

# TOWN OF ADDISON

## Selectmen's Meeting

December 8, 2014

Selectmen Present: *Michael L. Murphy, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *Mike calls the meeting to order at 5:00 PM*

Meeting Closed at: *Mike motions to adjourn at 6:05 PM*

1. **Motion to accept the minutes of the November 24<sup>th</sup> meeting:** *David motions to accept the minutes as written. Tom seconds the motion. Motion passes 2/2. Mike abstains.*
2. **Revitalization Committee:** *Daria Alexander explains that the structural engineering report from Criterium-Brown is not ready yet, but is expected to be received by December 22<sup>nd</sup>. There is some discussion of options regarding the deteriorating condition of town hall.*
3. **Tax Acquired Properties:** *John Woodward needs to know what the selectmen's wishes are regarding the properties. Tom makes a motion to sell the properties and to add a warrant article asking to use the funds from the sale towards repairs at town hall or towards a new town office. David seconds the motion. Motion passes 3/3.*
4. **Stray Dog/Cat Contract, Small Animal Clinic:** *Tom motions to sign the contract. David seconds the motion. Motion passes 3/3.*
5. **Motion to appoint Bobbi Floyd as Registrar of Voters (2 year appointment):** *David motions to appoint Bobbi as registrar. Tom seconds the motion. Motion passes 3/3.*
6. **Town Report Cover:** *Tom motions to accept the town report cover, featuring Oscar Look Jr. David seconds the motion. Motion passes 3/3.*

### **Other:**

*Sand-Salt Shed Project will be advertised week ending December 13<sup>th</sup> in the Bangor Daily. Bids will be opened at the January 26<sup>th</sup> Selectmen's Meeting. Road Commissioner Obbie Davis reports that pot holes on Old Addison road have been repaired, and overlay has been applied to West Side road near John Rittenhouse's residence where a culvert had been replaced earlier in the season. Mike reports that a pot hole has formed on Ridge Road near the Greene's residence.*

*Daria asks for permission to move the storage closet for cleaning supplies to the bathroom entrance area. The selectmen approve.*

*David mentions further issues with storage of boats, floats, and gear at the South Addison town landing. John had called Eddie Guptill after the last meeting, but has had no further contact.*

**Those attending:** *Daria Alexander, Dan Fortin, Obbie Davis, Tom Batson, David Ingersoll, Mike Murphy, John Woodward*

# TOWN OF ADDISON

## Selectmen's Meeting

November 24, 2014

Selectmen Present: *Thomas W. Batson, David M. Ingersoll*  
Meeting Opened at: *Tom calls the meeting to order at 5:00 PM*  
Meeting Closed at: *Tom motions to adjourn at 5:10 PM*

1. **Motion to accept the minutes of the October 27<sup>th</sup> meeting:** *David motions to accept the minutes. Tom seconds the motion. Motion passes 2/2.*
2. **Mutual Aid Agreement:** *Tom has attended a recent meeting of the fire department and recommends signing the agreement. Tom motions to sign. David seconds the motion. Motion passes 2/2.*
3. **Request to close Town Office on December 26<sup>th</sup>:** *Tom motions to close the office. David seconds the motion. Motion passes 2/2.*
4. **Request from Ocean Spray Builders for Town to purchase "Nash Island Light" replica:** *David suggests the letter be forwarded to the Nash Island Light Association. Tom agrees.*

**Other:** *David brings up storage at the South Addison Landing. John explains that he had sent information and a letter explaining the procedure for adopting an ordinance to charge fees for storage to Eddie Guptill. John also spoke with Eddie regarding setting up a Harbor Committee meeting to discuss the fees schedule and what would be involved in storage. David suggests that John call Eddie.*

*David also mentions that rock salt is still being used on the concrete walkways at town hall, which is eating away the concrete. John explains that he has spoken with Butch on numerous occasions regarding the use of rock salt. Tom motions to not use rock salt on the concrete any longer. David seconds the motion. Motion passes 2/2. David suggests using ice melt with at least 80% calcium chloride.*

**Those attending:** *Osborne Davis, David Ingersoll, Tom Batson, John Woodward, Cathy Fonda.*

# TOWN OF ADDISON

## Selectmen's Meeting

October 27, 2014

Selectmen Present: *Michael L. Murphy, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *Mike calls the meeting to order at 5:03 PM*

Meeting Closed at: *Tom motions to adjourn at 6:42 PM*

1. **Motion to accept the minutes of the October 6<sup>th</sup> meeting:** *Tom motions to accept the minutes, Mike seconds the motion. Motion passes 2/2. David abstains.*
2. **Town Hall Renovations Update:** *Some members of the Auxiliary are present to discuss renovations to the kitchen and cleaning practices. Betty Thompson would like to be kept notified of future renovation projects. The Auxiliary will search for volunteers to make repairs to the back deck/handicap ramp. There is discussion of the structural integrity of the building, the area underneath the front office in particular. Daria Alexander of the Revitalization Committee had received a quote from Criterium Brown for structural engineering in the amount of \$700-1,400 depending on whether the engineer could gain access to the crawl space underneath the building. Mike states that it will be up to the towns people to decide how much they want to spend on renovations to the building. Tom motions to hire Criterium Brown and to spend up to \$1,400. David seconds the motion. Motion passes 3/3.*
3. **Sand-Salt Shed:** *To re-bid the project would cost between \$2,500 and 3,000. After some discussion, Mike motions to re-bid the project. David seconds the motion. Motion passes 3/3. Obbie Davis, Road Commissioner will contact Fellis Construction who had originally bid on the project to see if they are still interested in placing a bid.*
4. **Assessor's Position:** *There is some discussion of whether to hire an assessor as an independent contractor or as an employee, as well as discussion of control over abatements. Mike states that any changes to the abatement process should be a vote of the town people. Tom motions to advertise the position. David seconds the motion. Motion passes 3/3.*
5. **Fire Department – Mutual Aid Agreement:** *Fire Chief Sheldon Trundy is not able to attend Selectmen's meeting due to scheduling, therefore he is not able to explain the changes to the mutual aid agreement. John suggests that Tom Batson attend the next meeting of the Fire Department for an explanation of the changes to bring back to the next Selectmen's meeting.*

**Other:** *Former Selectman Dale Crowley states that he is concerned about the taxpayers not being allowed to use the new Fire Station as was promised by the Fire Station Planning Committee. Mike responds that there needs to be a discussion between the Selectmen and Fire Department. When the town hall is not available for meetings, the fire station should be available for use.*

*Tim Thompson inquires about the selectmen's meeting minutes. He is not able to attend meetings and would like to keep up with town business via the town's website. Daria explains that she has not been able to update the website and that she will be teaching Bobbi Floyd how to upload minutes and other items to the website.*

*Obbie Davis reports that he has cleaned up a downed tree off Mooseneck Road.*

**Those attending:** *Tim Thompson, Charles Dowling, Dale and Dorthea Crowley, Daniel Fortin, Jeanette Perry, Daria Alexander, Osborne Davis, Elizabeth and Peter Thompson, John Woodward*

# TOWN OF ADDISON

## Selectmen's Meeting

October 6, 2014

Selectmen Present: *Michael L. Murphy, Thomas W. Batson*  
Meeting Opened at: *Mike calls the meeting to order at 5:05PM*  
Meeting Closed at: *Tom motions to adjourn at 6:26PM*

- 1. Motion to accept the minutes of the September 22<sup>nd</sup> meeting:** *Tom makes a motion to accept the minutes as written. Mike seconds the motion. Motion passes 2/2*

### **2. Road Commissioner Osborne Davis:**

- a. Re-Bid Sand/Salt Shed** *John contacted CES for a price to re-bid the project. It is estimated that to re-bid would run up to \$2,500. There is \$3,065 left in the sand/salt shed account out of the \$10,000 raised at town meeting. Obbie requests that the item be tabled until the next meeting.*
  - b. Road Work Update** *Obbie updates the selectmen and those present of recent road work that has been completed and planned maintenance. Ditching has been performed on Masons Bay, Ridge, Cape Split, and Mooseneck roads. Re-surfacing is planned for Masons Bay and West Side. Daria Alexander inquires about the culvert next to the park. Obbie will try to get to it by the end of the month. She also asks about possibly dumping ditching material at the turbine site around the foundation. Obbie suggests gravel instead of ditching material. Sheila Mitchell inquires about fill at the South Addison town landing. Obbie has spoken with DEP and it is recommended to not fill any more of the area until he hears back from them. Trash at the South Addison town landing is mentioned and John is asked to speak with Butch about cleaning it up.*
- 3. Snow Removal Contracts Renewal, Parking Lots:** *Harold Tyler Jr and Obbie Davis have not asked for an increase for snow removal. Tom motions to sign the 3 year contracts. Mike seconds the motion Motion passes 2/2*

### **4. Revitalization Committee:**

- a. Remediation Update** *So far, approximately \$6,500 has been spent on remediation from the town hall renovation account. \$18,000 had been set aside for renovating the two front offices. It is mentioned that the Auxiliary may be able to help with costs for additional remediation. The floor in the kitchen and hall need to be replaced, along with the sink base cabinet, and possibly metal shelving in the storage closet. Daria suggests that a steam cleaner be ordered for cleaning the floors. She also mentions that the Auxiliary did not use the cleaner that was provided for cleaning the kitchen area. Bleach was used instead. The Auxiliary will be meeting on November 7<sup>th</sup> at 6:00PM and it is suggested that a selectmen attend to explain the status of remediation and future cleaning practices. Daria has received a new quote from TP Environmental consulting for replacement of floors and cabinets. Mike suggests additional quotes or placing the work out to bid. Daria explains that due to the recent Census data, Addison is no longer eligible for CDBG grants. A new town office is mentioned and the possibility of building one next to the new fire station. There is further discussion of the future of the town hall, and where a new assessors office may be constructed since it is not feasible to remediate the upstairs of town hall where the office is currently located. Dan Fortin*

*opened up the front of the deck on town hall to access the crawl space underneath town hall, he was not successful, but did take some photos which he shared with the selectmen. There are issues with the structural integrity in the offices location.*

- b. Maintenance of Wind Turbine** *Daria has met with Terry Grant and he has agreed to take over maintenance of the wind turbine. Daria suggests that the selectmen find someone to “tune” the guy wires of the wind turbine and to pay up to \$50 annually. She requests that a copy of the manuals be printed for Terry. The selectmen okay the request.*

**c. Facilities Planning & Management** *This item was skipped.*

- 5. General Assistance Ordinance, Appendices B and C:** *Mike motions to sign the changes. Tom seconds the motion. Motion passes 2/2*
- 6. Fire Chief Sheldon Trundy - Mutual Aid Agreement** *Sheldon Trundy did not make it to the meeting as planned.*

**Other:** *Daria has asked Bobbi to take over simple updates to the town website. She requests that Butch be asked to clean and remove the marsh pads at the park and states that Beth Fererio will take over coordinating weeding of the park.*

**Those attending:** *Osborne Davis, Daria Alexander, Dan Fortin, Stanley and Sheila Mitchell, Tom Batson, Mike Murphy, John Woodward*

# TOWN OF ADDISON

## Selectmen's Meeting

September 22, 2014

Selectmen Present: *Michael L. Murphy, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *Mike calls the meeting to order at 5:00 PM*

Meeting Closed at: *David motions to adjourn at 5:51 PM*

1. **Motion to accept the minutes of the September 8<sup>th</sup> meeting:** *Tom motions to accept the minutes as written. David seconds the motion. Motion passes 3/3.*
2. **Update on Town Hall and Offices Remediation:** *Daria Alexander of the Revitalization Committee explains the recent remediation efforts. She has received recommendations from TP Environmental Consulting for cleaning methods. There is discussion of the buildings structural condition. The selectmen ask John to order the diffusers, oils, and cleaner for town hall and offices. Dan Fortin of the Revitalization Committee suggests a maintenance plan for town hall, and also a spec for repairs needed after remediation. The selectmen received a quote for the repairs from TP Environmental Consulting, but it is mentioned that quotes from local sources obtained.*
3. **Abatements:** *Tom motions to sign off on the abatements. David states that he will not sign off on the abatements. Tom rescinds his motion. Tom motions to not sign the abatements. All three selectmen are in favor of not signing off on the abatements. Motion passes 3/3.*
4. **Selectmen's Meeting Schedule (Columbus Day October 13<sup>th</sup>)** *The selectmen schedule a meeting for October 6<sup>th</sup>. The October 13<sup>th</sup> meeting is cancelled due to the holiday.*
5. **Quit Claim Deed-Tax Acquired Property Installment Contract, Clifton Emerson:** *The selectmen sign the quit claim deed. Payment has been made in full.*

**Other:**

**Those attending:** *Dale and Dorthea Crowley, Dan Fortin, Daria Alexander, Mike Murphy, David Ingersoll, Tom Batson, John Woodward*

**Selectmen:**

# TOWN OF ADDISON

## Selectmen's Meeting

September 8, 2014

Selectmen Present: *Michael L. Murphy, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *Mike calls the meeting to order at 5:03 PM*

Meeting Closed at: *Tom motions to adjourn the meeting at 6:20 PM. Second by David.  
All in favor. 3/3.*

1. **Motion to accept the minutes of the August 25<sup>th</sup> meeting:** *David motions to accept the minutes as written. Mike seconds the motion. Motion passes 2/2. Tom abstains.*
2. **Shellfish Warden - Recent meeting regarding Conservation:** *Irvin Pinkham updates the selectmen of possible changes to the conservation ordinance regarding sales of out of town licenses, types of conservation activities, and permits issued by the state for conservation work.*
3. **Revitalization Committee – Recent Environmental Study of Town Hall and Offices:** *Daria Alexander begins conversation regarding the study. Toxic black mold and other contaminants have been discovered thru out the building with the highest levels in the kitchen area. Cleaning the spaces may only be a temporary solution. Judy East of the Washington County Council of Governments had stated that there are no proposed funds available thru grants to help with remediation or replacement of the building. The selectmen will meet with TP Environmental Consulting and the auxiliary in order to determine future use of the building. Mike motions to order cleaner and diffusers to help with air quality in order to protect the office staff. David seconds the motion. Motion passes 3/3. The office staff will also use an air purifier provided by former selectman Bradford Hamel. Until the selectmen meet with TP Environmental Consulting, the hall and kitchen will be closed to public use. The office staff will contact various boards and committees and local organizations that use the hall to inform them of the situation.*
4. **Abatements:** *Tom motions to table the abatements until the tax assessor is available to attend to explain the reason for the abatements. David seconds the motion. Motion passes 3/3.*
5. **Announcements:**
  - a. **Harbor Committee Meeting – Thursday September 11<sup>th</sup> at 6:00 PM Town Hall Regarding Storage at the South Addison Town Landing**
  - b. **Dividends received from MMA Risk Management, Workers Compensation Fund \$183.00 and Property and Casualty Pool \$677.00 for “good management practices and sound loss prevention measures”.**

**Other:** *Road Commissioner Osborne Davis states that road work is planned for Old Addison road, and Ridge road. He will get a quote from County Concrete for paving a small section of Old Addison road.*

**Those attending:** *Osborne Davis, Daria Alexander, Irvin Pinkham, Tom Batson, David Ingersoll, Mike Murphy, John Woodward*



# TOWN OF ADDISON

## Selectmen's Meeting

August 25, 2014

Selectmen Present: *Michael L. Murphy, David M. Ingersoll*

*Thomas W. Batson is not present*

Meeting Opened at: *Mike calls the meeting to order at 5:00 PM*

Meeting Closed at: *David motions to adjourn the meeting at 6:47 PM. Mike seconds the motion.*

1. **Public Hearing Regarding Changes to General Assistance Ordinance:** *Mike opens the public hearing with brief discussion of changes to the general assistance ordinance and appendices. David motions to accept the changes. Mike seconds the motion. Motion passes 2/2*
2. **Motion to accept the minutes of the August 11<sup>th</sup> meeting:** *David motions to accept the minutes as written. Mike seconds the motion. Motion passes 2/2.*
3. **Motion to Close the Meeting and Enter into Executive Session, 36 MRSA § 841 (2) to Deliberate over an Abatement:** *Taken out of order. Mike motions to close the meeting and enter into executive session. David seconds the motion. Motion passes 2/2. Meeting closes at 6:25 PM*
4. **Motion to Re-Open the Meeting:** *Mike motions to reopen the meeting at 6:45 PM. David seconds the motion. Motion passes 2/2.*
5. **Motion to Grant or Deny the Abatement:** *Mike motions to deny the request based on no proof of ownership and failure to appear to explain the inconsistencies in the application. David seconds the motion. Motion passes 2/2.*
6. **Report from Fire Chief Sheldon Trundy Regarding Water Test at Station #1:** *Letter read aloud by Mike. No action taken. The water test showed a reduction in arsenic and iron levels. The fire department is no longer considering any type of filtration system for the fire station.*

**7. County Salt Bid Received. Lowest Bid from Cargill \$67.23/Ton:**

*Past FY Costs Per Ton;*

*FY 13-14 \$63.55 Cargill*

*FY 12-13 \$63.55 Cargill*

*FY 11-12 \$63.55 Mid-Atlantic*

*Mike motions to accept the bid by Cargill. David seconds the motion. Motion passes 2/2*

**8. Notice of Agency Rule-Making Proposal, Department of Marine Resources:**

*Summary: The proposed amendments would update the regulations for towns with approved Shellfish Conservation Ordinance Programs by adding definitions, clarifying management responsibilities, clarifying the revocation of approved ordinance procedures; clarifying the license allocation process, specifying conservation closure and opening permit requirements and defining conservation activities and procedures.*

**Public Hearing will be held on September 3<sup>rd</sup> at 4 PM, University of Maine-Machias** *Shellfish warden Irvin Pinkham has spoken with Dennis Marc-Nault of DMR for some general information and how these changes could affect Addison's current ordinance. Irvin will be attending the September 3<sup>rd</sup> meeting and will follow up with the selectmen at the next meeting.*

**Other:**

Harbor Committee: *No agenda request. Eddie Guptill and other local fisherman are in attendance to discuss the possibility of charging fees for storage of boats at the South Addison town landing. John Woodward had prepared a storage agreement and application for storage in 2012, but it was rejected by the harbor committee. There is discussion of types of storage, liability issues, etc. The harbor committee will review the agreement and application and make suggestions for any changes to the selectmen.*

Revitalization Committee: *No agenda request. Daria Alexander submits a proposal from Criterium Brown engineering for structural inspection at town hall. The proposal is much less than the one received from CES. Daria states that an environmental test of town hall was performed on August 23<sup>rd</sup> by TP Environmental Consulting and a full report will be available for the selectmen to review and discuss at the September 8<sup>th</sup> meeting. Three types of mold were discovered thru out the building, along with lead and other air borne contaminates.*

ATV Access Roads: *No agenda request. A resident is present who brings up the issue of making town roads atv accessible. He is directed to the ATV Club. Mike suggests a list of proposed roads, along with mileage, speed limits, etc.*

**Those attending:** *Alice Tucker, Osborne Davis, Daniel Fortin, Adam Thompson, Irvin Pinkham, Daria Alexander, David Ingersoll, Mike Murphy, John Woodward, and others*

# TOWN OF ADDISON

## Selectmen's Meeting

August 11, 2014

Selectmen Present: *Michael L. Murphy, David M. Ingersoll, Thomas W. Batson* 5:15 PM

Meeting Opened at: 5:00 PM

Meeting Closed at: 6:15 PM

1. **Motion to accept the minutes of the July 14<sup>th</sup> meeting:** *David motions to accept the minutes as written. Mike seconds the motion. Motion passes 2/2*
2. **Motion to accept the minutes of the August 4<sup>th</sup> Meeting:** *Taken out of order. Tom motions to accept the minutes as written. Mike seconds the motion. Motion passes 2/2.*
3. **Public Easement off Old Addison Road/Ridge Road:** *Mike opens discussion, Mr. Rowley had called the town office and spoke with John on 2 separate occasions regarding the public easement signed by the selectmen on February 14 of 2013, stating that he was not informed prior to the signing of the easement for his opinion. Mr. Rowley claims damage to his property. Lorna Greene is present to answer any questions the selectmen may have and informs the board that she has walked the area in question and has seen no trash, no damage, no trees or fencing cut. Mr. Rowley refused to attend. Mike will draft a letter to Mr. Rowley.*
4. **Recent Billing from CES, Sand/Salt Shed Engineering:** *CES has agreed to allow the town to hold the invoice until the project is re-bid in early October.*
5. **Motion to appoint Harbor Masters for the following Locations as Recommended by the Harbor Committee;**
  - \*South Addison, Caler Cove: Billy Batson**
  - \*South Addison: Joe Bradley**
  - \*Addison Point: Luther Choate will assist Irvin Pinkham***Tom motions to appoint the harbor masters and assistant. David seconds the motion. Motion passes 3/3. There is some discussion of boats stored at harbors, temporary storage, what is allowed under the current harbor ordinance, and signs for the harbors. David motions to uphold the current ordinance which does not allow equipment storage. Tom seconds the motion. Motion passes 3/3. Dale Crowley states that if boats will not be allowed then it needs to be specifically stated in the ordinance.*
6. **Motion to Approve Staff Attendance of Elections Conference on September 24 and 25;**
  - \*Alice Tucker, September 25:**
  - \*Bobbi Floyd, September 24 and 25:***Cost is \$109 plus hourly wages and mileage, trainings are mandatory. Tom motions to approve the attendance. David seconds the motion. Motion passes 3/3.*
7. **Motion to Close the Meeting and enter into Executive Session, 36 MRSA § 841 (2) to Deliberate over Poverty Abatement:** *Tom motions to close the meeting at 5:45 PM. David seconds the motion. Motion passes 3/3.*
8. **Motion to Re-Open the Meeting:** *Tom motions to re-open the meeting at 6:05 PM after reviewing materials. David seconds the motion. Motion passes 3/3.*
9. **Motion to Grant or Deny the Poverty Abatement:** *Tom motions to deny the abatement based on inaccurate and missing information. John will contact MMA for a*

*list of programs available that may help the applicant. David seconds the motion. Motion passes 3/3.*

**Other:**

**Those attending:** *Osborne Davis, Dan Fortin, Dale Crowley, Dorthea Crowley, Cathy Fonda, Lorna Greene, David Ingersoll, Tom Batson, Mike Murphy, John Woodward*

# TOWN OF ADDISON

## Selectmen's Meeting

August 4, 2014

Selectmen Present: *Michael L. Murphy, Thomas W. Batson. David M. Ingersoll is not present.*

Meeting Opened at: *Mike calls the meeting to order at 5:05 PM*

Meeting Closed at: *Tom motions to adjourn the meeting at 5:08 PM*

- 1. Motion to sign agreement with the town of Columbia Falls to process motor vehicle registrations:** *Tom motions to sign the agreement. Mike seconds the motion. Motion passes 2/2.*
- 2. Motion to sign authorization for office staff to process motor vehicle registrations for the town of Columbia Falls:** *Tom motions to sign the authorization. Mike seconds the motion. Motion passes 2/2.*

# TOWN OF ADDISON

## Selectmen's Meeting

July 14, 2014

Selectmen Present: *Michael L. Murphy, David M. Ingersoll (Tom Batson is not present)*  
Meeting Opened at: *Mike calls the meeting to order at 5:04 PM with a moment of silence for Oscar Look Jr. who recently passed. Oscar served on the Harbor Committee as Harbor Master for the South Addison landing for over 25 years.*  
Meeting Closed at: *David motions to adjourn at 5:25 PM*

- 1. Motion to accept the minutes of the June 30<sup>th</sup> meeting:** *David motions to accept the minutes as written. Mike seconds the motion. Motion passes 2/2.*
- 2. Update-Sand/Salt Shed Project:** *In a recent email from CES, Carver Construction has resubmitted a bid for \$311,098 which is still over budget. Mike motions to reject the 2 bids received and to rebid in late fall/early winter. David seconds the motion. Motion passes 2/2. John will follow up with Chris Snowdeal of CES. Chris was going to talk with Pete Coughlin of MDOT and ask if we could accept a bid from Fellis construction if they were still interested in submitting a bid.*
- 3. Update-Water at Station #1:** *Sheldon Trundy, fire chief is not present to give an update. Daria Alexander of the Revitalization committee states that grants may be available for a water filtration system. Mike motions to table the item until the next meeting. David seconds the motion. Motion passes 2/2.*
- 4. Addison Days Committee requests use of old Station #1 for bake sale, etc.** *Sherri Batson of the Addison Days committee was not able to attend. John had spoken with her earlier and discussed opening both bays on the front of the building and to use the space for bake/yard sale, proceeds to benefit the Addison Days events. Mike motions to allow use of the building. David seconds the motion. Motion passes 2/2.*

**Other:** *Daria Alexander has received an update to the CES proposal for an assessment of the town hall. The proposal has come in over the original quote. Daria will "shop around" for a better price and follow up with CES.*

*Mike has received a ballot from MMA, requesting a vote for vice president and 3 board members. The ballot has only 1 option for vice president and the 3 board members. Mike motions to file the request. David seconds the motion. Motion passes 2/2.*

## Emergency Selectmen's Meeting

May 23, 2014

Selectmen Present: *Michael L. Murphy, David M. Ingersoll, Thomas W. Batson*  
Meeting Opened at: *Mike calls the meeting to order at 9:00 AM, explaining the reason for the emergency meeting is to accept the warrant articles for special town meeting.*  
Meeting Closed at: *Mike motions to adjourn at 9:07 AM*

- 1. Motion to accept the warrant articles for Special Town Meeting, June 2<sup>nd</sup>:** *Tom motions to accept the warrant articles as written for the Special Town Meeting to be held on June 2<sup>nd</sup>. Mike seconds the motion. All are in favor. Motion passes 3/3.*

**Those attending:** *Mike Murphy, David Ingersoll, Tom Batson, John Woodward*

# TOWN OF ADDISON

## Selectmen's Meeting

May 12, 2014

Selectmen Present: *Michael L. Murphy, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *Mike calls the meeting to order at 5:00 PM*

Meeting Closed at: *7:55 PM*

1. **Motion to accept the minutes of the April 28<sup>th</sup> meeting:** *Tom motions to accept the minutes as written. David seconds the motion. All are in favor. Motion passes 3/3.*
2. **Motion to enter into Executive Session per 1 MRSA § 405 (6) to discuss personnel matters:** *Tom motions to pause the meeting and enter into executive session at 5:03 PM. David seconds the motion. Mike makes a motion at 5:50 to re-open the meeting. Tom seconds the motion. Tom motions to add an article for special town meeting, asking voters for additional funds to cover a .75/hr salary increase for Alice Tucker, town clerk. David seconds the motion. All are in favor. Motion passes 3/3. No action is taken on shellfish warden Irvin Pinkham's request for holiday and personal time. Mike motions to include mowing of the town park at Addison Point and town hall to Irvin's duties, but limited the mowing to within his 30 hour week schedule. David seconds the motion. Motion passes 3/3.*
3. **Sand-Salt Shed:**  
**Contract for Engineering** *CES has provided a contract for engineering at a cost of \$17,500 which would be for a 60x90 with 8 ft walls or an 80x60 with 10 ft walls laminated beam style building. Only \$10,000 was raised to cover engineering of a fabric style building. Since the type of building has changed, the engineering has increased. Obbie Davis road commissioner explains that the State will cover up to \$15,000 of the engineering costs and reimburse the town up to 74.2% of the construction costs. After some discussion, Mike makes a motion to rescind the previous vote for a fabric style sand-salt shed. David seconds the motion. Motion passes 3/3. Mike makes a motion to construct a laminated beam style sand-salt shed with concrete walls suited for 2,400 yards of sand-salt. David seconds the motion. Motion passes 3/3. Tom motions to get authorization from voters to spend up to \$300,000 to cover additional engineering costs and construction of a 2,400 yard capacity laminated beam style sand-salt shed. David seconds the motion. Motion passes 3/3. David makes a motion to accept the CES contract for engineering, to begin tasks 1-4 until voter approval of additional funds needed to cover the full amount of the contract. Tom seconds the motion. Motion passes 3/3. Tom makes a motion to schedule a special town meeting on June 2<sup>nd</sup> at 6:00 PM, with a selectmen's meeting prior-starting at 5:00 PM. David seconds the motion. Motion passes 3/3.*  
**Special Town Meeting**
4. **Motion to appoint Dan Fortin to Revitalization Committee:** *Tom makes a motion to appoint Dan to the revitalization committee. David seconds the motion. Motion passes 3/3.*
5. **Revitalization Committee;**



**Town Hall Restoration** Daria Alexander of the revitalization committee hands out a 'Feasibility Analysis' of restoration of town hall. CDBG grants are available for public facilities in the amount of \$300,000 with a match of 25%. The match could be used towards upgrades to town office. There is discussion of repairs needed to the building, structural engineering, etc. Daria will provide some cost estimates for engineering at the June 2<sup>nd</sup> selectmen's meeting. Ron Carpenter on behalf of the Beth Wright Walk for Life asks the selectmen for permission to use the town park at Addison Point, to put up a tent for filming, etc. Tom motions to allow the request. David seconds the motion.

Motion passes 3/3.

#### **Park Maintenance/Mowing**

#### **6. Motion to write off old Tax Acquired accounts;**

**Beal-\$205.35**

**Emerson-\$751.34**

**Thomas-\$60.10**

Tom makes a motion to write off the accounts. David seconds. Motion passes 3/3.

#### **7. Items Tabled at the April 28<sup>th</sup> Meeting;**

**Policy Use-Training Room @ New Fire Station** There is discussion of who would administer the rental of the training room. Sheldon Trundy fire chief suggests that the town office staff hand out the rental agreement and collect the deposit along with proof of liability insurance, the date of the event would need to be approved by the fire chief.

Tom makes a motion to accept the policy as written, and to re-visit the policy after 5 years. David seconds the motion. Motion passes 3/3.

**Water Filtration System** Sheldon states that a filtration system is not a priority at this time. The volunteer fire fighters have been using bottled water at the new fire station due to high levels of arsenic. The cost for a system is approximately \$3,000. and was not budgeted for.

**Status of Old Station #1** The fire department presents the selectmen with a quit claim deed, which transfers ownership to the town. Mike feels that the town would need to approve the gift of property. Mike motions to accept the QCD subject to approval of voters at special town meeting. David seconds the motion. Tom abstains. Motion passes 2/3.

Sheldon inquires about an open house for the new fire station, and suggests the event be held on May 31<sup>st</sup>. The selectmen are all in favor of the open house event.

**York Septic Issue, Basin Road LPI** Betsy Fitzgerald has drafted a letter to the Yorks, giving them 30 days to abate the septic. Tom motions to send the letter. David seconds the motion. Motion passes 3/3.

#### **8. Phone-Internet Quotes, Town Office:**

**Fairpoint-\$110.28/month**

**Time Warner-\$234.97/month**

After some discussion, David makes a motion to rescind the previous vote taken to accept Time-Warner's quote and to accept Fairpoint's 30 day trial. If the service from Fairpoint is adequate, to accept the 3 year contract. To seconds the motion. Motion passes 3/3.

#### **9. Re-schedule May 26<sup>th</sup> (Memorial Day) Selectmen's Meeting: Taken up above.**

**Other:** Tom motions to accept the Certificate of Settlement presented by tax collector Alice Tucker for the collection of 2013 taxes. David seconds the motion. Motion passes 3/3.

Daria has contacted the state regarding hunting at the Narrows park, to see if it is consistent with the current comprehensive plan. The state says it is, but that the property should be posted. She suggests an article on the warrant for special town meeting, asking to limit the hunting to October thru December. No action is taken. David makes a motion to close the meeting at 7:55 PM. Tom seconds the motion. Motion passes 3/3.

**Those attending:** Tim Thompson, Dan Fortin, Daria Alexander, Arleta Grant, Irvin Pinkham, Alice Tucker, Debra Murphy, Osborne Davis, Roger Clapp, Sheldon Trundy, Ron Carpenter, Tom Batson, David Ingersoll, Mike Murphy, John Woodward

# TOWN OF ADDISON

## Selectmen's Meeting

April 28, 2014

Selectmen Present: *Michael L. Murphy, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *Tom opens the meeting at 5:00 PM*

Meeting Closed at: *6:55 PM*

- 1. Motion to accept the minutes of the April 24<sup>th</sup> meeting:** *Tom motions to accept the minutes as written. David seconds the motion. Mike abstains. Motion passes 2/2.*
- 2. Future Selectmen's Meeting Schedule:** *There is discussion of the possibility of having the Boy Scouts, who have been regularly meeting at Town Hall on Mondays at 7, meet at another location. Due to Mike's work schedule, he is only available for meetings on Mondays or Friday nights. Tom states that Friday nights at 5 are difficult for people who have made plans for the weekend, etc. It is mentioned that most selectmen's meetings do not last beyond 7, and if there is a special circumstance, other arrangements could be made. Having the Boy Scouts meet at the new fire station on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month is also suggested. Tom makes a motion for the selectmen to meet on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month at 5:00, here at the town hall. Mike seconds the motion. All are in favor. Motion passes 3/3.*

### **3. Designation of 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Selectmen:**

*Rate of salary for each*

*The selectmen open the floor to comments from those in attendance. Dale Crowley feels that when he votes at town meeting, he is voting for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> selectmen. Daria Alexander feels there is no designation and recommends there be an ordinance or bylaws in place for future reference. John Woodward had researched the issue by reviewing town meeting minutes dating back to the 1800's and found that the designation of 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> had been tradition, even though the warrant article did not specify. MMA recommends tradition if it works. Mary Thompson reads materials related to this topic from the MMA Municipal Officers Manual. Tom motions to enter into executive session to discuss the designation further, and also to discuss the rate of pay for each. The selectmen re-open the meeting. David motions to appoint Mike as chairman of the board. Tom would fill in as chairman if Mike cannot make a meeting. Tom seconds the motion. All are in favor. Motion passes 3/3.*

- 4. Letter of Resignation, Daria Alexander:** *Tom states that this issue has been resolved. Daria has withdrawn her resignation, except for the resignations from maintaining the park and wind turbine. Her work in the town's website will also be limited as she is busy with her own personal work. Tom motions to accept the changes. Mike is concerned about the language Daria used in her letter to the board. Daria explains that she was upset regarding the outcome of the article approved at special town meeting, allowing hunting on the walking trails at the Narrows. This opens discussion among those in attendance. Daria goes on to explain that the grant used for improvements to the property, and the use of the property in the town's comprehensive plan may not allow hunting on the property. It is decided that the issue may need to be revisited at a future town meeting. Tom motions to accept the changes to Daria's positions. Mike seconds the motion, but asks Daria to apologize for the words she used*

*in the letter of resignation. Daria states that the issue has been resolved between her and Tom. Motion passes.*

**5. Entity Authorization-Machias Savings Bank**

*To remove Bradford W. Hamel and replace authorization for signing loan and other documents on behalf of the town with one or more selectmen.*

*Tom motions to replace Brads authorization with Mike and himself. David seconds the motion. All are in favor. Motion passes 3/3.*

**6. Items Previously Tabled;**

- a. **Policy for Use of Training Room at Station 1:** *After some brief discussion, it is decided to table this until fire chief Sheldon Trundy can be present.*
  - b. **Snow Plow Contract Renewal:** *There is some discussion of road conditions after recent storms. Most in attendance are happy with the current contractors work. Mike motions to sign the extended contract (2 years). Tom seconds the motion. All are in favor. Motion passes 3/3.*
7. **Sand-Salt Shed Update:** *John Woodward and Obbie Davis, road commissioner, will be meeting with Pete Coughlin of DOT on the 29<sup>th</sup>, and with CES on the 30<sup>th</sup> and will have more answers to questions that have come up in recent selectmen's meetings.*

**8. Roadside Trash Removal:**

*Washington County Jail Inmates or Revitalization Committee/Recreation Committee Project?*

*John Woodward has contacted WCJ and we would be #16 on their list for roadside trash pick-up. Daria mentions that DOT sometimes does this. No Action taken*

9. **Application for Outdoor Fireworks Display-Addison Days:** *The Addison Volunteer Fire Department Auxiliary has submitted the application, which needs to be signed by one of the selectmen. Tom motions to sign the application. David seconds the motion. All are in favor. Motion passes 3/3.*

**Other:** *Butch Pinkham, shellfish warden, brings up the pollution area on Basin road caused by a failing septic system. LPI Betsy Fitzgerald had confirmed the malfunction system last spring. It is believed that this is a rental property and if so, the owner may not qualify for a grant provided by the state for septic replacement. It is decided to have Betsy attend a future meeting to discuss the matter and make a recommendation to the board for action.*

*Butch also mentions the boat motor purchase, approved by the board and asks when the purchase can be made so that he can more effectively do his job. Tom suggests that he speak with John Woodward. The town may be able to purchase the motor on time until tax monies come in.*

*Mary Thompson mentions the need for a water filtration system at the new fire station.*

*The water has high levels of arsenic and iron, common in most wells here in town. Since this is a public facility, she feels the water should be clean of contaminates. This item is tabled until Sheldon can be in attendance to discuss it further.*

*There is some discussion of other issues at the new fire station which include shingles, paint on the floor, plumbing in un-heated spaces, and outside perimeter drains. Some of these issues have been resolved.*

*There being no further business, David makes a motion to adjourn.*

**Those attending:** *Tim and Mary Thompson, Dale and Dorthea Crowley, Lee and Arleta Grant, Nancy and Walter Merritt, Cathy Fonda, Mike and Debra Murphy, Daria Alexander, Dan Fortin, Osborne Davis, Betty and Lloyd Jordan, Gary Magby, Stanley and Sheila Mitchell, Glenn Garnett, Bill Garnett, Irvin Pinkham, David Ingersoll, Tom Batson*

# TOWN OF ADDISON

## Selectmen's Meeting

April 24, 2014

Selectmen Present: *Thomas W. Batson, David M. Ingersoll*

Meeting Opened at: *6:00 PM*

Meeting Closed at: *6:35 PM*

1. **Motion to accept the minutes of the April 10<sup>th</sup> meeting:** *Tom motions to accept the minutes as written. David seconds the motion. All are in favor. Motion passes 2/2.*
2. **Motion to accept the minutes of the April 15<sup>th</sup> Special Town meeting:** *Tom motions to accept the minutes as written. David seconds the motion. All are in favor. Motion passes 2/2.*
3. **Motion to sign Mortgage Discharge, Edith Clark property:**  
*Selectmen entered into mortgage agreement in 2003 with Edith Clark, debt to be paid when property sold. Property recently sold to PRWF.*  
*Tom motions to sign the mortgage discharge. David seconds the motion. All are in favor. Motion passes 2/2.*
4. **MSAD #37 seeks Search Committee Member from Addison:**  
*John Sawyer is retiring as Principal of NHS, Chris Chartrand is interested in serving on the search committee.*  
*Tom motions to appoint Chris to the committee. David seconds the motion. All are in favor. Motion passes 2/2.*
5. **Cathy Fonda requests use of Town Hall for Good News Club meetings:** *Cathy states that club will meet when school year ends, September to October. She will work with the office staff to schedule meetings. Tom motions to accept the request to use town hall. David seconds the motion. All are in favor. Motion passes 2/2. Cathy will provide a certificate of liability insurance.*
6. **Volunteer Accident Insurance coverage available thru MMA for volunteers, \$2.25 per volunteer-per activity:** *No action necessary. For information only. John was asked to contact MMA regarding insurance for volunteers.*
7. **Letter received from Washington County Sheriff's Office, Inmates available for help with various town projects:** *There is brief discussion of various items that need attention such as roadside trash pick-up and mowing. No decision was made as to what project to ask the inmates to do.*
8. **Meetings Scheduled at Town Hall;**
  - \*Selectmen's Meeting, Monday April 28<sup>th</sup> at 5:00**
  - \*Annual Audit, Tuesday April 29<sup>th</sup>**
  - \*Pete Coughlin of MDOT, Tuesday April 29<sup>th</sup> at 12:30 Re: Sand/Salt Shed**
  - \*Christopher Snowdeal of CES, Wednesday April 30<sup>th</sup> at 10:00 Re: Sand/Salt Shed engineering quote**
  - \*Harbor Committee, April 30<sup>th</sup> at 6:00 Re: West River Landing upgrades, repairs to South Addison Landing**

**Other:** *Mary Thompson inquires about future selectmen's meeting schedules. Tom responds that the issue will be on Monday night's agenda. Mary also inquires about the*

*chairman of the selectmen position. Tom explains that he is the acting chairman and that this issue will also be discussed at Monday night's meeting. Mary then asks road commissioner, Obbie Davis if he has contacted other towns road commissioners regarding whether they are happy with their style of sand-salt shed or not. Obbie responds that he has not done that yet, but will try to have an answer to that question at the next selectmen's meeting. There is some discussion of types of roofing, metal vs. shingled style. There is concern regarding metal bending to the shape of a dome style building. Mary asks if there is a cap on the amount the state will reimburse the town for the construction of a sand-salt shed. The town's reimbursement is 74.2% of construction costs. Obbie will ask this and other questions when he meets with Pete Coughlin of MDOT on Tuesday.*

*There being no further business, Tom motions to adjourn the meeting at 6:35 PM. David seconds the motion.*

**Those attending:** *Dale and Dorthea Crowley, Cathy Fonda, Nancy and Walter Merritt, Tim and Mary Thompson, Lee and Arleta Grant, Osborne Davis, Daria Alexander, Tom Batson, Sheldon Trundy, Francesca Demetrius, Jane and Dean McGray, Debra Murphy, Daniel Fortin, John Rittenhouse, Dickie Norton, Duane Look, David Ingersoll, John Woodward*

# TOWN OF ADDISON

## Selectmen's Meeting

March 20, 2014

Selectmen Present: *Thomas W. Batson, David M. Ingersoll*  
Meeting Opened at: *Tom calls the meeting to order at 6:00 PM*  
Meeting Closed at: *Tom motions to adjourn at 7:42 PM*

1. **Motion to accept the minutes of the February 27<sup>th</sup> meeting:** *David motions to accept the minutes as written. Tom seconds the motion. Motion passes 2/2.*
2. **Motion to accept the minutes of the March 11<sup>th</sup> Town meeting:** *David motions to accept the minutes as written. Tom seconds the motion. Motion passes 2/2.*
3. **Bradford W. Hamel-Resignations; Board of Selectmen, Fire Station Construction Committee, Agent-Fire Station Construction** *David motions to accept, regretfully Brad's resignation. Tom seconds the motion. Motion passes 2/2.*
4. **Ellyn Hamel-Resignation, Revitalization Committee** *David motions to accept, regretfully Ellyn's resignation. Tom seconds the motion. Motion passes 2/2.*

### **5. Tax Acquired Property Bids:**

*Map 18 Lot 107-ON Crowley Island has been sold to the former owner-installment contract*

#### **Map 20 Lot 40 Basin Road**

*Bids were opened, amounts and names were read as follows;*

*John and Brenda Crowley-\$5,200*

*Lee and Jean Guptill-\$5,000*

*Johnny Parsons-\$8,737*

*Thurston Manchester Jr.-\$12,001*

*Jerry Blackburn-\$7,010*

*Timothy and Mary Thompson-\$4,581*

*Eric Richards-\$4,010*

*Tom motions to accept and award the bid to Thurston Manchester Jr. for \$12,001.*

*David seconds the motion. Motion passes 2/2.*

### **6. Discuss Public Opinion Poll**

*Request for selectmen to sign letter of support for grant application has been withdrawn.*

*There was discussion between the selectmen and the residents in attendance. A committee to study the impact on taxes is suggested. A request was made to take a vote as to whether the selectmen should sign any letters of support in the future and those attending voted unanimously to not sign any such letters. The selectmen will take the vote into consideration when asked to sign a letter of support for grant applications to purchase lands in Addison for conservation.*

### **7. Update-Sand/Salt Shed**

- a. **Review and sign contract from Thomas Hitchins, Architect**
- b. **Discussion of contract award from Rubb Building-Fabric covered building**  
*Road commissioner Osborne "Obbie" Davis suggests waiting to sign the contract for engineering until he has spoken with Jonesport regarding their sand salt shed. Obbie*



would like to gather costs for a stick built building versus a fabric covered building. A change to a stick built building would increase the contract price with Thomas Hitchins. Tom motions to table the contract and any decision on the type of building. David seconds the motion. Motion passes 2/2.

#### **8. Fire Department**

**a. Report on recent committee meeting** In the report submitted by Fire chief Sheldon Trundy, the committee recommends final payment to Full Sail Construction. There is some discussion regarding paint that was used on the floor. The paint is not adhering and the committee suggests reimbursement from the manufacturer. Tim Thompson has been in contact with the manufacturer and will submit receipts for the purchase of the paint, and labor costs related.

**b. Fire Chief's suggestion as to whether the training room in the new firehouse should be available to other than the fire department, EMA and other first responders** Sheldon has written a policy for use of the training room by non-profit organizations for meetings. There is some discussion with those in attendance. Tom motions to table the policy and agreement until the selectmen have time to review it.

**9. Final Payment-Full Sail Construction** David states that in order to pay the final payment for the fire station construction, the architect needs to submit a certificate to the selectmen. Tom motions to table the payment until the certificate is received. David seconds the motion. Motion passes 2/2.

**10. Appoint Minor Officers** Tom reads the appointments from a list provided by town clerk, Alice Tucker. David motions to appoint officers as read. Tom seconds the motion. Motion passes 2/2. Tom states that there is a vacancy on the budget committee. Verlan Lenfestey Jr. is suggested. Tom motions to appoint Verlan to the budget committee. David seconds the motion. Motion passes 2/2.

**11. Motion to accept changes to Shellfish Conservation Ordinance per Town Meeting vote 3/11/14:** Tom motions to accept the changes as written. David seconds the motion. Motion passes 2/2.

**12. Set Date for Special Town Meeting to Elect Selectman, Discount on Tax article, Contingency article:** It is suggested to add the property tax levy article that did not pass at town meeting and the hunting at the Narrows walking trails to the warrant for special town meeting. Tom motions to set the date of April 15<sup>th</sup> at 6:00 PM at the Addison Town Hall. David seconds the motion. Motion passes 2/2.

**13. Selectmen's Meeting Schedule-March 27<sup>th</sup>** Warrant articles for special town meeting will be reviewed and accepted at the March 27<sup>th</sup> meeting.

**Those attending:** Dale and Dorthea Crowley, Osborne Davis, Tom Batson, Mary and Tim Thompson, Thurston and Donna Manchester Jr., Richard and Cheryl Paul, Sheldon Trundy, Lee and Arleta Grant, James Emerson Jr., Dan Charbonneau, Stanley Mitchell, Donna Kausen, Christine Carey, Sally Waterhouse, Irvin and Roberta Pinkham, Mariner and Ann Burgess, Daria Alexander, Daniel Fortin, John Rittenhouse, Chris Chartrand, Erwin Zimmermann, Gary Maby, David Ingersoll, John Woodward

TOWN OF ADDISON  
Town Meeting 2014 minutes/results [here](#)

TOWN OF ADDISON

Budget Meeting

February 4, 2014

Committee attendance: Daria Alexander, Roger Clapp, Osborne Davis, Lee Grant, Ronald Gray, Paul Thompson, Tim Thompson, Evans Tyler and Harold Tyler Jr.

# TOWN OF ADDISON

## Selectmen's Meeting

February 13, 2014

Selectmen Present: *Bradford W. Hamel, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *Bradford W. Hamel calls the meeting to order at 6:00 PM*

Meeting Closed at: *8:40 PM*

**1. Motion to accept the minutes of the January 23<sup>rd</sup> meeting:** *Tom motions to accept the minutes as written. David seconds the motion. Motion passes 3/3.*

**2. Items tabled at or updates of items discussed at previous meetings:**

**Tax Acquired Properties;**

**J Emerson Properties** *re-purchased by former owner. Amounts were based on unpaid taxes, plus costs and interest.*

**C Emerson Owner** *was offered a payment plan, but has not responded to contract. Tom motions to table this issue. David seconds the motion. Motion passes 3/3. Further action will be determined after the selectmen consult with MMA Legal.*

**G Ingersoll Tom** *makes a motion to place the property up for bids. David seconds the motion. Motion passes 3/3. A minimum bid amount will be determined based on back taxes, costs and interest.*

**Snow Plow Contract** *Road commissioner Osborne "Obbie" Davis reports that he will be working with John Woodward to re-write the contract. The contract will be presented at an upcoming March meeting.*

**3. Sand/Salt Shed Project:**

**Determine type of building, ie: fabric covered or wood framed** *Brad has received quotes for engineering both types of buildings. The selectmen and road commissioner will review the quotes and make recommendations at the next selectmen's meeting. Mary Thompson inquires about the costs of the fabric building as opposed to a stick built building. The road commissioner and selectmen will be working on these figures.*

**4. Fire Department:**

**Report on recent MMA inspections and building valuations** *A recent inspection was performed by MMA Property and Casualty. MMA recommends an insured value of \$507,000. Presently the new fire station is insured for \$500,000. It was the feeling of the selectmen to leave the value at \$500,000 until renewal time of insurance policies. The old fire station was valued at \$20,170. David motions to leave the old fire station building valuation as is. Tom seconds the motion. Motion passes 3/3.*

**Summary report-costs of new fire station** *Brad has prepared a cost summary of expenses for public review. The summary will be available at town hall.*

**Status of old station #1** *There is some brief discussion of who owns the building and property. Fire chief Sheldon Trundy states that there are multiple deeds to the property. No action is taken at this time.*

**Fire Station Construction Loan** *Brad explains that the letter of credit signed in March of 2013 was not used due to the amount of funds available in the town's checkbook. It was decided to use the funds in the checkbook rather than the line of credit in order to save the \$7,740 raised to cover interest on the line of credit. Machias Savings Bank has prepared a modification agreement, converting the line of credit to a permanent loan in the amount of \$519,500 with an interest rate of 3.29%. Dale Crowley asks where the selectmen got authority to use the funds in the checking account as opposed to the line of credit. Daria Alexander suggests the issue be investigated. Brad motions to sign the modification agreement. Tom seconds the motion. Motion passes 3/3. Brad motions that the modification agreement be signed by Bradford Hamel. Tom seconds the motion. Motion passes 3/3.*

**5. Agenda Request, Daria Alexander:**

**Explanation of fire chiefs liability** *Sheldon explains that it is vicarious liability, meaning that anyone can get sued. It is recommended that MMA and Varney agency be contacted to list types of current liability coverage.*

**6. Agenda Request, Roger Clapp:**

**Letter of support, grant application for purchase of properties** *Roger explains the request for letter of support. The property would be purchased at 50% of the value by Pleasant River Wildlife Foundation and would become part of a larger parcel under Pleasant Bay Wildlife Management Area Foundation. The property would have guaranteed public access, help support tourism, and other benefits to the town. Payments would be made in lieu of taxes to the town. Dale Crowley suggests that the request go before the town and not be left up to the board of selectmen to decide. Paul Thompson speaks in opposition of the request. There is further discussion regarding the impact on the town's state valuation and how it will affect the school bill and ultimately property taxes. It is suggested that a "straw" vote be taken at town meeting and a decision of the selectmen be made at the March 13<sup>th</sup> selectmen's meeting. Brad motions to add a public opinion vote at the March 11<sup>th</sup> town meeting. Tom seconds the motion. Motion passes 3/3.*

**7. Approval of Annual Town Report:**

**Budget**

**Warrant Articles** *Brad reads the proposed warrant articles. There is some discussion regarding the tax discount article. Brad motions to accept the articles with corrections to articles 20 and 31. Tom seconds the motion. Motion passes 3/3.*

**Other:**

**Beth C. Wright, Cancer Resource Center:** *Request to use Town Hall facilities on May 17, 2014 Brad makes a motion to allow the Beth Wright Cancer Resource Center to use the town hall facilities on May 17<sup>th</sup>. Tom seconds the motion. Motion passes 3/3.*

Keith Crowley Jr. inquires about the parking lot hazard between the park and the lodge. *Obbie responds that he has received an okay from MDOT to connect the culvert and fill in the area.*

Eddie Guptill of the harbor committee reports that he has been in contact with Pine Tree Engineering regarding permits for a proposed pier in South Addison. The DEP permits and project cost estimate would need to be updated. *There is brief discussion of grants and the town's match.*

*Tom makes a motion to adjourn the meeting. David seconds the motion. Motion passes 3/3.*

**Those attending:** *Dale and Dorthea Crowley, James Emerson Jr., Eddie Guptill, Osborne Davis, Roger Clapp, Tim and Mary Thompson, Daria Alexander, Sheldon Trundy, Tom Batson, Paul Thompson, Ronald F. Gray, Bill Moore, Keith Crowley Jr., David Ingersoll, Brad Hamel, John Woodward*

# TOWN OF ADDISON

## Selectmen's Meeting

January 23, 2014

Selectmen Present: *Bradford W. Hamel, Thomas W. Batson, David M. Ingersoll*

Meeting Opened at: *Bradford opened the meeting at 6:00 PM*

Meeting Closed at: *8:10 PM*

1. **Motion to accept the minutes of the January 9<sup>th</sup> meeting:** *David motions to accept the minutes as written. Tom seconds the motion. Brad suggests a correction regarding the State reimbursement percentage for the Sand/Salt shed from 75% to 70+%. All are in favor. Motion passes 3/3.*
2. **Sand/Salt Shed Progress Report**
  - a. **Discussion with Bob Normandeau, Representative from RUBB Building Systems** *Bob presents the board with materials for review. The cost of the proposed building, type of materials, delivery time, and repair kits are discussed. To powder coat the framing of the building would be an additional cost of \$7-8,000., the building would take approximately 10-14 weeks for delivery, a repair kit costs \$450-500, and repairs can be easily made using available parts.*
  - b. **Discussion with Steve Strout PE, Concerning Engineering Quote:** *Steve talks about the engineering of the building, frost depth, thickness of the cement walls, and states that he would provide the State with certifications regarding groundwater, walls, etc.*
3. **Items Tabled at or Updates to Items Discussed at Previous Meetings:**
  - a. **Storage of Boats/Gear at South Addison Town Landing and whether to place storage issue on annual Town Meeting Warrant** *David suggests placing the issue on the warrant. Elliot Guptill is present along with local fisherman regarding the proposed pier at the South Addison town landing. Brad states that it is too late to get on the warrant for town meeting in March. The plans by Pine Tree Engineering were done in 2007-08 and permits, costs will need to be updated. Tim Thompson will contact Judy East of WCCG to discuss the possibility of future grants and what would be required for applying. A show of hands indicated that all of the fisherman present are in favor of the project.*
  - b. **WCCOG Dues Increase** *Tim Thompson states that other towns failed to vote on the issue and will give further updates as they become available.*
4. **Status of old Fire Station #1** *Brad has received questions as to the status of the old Fire Station. He asks fire chief Sheldon Trundy to submit a letter to the selectmen as to the intention of the fire department of the building. Judy Dakin, a former selectman is present and gives some history of the building and states that the town may not own the building, that it may still belong to the fire department as part of a gift of funds by the Prebble family. Mary Thompson also gives a brief history of the building and suggests that the town have a title search and survey of the property drawn up.*
5. **Discussion of Preliminary Warrant Articles** *John Woodward provides the board with warrant articles to review. Obbie Davis, road commissioner and budget committee member suggests that the budget committee be held at the town hall rather than the*

*new fire station in case John needs to retrieve information from the office. Brad explains that the new fire station may have been chosen because of scheduling issues at town hall.*

**Possible Brief Descriptions of Particular Articles**

- 6. Review of Front Cover-Annual Report** *The selectmen review front cover ideas provided by Alice Tucker.*
- 7. Veterans Remembrance/Wall-2014** *John will contact the traveling remembrance to be placed on a list when a date is set.*

**8. Budget Committee**

- a. Accept Bill Moore's Resignation** *Tom motions to accept the resignation. Brad seconds the motion. Motion passes 3/3.*
- b. Appoint Lee Grant** *Tom motions to appoint Lee to the budget committee. David seconds the motion. Motion passes 3/3.*

**9. Executive Session Per 1 MRSA ¶ 405 (6) (C): Acquisition of Real Property**

- a. Meet with former owners of Tax Acquired Properties** *Brad motions to close the meeting while the selectmen meet in executive session at 7:10 PM. Brad reopens the meeting at 7:55 PM. Tom makes a motion to offer a payment plan to Clifton Emerson for his camp on Crowley Island. Tom motions to offer payments of \$100 beginning on the 5<sup>th</sup> of February and continuing on the 5<sup>th</sup> of every month until the property is paid in full is. David seconds the motion. Brad is opposed. Motion passes 2/3. Tom motions to table discussion of the Juanita Emerson properties until the next selectmen's meeting. David seconds the motion. Motion passes 3/3.*

- 10. Executive Session Per 1 MRSA ¶ 405 (6) (A): Shellfish Warden** *Irvin Pinkham is present. Brad suggests the executive session be held at another time. Irvin requests his hours be increased and that he be offered paid holidays or floating personal time. Brad requests that the items be submitted in writing for consideration by the selectmen and budget committee.*

**Other:** *Irvin Pinkham provides a list of roads and officers of the ATV club.*

**Those attending:** *Alex Thompson, Osborne Davis, Billy Thompson, Sheldon Trundy, Juanita Emerson, Marcella Howland, Mary and Tim Thompson, Jim Emerson, Steve Strout, Irvin Pinkham, Roger Clapp, Ron Hinkle, Brent Redimarker, Ricky Redimarker, Dean Cirone, Jimmy Crowley, Jason Tyler*

# TOWN OF ADDISON

## Selectmen's Meeting

January 9, 2014

Selectmen Present: *Brad Hamel, David Ingersoll, Tom Batson*

Meeting Opened at: *1:00 PM*

Meeting Closed at: *4:00 PM*

**1. Motion to accept the minutes of the December 12<sup>th</sup> meeting (The December 23<sup>rd</sup> meeting was cancelled due to inclement weather by a 2 to 1 vote):** *Tom motions to accept the minutes as written. Brad seconds the motion. Motion passes 3/3.*

### **2. Sand-Salt Shed Progress Report:**

**Discussion with MDOT Representative Peter Coughlan** *Peter offers his help in the construction details of a sand/salt shed. The state reimbursement would be 75%, but this 27 year program is set to end. There is discussion of the types of buildings and the size of the building needed to contain our stock.*

**3. Darryl Worcester, Snow Removal Contractor** *Darryl has "cleaned up" the sand/salt pile and will mix 500 additional yards of sand with approximately 132 tons of additional salt. A bill will be submitted for the work.*

### **4. Items tabled at or updates to items discussed at previous meetings;**

- a. Telephone/Internet/Cable Quotes:** *Changing providers to Time Warner for the town office has been put on hold as there is an early termination fee for phone service in the amount of \$2,000. The contract will expire in June. The original quote from Time Warner for the fire station has expired and it is suggested that the fire department seek an updated quote for the upcoming budget.*
- b. Storage of Boats at SA Town Landing:** *Eddie Guptill of the harbor committee asks for a warrant article for town meeting that would ask the voters if they want to charge storage fees at the south Addison town landing. The selectmen will discuss this item further. Letters were sent to owners of boats/floats/gear currently being stored without permission, giving them until February 1<sup>st</sup> to be removed as our current Harbor ordinance does not allow for storage. Liability issues are discussed.*
- c. WCCOG Dues Increases:** *Town representatives Tim Thompson and Tom Batson voted against dues increases. The results of the votes are not in yet, Tim will update the selectmen at the next meeting.*
- d. Future Executive Session regarding the Shellfish Warden/ACO/Harbor Patrol and additional duties:** *No action taken. The selectmen will review the current job description and make recommendations for additional duties.*

### **5. Fire Department;**

- a. Progress Report on New Fire Station:** *There are some remaining items to be completed which include the exhaust extraction unit and gutters.*



b. **Load Test for Ceiling above Offices:** *Tom Hitchins, architect for the fire station, will provide a stamped letter with load test rating.*

c. **Cost Summary of the New Fire Station is being Prepared:**

d. **Final Payment on Contract with Full Sail Construction:** *Estimated at \$14,000*

e. **Loan for New Fire Station or use Line of Credit until March:** *Tom motions to draw from the line of credit. David seconds the motion. Motion passes 3/3.*

f. **Discussion of Old Fire Station:** *The fire department has removed any contents that are of value and will remove remaining debris in the future.*

6. **Motion to accept the resignation of Donald Carlson, alternate on the Planning Board:** *Tom motions to accept the resignation. Brad seconds motion passes 3/3.*

7. **Tim Thompson, EMA Director, Requests \$2,000. Budget for Local EMA Operations:** *Selectmen recommended that Tim bring the request to the budget committee for consideration. An EMA budget would be beneficial to future EMA grants.*

8. **Discuss Disposition of Tax Acquired Properties, per Article 20 of the Annual Town Meeting held on March 12, 2013:** *Brad motions to send a 'notice to vacate' by certified mail and regular mail. Tom seconds the motion. Motion passes 3/3. Tom would like an opportunity to speak with the owners.*

9. **Other:** *Eddie Guptill would like to continue with plans for a town pier at the south Addison town landing. The engineering had been prepared by CES, but the project was put on hold until grants became available. Brad asks for a presentation for the next selectmen's meeting. Brad continues discussion of the sand/salt shed. Items discussed are; engineering, cost comparisons for types of buildings, availability of replacement parts for fabric building, size of building, and inviting a representative from Rubb, a maker of fabric buildings. Brad motions to close the meeting at 4:00 PM.*

**Those attending:** *Osborne Davis, Elliot Guptill, Darryl and Marcia Worcester, Ellyn and Brad Hamel, Mary and Tim Thompson, Peter Coughlan, Tom Batson, David Ingersoll, John Woodward, Sheldon Crowley, Dean Crowley*