of office for all officers shall be for one year. New officers shall begin their term by the annual meeting of the Club.

**Section 6:** Election of Officers: At the annual meeting each year, nominations shall be taken from the General Members for each office of President, Vice President, Secretary, Treasurer, and Social Media Manager. Only General Members having students attending the following school year shall be eligible for nomination for office. A call from the General Membership at large for a nominee for any of the above offices will be in order. Voting will take place during the General Membership meeting, after nominations have been made and accepted. Voting for officers shall be done by secret ballot. Newly elected officers will start their term effective immediately.

**Section 9:** Vacancies: Any vacancy occurring on the Executive Board shall be filled by appointment of the President. The newly appointed officer shall serve the unexpired term of their predecessor in office.

## **Article VI**

### **Executive Board**

**Section 1:** The Executive board shall manage the affairs of the Club.

**Section 2:** All money received by the Club shall be placed in a bank designated by the Executive Board, and withdrawal of such funds shall require the written approval of the Treasurer and President. An email is an acceptable form of written approval.

## **Article VII**

### **Receipt and Disbursement of Funds**

**Section 1:** The Executive Board shall manage the affairs of the Club.

**Section 2:** All money received by the Club shall be placed in a bank designated by the Executive Board, and withdrawal of such funds shall require the written approval of the Treasurer and President. An email is an acceptable form of written approval.

**Section 3:** Any item or service costing in excess of \$200 shall be submitted to the Executive Board for the review and disbursement of the funds. Approval of such expenditures can be done by email.

**Section 4:** Emergency Expenditures: Shall an expenditure be deemed necessary by the Executive Board, which due to urgency must be made prior to the next General meeting, and majority vote of the Executive Board for said expenditures may be approved. A report of such expenditures shall be made to the General Membership of the Club at the next general meeting.

**Section 5:** In the event the Club is dissolved, all outstanding debts must be paid. Upon dissolution, any funds that are considered uncommitted funds will be turned over to the Silas High School ASB General Fund, or shall be disbursed in such other manner as may be directed or prudent with any taxing authority.

## **Article X**

### **Amendment of the By-Laws**

**Section 1:** The By-Laws of the Club may be amended by giving notice of the proposed change(s) to the General Members and may be voted upon at the meeting of the General Members.

**Section 2:** The officers may take steps as necessary without the necessity of a meeting to meet requests of demands brought upon the Club by governmental bodies under which the Club must exist, in order to operate effectively as a non-profit organization.

**List of Officers**

President	Sara Green	(206) 850-7644	<a href="mailto:runsaragreenrun@gmail.com">runsaragreenrun@gmail.com</a>
Vice President	Rich Valadez	(253) 279-1675	<a href="mailto:rvaladez72@gmail.com">rvaladez72@gmail.com</a>
Treasurer	Deanne Caron	(253) 376-3569	<a href="mailto:deannecaron03@gmail.com">deannecaron03@gmail.com</a>
Co-Secretary	Tara Howard	(253) 363-3521	<a href="mailto:taraedwards40@gmail.com">taraedwards40@gmail.com</a>
Co-Secretary	Mike Nall	(253) 468-8953	<a href="mailto:michaelnall79@gmail.com">michaelnall79@gmail.com</a>
Social Media Manager	Sara Norris-Nall	(253) 331-8229	<a href="mailto:snorris@tacoma.k12.wa.us">snorris@tacoma.k12.wa.us</a>