

TOWN OF ADDISON

Selectmen's Meeting Agenda

December 30th, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: Verlan Lenfestey, Jr., Joshua Stubbs, Ronald Gray

Meeting Opened at: 5:00 PM

1. Motion to enter into Executive Session Per 1 MRSA § 405 (6)c to discuss real estate:

Requestor unable to attend due to illness. Postponed until the January 6, 2025 Selectmen's Meeting.

2. Motion to enter into Executive Session Per 1 MRSA § 405 (6)c to discuss real estate:

Josh motions to enter in Executive Session per 1MRSA § 405 (6)c to discuss a real estate matter. Ron seconds – motion carries. Regular meeting closed at 5:01 pm and entered into Executive Session. Regular meeting re-opened at 5:27 pm. VJ reports a real estate issue was discussed but has not been resolved at this time.

3. Road Commissioner Report: *Marcus reports he had a lengthy conversation with Darren Prout of the By Us Company regarding lack of sanding and the delay in getting out on the roads, especially the East Side and Basin Roads.*

4. Payment in lieu of taxes: *VJ motions to accept the payment of \$4500 from the Pleasant River Wildlife Foundation in lieu of taxes. Josh seconds – motion carries.*

5. TRIO Software Contract: *Previously approved – just needed signature. Ronald Gray signs contract.*

Other:

1. Sign AP Warrant #, #, and # *Josh motions to approve and sign the 12/30/2024 AP Warrant. Ron seconds – motion carries.*

2. Sign Payroll Warrant #92 #93: *Josh motions to sign Payroll Warrants #92 and #93. Ron seconds – motion carries.*

3. Sign the Approved Minutes *no minutes approved to sign*

Public Comment:

Marcus Norton mentions there are still shingles missing on Station #1 above the Training Room.

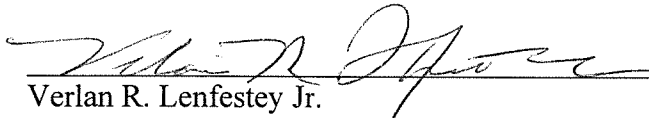
Amy Lenfestey reports that Riverside Electric changed the lights in the Hall, inner offices, lobby, and upstairs from fluorescent to LED in time to meet the December 31st deadline for grant reimbursement. They will return to complete the outside and emergency lights as well as others not qualifying for grant reimbursement.

Noted to check with Riverside Electric about boxing in exposed wires on the back wall where the fan was removed.

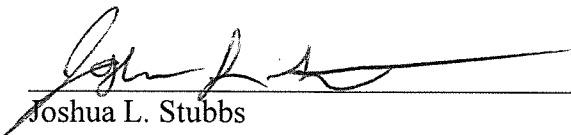
Mail Correspondence: None

Meeting Closed at: Josh motions to adjourn. Ron seconds – motion carries. Meeting adjourned at 5:34 pm

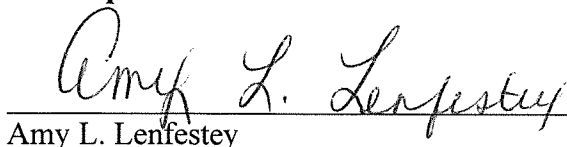
Selectmen:


Verlan R. Lenfestey Jr.


Ronald A. Gray


Joshua L. Stubbs

Municipal Clerk:


Amy L. Lenfestey

TOWN OF ADDISON

Selectmen's Meeting Minutes

January 2nd, 2024

Selectmen Present: VJ Lenfestey & William Gray

Selectmen Absent: Joshua Stubbs

Meeting Opened at: 5:01 pm

- 1. Motion to accept the minutes of December 11th Selectmen's Meeting** (VJ and Josh): *Tabled*
- 2. Motion to accept the minutes of December 18th Selectmen's Meeting** (all): *William motioned to accept the minutes, VJ 2nd, all in favor, motion carries*
- 3. Road Commissioner Report:** *Nothing new to report from Marcus*
- 4. Building Maintenance Report:** *Amy Lenfestey said Peter had nothing new to report other than a plan to work on loose ends*
- 5. Beano Hall Use Letter:** *Ladies Auxiliary looked for a letter to be signed for use of the Beano games on Sundays. VJ motioned to sign a letter of use for a 2-year agreement, William 2nd, all in favor, motion carries*
- 6. Snow Removal Contract w/Harold Tyler:** *The office was unable to locate the original signed contract from the previous year and asked that the board please resign. Selectboard signed the duplicate copy as had already been approved.*
- 7. Donation in Lieu of Taxes:** *William motioned to accept the donation in lieu of taxes, VJ 2nd, all in favor, motion carries*
- 8. Harbor Master Training:** *William motioned to allow the Harbor Master, Irene Yaws, to attend the annual training, VJ 2nd, all in favor, motion carries. Amy Bright reported that Irene was working on the sailboat issue at the South Addison Landing.*
- 9. Addison Days Committee Resignation Letter:** *VJ accepts the letter of resignation from Amy Bright on the Addison Days Committee, William 2nd, all in favor, motion carries*
- 10. Office Assistant Applications:** *Tentatively look at scheduling interviews one week out for either Other:*
 - 1. Sign AP Warrant #94(corrected) & #95** *VJ motioned to accept the AP Warrant as corrected, William 2nd, all in favor, motion carries*
 - 2. Sign Payroll Warrant #93 & #92 & #91** *William motioned to accept the Payroll Warrants, VJ 2nd, all in favor, motion carries*
 - 3. Sign the Approved Minutes**

Public Comment:

Tim Hernandez was looking into requests that the County EMA had sent out to surrounding towns. He would like to have the Selectboard, EMA directors from County and the local EMA along with the Fire Department get together to be sure the Town is in compliance. The Selectboard requests that this waits until after March.

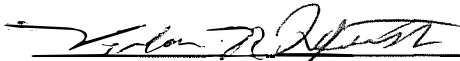
Time asked if there had been discussion in the past prior to him being hired to have a regionalized Fire Chief. Tim also asks if the Board is okay with him checking to see if the neighboring towns would have interest in a potential Regionalized Fire Department Chief. The Board is fine with him asking questions at this time.

Tim also brings up that the Fire Department will be looking into spending some of their reserve funds for communication devices. They are on point for their budget currently but wanted to give that heads up.


Mail Correspondence: *None*

Meeting Closed at: *VJ motioned to adjourn at 5:41 pm, William 2nd, all in favor, motion carries*


Selectmen:


Verlan R. Lenfestey Jr.

William R. Gray


Joshua L. Stubbs

Administrative Assistant:


Amy A. Bright

TOWN OF ADDISON

Selectmen's Meeting Agenda

January 18TH, 2024

Selectmen Present: *Verlan Lenfestey Jr. & Joshua Stubbs*
Meeting Opened at: *4:03 PM*

1. **Shawn Davis and DOT:** *Shawn Davis with TYLin presented to the audience that he is working with DOT at this time on the Knowles Brooks/Norton Bridge crossing. The entire project is dependent on the approval of the grant the State has applied for. The plan at this time to raise the road by 5 to 6 ft and would be done preferably in the off-school season. At this time the entire project is estimated to be \$5-\$6 million dollars and an earliest timeframe of 2026. DOT will be releasing their Virtual Public Meeting on February 21st and will be looking for the town to share the link so that they can get the input from the towns people. A detour will used in this project as it is the cheapest and most viable option and would be looking at 2-3 months. The detour would require the usage of the Basin Rd.*
2. **Motion to accept the minutes of December 11th Selectmen's Meeting** (VJ and Josh): *Josh motioned to accept the minutes as written, VJ 2nd, all in favor, motion carries*
3. **Motion to accept the minutes of January 2nd Selectmen's Meeting** (VJ & William): *Josh motioned to accept the minutes as written, VJ 2nd, all in favor, motion carries*
4. **Road Commissioner Report:** *Marcus reports it had been a rough week with storms and a lot of work was needed. He has patched the Dike and the Narrows and Bruce Farren has been out taking care of trees. He is also still working with The By US on the roads.*
5. **Building Maintenance Report:** *Peter Davis reports they have a budget meeting after this meeting.*
6. **Shellfish Warden Training:** *Philip Rusecky Chair of the Shellfish Committee wanted to be sure that the Selectboard would approve that the Shellfish Warden will be paid for completing his online training required to become certified as the annual training is in March. The Selectboard agreed that Shawn Dowling will be paid for his training.*
7. **Moderator Zoom Training:** *Chirstopher Chartrand has requested he have the chance to attend the moderator zoom training prior to our Town Meeting. VJ motions to accept Chris attending the training, Josh 2nd, all in favor, motion carries.*

Christopher Chartrand also brought in the quote of the supplies and equipment for the Public Address System. Josh makes a motion that \$3,500 in ARPA funds are used for the Public Address System, VJ 2nd, all in favor, motion carries
8. **Road Committee:** *VJ requests that they have time to review the letter before they sign off.*

- 9. Mowing:** *Cody Davis is looking to request an increase in mowing from \$40, \$40, and \$20 to \$60, \$60, \$30. VJ motioned to accept the increase in cost, Josh 2nd, all in favor, motion carries*
- 10. Legal Counsel Engagement Letter:** *VJ motioned to sign the letter of engagement with Eaton Peabody for the use with the Planning Board, Josh 2nd, all in favor, motion carries*
- 11. Addison Days Committee:** *The committee is requesting a verification that 4 member is a quorum for voting and that they choose their chair and vote for officer positions when needed. The committee is concerned that having too many voting members restricts the committee ability to complete planning for Addison Days. The Selectboard agreed that the committee may allow the chair person to have a member who misses 3 meetings in a row to step from voting member to volunteer. Should that occur, the committee will bring it to the Selectboard. The Selectboard gives that decision to the Chair person to inform their committee that they will lose their vote should they miss 3 meetings in a row and that they could get it back with.*
- 12. Harbors Committee:** *The harbor committee is looking to pave over the South Addison Landing before it needs total ground work replacement. The Selectboard recommended that they have a separate warrant article for the project. The committee will have Marcus put together a quote for the remaining work and request the \$25,000 for operating this year.*
- 13. Letter of Resignation:** *Josh motioned to accept the resignation of William Gray effective January 20th, VJ 2nd, all in favor, motions carries. There is 1 year remaining on William's term.*

Other:

- 1. Sign AP Warrant #98** *Josh motioned to accept the AP Warrant as written, VJ 2nd, all in favor, motion carries*
- 2. Sign Payroll Warrant #96 & #97** *Josh motioned to accept the Payroll Warrants as written, VJ 2nd, all in favor, motion carries*
- 3. Sign the Approved Minutes**

Public Comment:

Marcus reports that Dennis Moraisey will be grinding the edges of the roads and Bruce Farren will be doing tree trimming and to expect invoices from both.

Marcus also requests permission to clean out the storage building. Chris Chartrand would like to go w/Marcus and take photos of the solar equipment to find someone to purchase.

Amy Lenfestey wants the board to determine the cost of rental from a political party. The application states the non-profit and for-profit fees but the Renters have not provided information to show they are a non-profit and wanted her to determine. The Board agreed that a non-resident fee applies as the party themselves is not a resident and that they be charged as a for-profit unless they can prove they are a non-profit.

VJ requests that a soap dispenser for the men and women's bathrooms are purchased and installed. 2 dispensers and a 4 pack of refills.

Mail Correspondence: *None*

Meeting Closed at: *VJ makes a motion to adjourn at 6:02 pm, Josh 2nd, all in favor, motion carries*

Selectmen:


Verlan R. Lenfestey Jr.


Joshua L. Stubbs

Administrative Assistant:


Amy A. Bright

TOWN OF ADDISON
Special Selectmen's Meeting Minutes
January 25, 2024

Selectmen Present: *all*
Meeting Opened at: *5:00 PM*

1. Motion to close meeting and enter into Executive Session Per 1 MRSA § 405 6 (a) in order to conduct Interview for the Office Assistant.

Josh motioned to closed the meeting and enter into executive session per MRSA § 405 6 (a) in order to conduct an interview for the office assistant, VJ 2nd, all in favor, motion carries

Meeting reopened at 6:16 PM. VJ reported an interview was conducted.

Josh motioned to offer the office assistant position to Robin Reynolds pending a background check, VJ 2nd, all in favor, motion carries.

The Board requested an offer letter be typed up to Robin with the details of the position and pay with benefits.

Other: *None*

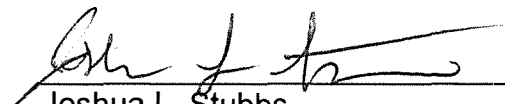
Public Comment: *None*

Meeting Closed at: *Josh motioned to adjourn at 6:18 pm, VJ 2nd, all in favor, adjourned*

Selectmen:



Verlan R. Lenfestey Jr.



Joshua L. Stubbs

Administrative Assistant:



Amy A. Bright

TOWN OF ADDISON

Selectmen's Meeting Minutes

January 29TH, 2024

Selectmen Present: *Verlan Lenfestey Jr. and Joshua Stubbs*

Meeting Opened at: *5:00 PM*

- 1. Motion to accept the minutes of January 16th Selectmen's Meeting:** *Josh motioned to accept the minutes as written, VJ 2nd, all in favor, motion carries*
- 2. Road Commissioner Report:** *Marcus Norton reports The By US company was down to only one sander. Marcus was in contact with Darrin about concerns that had been reported. Marcus also reported that his budget this year is to reflect the expense of having two culverts replaced this summer on the Cape Split Road. He has also had Dennis Moraisey grinding the sides of the road. He's had no issues with debris.*
- 3. Building Maintenance Report:** *passed as no one is present*
- 4. PRSWDD:** *Bob Mercer (PRSWDD Bookkeeper), Michael Elkavitch (Board Member), Thomas Batson (Site Manager), and Mariner Burgess (Board Member) came in to meet with the board to discuss the increase to their budget before it goes to the Budget Committee. Bob will plan to be at the Town Meeting to answer any questions.*
- 5. Fire Department:** *passed as budget was discussed in the workshop*

Other:

- 1. Sign AP Warrant #101** *Josh motioned to accept the warrant, VJ 2nd, all in favor, motion carries*
- 2. Sign Payroll Warrant #99 & 100** *Josh motioned to accept the warrant, VJ 2nd, all in favor, motion carries*
- 3. Sign the Approved Minutes**

Public Comment:

VJ and Josh reported that they held interviews on the 25th and offered a position to Robin Reynolds and she would start pending her background check.

Ronie asked about the plowing from The By US company and explained her complaints with Marcus

Ronald Gray was present at the meeting and wanted to introduce himself and let those present that he had an interest in running for Selectman at the upcoming Town Meeting.

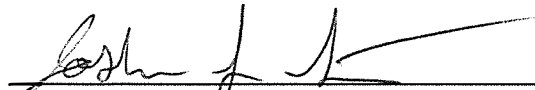
Mail Correspondence: *None*

Meeting Closed at: *VJ motioned to adjourn at 5:44 PM, Josh 2nd, all in favor, motion carries*

Selectmen:



Verlan R. Lenfestey Jr.



Joshua L. Stubbs

Administrative Assistant:



Amy A. Bright

TOWN OF ADDISON

Selectmen's Meeting Minutes

February 5th, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: Verlan Lenfestey Jr. and Joshua Stubbs
Meeting Opened at: 5:00 PM

1. **Motion to accept the minutes of the January 25th Special Selectmen's Meeting:** Josh motioned to accept the minutes as written, VJ 2nd, all in favor, motion carries
2. **Motion to accept the minutes of January 29th Selectmen's Meeting:** Josh motioned to accept the minutes as written, VJ 2nd, all in favor, motion carries
3. **Road Commissioner Report:** Marcus Norton reports all is quiet on the road side
4. **Building Maintenance Report:** VJ requested a follow up with the committee on the ramp. Amy Bright will reach out to the committee
5. **Road Committee: Letter of Support –** VJ motioned to sign the letter of support for the Addison Roads Safety Committee, Josh 2nd, all in favor, motion carries
6. **2024-2025 Warrant Articles:** VJ motioned to accept the warrant articles as written, Josh 2nd, all in favor, motion carries
7. **MOSES Training September 19th in Orono:** VJ motioned to allow the office to close on September 19th for the office staff to attend a training in Orono.
8. **AGS Bankruptcy Court Notification:** VJ motioned to take no action, Josh 2nd, all in favor, motion carries

Other:

1. **Sign AP Warrant #1** Josh motioned to accept the AP Warrant as written, VJ 2nd, all in favor, motion carries
2. **Sign Payroll Warrant #102 & #103** Josh motioned to accept the Payroll Warrant as written, VJ 2nd, all in favor, motion carries
3. **Sign the Approved Minutes**

Public Comment:

Ronie Strout thanks Marcus for all of his work as Road Commissioner.

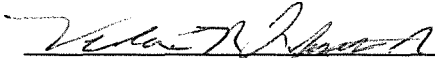
Ronald Gray informs the Selectmen the Masonic Lodge is going to be working with Addison Days as the event also benefits them as well. Ronald also asks about a warrant article for the Town Warrant

as a donation request to Addison Days. The Selectmen explained that the request needed to have been prior to this time as they already approved the warrant and had been to the budget committee

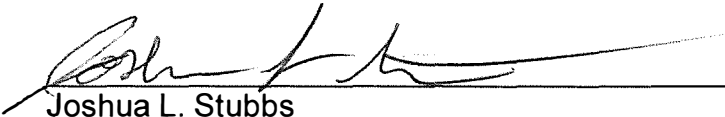
Mail Correspondence: *None*

Meeting Closed at: *Josh motioned to adjourn at 5:15 pm, VJ 2nd, all in favor, adjourned*

Selectmen:

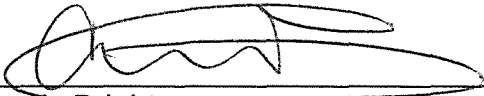


Verlan R. Lenfestey Jr.



Joshua L. Stubbs

Administrative Assistant:



Amy A. Bright

TOWN OF ADDISON

Selectmen's Meeting Minutes

February 20th, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: VJ Lenfestey and Joshua Stubbs
Meeting Opened at: 5:00 PM

- 1. Motion to accept the minutes of the February 20th Selectmen's Meeting:** *Joshua motioned to accept the minutes as written, VJ 2nd, all in favor, motion carries*
- 2. Road Commissioner Report:** *passed*
- 3. Building Maintenance Report:** *passed*
- 4. Shellfish Committee:** *Amy Bright informed the Selectboard that the Shellfish Warden needs to be signed up to complete the Phase 1 training to complete his certification. The board agrees to sign Shawn Dowling up for the \$350 course.*
- 5. Addison Days:** *The Addison Days Committee and a vendor met in front of the Selectboard to discuss a decision to deny the vendor a chance to be a part of Addison Days. After an apology was made by both parties, they agreed to revisit the vendor application and make a plan moving forward.*
- 6. Planning Board Alternate:** *The Planning Board has unanimously supported Dennis Moraisey becoming the next Planning Board -Alternate. VJ motioned to appoint Dennis Moraisey as the Planning Board Alternate, Josh 2nd, all in favor, motion carries*
- 7. Letter of Resignation:** *The Selectboard received a letter of resignation from the Town Hall Cleaner. They ask for the position to be posted as Pam has offered to provide a six weeks' notice to find a replacement.*
- 8. Next Year Audit:** *VJ signed the audit paperwork needed to provide authorization of release of records.*

Other:

- 1. Sign AP Warrant #4** *Josh motioned to accept the AP Warrant as written, VJ 2nd, all in favor, motion carries*
- 2. Sign Payroll Warrant #2 & #3** *Josh motioned to accept the Payroll Warrant as written, VJ 2nd, all in favor, motions carries*
- 3. Sign the Approved Minutes**

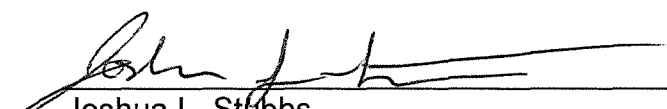
Public Comment: *No comments*

Mail Correspondence: *None*

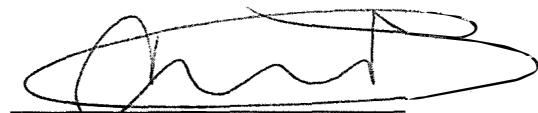
Meeting Closed at: *VJ motioned to adjourn at 5:29 pm, Josh 2nd, all in favor, adjourned*

Selectmen:


Verlan R. Lenfestey Jr.


Joshua L. Stubbs

Administrative Assistant:


Amy A. Bright

TOWN OF ADDISON

Selectmen's Meeting Minutes

March 4th, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: VJ Lenfestey and Josh Stubbs

Meeting Opened at: 5:00 pm

1. **Motion to accept the minutes of the February 20th Selectmen's Meeting:** Josh motioned to accept the minutes as written, VJ 2nd, all in favor, motion carries
2. **Road Commissioner Report:** *This item was discussed after the #5 to allow for the Road Commissioner to report* Marcus Norton reports that at this time all Town roads are currently posted. Marcus also reports to the board the Marsh Harbor Road has been damaged by the sanding truck from The By US Company. Marcus has been working on this repair and has it marked to drivers. The By US Company asked Marcus to have the office provide copies of the Salt/Sand Shed light bills as they will reimburse towards the light bill. They also wanted to know if we could order salt soon. The Selectboard and Marcus agree that at this time it will have to wait as the Town orders salt through the Washington County's Salt Bid to get the bulk pricing.
3. **Building Maintenance Report:** Passed
4. **Addison Days:** The Selectboard reviewed the vendor rules provided by the Addison Days committee for review and ask that they adjust rule #4 to say "Failure to follow these rules may result..."
5. **Motion to enter into Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters:** VJ makes a motion to enter into Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters, Josh 2nd, all in favor, motion carries at 5:04 pm

Meeting resumed 5:16 pm VJ reports they met with Pamela Grant to discuss her position and hope she will reconsider staying with the town. She will be in touch with her decision.

Other:

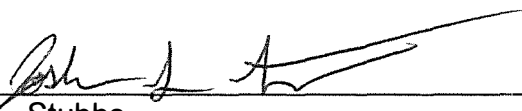
1. **Sign AP Warrant #7 & #8** Josh motioned to accept the AP Warrant 7 as corrected and AP Warrant #8 as written, VJ 2nd, all in favor, motion carries
2. **Sign Payroll Warrant #5 & #6** Josh motioned to accept the Payroll Warrants #5 & #6 as written, VJ 2nd, all in favor, motion carries
3. **Sign the Approved Minutes**

Public Comment: None

Mail Correspondence: *None*

Meeting Closed at: *VJ motioned to adjourn at 5:28 pm, Josh 2nd, all in favor, adjourned*

Selectmen:



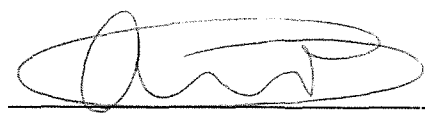
Joshua L. Stubbs



Verlan R. Lenfestey, Jr.

Ronald A. Gray

Administrative Assistant:



Amy A. Bright

TOWN OF ADDISON

Emergency Selectmen's Meeting Agenda

March 12th, 2023


Selectmen Present: *VJ Lenfestey and Josh Stubbs*
Meeting Opened at: *6:30 PM*

- 1. Warrant Article #49 for Town Meeting:** *VJ motioned to remove warrant article #49 from the Town Warrant as the warrant article did not reflect the full required changes to the ordinance as intended, Josh 2nd, all in favor, motion carries*

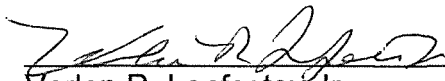
Public Comment: *Irvin Pinkham asks for clarification on the Warrant Article being removed. It was explained by the Planning Board chair that the intention was to delete wording from the ordinance and to add definition to the ordinance to be in compliance with a new law that will be effective July 1, 2024. The warrant article currently only deletes the wording and didn't add the definition.*

Meeting Closed at: *VJ motioned to adjourn at 6:32 pm, Josh 2nd, all in favor, adjourned*

Selectmen:



Joshua L. Stubbs

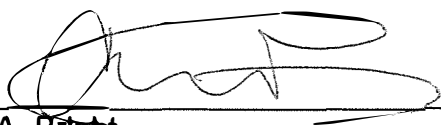


Verlan R. Lenfestey Jr.



Ronald A. Gray

Administrative Assistant:



Amy A. Bright

TOWN OF ADDISON WARRANT

STATE OF MAINE

COUNTY OF WASHINGTON

To, Amy Bright, resident of the Town of Addison in the County of Washington and the State of Maine:

GREETINGS:

In the name of the State of Maine, you are hereby required to notify the inhabitants of the Town of Addison, in the County of Washington, qualified by law to vote in Town affairs, to assemble at the D. W. Merritt School on the 12th day of March 2024 at seven o'clock in the evening then and there to act upon the following articles, to wit:

ARTICLE 1. To elect a **Moderator** to preside at said meeting.

Motion to appoint Chris Chartrand as Moderator, motion 2nd - 3 votes cast in favor of Chris Chartrand

ARTICLE 2. To see if the Town will adopt the rules of procedure set forth in the Maine Moderator's Manual for the governance of this meeting.

Motioned, Seconded, Passed as written

ARTICLE 3. To choose a **Selectman** to serve a three-year term.

Verlan Lenfestey Jr.'s term expires March 2024 (VJ is not seeking an additional 3-year term)

Nominations for Ronald Gray, Thomas Batson, and Irvin Pinkham

96 Votes Cast as Follows

Ronald Gray – 64 Thomas Batson - 30

Irvin Pinkham – 1 Write in – VJ Lenfestey - 1

ARTICLE 4. To choose a **Selectman** to serve a one-year term.

William Gray's term expires March 2025 and he resigned January 20, 2024.

Nominations for Thomas Batson and VJ Lenfestey

87 Votes Cast as Follows

Thomas Batson – 20 VJ Lenfestey - 67

ARTICLE 5. To choose a **Road Commissioner** for the ensuing year.

Marcus Norton's term expires March 2024

Motioned to nominate Marcus Norton, 3 Votes Cast in favor of Marcus Norton

ARTICLE 6. To choose a **Director of SAD #37** to serve a three- year term.

Debra Murphy's term expires March 2024

Motioned to nominate Debra Murphy, 3 Votes Cast in favor of Debra Murphy

ARTICLE 7. To see if the Town will vote to authorize the Selectmen to **appoint all minor officers.**

ARTICLE 7. To see if the Town will vote to authorize the Selectmen to **appoint all minor officers.**

Motioned, Seconded, Passed as written

ARTICLE 8. To see if the Town will vote to authorize the Selectmen to apply for, accept and expend on behalf of the Town, Federal and/or State funds, and/or Donations, that may be received in the form of Grants or any other Revenues during the fiscal year.

Motioned to approve Articles 8 through 17, Seconded, Articles 8 through 17 Passed as written

ARTICLE 9. To see if the Town will vote to authorize the Selectmen to pay any tax abatement refunds and interest from the **Overlay Account.**

(Amount raised for Overlay FY 23 – 24 \$23,367.59/Total Abatements FY 23 – 24 \$ 8,443.25)

Motioned to approve Articles 8 through 17, Seconded, Articles 8 through 17 Passed as written

ARTICLE 10. To see if the Town will vote to set the **interest rate of abated taxes** to be paid by the Town, at a rate of 5%, pursuant to M.R.S.A. Title 36 § 506-A.

Motioned to approve Articles 8 through 17, Seconded, Articles 8 through 17 Passed as written

ARTICLE 11. To see if the Town will vote to set a date for the Tax Collector to settle with the Town and set a rate of interest to be charged on all unpaid taxes after that date. **Recommend January 31, 2025 at 8.5%.** *(Maine State maximum allowed is 8.5%)*

Motioned to approve Articles 8 through 17, Seconded, Articles 8 through 17 Passed as written

ARTICLE 12. To see if the Town will vote to authorize the Tax Collector and/or Treasurer to accept **prepayments of up to 75 %** of last year's tax commitment on taxes not yet committed, **without interest**, pursuant to 36 M.R.S.A. § 506.

Motioned to approve Articles 8 through 17, Seconded, Articles 8 through 17 Passed as written

ARTICLE 13. To see if the Town will vote to authorize the Tax Collector and/or Treasurer to automatically credit **overpayment of committed taxes** to the next year's taxes.

Motioned to approve Articles 8 through 17, Seconded, Articles 8 through 17 Passed as written

ARTICLE 14. To see if the Town will vote to authorize the Selectmen to **borrow money** and issue the Town's negotiable notes therefore in anticipation of taxes in an amount not to exceed the taxable year of 2024 from money raised by taxation during that year.

This article would allow the Selectmen to take out a tax anticipation loan in order to continue paying bills until taxes are committed and monies start coming in.

Motioned to approve Articles 8 through 17, Seconded, Articles 8 through 17 Passed as written

ARTICLE 15. To see if the Town will vote authorize the municipal officers to dispose of tax-acquired property via quitclaim deed by either (A) offering the property to the former owners(s) or if deceased, to his/hers/their/heirs/devisees/personal representative for a price equal to all outstanding taxes, interest, fees and costs; or (B) using the process authorized by 36 M.R.S. § 943-C, the board may sell the property through a competitive sealed bid process in which a notice advertising sale of the property shall be published at least twice in a newspaper of general circulation in the county. For sales other than to the former owner, excess sales proceeds, as defined in 36 M.R.S. § 943-C(3), shall be returned to the former owner.

Motioned to approve Articles 8 through 17, Seconded, Articles 8 through 17 Passed as written

ARTICLE 16. To see if the Town will vote to increase the **Property Tax Levy** established for Addison by State of Maine Law in the event that the Municipal Budget approved in the following articles will result in the tax commitment that is greater than the property tax limit.

Passing this article does not increase your taxes; it confirms the tax appropriations approved by town voters at this meeting and gives the town power to override the State's Property Tax Levy Limit for Addison.

Motioned to approve Articles 8 through 17, Seconded, Articles 8 through 17 Passed as written

ARTICLE 17. To see if the Town will vote to authorize the Municipal Officers to spend an amount not to exceed $\frac{1}{4}$ of the budget amount in each budget category of the 2024-2025 annual budget during the period from February 1, 2025 until the annual town meeting in 2025. *This is a forward-looking article that provides continuing spending authority to the municipal officers for municipal expenditures made after the end of the budget or fiscal year being voted on in other parts of the same warrant but before the next annual town meeting or other meeting at which the next annual budget is adopted. The continuing authority is stated as a fraction of a 12-month budget. Recommended by the Selectmen.*

Motioned to approve Articles 8 through 17, Seconded, Articles 8 through 17 Passed as written

All dollar amounts from Article 18-48 are recommended unanimously from the Board of Selectmen and Budget Committee unless otherwise noted.

ARTICLE 18. To see what sum the Town will vote to raise and appropriate for **Addison Days Fireworks**

Recommended (Per 3-year contract 2022 -2024): \$5,000

Motioned, Seconded, Passed as written

ARTICLE 19. To see what sum the Town will vote to raise and appropriate for **Addison Harbors** and to carryforward any unspent balance for this committee.

Recommended: \$25,000 (Budget Committee 4 in favor and 1 opposed)

Motioned, Seconded, Passed as written

ARTICLE 20. To see what sum the Town will vote to raise and appropriate for **Paving the South Addison Landing.**

Recommended: \$75,000

Motioned, Seconded, Passed as written

ARTICLE 21. To see what sum the Town will vote to raise and appropriate for the **Addison Point Floats.**

Recommended: \$12,000

Motioned, Seconded, Passed as written

ARTICLE 22. To see what sum the Town will vote to raise and appropriate for **Administration Expenses.**

Recommended: \$ 72,000

Motioned, Seconded, Passed as written

ARTICLE 23. To see what sum the Town will vote to raise and appropriate for the **Pleasant River Ambulance Service.**

Recommended: \$ 130,872

Motioned, Seconded, Passed as written

ARTICLE 24. To see what sum the Town will vote to raise and appropriate for Assessing and to carryforward any unspent balance.

Assessor - \$25,000, Supplies - \$500, and Tax Bills - \$1,500.

Recommended: \$ 27, 000

Motioned to approve Articles 24 through 30, Seconded, Passed as written with recommended amount

ARTICLE 25. To see what sum the Town will vote to raise and appropriate towards a **Town-wide Revaluation** and to carryforward any unspent balance.

Recommended: \$ 50, 000

Motioned to approve Articles 24 through 30, Seconded, Passed as written with recommended amount

ARTICLE 26. To see what sum the Town will vote to raise and appropriate for **Buildings and Grounds Maintenance** and to carryforward any unspent balance.

Recommended: \$ 36,291 (Budget Committee 4 in favor and 1 opposed)

Motioned to approve Articles 24 through 30, Seconded, Passed as written with recommended amount

ARTICLE 27. To see what sum the Town will vote to raise and appropriate for **Buildings and Grounds Maintenance Emergency Funds** and to carryforward any unspent balance.

Recommended: \$ 10,000

Motioned to approve Articles 24 through 30, Seconded, Passed as written with recommended amount

ARTICLE 28. To see what sum the Town will vote to raise and appropriate for purchase and placement of **memorial flags on veteran graves and town displayed flags** and to carryforward any unspent balance.

Recommended: \$ 4,500

Motioned to approve Articles 24 through 30, Seconded, Passed as written with recommended amount

ARTICLE 29. To see what sum the Town will vote to raise and appropriate for **Computer Equipment and Software** and to carryforward any unspent balance.

Recommended: \$14,750

Motioned to approve Articles 24 through 30, Seconded, Passed as written with recommended amount

ARTICLE 30. To see what sum the Town will vote to raise and appropriate for **Online Rapid Renewal through BMV.** *(This will allow town residents to process vehicle and trailer reregistration's online. This is the initial start up costs and \$250 per year thereafter.)*

Recommended: \$1,325

Motioned to approve Articles 24 through 30, Seconded, Passed as written with recommended amount

ARTICLE 31. To see what sum the Town will vote to raise and appropriate for a **Contingency** to meet unanticipated expenses and emergencies as deemed necessary by the Selectmen during the 2024 – 2025 fiscal year.

Recommended: \$15, 000

Motioned to approve Articles 31 through 33, Seconded, Passed as written with recommended amount

ARTICLE 32. To see if the Town will vote to allow a **discount of 3%** on all Real Estate Taxes if paid in full on or before the 30th day of commitment. Postmark on 30th day will be accepted.

Recommended: \$60,000

Motioned to approve Articles 31 through 33, Seconded, Passed as written with recommended amount

ARTICLE 33. To see what sum the Town will vote to raise and appropriate for cost of **Elections** and to carryforward any unspent balance.

Recommended: \$ 4,500

Motioned to approve Articles 31 through 33, Seconded, Passed as written with recommended amount

ARTICLE 34. To see what sum the Town will vote to raise and appropriate for **Operations** of the **Fire Department** and to carryforward any unspent balance.

Budget Committee Recommended: \$ 116,615 *(Original budget request by the Fire Department) (4 in favor and 1 opposed)*

Selectmen Recommended: \$ 92,865 *(per budget revisions provided by the Fire Department)*

Motioned to approve the Selectmen Recommendation \$92,865, Seconded, Passed with recommended amount by the Selectmen

****Out of Order After Article 58 - Motion to revisit Article 34, Seconded, Motion Passed***

Motion to approve the Budget Committee Recommendation \$116,615, Seconded, Passed

Revised Budget, the T.LDR version

Item	Original	New	Difference	
Consumables	\$750	\$500	-\$250	SCBA Batteries, AED pads, etc
General Liability	\$500	\$250	-\$250	Picnic and event insurance
Pagers	\$1,000	\$700	-\$300	Pagers and chargers- we can easily make this up in a VFA grant
Wildland New Equipment	\$1,000	\$500	-\$500	I hate to cut this one even a little this year
Misc Fire Equip	\$1,000	\$750	-\$250	Turnout bags, flashlights, and the nickel- and dime non-ppe stuff
MFSI/CMEAS/NFA	\$1,000	\$500	-\$500	This may have been a little high anyway
Fire Academy	\$5,400	\$2,700	-\$2,700	I think we will be okay here- if we send anyone to academy we can probably skate it till the 2025 budget. We could probably put on a pretty decent in-house academy for \$5,400
SCBA	\$12,000	\$3,000	-\$9,000	This will cover two new cylinders to extend the life of our current packs. Cecil is interested in buying our old packs. I told him \$6,000 so we may end up short only \$3,000 to keep the program alive this year.
Preemployment Medical	\$4,000	\$2,000	-\$2,000	Same with academy- we can skate this item to 2025 for anyone going to academy
Turnout Gear	\$15,000	\$8,000	-\$7,000	We'll try to make this up in grants
MC Equip Ins	\$1,500	\$500	-\$1,000	I still don't know what this was even for...
Totals	\$43,150	\$19,400	-\$23,750	

ARTICLE 35. To see what sum the Town will vote to raise and appropriate in anticipation of purchasing a new Fire Truck and to carryforward any unspent balance.

Recommended: \$ 12,000

Motioned, Seconded, Passed as written

ARTICLE 36. To see what sum the Town will vote to raise and appropriate for obligated loan payment on Fire Station #1.

Recommended: \$ 32,722

Motioned, Seconded, Passed as written

ARTICLE 37. To see what sum the Town will vote to raise and appropriate for the Forest Fire account and to carryforward any unspent balance.

Recommended: \$2,000

Motioned, Seconded, Passed as written

ARTICLE 38. To see what sum the Town will vote to raise and appropriate for State Mandated General Assistance and to carryforward any unspent balance.

Recommended: \$ 5,000

Motioned, Seconded, Passed as written

ARTICLE 39. To see what sum the Town will vote to raise and appropriate for cost of **Legal Fees** and to carryforward any unspent balance.

Recommended: \$ 15,000

Motioned, Seconded, Passed as written

ARTICLE 40. To see what sum the Town will vote to raise and appropriate for **MMA Dues**.

Recommended: \$ 3,000

Motioned, Seconded, Passed as written

ARTICLE 41. To see what sum the Town will vote to raise and appropriate for **Payroll** - \$160,040, **Payroll Taxes** – \$17,000, **Health Insurance** - \$30,000, and **Unemployment Fund** - \$500.

Recommended: \$ 198, 445

Motioned, Seconded, Passed as written

ARTICLE 42. To see what sum the Town will vote to raise and appropriate for **Pleasant River Solid Waste Disposal District**.

Recommended: \$ 88,941

Motioned, Seconded, Passed as written

ARTICLE 43. To see if the Town will **ratify** the over expenditure of the **Street Lights** of **\$243**.

Recommended: \$243

Motioned, Seconded, Passed as written

ARTICLE 44. To see what sum the Town will vote to raise and appropriate for **Street Lighting** and to carryforward any unspent balance.

Recommended: \$ 5,500

Motioned, Seconded, Passed as written

ARTICLE 45. To see what sum the Town will vote to raise and appropriate for **Town Roads Maintenance** and to carryforward any unspent balance.

Recommended: \$ 70,000 (*Budget Committee 4 in favor and 1 opposed*)

Motioned, Seconded, Passed as written

ARTICLE 46. To see what sum the Town will vote to raise and appropriate for **Paving** and to carryforward any unspent balance.

Recommended: \$ 120,000 (*Budget Committee 4 in favor and 1 opposed*)

Motioned, Seconded, Passed as written

ARTICLE 47. To see if the Town will vote to appropriate up to \$ 237, 000 to be taken from excise tax for the purpose of **Snow Removal, Salt and Sand**.

Recommended: \$ 237,000

Motioned, Seconded, Passed as written

ARTICLE 48. To see what sum the Town will vote to raise and appropriate for the **Mayhew Public Library**.

Recommended: \$5,000

Motioned, Seconded, Passed as written

ARTICLE 49. Shall the following amendment to the Town of Addison's Building Permit Ordinance, Revised April 25, 2023, be enacted based upon the unanimous recommendation of the Planning Board.

- ***Under Minimum Standards – Sizes, Setback, and Other Requirements: Delete, "The minimum lot size must be met for dwelling unit or principal structure on the lot."***

(Note: This will bring the ordinance in compliance with the new State Law PL 2021, ch. 672(LD 2003)).

Article #49 removed during Emergency Selectmen's Meeting prior to Town Meeting on March 12th at 6:30 pm. Will be reviewed during a Special Town Meeting

ARTICLE 50. To see if the Town will vote to transfer the returns from the **Snowmobile Registrations** to the **Narraguagus Trail Riders** to establish and maintain existing trails for the use and recreation of our citizens.

Motioned, Seconded, Passed as written

ARTICLE 51. To see what sum the Town will vote to raise and appropriate for **Downeast Community Partners/WHCA**.

Budget Committee Recommended: \$5,998

Motioned to accept Articles 51 through 58, Seconded, both motions retracted

Motioned, Seconded, Passed as written

ARTICLE 52. To see what sum the Town will vote to raise and appropriate for **Addison YMCA Recreational Basketball**.

Requested: \$ 2,013 *(Due to an oversight this article was not presented at the Budget Committee Meeting)*

Motioned to raise \$2,103, no second, motion failed – No funds raised

ARTICLE 53. To see what sum the Town will vote to raise and appropriate for **Life Flight Foundation**.

Requested: \$574

Motioned, Seconded, Passed as written

ARTICLE 54. To see what sum the Town will vote to raise and appropriate for **Narraguagus Post #8, American Legion.**

Requested: \$750

Motioned, Seconded, Passed as written

ARTICLE 55. To see what sum the Town will vote to raise and appropriate for **Eastern Area Agency on Aging.**

Requested: \$300

Motioned, Seconded, Passed as written

ARTICLE 56. To see what sum the Town will vote to raise and appropriate for **Maine Public TV.**

Requested: \$100

Motioned, Seconded, Passed as written

ARTICLE 57. To see what sum the Town will vote to raise and appropriate for **WCCP (Washington County Children's Program).**

Requested: \$500

Motioned, Seconded, Passed as written

ARTICLE 58. To see what sum the Town will vote to raise and appropriate for the **WIC program.**

Requested: \$2,100

Motioned, Seconded, Passed as written

Motioned to revisit Article 34, Seconded, Motion Passed *See Article 34*

Motioned to adjourn at 8:13 PM, Seconded, Adjourned at 8:13 PM

Given under our hands the 5th day of February 2024

XXXXXXXXXXXXXXXXXXXX

Verlan R. Lenfestey, Jr.

XXXXXXXXXXXXXXXXXXXX

Joshua L Stubbs

SELECTMEN, TOWN OF ADDISON

A True Copy, ATTEST:

Municipal Clerk of Addison, Maine

XXXXXXXXXXXXXXXXXXXX

Amy L. Lenfestey

Municipal Clerk

RETURN

Pursuant of within warrant, I have notified and warned the Inhabitants of the Town of Addison, qualified as herein expressed to meet at the time and place for the purpose therein named by posting this day an attested copy of the within warrant at the Addison Post Office and the Addison Town Office, the same being public and conspicuous in said Town.

XXXXXXXXXXXXXXXXXXXXX


Amy Bright

RESIDENT, TOWN OF ADDISON

FEBRUARY 8, 2024

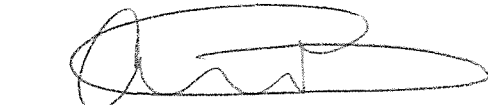
Selectmen:


Joshua L. Stubbs


Verlan R. Lenfestey Jr.

Ronald A. Gray

Administrative Assistant:


Amy A. Bright

TOWN OF ADDISON
Special Selectmen's Meeting Minutes
March 12th, 2023

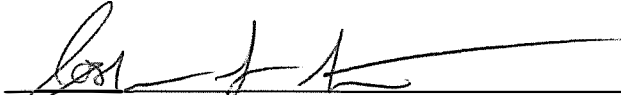
Selectmen Present: VJ Lenfestey, Josh Stubbs, Ron Gray
Meeting Opened at: 8:22 PM

- 1. Appoint Minor Officers:** Josh motions to reappoint all minor committee members based of last year's appointments and the list provided by the treasurer except for Bonnie Thompson who is now deceased, Ron 2nd, all in favor, motion carries.

Public Comment: None

Meeting Closed at: VJ motioned to adjourn at 8:27 pm, Josh 2nd, all in favor, motion carries

Selectmen:



Joshua L. Stubbs



Verlan R. Lenfestey Jr.

Ronald A. Gray

Administrative Assistant:



Amy A. Bright

TOWN OF ADDISON

Selectmen's Meeting Minutes

March 18th, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: All

Meeting Opened at: 5:00 PM

1. **Motion to accept the minutes of the March 4th Selectmen's Meeting:** Josh motioned to accept the minutes as written, VJ 2nds, all in favor, motion carries
2. **Motion to accept the minutes of the March 12th Emergency Selectmen's Meeting:** Josh motioned to accept the minutes as written, VJ 2nds, all in favor, motion carries
3. **Motion to accept the minutes of the March 12th Town Meeting:** Josh motioned to accept the minutes as written, VJ 2nds, all in favor, motion carries
4. **Motion to accept the minutes of the March 12th Special Selectmen's Meeting:** Josh motioned to accept the minutes as written, VJ 2nds, all in favor, motion carries
5. **Road Commissioner Report:** Marcus Norton reports that at this time the beavers are out of the way down to the Cape Split culverts and reports that the culverts do need to be replaced this year. He is looking at having plastic culverts installed which will be cheaper and the material will last longer. He has also finished the repair to the Marsh Harbor Rd and will have that patched with pavement this summer. All roads will stay posted for at least another week.
6. **Building Maintenance Report:** No one is present. VJ mentions that he wants to find out what the plan is at this time to complete the ramp as the lights have not been installed and the back camera is still not operating.
7. **EMA Assistant or Deputy:** Michael Gray requests that the board appoint him an assistant or deputy to assist him with the EMA responsibilities. VJ makes a motion to have William Coney be Michael Grays deputy, Josh 2nd, all in favor, motion carries
8. **Tax Acquired Properties:** Amy Lenfestey asks the board how to proceed with the tax acquired properties. The board of Selectmen vote to reach out to Eaton Peabody to see if they can do the real estate research on the Fractional Share property to ensure we foreclosed on just the fraction. VJ motioned, Josh 2nd, all in favor, motion carries

The Selectboard also ask that the other property owner be reached out to and provide them 30 days to pay in full to repurchase the property back. The warrant article #15 in the Town Meeting might have missed some part of the clause to the new law and the board asks the office to reach out to MMA to find if a correction will need to occur or if the article is fine as passed.

9. **Resignation of Pamela Grant:** tabled until April 1st

10. Review Applications for Hall Cleaner: After reviewing the applications for the Hall Cleaner position, the selectmen decide to set up interviews on Monday the 25th starting at 5 pm.

11. Payment in Lieu of Taxes: VJ motions to accept the payment with the stipulations provided, Josh 2nd, all in favor, motion carries

12. Handbook: Amy Bright presents it as a homework project for review for the board. The handbook has changes that need to be done to reflect past year motions, the updated Earned Paid Leave Act, and possible changes for the inclement weather. After the Board has had a chance to review and bring back up at a later time, the handbook would need to be reviewed by the Attorney to ensure we are legally sound.

13. Request of Early Pay: Amy Bright will be out from March 22nd – April 1st. She has requested based on the current handbook policy that she be paid in advance from her comp time. Josh makes a motion to pay Amy Bright her comp time in advance, VJ 2nd, all in favor, motion carries

14. TRIO contract for rapid renewal online: VJ signs the rapid renewal contract with TRIO as this was voted on by the Town in Town Meeting

15. Keys to Town Hall: Pamela Grant requested to keep her Town Hall Cleaner keys as she is a member of the Addison Days Committee as well. After reviewing the list of keys out, the Board agreed that the keys need to be returned for the next cleaner and the committee already has key holders. Temporary keys as available for sign out if a key holder isn't available.

16. Election Clerk Appointments: VJ motioned to appoint the following ballot clerks from 2024 – 2026 as provided by Amy Lenfestey, Josh 2nd, all in favor, motion carries

The ballot clerks are Julia Comeau, Bonnie Davis, Peter Davis, Sherry Dixon, Catherine Fonda, Janis Graslíe, Dana Johnson, Donna Kausen, Kylie Lenfestey, Jane McGray, Sheila Mitchell, Stanley Mitchell, Millie Nash, Cheryl Paul, Penny Parsons, John Rittenhouse, Tanya Rucosky, Kathy Stanwood, Ronie Strout, Betty Thompson, and Geraldine Valentine.

17. Assessor Contract: Josh motioned to accept the contract with Barbara Cirone with the changes to the pay schedule, VJ 2nd, all in favor, motion carries

Other:

1. Sign AP Warrant #11 Josh motioned to accept the AP warrant as written, VJ 2nd, all in favor, motion carries

2. Sign Payroll Warrant #9 & #10 Josh motioned to accept Payroll Warrant 9 & 10 as written, all-in favor, motion carries

3. Sign the Approved Minutes

Public Comment:

Marcus Norton reports that at Town meeting he enjoyed the sound system that was used. The Selectboard also agreed it was nice to have and hope to see more people use the mics so that everyone can hear clearly.

Amy Bright reports that Maine DOT had opened up the Virtual Public Involvement online for the Norton Bridge at Aggies Creek. There will be a Virtual Press conference within the next week and DOT will notify Marcus and the Board of Selectmen when this is released.

Dick Paul asks that the ARPA Committee start to meet again to work on completing their projects.

Mail Correspondence: None

Meeting Closed at: Josh motioned to adjourn at 5:42 pm, Ronnie 2nd, all in favor, motion carries

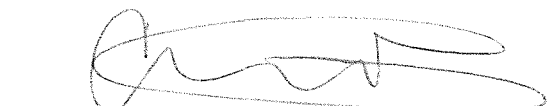
Selectmen:


Joshua L. Stubbs


Verlan R. Lenfestey Jr.


Ronald A. Gray

Administrative Assistant:


Amy A. Bright

TOWN OF ADDISON
Special Selectmen's Meeting
March 25, 2024

Selectmen Present: Verlan (VJ) Lenfestey, Jr., Joshua Stubbs, Ronald Gray

Meeting Opened at: 5:00 PM

1. Motion to close meeting and enter into Executive Session per 1 MRSA § 405 (6A) in order to conduct Interviews for the Town Hall Cleaner Position. Schedule is as follows: ***Josh motions to close meeting and enter into Executive Session. VJ seconds – motion passed. Meeting closed at 5:01 PM***

1. 5:00 PM - - *Interview conducted*
2. 5:30 PM - - *(application withdrawn via email prior to meeting)*

Regular meeting re-opened at 5:13 PM. VJ motions to hire Annette Gray for the Town Hall Cleaner Position, pending a background check. Josh seconds. (Ronnie abstains) - motion passed.

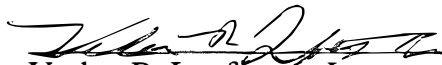
Other: *No other business discussed*

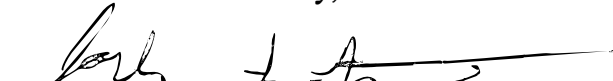
VJ motions to adjourn meeting. Josh seconds – motion passed.

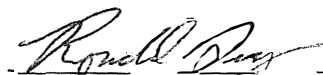
Meeting Adjourned at: 5: 18 PM

Others attending: *Annette Gray and Amy Lenfestey*

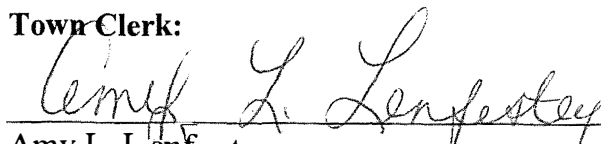
Selectmen:


Verlan R. Lenfestey, Jr.


Joshua L. Stubbs


Ronald A. Gray

Town Clerk:


Amy L. Lenfestey

TOWN OF ADDISON

Selectmen's Meeting Minutes

April 1, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: *Ronald Gray, VJ Lenfestey, Joshua Stubbs*
Meeting Opened at: *5:00 p.m.*

1. Motion to accept the minutes of the March 18th Selectmen's Meeting:

Joshua motioned to accept minutes from March 18, Ronald 2nd motion, all in favor, motion carries.

2. Motion to accept the minutes for the March 25th Special Selectmen's Meeting:

Joshua motioned to accept minutes from March 18, Ronald 2nd motion, all in favor, motion carries.

3. Resignation of Pamela Grant (cont. from 3/18/2024 meeting):

VJ motioned to accept Pamela's resignation, Joshua 2nd, all in favor, motion carries.

4. Road Commissioner Report:

Marcus Norton called the town office on 4/1/24 at 2:45 p.m. and stated he would not be able to attend meeting. The only report he had to pass along is the completion of the roadside tree trimming.

5. Building Maintenance Report (cont. from 3/18/2024) i.e. ramp lights, camera out back, gutters:

No one from the building maintenance committee was in attendance. VJ will reach out to them.

6. Tax Acquired Properties (Status of Eaton & Peabody):

No new news from Eaton & Peabody. The board did agree to forward the emailed information from John Rankin on the Batson Farm to help with progress.

7. Response from MMA regarding Article #15 from town meeting:

Per MMA recommendation, the selectman will plan a special town meeting to discuss the change in verbiage with article #15 from town meeting and to also meet with the planning board to discuss previously withdrawn article #49 as well as the correction of total amount of funds approved. Total was less than what is actually needed. Future date will be discussed at next selectman's meeting on 04/16/2024.

8. Review of Handbook:

Handbook not reviewed by Josh or VJ. Allow time for review and follow up.

9. Street Lights:

Selectman presented with streetlight information within the town of Addison pertaining to bulb type and location. Robin had reached out last on 3/20/24 to inquire on rate difference if bulbs switched to LED but has not heard back. Robin will send follow up email.

10.Rapid Renewal:

Rapid renewal software is not active as of yet. Activation pending signatures from Amy Bright who is due to return from vacation on 4/2/24.

11.Shellfish: Philip Rusecky

**Philip presented updated license fee schedule for 2024 (remaining same as 2023) along with planned conservation areas. The shellfish committee will look into planning a meeting, tentatively, for April 18th to discuss committee attendance for conservation dates. VJ motioned to accept fee schedule and conservation areas, Josh 2nd, all in favor, motion carries.*

**Philip also presented issue with the town boat. Stated it is unsafe and has holes. Motor and trailer are in good shape. He recommended trying to purchase a used boat to replace current one. VJ recommended speaking with Treasurer, Amy Bright, to make sure funds were available. VJ motioned to set cap for new town boat at \$5,000.00, as long as budget allowed, Josh 2nd, all in favor, motion carries.*

12.Upcoming abatement hearing:

The selectman were informed of the Board of Assessment Review hearing coming up on 4/10/2024 at 10:00 a.m. pertaining to the 15 Wohoa Bay Dr. property. Due to time of hearing, selectman could not promise to be able to make an appearance.

13.Upcoming furnace maintenance:

Dead River came to the town office on 3/27/24 for maintenance on the furnace and discovered the firewall is crumbling. They will return on Friday, April 5th for the repair. We were informed that it is included in the town contract.

Other:

1. Sign AP Warrant #15:

VJ motioned to accept minutes, Joshua 2nd, all in favor, motion carries.

2. Sign Payroll Warrant #12, #13 & #14 :

Joshua motioned to accept minutes, Ronald 2nd, all in favor, motion carries.

3. Sign the Approved Minutes:

Minutes pertaining to March 18th and March 25th meetings were both signed by all 3 Selectman.

Public Comment:

Amy Lenfestey inquired about when floats will be reinstalled at the South Addison boat landing. She has received calls inquiring about them. VJ suggested we contact Evans Tyler for the status.

Mail Correspondence:

None

Meeting Closed at:

VJ asked for motion to adjourn meeting. Joshua motioned to adjourn, Ronald 2nd, all in favor motion carries. Meeting adjourned at 5:30 p.m.

Selectmen:

Joshua L. Stubbs


Verlan R. Lentestey Jr.



Ronald A. Gray

Deputy Clerk:



Robin Reynolds

TOWN OF ADDISON

Selectmen's Meeting Minutes

April 16th, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: VJ Lenfestey and & Ronald Gray

Selectmen Absent: Joshua Stubbs

Meeting Opened at: 5:01 pm

1. **Motion to accept the minutes of the April 1st Selectmen's Meeting:** VJ motioned to accept the minutes as written, Ronnie 2nd, all in favor, motion carries
2. **Road Commissioner Report:** Marcus reports that the culverts in Cape Split will be replaced next week but that there will need to be caging done. Tree Trimming is also completed for the year. Marcus would like to have the road sweeping done again for the intersections to Town Roads. Marcus will also be getting started on the South Addison repairs so the floats can go in.
3. **Building Maintenance Report:** no one present. Obbie Davis reports that he believes we have flood lights out on the building.
4. **Payment in Lieu of Taxes:** VJ makes a motion to accept the payment in lieu of taxes, Ron 2nd, all in favor, motion carries
5. **Special Town Meeting:** The Warrant will need to include a correction to the payroll account from a clerical error, the wording corrected for the tax-acquired properties, and to get the Planning Board Ordinance corrected. The Selectboard asks that we set the day for May 6th @ 5 pm at the Town Hall. They ask for an ad to be put in the paper and to check with Chris Chartrand for availability.
6. **Records Management Training:** The office asks to sign up Robin Reynolds for the training as she is willing to start organizing and cleaning through the archive rooms. VJ makes a motion to allow Robin Reynolds to attend the training, Ron 2nd, all in favor, motion carries.
7. **Board of Assessment Review Training Zoom:** The office is asking to sign up for the Zoom training so that it helps the office staff with being able to answer questions from tax payers who go the BAR. The zoom will allow for multiple staff and even the BAR members to attend if they choose. VJ motions to sign up for the zoom training, Ron 2nd, all in favor, motion carries
8. **Eaton & Peabody Agreement:** The agreement needs to be signed so that work can commence on the tax-acquired Batson Lane property. VJ motioned to sign the agreement, Ron 2nd, all in favor, motion carries

Other:

1. **Sign AP Warrant #20** VJ motioned to sign the AP Warrant as written, Ron 2nd, all in favor, motion carries

2. Sign Payroll Warrant #16 #17 #18 & #19 VJ motioned to accept the Payroll Warrants as written, Ron 2nd, all in favor, motion carries

3. Sign the Approved Minutes

Public Comment: Obbie informs the board that Cody Davis plans to start mowing next week. VJ asks Obbie to remind Cody to get in his Certificate of Liability Insurance.

Cathy Fonda with the Friends of the Church on the Hill asks about the Church being able to hold a public meeting one night sometime in June prior to a Selectmen's Meeting as part of a requirement to a grant they have been approved for the complete the basement. The Selectmen have no issue with the request.

Amy Lenfestey informs the Selectboard that the Beth C. Wright walk is on May 18th. She asks if they can waive the kitchen fee again as in years past and allow for Pleasant St to be shut down for the days event as well. The Board approves the requests.

Amy Bright asks the Selectboard about a Freedom of Access Request that was received on the location of the wells and septic's for the Robinson Studies from 2008. The list was never made public to the studies and MMA recommended we reach out the Town Attorney. The Selectboard ask that before we reach out to Rudman & Winchell to find out if the Town is responsible for the Attorney fees or if that is passed onto the requester. Amy says she will look into it.

Mail Correspondence: None

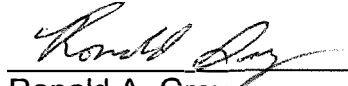
Meeting Closed at: VJ motioned to adjourn at 5:27 pm, Ron 2nd, all in favor, adjourned

Selectmen:

Joshua L. Stubbs



Verlan R. Lenfestey Jr.



Ronald A. Gray

Administrative Assistant:



Amy A. Bright

TOWN OF ADDISON

Selectmen's Meeting Minutes

April 29th, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: all

Meeting Opened at: 5:00 pm

1. **Motion to accept the minutes of the April 16st Selectmen's Meeting:** VJ makes a motion to accept the minutes as written, Ron 2nd, all in favor, motion carries
2. **Road Commissioner Report:** Marcus Norton reports that 95% of potholes have been fixed. Ryan Shaw will be doing the road sweeping. The Cape Split culverts and ditching has been completed and more work will be done on the entrance to cape split this week.
3. **Paving for South Addison Landing:** Marcus also reports the concrete work and rebar was completed at the South Addison landing. Harold will be down to put the floats in within the next week. Paving will start as soon as County starts up within the next two weeks. Marcus asks that the office reach out to Irene so that the two boats at the landing are removed for paving to happen. Amy Bright says she will reach out.
4. **Sign the Special Town Meeting Warrant:** VJ motions to sign the Special Town Meeting Warrant, Josh 2nd, all in favor, motion carries
5. **Building Maintenance Report:** Peter Davis reports that the committee will be meeting next Thursday the 9th to set up the plan of work. Peter reports the flag poles are done and the Addison Point Landing floats have been started. VJ asks about the plan for the ramp to be raised to the high of the side door, the lights on the ramp to be completed, and the vinyl siding on the back building. Peter states all of that is on the list to discuss at the meeting next week and he will finish the siding soon.
6. **Fire Chief Tim Hernandez:** Tim is requesting a letter of recommendation for certification to Fire Officer II. The Selectboard is in agreement to write a letter of recommendation for the training he'd like to attend.
7. **2023 Tax Liens:** The office notifies the Board that the tax lien process has started for the 2023 taxes and to expect a check on the next warrant that will go the registry.
8. **July 4th:** The office asks for the ability to close the office on Friday, July 5th this year again. Ron makes a motion to approve closing the office on July 5th, Josh 2nd, all in favor, motion carries.

The office also asks the board if they're okay to have a rotating schedule in the office to allow the staff to rotate taking off Fridays or Mondays to reduce payroll in the summer months and to get to enjoy a long weekend. The office will remain open regularly scheduled hours. The Selectboard approves this as it doesn't change office hours and work is still completed.

9. SAD #37 Warrant Budget Ballot Referendum: *VJ motions to sign the SAD#37 Warrant, Josh 2nd, all in favor, motion carries*

Other:

1. **Sign AP Warrant #22, #23, & #24** *Josh makes a motion to accept the AP warrants as written, Ron 2nd, all in favor, motion carries*
2. **Sign Payroll Warrant #21** *Josh makes a motion to accept the Payroll warrants as written, Ron 2nd, all in favor, motion carries*
3. **Sign the Approved Minutes**


Public Comment:


Marcus Norton asks when the plan for the Town Reval will happen. Amy Bright explains that currently we are on the list to be done for 2026. The Reval company is waiting on a couple other Towns Annual meeting results. Should any of them choose to not proceed then we will move to the next year.

Mail Correspondence: *None*

Meeting Closed at: *VJ motion to adjourn at 5:24 PM, Josh 2nd, all in favor, meeting adjourned*

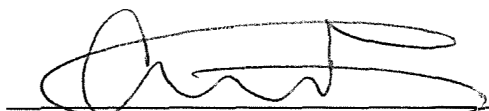
Selectmen:


Joshua L. Stubbs


Verlan R. Lenfestey Jr.


Ronald A. Gray

Administrative Assistant:


Amy A. Bright

TOWN OF ADDISON
Selectmen's Meeting Minutes
Following the Special Town Meeting
May 6th, 2024

Selectmen Present: *all*
Meeting Opened at: *5:10 pm*

- 1. Motion to accept the minutes of the April 29th Selectmen's Meeting:** *Josh motioned to accept the minutes as written, Ron 2nd, all in favor, motion carries*
- 2. Road Commissioner Report:** *Amy Bright reported that Marcus had nothing to report for roads but that the South Addison Landing paving would be started Friday the 10th and completed by Monday the 13th. The Harbors Committee asked to have this notice posted to the Facebook page to have people please avoid the area so the projected could be completed.*
- 3. CAT Application:** *VJ motions to approve signing a credit application with CAT so that supplies can be ordered for Fire Truck repair with invoices, Josh 2nd, all in favor, motion carries*

Other:

- 1. Sign AP Warrant #26** *Josh motioned to accept the AP Warrant as written, Ron 2nd, all in favor, motion carries*
- 2. Sign Payroll Warrant #25** *Josh motioned to accept the AP Warrant as written, Ron 2nd, all in favor, motion carries*
- 3. Sign the Approved Minutes**

Public Comment:

Kenneth Britton asks for assistance in how to proceed with a parcel of land he pays taxes on for his late mother. The Selectboard explain they can not offer legal advice and suggest he reach out to lawyer for help with the deed and wills he had.

Mail Correspondence: *None*

Meeting Closed at: *Josh motioned to adjourn at 5:19 pm, Ron 2nd, all in favor, meeting adjourned*

Selectmen:

Joshua L. Stubbs

Verlan R. Lenfestey Jr.

Ronald A. Gray

Amy A. Bright – Admin Assistant

TOWN OF ADDISON

Selectmen's Meeting Minutes

May 20th, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: *all*

Meeting Opened at: *5:00 PM*

1. Road Commissioner Report: *Tabled*

2. Motion to enter into Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters: *Josh motioned to enter Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters at 5:03 PM, VJ 2nd, all in favor, motion carries.*

Meeting Reopened at 5:09 PM – VJ reports that personnel matters were discussed and because of the personal nature it will remain confidential and a motion will be made on the next agenda item.

3. Addison Fire Department: *VJ motioned to accept the resignation of Fire Chief, Tim Hernandez, Josh 2nd, all in favor, motion carries. The Selectboard all thank him for his contributions and work for the Town of Addison*

VJ motions to appoint Matthew Alley, as the new Fire Chief, for the Town of Addison, Josh 2nd, all in favor, motion carries.

4. Buildings & Ground Maintenance Committee: *Peter Davis has requested for bids to be placed on the Storage Building Roof replacement and the installation of the Office flooring. The Committee is currently looking for an electrician to take on a list of projects for the Town Office Building and the Fire Department.*

5. ARPA Walking Track: *ARPA will get in touch with Don Williams in regards to funds needed to complete the electrification of the Town Park. Chris Chartrand reports that the ARPA Committee would like to suggest a walking park in the Town of Addison in front of the Fire Department. The walking track would include a ¼ mile loop, be fully paved, have benches, lighting, signs, and fencing around the pond. VJ motions to accept the walking track project with a budget of \$60,000 in ARPA funds to be used, Josh 2nd, all in favor, motion carries. Amy Bright will be in contact with Marcus Norton for the start.*

6. Motion to enter into Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters: *VJ motioned to enter Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters at 5:33 PM, Josh 2nd, all in favor, motion carries.*

Meeting Reopened at 5:09 PM – The Selectboard reports that office inquiries were addressed

Other:

1. Sign AP Warrant #29 *Josh motioned to accept the AP Warrant as written, Ron 2nd, all in favor, motion carries*

2. Sign Payroll Warrant #27 & #28 Josh motioned to accept the AP Warrant as written, Ron 2nd, all in favor, motion carries

3. Sign the Approved Minutes

Public Comment: Josh would like to have a bid go out in the observer and Facebook for the floats from the Addison Point Landing.

Ronie Strout reports that Town Flags look good but is wondering about a couple going up near the Post Office Corner, Peter Davis reports he will get those up.

Chris Chartrand asks about the Aquaculture Moratorium and if that was still in place. The Selectboard explained that research Committee determined an ordinance was not needed as the State has control of the permits issued to these companies. Should the Town choose to place a moratorium in the future they still could.

Cathy Fonda reports the Memorial Day Ceremony will be Monday the 27th at 10 am and all are welcome. Cathy also asks the Selectboard if the Friends of the Church on the Hill can hold their Public Hearing at the Town Hall on June 17th at 4:30 prior to a Selectmen's Meeting for a grant requirement they received. The Selectboard are in favor of this.

Mail Correspondence: None

Meeting Closed at: Josh motioned to adjourn at 5:57 pm, Ron 2nd, all in favor, meeting adjourned

Selectmen:

Joshua L. Stubbs

Verlan R. Lentestey Jr.

Ronald A. Gray

Amy A. Bright — Admin Assistant

TOWN OF ADDISON

Selectmen's Meeting Minutes

June 3rd, 2024

Selectmen Present: VJ Lenfestey and Ron Gray

Selectmen Absent: Josh Stubbs

Meeting Opened at: 5:00 PM

- 1. Motion to accept the minutes of the May 6th Selectmen's Meeting:** VJ makes a motion to accept the minutes as written, Ron 2nd, all in favor, motion carries
- 2. Motion to accept the minutes of the May 20th Selectmen's Meeting:** VJ makes a motion to accept the minutes as written, Ron 2nd, all in favor, motion carries
- 3. Town Event Parking:** VJ and Ron want ask that Addison Days please post well that the Addison Post Office is not available for parking. The Post Office has called to complain that no Town events have the right to use the parking. The office has added to the Town Hall rental that there is no parking at the Post Office for events. Addison Days agrees as well to post prior to Addison Days the locations for parking and state parking is not available at the Post Office.
- 4. Constable:** Allen Rolfe requested the office let the board of Selectmen know he is still available for any constable events if needed

Other:

- 1. Sign AP Warrant #30 & #33** VJ makes a motion to accept the AP Warrant as written, Ron 2nd, all in favor, motion carries
- 2. Sign Payroll Warrant #31 & #32** VJ makes a motion to accept the Payroll Warrants as written, Ron 2nd, all in favor, motion carries
- 3. Sign the Approved Minutes**

Public Comment:

Cathy Fonda explains that the Friends of the Church on the Hill no longer are required to hold a Public Hearing but will still plan to on June 17th at 4:30 before the Selectmen's Meeting

Mail Correspondence: None

Meeting Closed at: VJ motioned to adjourn at 5:09 PM, Ron 2nd, all in favor, adjourned
Selectmen:

Joshua L. Stubbs

Verlan R. Lenfestey Jr.

Ronald A. Gray

Amy A. Bright – Admin Assistant

TOWN OF ADDISON

Selectmen's Meeting Minutes

June 17th, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: all

Meeting Opened at: 5:00 pm

1. **Motion to accept the minutes of the June 3rd Selectmen's Meeting:** VJ motioned to accept the minutes as written, Ron 2nd, all in favor, motion carries
2. **Flooding and Infrastructure Inquiry w/Vivian Noakes:** Vivian Noakes introduced herself and had questions about flooding and road concerns. The Selectboard explained the project for the East Side Rd as it is a state project is underway and they're looking to start ground work sometime in two years. They recommend she review the State's informational meeting info on the project to learn more details. Vivian also asked about speed limit signs, speed bumps, or signs. The Selectboard ask that Amy Bright reach out to Marcus about the posted speeds and ask that she provide information on Tanya Rucosky for the road safety as they were looking into options and possible grants for those areas of interest.
3. **Protect Maine:** A gentleman from Protect Maine came to explain a little more about the Aquaculture Ordinance. He presented the same moratorium info as previously presented and used briefly. Ron Hinkle and Ronald "Bun" Ramsay were present and explained the reasons the committee chose to not pursue an ordinance. They also reminded those present and the Selectboard that should an application or situation occur with aquaculture, the Town has the right to place a moratorium at that time. No action was taken on this item.
4. **TextMyGov:** Amy Bright presented information on a program called TextMyGov that will allow the Town to have residents subscribe for town information, allow for the Town to send out emergency notices based off different issues, and allow for a way to communicate with all residents via text message. Residents will have the opportunity to also collect information that the Town Office would set up. Examples would be when meetings are, what's needed for a new reg, the transfer hours. This service will allow residents to opt out should they not want to receive any notices as well. The contract is for a 3-year term and the use of this service would fall under ARPA funds for the first time. VJ makes a motion to approve the TextMyGov after ARPA Committee agrees, Josh 2nd, all in favor, motion carries.

Amy Bright also brought up the website needing to be changed and updated for easier use with the office staff and to be able to make sure the TextMyGov is accurate. VJ makes a motion for Amy Bright to look into the cost of switching to a different product and to review at the next meeting, Josh 2nd, all in favor, motion carries
5. **Office Closure early or closed on June 18th:** The office has two computers that need to be upgraded. Closing the office on the 18th or closing early will allow The Computer Guy to have both the 18th and 19th for the upgrades so the office can resume normal hours on the 20th. Josh makes a motion to close the office on the 18th so normal hours can happen on the 20th, Ron 2nd, all in favor, motion carries

Other:

1. **Sign AP Warrant #37** *Josh makes a motion to accept the AP Warrant as written, Ron 2nd, all in favor, motion carries*
2. **Sign Payroll Warrant #34, #35 & #36** *Josh makes a motion to accept the Payroll Warrants as written, Ron 2nd, all in favor, motion carries*
3. **Sign the Approved Minutes**

Public Comment:

Cathy Fonda thanked the Selectboard for letting them have their public hearing prior to the meeting and also announced they'll have their Annual dinner and Chinese auction on the 28th at 5:30 pm admission is by donation.

Ron Hinkle asks about the Addison Days Committee getting at least one key for the group. The Selectboard agree to have a key for Amber to pick up.

Chris Chartrand asks about the Addison Days being able to use the public address system as they are weather resistant. Josh makes a motion to allow the PA System to be used for Town events and by committees, Ron 2nd, all in favor, motion agrees.

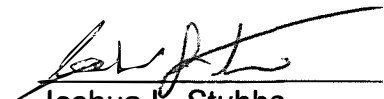
Amy Lenfestey reports that liens were filed that morning and a certificate of settlement needs to signed. Josh makes a motion to sign the Certificate of Settlement, Ron 2nd, all in favor, motion carries

VJ brings up that the Town Office needs help with other duties such as trash, election set up. He knows the Shellfish Warden would be interested in these extra duties. The Selectboard all agree as Shawn is an employee of the Town he can do these duties if he'd be willing and he can enter them on his timecard.

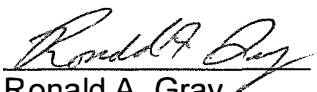
Mail Correspondence: None

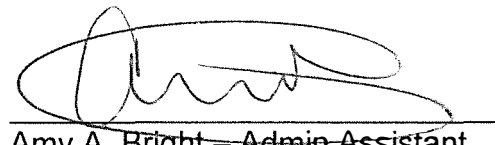
Meeting Closed at: *Josh makes a motion to adjourn at 6:245 pm, Ron 2nd, all in favor, adjourned*

Selectmen:


Joshua L. Stubbs


Verlan R. Lenfestey Jr.


Ronald A. Gray


Amy A. Bright – Admin Assistant

TOWN OF ADDISON

Selectmen's Meeting Minutes

July 1st, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: all

Meeting Opened at: 5:00 pm

- 1. Motion to accept the minutes of the June 17th Selectmen's Meeting:** Josh makes a motion to accept the minutes as written, Ron 2nd, all in favor, motion carries
- 2. Website:** VJ makes a motion to go forward with the new website created by the office staff, Josh 2nd, all in favor, motion carries
- 3. Review bids for floats:** 3 bids were submitted and reviewed. VJ makes a motion to accept the bid from Deavila Salvage of \$421, Josh 2^{nds}, all in favor, motion carries
- 4. Review bids for office flooring:** No bids were submitted. Building Maintenance and the Selectboard agree to put the bid back out in the paper
- 5. Review bids for storage building roof:** 1 Bid was submitted and reviewed. Josh makes a motion to accept the bid from Williams Construction out of Brewer for \$11,560, Ron 2nd, all in favor, motion carries. VJ mentions the bid for this guaranteed for 5 years as well.

Other:

- 1. Sign AP Warrant #40** Josh makes a motion to accept the AP Warrant as written, Ron 2nd, all in favor, motion carries
- 2. Sign Payroll Warrant #38, #39 & #40** Josh makes a motion to accept the AP Warrant as written, Ron 2nd, all in favor, motion carries
- 3. Sign the Approved Minutes**

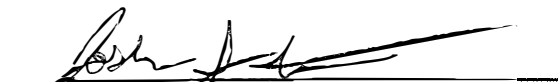
Public Comment:

Amy Lenfestey informs the Selectboard that because of the long weekend holiday that the taxes will be going out on Monday. That Barbie was all set but wanted taxpayers to have full advantage of the 30 days discount option


Mail Correspondence: None

Meeting Closed at: VJ makes a motion to adjourn, Josh 2nd, all in favor, adjourned

Selectmen:


Joshua L. Stubbs


Verlan R. Lenfestey Jr.


Ronald A. Gray

Amy A. Bright – Admin Assistant

TOWN OF ADDISON

Selectmen's Meeting Minutes

July 15th, 2024

****Please note that all posted agendas are subject to change prior to the Selectboard Meeting****

Selectmen Present: Verlan Lenfestey Jr., Joshua Stubbs, Ronald Gray
Meeting Opened at: 5:01 PM

1. Motion to accept the minutes of the July 1st Selectmen's Meeting:

Josh Stubbs motioned to approve minutes from 7/1/24 Selectmen's meeting, Ronald Gray 2nd, all in favor, motion carries.

2. Office Closure August 20th: TRIO SQL End of Life

VJ Lenfestey motioned to approve the closure of the town office on August 20th for the informational Trio SQL End of Life meeting, Josh Stubbs 2nd, all in favor, motion carries.

3. Machias Savings Bank Remote Deposit Scanner:

VJ made a motion to authorize the town office to go forward with the Remote Deposit Scanner to help process checks internally as well as authorizing Robin Reynolds as a user on the Machias Savings Bank account, Josh 2nd, all in favor, motion carries.

4. Clerk Election Training September 4th & 5th:

VJ made a motion to approve election training for Amy Lenfestey pending further information, Josh 2nd, all in favor, motion carries.

Other:

1. Sign AP Warrant #40

Correction to warrant number. AP Warrant number 45, VJ made motion to approve warrant, Josh 2nd, all in favor, motion carries.

2. Sign Payroll Warrant #38, #39 & #40

Correction to warrant number. Payroll Warrant number 42 & 44. Josh made motion to approve payroll warrants 42 & 44, Ronald 2nd, all in favor, motion carries.

3. Sign the Approved Minutes

Josh made a motion to approve meeting minutes from 7/1/24, Ronald 2nd, all in favor, motion carries.

Public Comment:

Philip Rusecky, Shellfish committee chairman, spoke on behalf of Brantley Kane. Due to his involvement in Maine Maritime Academy, he was unable to partake in the conservation. VJ and Josh

both agreed that he could do conservation on his own and get credit for it towards his shellfish license. As long it is ok with the Shellfish Committee.

Amy Lenfestey added that the tax bills are out, mil rate is up, exemptions are down, certified ratio is also down creating the increased tax bills.

Josh made a motion for meeting to adjourn at 5:14 PM. Ron 2nd. Meeting adjourned.


Mail Correspondence: *None*

Meeting Closed at: 5:14 PM

Selectmen:

Joshua L. Stubbs


Verlan R. Lenfestey Jr.


Ronald A. Gray


Robin Reynolds – Deputy Clerk

TOWN OF ADDISON

Selectmen's Meeting Minutes

July 29th, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: VJ Lenfestey and Ronald Gray

Selectmen Absent: Josh Stubbs

Meeting Opened at: 5:07 PM

* Meeting was opened late as those in attendance were enjoying the historic stories that Osborne Davis was sharing of the Town's past. All in favor that Obbie should have these stories recorded on video or written down *

1. **Motion to accept the minutes of the July 15th Selectmen's Meeting:** VJ made a motion to accept the minutes as written, Ron 2nd, all in favor, motion carries
2. **West River Floats Application:** Amy Bright explained the letter received by the State to require a submerged lands application for the West River. The Selectboard suggest she reach out to the Harbor Master Irene or Shellfish Warden Shawn for assistance of the high and low water marks and float measurements to complete the application
3. **ADA Compliant Inspection Report for Elections:** Amy Lenfestey was provided a check list from the State that needs to be completed to review that the Town Hall is ADA complaint for elections. The board asks Chris Chartrand if he would be available for assistance as he has an extensive wealth of knowledge. Chris agrees that he would be glad to assist and will meet with Amy by the end of the week to get started on the checklist.
4. **Landfill Inspection:** Amy Bright explains the letter received from DEP about the landfill site inspection completed in October of 2023. DEP made note of mowing and maintenance they'd like to have completed each year. VJ makes a motion to put the mowing work out to bid, motion fails as it was not seconded. Ron and VJ agree it would be beneficial to talk with Road Commissioner Marcus Norton to see if this is something that can be tied in with the ditch mowing. Amy will reach out to Marcus to find out.
5. **TextMyGov is Live:** Amy Bright lets the Board know that the program is up and running. Anyone may sign up for townwide notifications and Selectboard meeting specific notifications as well. Earlier in the week Robin Reynolds sent out a notification from the map base and a little over 200 people received the notice. Groups have also been created so a text reminder can go out to Committee member of meetings. The Shellfish Committee successfully received their notifications on Thursday the 25th Philip Rusecky reported. VJ explained that signing up for the service was easy and he was able to sign up from the website as well.
6. **Motion to enter into Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters:** VJ motioned to enter into Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters at 6 pm, Ron 2nd, all in favor, motion carries

Meeting reopened at 6:05 pm, VJ reports that a personnel matter was addressed and resolved.

Other:

1. **Sign AP Warrant #48 & #49:** VJ made a motion to accept the AP warrant as written, Ron 2nd, all in favor, motion carries
2. **Sign Payroll Warrant #46 & #47:** VJ made a motion to accept the payroll warrants, Ron 2nd, all in favor, motion carries
3. **Sign the Approved Minutes**

Public Comment:

Philip Rusecky informed the Selectboard that at this time he has made the decision to resign from the Shellfish Committee as chair as of September 1st. He will stay on to help with the decision of the new chair and to assist as he can. The Selectboard express their gratitude for all Philip had done and thank him for his commitment to the committee and Town.

Chris Chartrand brings to the board some questions about the Kelsey properties on Clamshell Lane. Chris has had people in town inquiry about the possibility of the Town acquiring the properties and possibly being able to revitalize the property to tie it in with the Town Park. Chris talks about some research into grants to perhaps help with the process. VJ reports that he has also had inquiries from the Town as well but he agrees a lot of research would need to happen to find if it is even feasible. VJ feels a decision to purchase the property and to revitalize would be something that shouldn't be a Special Town Meeting but would be done at an annual meeting. Special Town Meetings only draw a few voters and a vote for funds to be spent should be done by more voters. VJ will reach out to Marcus to see about the cost of ground work for the property.

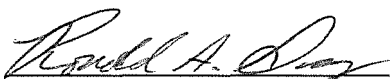
Mail Correspondence: None

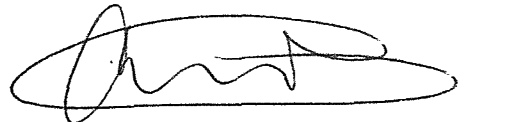
Meeting Closed at: VJ makes a motion to adjourn at 6:06 pm, Ron 2nd, all in favor, adjourned

Selectmen:

Joshua L. Stubbs


Verlan R. Lenfestey Jr.


Ronald A. Gray


Amy A. Bright – Admin Assistant

TOWN OF ADDISON

Selectmen's Meeting Minutes

August 5th, 2024

****Please note that all posted agendas are subject to change prior to the Selectboard Meeting****

Selectmen Present: VJ Lenfestey and Ron Gray

Selectmen Absent: Josh Stubbs

Meeting Opened at: 5:01 PM

- 1. Motion to accept the minutes of the July 29th Selectmen's Meeting:** Ron made a motion to accept the minutes as written, VJ 2nd, all in favor, motion carries
- 2. Election Training Sept 4 & 5:** Amy Bright updated the Board that the cost of the election training in September for Amy Lenfestey is \$120 for both days and there is no issue with the budget on this.
- 3. Complaint:** Amy Bright provides the Board with a complaint that was received in the office for the smell on the Indian River Rd from the composting plant of dead salmon. The Board asks that Amy look into finding out what the permit entails and if there's anything that can or needs to be done.
- 4. Audit Review:** Amy Bright reviews with the board the accounts that the Auditor had questions on. The board agrees that the assessing, reseeding, PRSWDD, and snow removal are all reserve accounts and that the boundary clearing can lapse into surplus as it was a one-time thing. Amy clarifies with the board that the question regarding the Town Hall security line was charged to the wrong account, the re-landscaping project was over budget but the buildings maintenance was covering the overage, and the snowmobile reimbursement had not been paid for two years as the club had changed and the office just got in touch with them for a new address. Amy will send out this information to Wanese so the audit can be completed.
- 5. Floor Bids:** At this time there are no floor bids available. Peter Davis was in the office earlier in the day to check out the offices and they'll do measurements next Wednesday the 14th. The board would prefer to wait for the project to be done later in the year perhaps December to March when inside work will be more sought after.

Other:

- 1. Sign AP Warrant #51** VJ motions to accept the AP Warrant as written, Ron 2nd, all in favor, motion carries
- 2. Sign Payroll Warrant #50** VJ motions to accept the Payroll Warrant as written, Ron 2nd, all in favor, motion carries
- 3. Sign the Approved Minutes**

Public Comment:

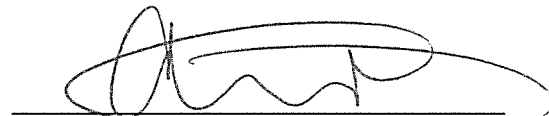
Marcus Norton reported that they have been working on culverts for the Ridge Rd and that paving will happen down on the Cape Split Rd and the Old Addison Rd to Ridge Rd. Marcus will also look to see about having someone come out to mow for the old dump location.

Chris Chartrand reports that he was able to come in the office early to go over the ADA compliant checklist for the upcoming election. Amy Lenfestey provided him a copy and he feels that with a few changes we will be in full compliance of the requirements. He mentions that update accessibility signs are needed for the parking spaces, and the other side of the building. Lines need to also be painted for the accessible parking spots, the ramp will need to be adjusted as it needs a respite platform because of the height and distance. He also states that the second ramp at the door will need to be removed so the ramp must be raised to height of the door. The last item that needs to be addressed is the ramp lights needs to be completed as well. Chris feels that these changes will put us in full compliance and he offers to work with Amy Lenfestey to help this process. VJ makes a motion to bring the necessary changes to spec prior to the elections, Ron 2nds, all in favor, motion carries.

Amy Bright brings to the Selectboard that the Addison Days petty cash was not handled as she had expected it to be. She has had a difficult time getting receipts and information from the committee and there isn't an accurate account for the funds returned. Amy asks the board what they recommend at this time. The board agrees that going forward the Addison Days will have to understand how the petty cash will be handled for future events and that they can discuss it with the committee as well.

Mail Correspondence: None**Meeting Closed at: 5:31 PM VJ makes a motion to adjourn, Ron 2nd, all in favor, adjourned****Selectmen:**

Joshua L. Stubbs


Verlan R. Lenfestey Jr.
Ronald A. Gray
Amy A. Bright – Admin Assistant

TOWN OF ADDISON

Selectmen's Meeting Minutes

August 19th, 2024

****Please note that all posted agendas are subject to change prior to the Selectboard Meeting****

Selectmen Present: *all*
Meeting Opened at: *5:01 PM*

1. Motion to accept the minutes of the August 5th Selectmen's Meeting: *VJ makes a motion to accept the minutes as written, Ron 2nd, all in favor, motion carries*

2. Office Trainings: *Amy Bright asks the board if going forward the office can sign up for trainings prior to bringing it to the board unless it would require the office to be closed. There are times trainings are announced and they fill up to max capacity. The Board agrees that trainings are in the best interest of the staff and town and to inform them as soon as we can about the trainings.*

As a second to this item Amy Bright requests to attend the Payroll Law training on September 5th in Augusta which will be necessary for the upcoming year law changes. This would leave Robin on her own as Amy Lenfestey is out of office on 4th and 5^h for voter registrations and elections trainings. The office would like to have Robin attend the Election training with Amy L on the 5th and close the office. This will be Robin's first November election and it will be beneficial to have her attend this training. VJ makes a motion to close the office on September 5^h for training purposes, Josh 2nd, all in favor, motion carries.

3. Donation in Lieu of Taxes: *Josh makes a motion to accept the donation in lieu of taxes from the Nature Conservancy, Ron 2nd, all in favor, motion carries*

4. Grant signature: *Amy Bright informs the board that they were approved for the grant funds from Center for Tech and Civic Life (CTCL) in the amount of \$5,000. Funds may be used for any covered expense from July 31, 2024 to December 31, 2024. The Town shall produce a report of the funds expended to CTCL by January 31, 2025.*

5. ADA Compliance Officer: *Amy Lenfestey and Christ Chartrand update the board that the ADA Checklist was completed and that a contact is needed for outstanding questions. Chris is willing to be available for this position should the board wish to utilize him. Josh motions to appoint Chris Chartrand as the ADA Compliance Officer, VJ 2nd, all in favor, motion carries*

Other:

1. Sign AP Warrant #54 & #55 *Josh makes a motion to accept the AP Warrant as written, Ron 2nd, all in favor, motion carries*

2. Sign Payroll Warrant #52, 53, & 56 *Josh makes a motion to accept the Payroll Warrant as written, Ron 2nd, all in favor, motion carries*

3. Sign the Approved Minutes

Public Comment:

Chris Chartrand informs the board that he has had at least 3 other people mention the Kelsey properties to him. VJ has reached out to Marcus about quotes for the properties.

Amy Bright was researching the efficiency Maine grant and saw that the LED lights are still available for the grant but it must be done with an authorized vendor. Amy noticed that Riverside Electric who did the generator installation. Amy asked if the board would be interested in the office contacting them to find out about a quote for the LED projects for the fire station and the hall but more importantly the ramp lighting. The board would like to see us invite the Building Maintenance Committee to the next meeting to find out where they are at with the project before proceeding as their items that need to be addressed. Amy Bright says she will reach out and invite them.

Cathy Fonda lets the those in attendance know that the Friends of the Church on the Hill will be holding a yard sale on Saturday with plenty of treasures.

Amy Lenfestey requests that for the November election she can have additional help for clerks. The board agrees this would be a benefit to the elections and those working that day and the funds are available to the town this year for the grant from CTCL.

Mail Correspondence: None

Meeting Closed at: Josh makes a motion to adjourn at 5:18 pm, Ron 2nd, all in favor, motion carries

Selectmen:

Joshua L. Stubbs

Verlan R. Lenfestey Jr.

Ronald A. Gray

Amy A. Bright – Admin Assistant

TOWN OF ADDISON

Selectmen's Meeting Minutes

September 3rd, 2024

****Please note that all posted agendas are subject to change prior to the Selectboard Meeting****

Selectmen Present: VJ Lenfestey and Ronald Gray

Selectmen Absent: Joshua Stubbs

Meeting Opened at: 5:00 pm

- 1. Motion to accept the minutes of the August 19th Selectmen's Meeting:** VJ makes a motion to accept the minutes as written, Ron 2nd, all in favor, motion carries
- 2. Road Commissioner Update:** Amy Bright reports that Marcus asked she pass along that paving will begin on the Cape Split Road but waiting for the date, Ditching of the Ridge Road will occur next week, and Mike Bailey will be completing the roadside mowing & possibly the old town dump.
- 3. Building Maintenance Committee:** The Selectboard brought up to the committee the projects that need to be completed at the Town Office before the elections. The Town Office is in need of a new ramp for accessibility and at this time they have received a quote for the project and it can be completed before October 1st as needed. The ramp lights need to be installed, the gutter downspout needs to be replaced, and the men's bathroom door needs to be repaired. The committee is agreement that because of the time sensitivity that the selectboard and office should find who they can to complete these and they will come from their budget. The board asks Amy Bright to reach out to Mainely Vinyl for the gutters and Riverside Electric for the lighting projects.
- 4. Ramp with Maine Accessibility:** The Selectboard agree to book the ramp installation for the 18th of September. The ask that Amy post about an upcoming bid for the ramp so that people will be aware the ramp will be sold. It will be posted to the website, Facebook, and Post Office. It will also be posted the ramp will be closed on the 18th as well.
- 5. Rat Complaint on Basin Rd:** The board is informed that another complaint was reported on the rat issue on the Basin Rd. The Selectboard ask that we reach out to the Health Officer again to inspect the property.
- 6. Shellfish Committee:** Philip reports that he has officially resigned from the Shellfish Committee. Butch Pinkham and Shawn Dowling will be Co-Chairs on the committee. The Board thanks Philip again for everything he has done.
- 7. As a reminder the office will be closed on Thursday, Sept 5th for staff training:** The office reminds that they be closed on the 5th for staff trainings in Bangor and Augusta.
- 8. Schedule Public Hearing for GA Adoptions: September 16th:** The new GA maximums are available and will need to be reviewed at a public hearing prior to the first of October. The Board agrees to set the public hearing for September 16th at 5 pm and the Selectmen's meeting will follow afterwards.

Other:

1. **Sign AP Warrant #58** Ron approves the AP Warrant as written, VJ 2nd, all in favor, motion carries
2. **Sign Payroll Warrant #57** Ron approves the Payroll Warrant as written, VJ 2nd, all in favor, motion carries
3. **Sign the Approved Minutes**

Public Comment: None

Mail Correspondence: None

Meeting Closed at: VJ makes a motion to adjourn at 5:37 pm, Ron 2nd, all in favor, adjourned

Selectmen:

Joshua L. Stubbs

Renald A. Gray

Verlan R. Lenfestey Jr.

Amy A. Bright – Admin Assistant

TOWN OF ADDISON

Selectmen's Meeting Minutes

September 16th, 2024

▪ **Public Hearing regarding GA Maximums at 5 pm, Selectmen's Meeting to follow**
Public Hearing opened at 5:00 PM – Maximums were provided for review –

Selectmen Present: all

Meeting Opened at: 5:01 PM

1. **Motion to accept the minutes of the September 3rd Selectmen's Meeting:** VJ makes a motion to accept the minutes as written, Ron 2nd, all in favor, motion carries
2. **Road Commissioner Update:** Amy Bright reports that Marcus Norton called earlier updated that the Cape Split is almost finished from the paving and that the Town Dump has also been mowed.
3. **Building Maintenance Update from Amy Bright:** Amy Bright reports that the ramp is scheduled to be completed on Wednesday the 18th, Mainely Vinyl was out and provided a quote for \$750 for the repairs and installation of the downspout, they'll be out to repair as soon as the ordered parts are in, Riverside Electric would be out Tuesday the 17th for quotes of the ramp lights, the outer vapor lights, and Kaz's Fine Line's provided a quote of \$595 for the accessibility parking spots. They also provided a quote of \$895 to complete the entire parking lot. After discussion from the board, Josh made a motion to have the entire parking lot striped, Ron 2nd, all in favor, motion carries.
4. **Approve and Adopt the General Assistance Yearly Maximums (October 1, 2024 – September 30, 2025):** Josh makes a motion to approve the appendices for the General Assistance Maximums, Ron 2nd, all in favor, motion carries
5. **¼ Interest in Eagle Island:** Barbie Cirone asked to have the ¼ interest brought to the board's attention that the interest has been labeled as unknown for 90+ years. She recommends that the board have the ¼ changed to the inhabitants of the Town as no taxes had been paid and the Town has ownership of it. The Board asks that Barbie change the property and should any assistance be needed to reach out to MMA. After the property has been changed the Board will discuss options of the ¼ interest in the property and perhaps reach out the owner of the ¾ interest.
6. **Discount Extension Request:** The Town Office received a request to the assessor for an extension of the discount period for tax payments. The selectboard denied the request for the extension as their hands are tied due the warrant article that governs the discount timeframe.
7. **Town Office Business Closed for Election Day:** Josh makes a motion to approve closing the office due to staff assisting with the Elections, Ron 2nd, all in favor, motion carries
8. **Absentee Ballot Drop Box:** The selectboard and those present had discussion of the absentee drop box for ballots. Due to the new generator and propane tank locations the office is required to relocate the ballot box for safety issues. With the limited accessibility, lack of visibility to voters, and the weather due to our physical location, it was deemed the drop box is not a feasible option for the Town. Josh makes a motion to return the drop box, Ron 2nd, all in favor, motion carries

9. **As a reminder the office will be closed on Thursday, Sept 19th for staff training:** *This was simply a reminder*

10. **Donation in Lieu of Taxes:** *Josh makes a motion to accept the donation in lieu of taxes from the Downeast Coastal Conservancy of \$1,200, Ron 2nd, all in favor, motion carries*

Other:

1. **Sign AP Warrant #61 & #62** *Josh makes a motion to approve the AP warrants as written, VJ 2nd, all in favor, motion carries*

2. **Sign Payroll Warrant #59 & 60** *VJ makes a motion to accept the payroll warrants as written, Ron 2nd, all in favor, motion carries*

3. **Sign the Approved Minutes**

Public Comment:

Ronie Strout asks that we contact Marcus Norton to let him know about the tree branch hanging over Division Way that is an issue with her bus route. Amy Bright will reach out to Marcus and let him know.

Amy Bright brings up that Robin Reynolds has been going through Town records and ensuring we have copies of each Annual Town report in the office. There is an abundance of extra books and wanted to know if the board was opposed to the office posting on the Town website and social media should the Historical Society or anyone else want one. The board checked that we have a backup to ours as well and after that they are fine with the remaining being made available to the public and the historical society.

Amy Lenfestey informed the Board that the Fire Extinguishers were checked and Guay has taken most of them with them and left us loaners. They anticipate that 2 will need to be replaced completely.

Amy Lenfestey also informs that the Ladies Auxiliary also made another donation to the Town office. Amy Lenfestey reported that the Street Light had been replaced outside the Town Office to the LED light. Obbie Davis reports that the new light is excellent and looks very nice. The office will contact Versant again about the cost of switching the remaining lights to LED. The office had not heard back from Versant at this time.

Cathy Fonda informed the group that she would again be hosting a yard sale on Saturday at her house and Lee and Arleta Grant would be as well.

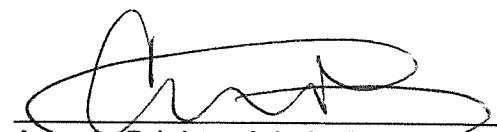
Mail Correspondence: None

Meeting Closed at: *VJ makes a motion to adjourn at 5:54 PM, Josh 2nd, all in favor, adjourned*
Selectmen:


Joshua L. Stubbs


Verlan R. Lenfestey Jr.


Ronald A. Gray


Amy A. Bright – Admin Assistant

TOWN OF ADDISON

Selectmen's Meeting Minutes

September 30th, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: *all*
Meeting Opened at: *5:01 pm*

- 1. Motion to accept the minutes of the September 16th Selectmen's Meeting:** *VJ made a motion to accept the minutes as written, Josh 2nd, all in favor, motion carries*
- 2. Road Commissioner Update:** *Nothing to report. Ronie Strout said she had spoken with Marcus and he was going to be starting the ditching on the Ridge Rd.*
- 3. Building Maintenance Update from Amy Bright:** *Riverside Electric was here on Saturday morning to complete the ramp lighting, striping is scheduled for Thursday this week weather pending, the ramp is on the books to be replaced this Friday, and Amy pointed out that someone had taken the time to sweep and remove all the sand from the ramp area before striping.*
- 4. Crowley Island Road:** *A customer called to complain that the bush hogging had not be completed to the Crowley Island Bridge and wanted the selectboard to have this completed including looking into the plowing as well. The Selectboard agreed that the maintenance to the road would remain as it is.*
- 5. CD Rates with Machias Savings Bank:** *The selectboard were provided the current CDARS rates from Machias Saving Bank and they asked Amy Bright to reach out to MMA to see what options the town has for using the undesignated funds in short term CD's to earn a higher interest. The interest earned on the funds would be able to offset other expenses and potential projects.*
- 6. Town of Addison Street Lights:** *Amy Bright reported that the office had heard back from Versant and there would be no charge to change our current street lights to the LED. The Town current owns 24 street lights. Versant would work on changing them out. Each light the town currently owns would be changed to either 36W LED or a 64W LED. The cost of these lights is less than \$12. The Town currently has lights all over \$18 apiece. This would be an excellent savings over time. Josh made a motion to switch out the Town Street Lights to LED, VJ 2nd, all in favor, motion carries.*
- 7. ¼ Interest Eagle Island:** *The Selectboard asked Amy Bright to reach out to MMA to discuss options the town has with the parcel.*
- 8. Motion to enter into Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters:** *Josh makes a motion to enter into Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters, Ron 2nd, all in favor, motion carries*

Meeting reopened at 5:58 pm, no motions made at this time

Other:

1. **Sign AP Warrant #65** *Josh makes a motion to accept the AP Warrant as written, Ron 2nd, all in favor, motion carries*
2. **Sign Payroll Warrant #64 & 63** *Josh makes a motion to accepts the payroll warrants as written, Ron 2nd, all in favor, motion carries*
3. **Sign the Approved Minutes**

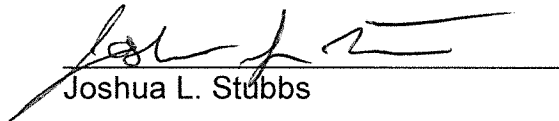
Public Comment: *Amy Bright informs the Selectmen that there are 3 hard drives that are in need of an upgrade for storage. Josh makes a motion to order 3 1TB hard drives, Ron 2nd, the board discussed the possibility of another hard drive possibly being needed to be replaced, Ron and Josh rescind their motions. Josh makes a motion to purchase 4 1 TB hard drives id needed but 3 minimum, Ron 2nd, all in favor, motion carries*

Amy Lenfestey updates that all the fire extinguishers have been return and none needed to be replaced.

Mail Correspondence: *None*

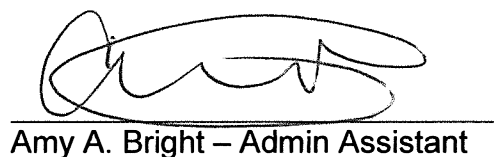
Meeting Closed at: *Josh made a motion to adjourn at 5:59 pm, Ron 2nd, all in favor, adjourned*

Selectmen:


Joshua L. Stubbs


Ronald A. Gray

Verlan R. Lenfestey Jr.


Amy A. Bright – Admin Assistant

TOWN OF ADDISON

Selectmen's Meeting Minutes

October 8th, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: Joshua Stubbs and Ronald Gray

Selectmen absent: VJ Lenfestey

Meeting Opened at: 5:00 pm

1. **Motion to accept the minutes of the September 30th Selectmen's Meeting:** Josh made a motion to accept the minutes as written, Ron 2nd, all in favor, motion carries
2. **Road Commissioner Update:** no update at this time
3. **Building Maintenance Update:** Amy Bright reports that the ramp has been completed, the ramp lighting is completed, the inside crash bar has been replaced, the striping in the parking lot was finished as well, and the gutters have been repaired. Matthew Alley asked about the fire station roof as it hadn't been addressed still. The Selectboard agreed they will figure out how the building maintenance projects will be handled next meeting when all three are present. Chris Chartrand updates that the last item needed for the Town to be in compliance for the ADA survey he filled out for the elections is the door opener for the ramp door which is currently on back order.
4. **¼ Interest Eagle Island:** Update from MMA, the ¼ interest in the island will require further investigation to find out if the town has ever truly foreclosed on the property. If it has not, we will have to go through with a public posting of the property in the local paper, notices to abutting landowners, and then the foreclosure through the registry. At that time the property could be deeded to the town but any sale proceeds past taxes owed will go to the State as unclaimed property. The office will be doing research to see if they can find any old tax bill information on the property, old liens, or payments in the old treasurer books.
5. **LED Quotes:** The quote from Riverside Electric came in at \$8,321. The committee had budgeted \$8,590 over the last two years for the LED project. There will be rebate for only the Town Office building as the other buildings don't have enough usage hours to qualify. Josh makes a motion to accept the quotes from Riverside Electric, Ronal 2nd, all in favor, motion carries.
6. **Fireworks:** Central Maine Fireworks has reached out about the budget and date for next years firework display. The Selectmen agree to table this until all three can be present.
7. **Rabies Clinic:** The office is looking to plan a rabies clinic after the November elections. Go Vet Go has agreed to come and provide rabies shots for cats and dogs in the area. Cats will be \$20 and dogs will be \$10. The office has shared the word with the nearby towns.
8. **Motion to enter into Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters:** Josh makes a motion to enter into Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters at 5:14 pm, Ron 2nd, all in favor, motion carries.

Meeting reopened at 5:28 PM, Josh reports that personnel matters were discussed and no action is taken.

- 9. Motion to enter into Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters:** *Josh makes a motion to enter into Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters at 5:29 pm, Ron 2nd, all in favor, motion carries*

Meeting reopened at 5:42 pm, Josh reports that personnel matters were discussed and performance reviews will be scheduled after the November elections.

Other:

- 1. Sign AP Warrant #67 & #68** *Josh makes a motion to accept the AP Warrant as written, Ron 2nd, all in favor, motion carries*
- 2. Sign Payroll Warrant #66** *Josh makes a motion to accept the payroll warrant as written, Ron 2nd, all in favor, motion carries*
- 3. Sign the Approved Minutes**

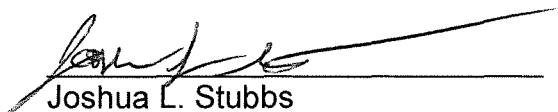
Public Comment:

No comments

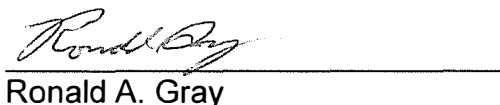
Mail Correspondence: *None*

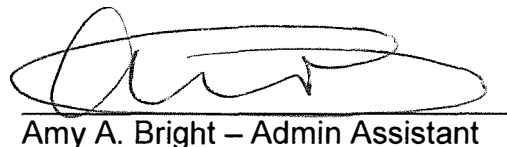
Meeting Closed at: *Ron makes a motion to adjourn at 5:43 pm, Josh 2nd, all in favor, adjourned*

Selectmen:


Joshua L. Stubbs

Verlan R. Lenfestey Jr.


Ronald A. Gray


Amy A. Bright – Admin Assistant

TOWN OF ADDISON

Selectmen's Meeting Minutes

October 21st, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: All
Meeting Opened at: 5:00 pm

1. **Motion to accept the minutes of the October 8th Selectmen's Meeting:** Josh makes a motion to accept the minutes as written, Ron 2nd, all in favor, motion carries
2. **Road Commissioner Update:** No update at this time
3. **Building Maintenance Update:** A question was asked about the roof at the Fire Department. At this time the selectboard ask that the building maintenance committee be invited to the next meeting to discuss how projects will be handled.
4. **¼ Interest Eagle Island:** This update is the same as the meeting before but to update the entire board. At this time the office is researching the issue and will work on it as they can. MMA has offered some insight into options the town could pursue. No action taken at this time.
5. **Ramp Bid:** Amy reports that there was an interest in a portion of the ramp. The Selectboard would like to see the ramp up for bid as a whole. The awarded bidder may do what they want at that point but the board wants it to be done as a whole. The bid will be placed in the paper, the website, and Facebook. Bids are to be sealed and reviewed on the 18th meeting and it should be picked up within 10 business days.
6. **Fireworks:** Central Maine reached out inquiring about the Fireworks for the next year. The board would like to see those proposals and costs for a 3 year contract. Amy will reach out again to find out more information.
7. **Machias Savings Bank update:** The Selectboard at this time would like to hold off on any funds being placed into a CD as they would like to hold a Special Town Meeting to see if the Town has an interest in purchasing the "Kelsey Properties". A Special Selectmen's meeting will happen to sign and review the warrant on October 30th at 5. A public hearing is to happen on November 18th at 5pm, followed by the Town Meeting and then the regular Selectmens Meeting. Amy will reach out to Marcus for estimates of the demo of the old Hotel building and the groundwork for the removal of the septic system. The Board asks that the meeting is posted, shared online, and the text app. They want as many voters as possible. The office will have this all posted by elections and start sharing once the Warrant has been signed.
8. **Office supply order:** The office budgeted this last year for a desk replacement in the middle office, waterhog mats with nonslip backing for the lobby and new computer monitors. At this point the funds are still available and Amy would like to place that order to have those purchased and replaced so that the funds do not go into surplus and they have to raise them again. The admin budget does not have a carryforward. Josh makes a motion to order the desk and mats up to

\$1,600, Ron 2nd, all in favor, motion carries. Josh makes a motion to order the computer electronics up to \$700, Ron 2nd, all in favor, motion carries.

9. As a reminder the office will be closed for business on elections, November 5: Just a reminder.

10. Motion to enter into Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters: VJ makes a motion to enter into executive per 1 MRSA § 405 (6)a to discuss personnel matters at 5:47 pm, Ron 2nd, all in favor, motion carries. 6:30 pm meeting called back to order. VJ reports that at this time there was no action taken.

11. Motion to enter into executive session pursuant to 36 M.R.S. § 841(2) to discuss poverty abatement: VJ makes a motion to enter into executive session per 36 M.R.S. § 841(2) to discuss a poverty abatement at 6:31 pm, Josh 2nd, all in favor, motion carries. 6:46 pm meeting called back to order. The Board reports that at this time they discussed the matter and have asked the more information be required from the applicant before the next meeting.

Other:

- 1. Sign AP Warrant #72, 73, and 74**
- 2. Sign Payroll Warrant #69, 70, and 71**
- 3. Sign the Approved Minutes**

Public Comment:

Ronie Strout asks if there is a n update as to when Marcus will be getting to the ditching on the Ridge Rd. At this time Amy is not sure but will try to reach out.

Mail Correspondence: None

Meeting Closed at: Josh made a motion to adjourn at 6:47pm, Ron 2nd, all in favor, motion carries

Selectmen:

Joshua L. Stubbs

Verlan R. Lenfestey Jr.

Ronald A. Gray

Amy A. Bright – Admin Assistant

TOWN OF ADDISON

Selectmen's Meeting Minutes

November 4th, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: VJ Lenfestey and Ronald Gray

Selectmen Absent: Joshua Stubbs

Meeting Opened at: 5:00 pm

1. **Motion to accept the minutes of the October 21st Selectmen's Meeting:** VJ makes a motion to accept the minutes as written, Ron 2nd, all in favor, motion carries
2. **Motion to accept the minutes of the October 30th Special Selectmen's Meeting:** Tabled
3. **Road Commissioner:** Marcus reports the ditching on the Ridge Rd is complete. Paving on the Ridge Rd will wait for the spring. Marcus will have someone down to trim the trees on Division Way.
4. **Building Maintenance:** passed

Other:

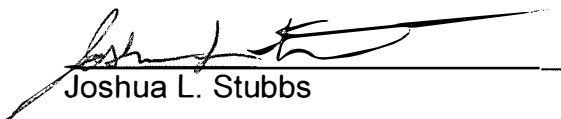
1. **Sign AP Warrant #79** VJ makes a motion to accept the AP warrant as written, Ron 2nd, all in favor, motion carries
2. **Sign Payroll Warrant #75, 76, 77, & 78** VJ makes a motion to accept the payroll warrants as written, Ron 2nd, all in favor, motion carries
3. **Sign the Approved Minutes**

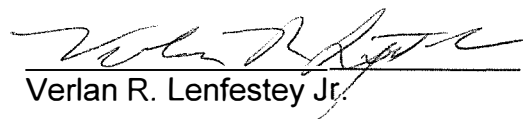
Public Comment: None

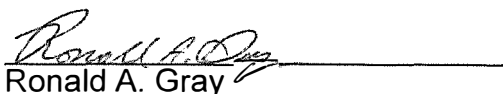
Mail Correspondence: None

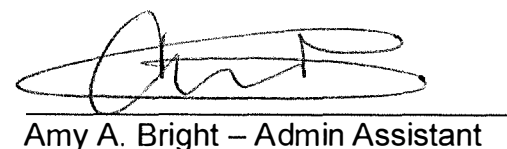
Meeting Closed at: VJ makes a motion to adjourn at 5:15 pm, Ron 2nd, all in favor, adjourned

Selectmen:


Joshua L. Stubbs


Verlan R. Lenfestey Jr.


Ronald A. Gray


Amy A. Bright – Admin Assistant

TOWN OF ADDISON
Special Selectmen's Meeting Minutes
November 13th, 2024

Selectmen Present: *all*
Meeting Opened at: *5:03 pm*

1. Motion to enter into Executive Session Per 36 MRSA § 841 (2) to deliberate over an application for abatement:

VJ makes a motion to enter into Executive Session Per 36 MRSA § 841 (2) to deliberate over an application for abatement, Josh 2nd, all in favor, meeting closed to executive at 5:04pm.

Meeting reopened at 5:58 pm

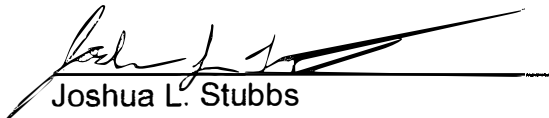
VJ makes a motion to deny the request of an abatement, Josh 2nd, all in favor, motion carries

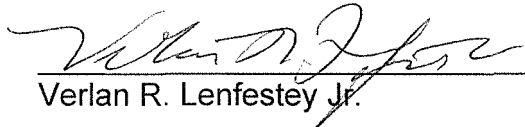
Other: *None*

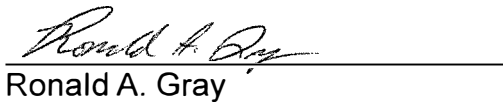
Public Comment: *None*

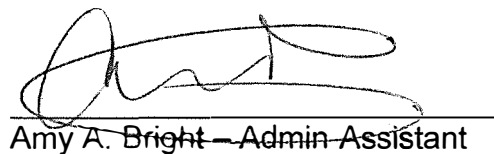
Meeting Closed at: *Josh makes a motion to adjourn at 5:59pm, VJ 2nd, all in favor, adjourned*

Selectmen:


Joshua L. Stubbs


Verlan R. Lenfestey Jr.


Ronald A. Gray


Amy A. Bright — Admin Assistant

TOWN OF ADDISON
Selectmen's Meeting Minutes
November 18th, 2024

Selectmen Present: *all*

Meeting Opened at: *6:47 pm*

1. **Motion to accept the minutes of the November 13th Special Selectmen's Meeting:** *Josh makes a motion to accept the minutes from the November 13th Special Selectmens Meeting, Ron 2nd, all in favor, motion carries*
2. **Office closure early on the 27th:** *Amy Bright requests that the office close at noon on November 27th the day before Thanksgiving. Josh makes a motion to allow the office to close early on the 27th, Ron 2nd, all in favor, motion carries*
3. **Versant Private Line Terms & Conditions:** *service contracts from versant sent out as done annually. No action needed on this item. Amy Bright mentions that Riverside Electric will be here to provide quotes for the Basin Landing light that needs to be replaced or repaired.*

Other:

1. **Sign AP Warrant #82** *Josh makes a motion to accept the AP warrant as written, Rond 2nd, all in favor, motion carries*
2. **Sign Payroll Warrant #80 & #81** *Josh makes a motion to accept the payroll warrants as written, Ron 2nd, all in favor, motion carries*
3. **Sign the Approved Minutes**

Public Comment:

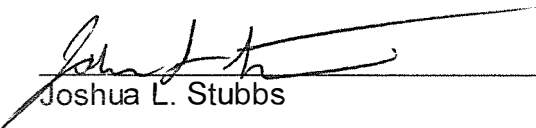
Amy apologizes for forgetting to add the ramp bids to the agenda but that no bids have been turned into the office. The board asks for it to be posted again for the December 2nd meeting.

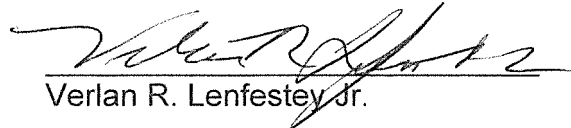
There is discussion on how much to start for the offer for the Kelsey properties that was voted on at the Special Town Meeting prior. After discussing with the public, the plan is starting an offer at \$125k. Marcus will reach out to DEP to find out if there are any restrictions. Josh makes a motion to have Amy Bright contact the realtor on behalf of the board, Ron 2nd, all in favor, motion carries.

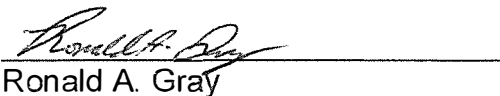
Mail Correspondence: *None*

Meeting Closed at: *Josh makes a motion to adjourn at 7:17 pm, Ron 2nd, all in favor, adjourned*

Selectmen:


Joshua L. Stubbs


Verlan R. Lenfestey Jr.


Ronald A. Gray


Amy A. Bright – Admin Assistant

TOWN OF ADDISON

Selectmen's Meeting Agenda

December 2nd, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: Joshua Stubbs, VJ Lenfestey, Ronald Gray
Meeting Opened at: 5:00pm

1. **Stray Animal Contract:** Josh makes a motion to sign the Stray Animal Contract with the Small Animal Clinic for the 2025-year, Ron 2nd, all in favor, motion carries
2. **Funds Disbursement with MDOT:** Amy Brights informs the Selectboard that there are grant funds that are being paid to the town to be distributed to one of the lobster co-op for restoration from storm damages.
3. **Park Light Options:** Riverside Electric provided quotes and options for lights at the Town Park. The Selectboard agreed to 4-6 electrical boxes on the property with light posts that are dusk to dawn. Amy will let Riverside know of the choices.
4. **Motion to enter into Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters:** Josh makes a motion to enter in executive session at 5:30 pm, Ron 2nd, all in favor motion carries. Meeting reopened at 5:53pm. Josh reports that no action is needed at this time.
5. **Motion to enter into Executive Session Per 1 MRSA § 405 (6)f to discuss confidential records of general assistance:** Josh makes a motion to enter in executive session at 5:53 pm, Ron 2nd, all in favor motion carries. Meeting reopened at 6:03 pm. Josh reports that the matters discussed are confidential and needed no action.
6. **Set date for employee performance reviews:** Amy Bright asks the board about a date for performance reviews to be scheduled. The board would like to schedule these for the December 16th meeting.
7. **Ramp Bids:** No bids were received at this time. Ron suggests that at this time the ramp just be moved to the side of the storage building and they try to repost the ramp later after spring. The ramp could possibly be used at a later time to someone. They board agrees it can be moved.

Other:

1. **Sign AP Warrant #84 & #86** Josh makes a motion to accept the AP Warrants as written, Ron 2nd, all in favor, motion carries
2. **Sign Payroll Warrant #83 & #85** Josh makes a motion to accept the Payroll Warrants as written, Ron 2nd, all in favor, motion carries
3. **Sign the Approved Minutes**

Public Comment:

Central Maine firework contract is ready to be signed again. This contract is for 1 year only at \$6000.

Josh signs the firework contract for the Addison fireworks display

The Towns' attorney recommended the town reach out to Haley-Ward for assistance on the Kelsey property before entering a purchase agreement. VJ makes a motion to contact Haley-Ward, Ron 2nd, all in favor, motion carries.

Road Commissioner, Marcus Norton, reports that Dennis Moraissey will be mulching the trees on the Mason Bay Rd, Bruce Farren will be doing the Granite Road, and that Marcus will be handling Ronie's trees on Division Way.


Amy will be reaching out the budget committee members to plan a budget meeting date as budgets needed to be in by the end of year.

Amy Lenfestey requests clarification that a benefit supper being held at the hall would be the same fee as a hall rental. The board agrees they are the same.


Mail Correspondence: None

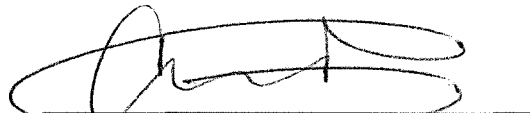
Meeting Closed at: *Josh makes a motion to adjourn at 6:03 pm, Ron 2nd, all in favor, adjourned*

Selectmen:


Joshua L. Stubbs


Verlan R. Lenfestey Jr.


Ronald A. Gray


Amy A. Bright = Admin Assistant

TOWN OF ADDISON

Selectmen's Meeting Agenda Minutes

December 16th, 2024

Please note that all posted agendas are subject to change prior to the Selectboard Meeting

Selectmen Present: Ronald Gray, VJ Lenfestey, Joshua Stubbs
Meeting Opened at: 5:01 p.m.

1. ARPA Funds:

VJ motioned to authorize additional funds as requested in the memo, Ronald 2nd motion, Josh recused himself due to involvement in ARPA committee. All in favor, motion carries.

2. Registrar Appointment:

Joshua motioned to accept Amy Lenfestey's request to appoint her Registrar of Voters for 2025-2026 term, Ronald 2nd motion, all in favor, motion carries.

3. Shoveling:

Shawn Dowling requests permission to do the shoveling around the building throughout the winter season for the Auxiliary and the Town Office personnel. Amy Lenfestey also noted that we are in need of more rock salt. Marcus Norton recommended ordering by the bag from Hammond as they will deliver. The Selectmen unanimously agreed.

4. Wires for the previous fan on back wall:

Cody Davis noticed that wires from the fan that was previously removed from the back of the hall has live wires hanging that are not capped appropriately. The Selectmen recommended getting ahold of Riverside Electric to see if they can check them out, next time they are in the area.

5. Motion to enter into Executive Session Per 1 MRSA § 405 (6)a to discuss personnel matters: Performance Reviews

Close at: 5:23 PM / Josh motioned to close Executive Session, Ron 2nd, All in favor, motion carries.

- a. Robin Wawrzynaik
- b. Shawn Dowling
- c. Amy Lenfestey
- d. Amy Bright will be on December 30th.

Reopen at: 6:41 p.m.

Other:

1. **Sign AP Warrant #88, #90, and #91:** Josh motioned to accept warrants, Ron 2nd, all in favor, motion carries.
2. **Sign Payroll Warrant #87 & #89:** Josh motioned to accept warrants, Ron 2nd, all in favor, motion carries.
3. **Sign the approved Minutes:** No minutes to approve

Public Comment:

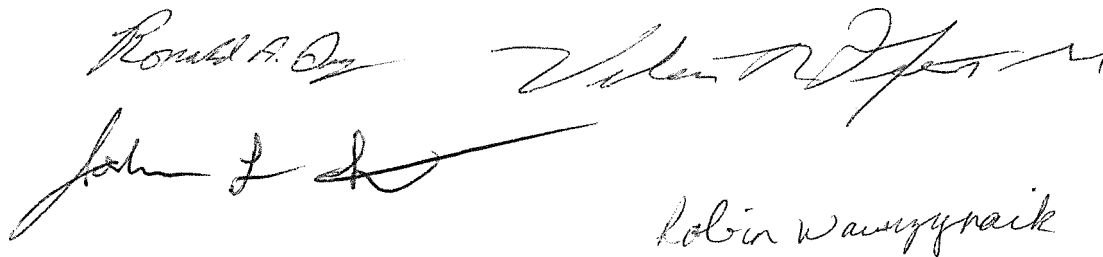
- Osborne Davis asked Marcus how the boys are doing on the roads. Marcus said more trucks are up and running so the next storm will hopefully be better than the last.
- Ronie Strout asked Marcus about the tree branches on Division Way. She states the hit the bus on her routes. Marcus informed her that they are on the list of things to be taken care of.
- VJ brought up about the Town of Addison property located on Indian River Rd. that is approximately 10 acres, appears to have been cut/tipped. The Selectmen agreed that we need to have someone go survey the damage then decide on further action

after assessment. Josh did mention that it may not be worth it to the Town to pursue legal action. It was mentioned to sell the property to the suspected tipper or wait for trees to grow back to potentially get more out of the property.

- Osborne asked if we had any more information on the Kelsey properties. VJ let him know that we are still waiting for direction.

Mail Correspondence: None

Meeting Closed at: 6:42 PM / Josh motioned to adjourn meeting, Ron 2nd, all in favor, motion carries.


Ronald A. O'Neil V. J. Strout
John I. H. Robin Wanyynrak

TOWN OF ADDISON

WARRANT FOR SPECIAL TOWN MEETING

To, Robin Reynolds, resident of the Town of Addison in the County of Washington and the State of Maine:

GREETINGS:

In the name of the State of Maine you are hereby required to notify and warn the Inhabitants of the said Town of Addison, in the said County of Washington, qualified by law to vote in Town affairs, to assemble at the Addison Town Hall in said Town of Addison on May 6th, 2024 at 5PM, then and there to act upon the following articles, to wit:

Article 1. To elect a **Moderator** to preside over said meeting.

A nomination was made for Chris Chartrand, 3 votes cast, all in favor of Chris Chartrand

Article 2. To see if the Town will adopt the rules of procedure set forth in the Maine Moderator's Manual for the governance of this meeting.

A motion was made, accepted, motion passed

Article 3. To see if the Town will vote to amend the language of Article #15 from the 2024 Town Meeting Warrant to include the following clause: **"provided that if the former owner does not request that process or the board is unable to list or sell the property as required by § 943-C (3)".** *The corrected Article would read as follows:*

*To see if the Town will vote authorize the municipal officers to dispose of tax-acquired property via quitclaim deed by either (A) offering the property to the former owner(s) or if deceased, to his/hers/their/heirs/devisees/personal representative for a price equal to all outstanding taxes, interest, fees and costs; or (B) using the process authorized by 36 M.R.S. § 943-C, **provided that if the former owner does not request that process or the board is unable to list or sell the property as required by § 943-C (3),** the board may sell the property through a competitive sealed bid process in which a notice advertising sale of the property shall be published at least twice in a newspaper of general circulation in the county. For sales other than to the former owner, excess sales proceeds, as defined in 36 M.R.S. § 943-C, shall be returned to the former owner.*

A motion was made, accepted, motion passed

Article 4. To see if the town will vote to transfer \$9,095 from surplus to the Payroll Account in order to correct a clerical error in Article #41 of the 2024 Town Meeting Warrant. In the original Article, the recommended amount was calculated incorrectly.

See original Article 41 below for reference:

ARTICLE 41. To see what sum the Town will vote to raise and appropriate for **Payroll - \$160,040,**

Payroll Taxes –

\$17,000, Health Insurance - \$30,000, and Unemployment Fund - \$500.

Recommended: \$ 198, 445 - Actual total of the Article is \$ 207, 540

A motion was made, accepted, motion passed


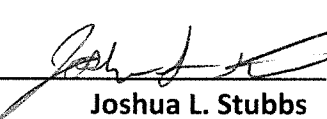
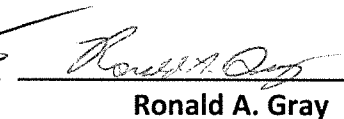
Article 5. Shall the following amendment to the Town of Addison's Building Permit Ordinance, revised April 25, 2023, be enacted:

In the Minimum Standards- Sizes, Setback, and Other Requirements Section of the Building Permit Ordinance, remove the sentence: "~~The minimum lot size must be met for each dwelling unit or principal structure on the lot:~~ and replace it with: "**The allowable number of dwellings on each lot is determined by the current State Statute.**"

(Note: This change, unanimously recommended by the Addison Planning Board, will bring the ordinance in compliance with new State Law PL 2021, ch. 672 (LD 2003)).

A motion was made, accepted, motion passed

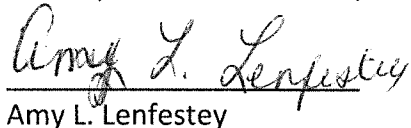
Given under hands the 29th day of April 2024:

  
Verlan R. Lenfestey Jr. Joshua L. Stubbs Ronald A. Gray

Selectmen, Town of Addison

A True Copy, ATTEST:

Municipal Clerk of Addison, Maine


Amy L. Lenfestey

RETURN

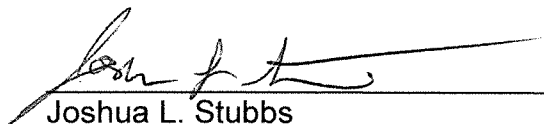
Pursuant of within warrant, I have notified and warned the Inhabitants of the Town of Addison, qualified as herein expressed to meet at the time and place for the purpose therein named by posting this day an attested copy of the within warrant at the Addison Post Office, Davis Service Station, Tyler Marine and the Addison Town Office, the same being public and conspicuous in said Town.

Robin Reynolds
Resident, Town of Addison

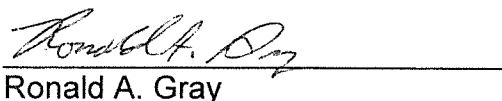
April 29, 2024

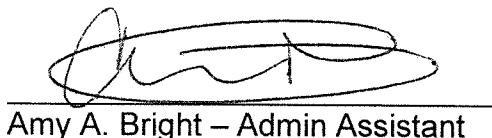
Meeting Adjourned at 5:08 pm

Selectmen:


Joshua L. Stubbs


Verlan R. Lenfestey Jr.


Ronald A. Gray


Amy A. Bright – Admin Assistant