



# My Zimbra

Mail NGX

SECURED MESSAGING & COLLABORATION SOLUTION

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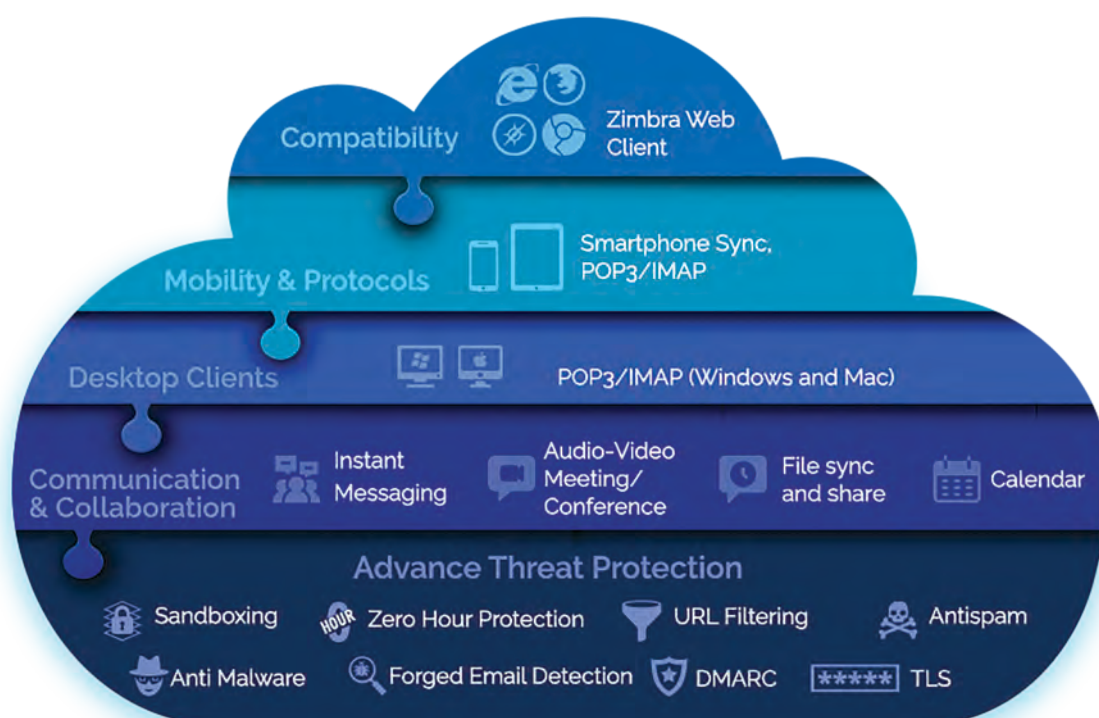
# MyZimbra.in

## Ur Email Evolution

### Advance Threat Protection

MyZimbra is a business email messaging and collaboration solution, trusted by all size of companies and public sector customers, adopted by 100 million end users, in over 140 countries. MyZimbra is third largest messaging platform after Office 365 & G Suite.

MyZimbra is hosted in three data centers which is reliable, scalable. The key highlight of this solution is Email Advanced Threat Protection (ATP) & hybrid messaging solution with Office 365 or G Suite





## Email Features

## Details

Mailbox Quota	Domain level Quota Allocation, Domain based plan starts from <b>minimum of 10 Gb upto max multiple TB's</b> . No need of per user quota allocation, Virtually every user gets unlimited Quota
SSL enabled POP/IMAP/ SMTP access to mailbox	User can securely access the mailbox using any POP/IMAP based email client
ATP (Advanced Threat Protection)	Premium Multi-Layered, Multi-tiered Antivirus, Antispam & Anti Malware, Advance Malware Scanning with Sandbox, Forged Email Detection (Display Name Spoofing), Embedded Malicious URL Scanning, Cousin Domain Spoofing, Business Email compromise (BEC), Zero Hour Protection, Anti-Malware, Opportunistic TLS, Potentially Dangerous Attachment
AJAX based Web Access	User has desktop class AJAX based experience on the web
Coexistence with Microsoft 365 Or Google Workspace	Cloud Zimbra can establish hybrid with Microsoft 365 or Google Workspace, sharing the same domain name & achieving seamless email flow between the two user groups. Entire domain get the functionality of Email ATP protection and common GAL.
Bulk Email Relay Service (Optional)	Customer Can avail Bulk Email Relay Service as an Add-on, to have their Bulk Emails Auto routed Via Volume Email gateways for fixed annual fees.
Two-Factor Authentication	After a layer of UserID/Password, an additional factor (extra layer) of authentication is involved, like a code generated on your smartphone.
Smartphone Sync	Synchronize Email , Folders , Calendars & Contact on Smartphones

## Premium Multi-Layered, Multi-tiered Antivirus, Antispam & Anti Malware

## Email Security Features

SPF/ DKIM	Support all major spam control method of SPF/ Domain Key Signature (DKIM)
DMARC	Supports DMARC email validation security system
Advanced Threat Protection	Advance Malware Scanning with Sandbox, Forged Email Detection (Display Name Spoofing), Embedded Malicious URL Scanning, Cousin Domain Spoofing
Spam Notification Alert	Enable Spam Notify for User/s, so as to receive spam digest emails
White List/ Black List domains / Emails	<p>WL - Mail from listed domain name will reach user even if it is stamped as Spam</p> <p>BL - Mail from listed domain name, email addresses will be quarantined even if it is not a spam mail</p>

Note - Customers do not have option of Cloud Zimbra Professional edition if they opt for Cloud Zimbra MailNGX





## General Features

Password Policy	Password Policy : Password is set to Minimum of 8 Characters in Length ( Password Complexity is enforced )
Password Age Policy	By default, password age is set to 30 days, users receive 3 notifications before the password is expired
Max Mail Size Allowed - 25 MB	Send/ Receive set to 25 MB including attachment
No. of mails per user per hour - 499	Rate Limit is set to 499 emails per user per hour , It is assumed that these mails sent are having different content & are not in bulk in nature. Account will get throttled if rate limit exceeds
No. of recipients per mail - 99	User is allowed to send mail to 99 recipients including TO, CC, & BCC from email client, Web Client & from Hand held device
Bulk Email	Email with similar content sent to multiple recipient outside the domain in short span of time *  Customer has to opt of Bulk Email Relay Service Add-on , Customer who wish to send Bulk Emails Using Cloud Zimbra SMTP, Outbound gateways identify bulk email from the traffic route the same via volume email gateways
Single Instance Storage	An Email with attachment marked to multiple recipients within the domain, One instance of email is stored & pointers are maintained thus saving huge storage space , this policies apply for new emails received , not for historical data migrated
Active Directory Integration	LDAP is used as Directory Service to Authenticate Zimbra Users, however Active Directory Can be Integrated, RODC will be required for AD authentication
Recover your deleted emails, contacts, calendar, and tasks from dumpster	Dumpster is a feature in Cloud Zimbra which help users to recover your deleted emails, contacts, calendar, and task from dumpster within a period of 7 Days from the deletion.

\* Bulk Emails and spam identified by the gateway are automatically detained unless customer has opted for Bulk Email Relay.

## Add-on Features

Mail Vault	Compliance Email Archiving
Bulk Email	Customer has to opt of Bulk Email Relay Service Add-on , Incase they wish to send Bulk Emails Using Cloud Zimbra SMTP, Bulk Email are idetified and routed via volume email gateways, so as to have no impact on reputation of cloud zimbra gateways





# Management of Features & Function by the Domain Admin

Cloud Zimbra has an easy-to-use Web-based administration console, so your domain admin can securely access the application anywhere, anytime. The domain admin can manage a set of allowed functions like - accounts, users, policies and reports, etc from there end.

## Accounts and Groups

User Add/ Delete/ Modify	Admin will be able to Add & Delete (email, first name, last name) account details
Mass Upload	Admin can quickly upload the users in bulk
Export Userlist	Admin has the facility to quickly export the list of users created in the cpanel
Vacation Responder for Users	Admin can set vacation responder for user & user can set his Out of Office by himself
Account Information Change	Admin can update user's account information for eg. DOB, Gender, Dept, Company, Mobile, Address, etc
Account Status	Admin can change the account status to, Active - User sends & receives email, De-active - user cannot login, but messages are accepted, Disabled - user cannot login, messages are rejected
Spam Digest Emails	A digest mail which list all mail headers which user was supposed to receive but have got quarantined as they are identified as Spam Mail
Email Alias/Forwarding	Domain Admin can set up to 5 Aliases & 5 Forwarding id on their email account
Distribution List Creation	Admin can create Distribution List
Member Add for DL	Admin can add the members in the DL
Authorized Sender for DL	External or Internal Sender ID can be made as Authorized Sender for a DL
Export DL	Admin has the facility to export all the DL's & their members from the cpanel
DL Mass Add Member*	Request has to be raised to our team



## Policies

Webmail Restriction	Domain admin can block specific users from accessing webmail
Permitted Recipients*	Restrict Users/Groups to send/receive mails only from certain specified external domains Ex. User A allowed to send/receive only from local & abc.com email ids.
Send Local Mails only*	Restrict User/Group to send mails within the domain
Block List*	Restrict users from receiving mails from few domains
Footers*	Append HTML footers to your organization's Emails
Mail Monitoring*	Mails sent/received by specific User/Group, copy of the mail can be re-directed to monitoring ID. Ex. Sent/Received mails of User A & User B, copy of mails will be monitored by Admin ID

## Reports

Quota Report	Displays mailbox Quota Allocated & Occupied by the user, report can be export in csv format.
Statistics Report, Top Sender, Top Recipient & Data transfer	Reports can be exported in csv format
Mail Tracking	Domain admin can perform sender & recipient search activity online
Activity Report	Display Active / Inactive user accounts who have / Haven't logged on to webmail for X days
ATP Report	Displays total count of Spam, Virus, Malware, FED, Spoofed & VOF that has been blocked by the Email Security Gateway.
Admin Activity Log	Displays last admin login details and the activity done by the admin

\*Specific features and functions can be requested to our team.

## Cloud Zimbra Basic Suite ( Mail NGX ) - Prerequisites

Minimum Desktop Prerequisites	Supported Setup
Operating System	windows 10 windows 11
MS Outlook version (Windows)	MS Outlook 2013 & above
Browser (Zimbra Email)	Latest(N) Or (N-1) Versions of Edge / Mozilla / Chrome
Browser (Instant Messaging / Audio-Video meeting / File Share)	Latest(N) Or (N-1) Versions of Mozilla / Chrome



## Instant Messaging feature built-in with Cloud Zimbra

Now message in real-time to all team members.

Instant Messaging feature is a close lookalike of WhatsApp making work simple and fast, the feature is secured with end-to-end encryption.

### Collaboration Features

### Details

#### Instant Messaging (Included)

Number of Users	Unlimited
Message History	Unlimited
Search Result	Yes
Search of Files	Yes
Broadcast	Yes

#### Advanced/General Features

Active Directory/LDAP Sync	Yes
Action Log	Yes

## Add-ons

#### Audio/Video Communication

Video Conference	Unlimited
Video Participants	Upto 50

#### Content Creation & Storage

File Sync & Share (File Storage)	25 GB per User
Coming Soon	Desktop App for File Sync Docs / Sheet / Presentation
Additional Storage can be Procured	Yes