

**Separation Anxiety/Cry Policy**

At Little Learners Preschool, LLP, our goal is to make every child feel safe and loved. Occasionally, even if they feel safe and loved, they simply miss their parents or struggle being away from home. This usually requires individual teacher interaction, as much as we love and understand the importance of this, LLP is not staffed for that long term.

LLP looks at each situation and child individually and works closely with staff and parents to make this a great experience. When a child continues to display emotional or physical separation anxiety LLP will use the following action plan to help meet the needs of the child.

**The following is LLP’s procedure for separation anxiety/cry policy:**

-First Incident: Lead Teacher will ask for their Float to come be with the other students, so Lead Teacher can help comfort and bond with the child.  
-Second Incident: Lead Teacher will leave other students with Float and remove child from the classroom to our calming room to attempt to get the child to calm down.  
-Third Incident: The parent will be called to come up and meet with the child’s teacher and assistant director and director where an action plan will be put into place.

-Recurring Incidents: After the action plan has been put into place and the child is still having a difficult time for up to two weeks, the director holds the right to dismiss the child from our program.

All of our staff members do understand that children being separated from their parents can very difficult and cause anxiety and big emotions. Please be assured that our policy is not to exclude potential students, but rather to ensure that state regulations are being followed and all students in the classrooms are being well attended to and supervised.

We appreciate your understanding in this matter. If you have any questions, please stop by the office, call or email.

Thank you,  
Courtney Dorran, Director   
Little Learners Preschool   
[courtney@littlelearnerspreschoolntx.com](mailto:courtney@littlelearnerspreschoolntx.com)  
Ph. #469-307-9049