

**TOWN OF ADDISON**  
**Selectmen's Meeting Minutes**  
*February 3<sup>rd</sup>, 2025*

**\*Please note that all posted agendas are subject to change prior to the Selectboard Meeting\***

Selectmen Present: *all*

Meeting Opened at: *5:00 pm*

- 1. Harbor Ordinance:** *Harbor Master, Irene Yaws, presented proposed changes the Harbor Committee would like to see changed in the ordinance for the upcoming town meeting. The first change would that the ordinance requires moorings to have an ID marker on each buoy. The second change would be to change the amount of the rental mooring fee to \$150 with the approved permit from the Army Corps of Engineers. The last change would be the status of unpaid moorings. Moorings unpaid will be considered overdue, moorings more than 2 ½ years unpaid will be reviewed by the Harbor Master. After a reasonable effort has been made, the mooring owners will then be given the option to pay up on overdue fees, sell the mooring by end of August and pay the overdue balance, remove the mooring from Addison waters, or surrender the mooring to the Town of Addison. If the mooring is removed or surrendered then a new mooring will not be permitted until past fees are paid.*

*The Selectboard all agree in favor of the changes and ask Irene to provide the information to Amy Bright and they work on the articles for the Town warrant.*

- 2. Re-evaluation with Garnett Robinson and Barbie Cirone:** *Garnett Robinson attended with staff, Josh & Richard. Garnett introduced himself and provided the board with resumes, reference letters, and reevaluation information about his company. Garnett has been doing reevaluations for 40 years and 30 of those have been with his own firm. He stressed the importance of everything being completed equalized across the town and that in order to complete this he would require subcontractors local to the area. The town would be split amongst those subcontractors by map and they would complete the parcel research and data needs. He would have his team explain and assist with the process in the beginning and would be checking in to ensure information is accurate. He will request the sub-contractors have the office keep track of in-home appointments to assist in the process. He would want notice sent out to the Town on who to expect at their homes and information that will be asked to review. Garnett explained the entire process is very thorough and can feel invasive but it equalizes the town as a whole. Bringing the town to an equal playing field not only puts us at our certified ratio with the state but also reduces the mil rate should the town continue to budget as it has been. Garnett answered questions from those present and also expressed that should any of the board members or Barbie like to participate or do a ride a long for the process so they all understand what they're expecting they were more than welcome. The board expressed their thank you to Garnett and his team for attending the meeting and providing the information.*
- 3. Road Commissioner Report:** *Marcus reports there is no update at this time. Ronie requests that Marcus trim the tree on Division Way as it's still an issue with her bus. Marcus will be down to check it out.*

- 4. Office Assistant Position:** VJ makes a motion to enter in executive session Per 1 MRSA § 405 (6)a to discuss personnel matters at 6:10 pm, Josh 2<sup>nd</sup>, all in favor, motion carries.

Meeting reopened at 6:15pm, VJ makes a motion to hire Stephanie Chambers pending a background check, Josh 2<sup>nd</sup>, all in favor, motion carries.

- 5. Account Signers:** Josh makes a motion to add Robin Wawrzynaik to the bank as a signer, Ron 2<sup>nd</sup>, all in favor, motion carries
- 6. Office Hours:** To work on reducing the potential for overtime, the office proposes the idea of opening on Wednesday 10am – 6pm. VJ thinks that opening everyday at 8:30am will be more consistent and will also cut back on the overtime. VJ makes a motion the office will be open 8:30am – 4pm Monday through Friday and Wednesday 8:30am – 6:00pm, Josh 2<sup>nd</sup>, all in favor motion carries. The new hours will go into effect March 17<sup>th</sup>. It is also decided that if there is a 2 hour delay the office will open at 10 am and that snow days will still be called by the Selectboard. Josh is fine with the office contacting him for snow day updates.
- 7. Maine Building Codes:** Linda Alley makes a request that the Selectboard look into the Town adopting the Maine Building Codes. At this time the Town does not have to enforce or adopt the rules as we are below a population of 4,000. All state of Maine contractors are required to build to standards of the Maine Building Codes and our Code Enforcement Officer must be certified trained in these codes and be able to perform these inspections. At this time our CEO can not enforce or inspect any of the additional aspects as we don't have the ordinance or codes adopted. Linda has had a bad experience with her newly built home and wants to ensure that this does not happen to others in town. If her contractor had been performing the necessary tests or had to be inspected, she could have caught the damage earlier on. The Selectboard would like to have this looked into by the Planning Board. They need the opportunity to review this and to see how that could impact the ordinance currently. The Selectboard will also need to know if this will increase the cost of the CEO position.
- 8. Town Card from MSB:** VJ makes a motion to approve a credit card for expenses up to \$1,500, Josh 2<sup>nd</sup>, all in favor, motion carries
- 9. Eaton Peabody Update:** The office received a letter from Patrick Lyons formerly with Eaton Peabody explaining he has left the firm and wanted to see if the Town would be keeping their business with him at his new firm or with Eaton Peabody so he could request for records to be transferred. The Board discussed that they had only used Eaton Peabody because our firm suggested them as we had had a conflict of interest in a previous matter. The board agrees the records would stay with the firm Eaton Peabody.

**Other:**

- 1. Sign AP Warrant #109 and #1** Josh makes a motion to sign the AP Warrants as written, Ron 2<sup>nd</sup>, all in favor, motion carries
- 2. Sign Payroll Warrant #106, #107 and #108** Josh makes a motion to sign the Payroll Warrants as written, Ron 2<sup>nd</sup>, all in favor, motion carries
- 3. Sign the Approved Minutes**

**Public Comment:**


*Amy Bright brings up the meal break waivers for the office staff that have chosen to not take a lunch on some days but have been provided the option to take a lunch. The Selectboard sign the waivers for the personnel files.*

*Those in attendance requested an update on the Kelsey properties, at this time we've heard no update from the company and after researching the property they have decided to make an offer on the property. Josh makes a motion to offer \$75,000, Ron 2<sup>nd</sup>, all in favor, motion carries.*


**Mail Correspondence:** None

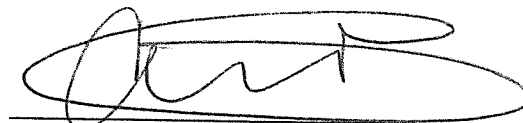
**Meeting Closed at:** VJ makes a motion to adjourn at 7:05 pm, Josh 2<sup>nd</sup>, all in favor, adjourned

**Selectmen:**

  
Joshua L. Stubbs

  
Verlan R. Lenfestey Jr.

  
Ronald A. Gray

  
Amy A. Bright – Admin Assistant