

TOWN OF ADDISON

Selectmen's Meeting

December 11, 2017

Selectmen Present: *Tim Thompson, David Ingersoll, Tom Batson*

Meeting Opened at: *5:00 PM*

Meeting Closed at: *6:15 PM*

- 1. Motion to accept the minutes of the November 27th Selectmen's meeting:** *David motions to accept the minutes as written. Tom seconds. Motion passes 3/3.*

2. Road Commissioner:

- a. McMann Road –** *Tabled until CEO has further information. Motion passes 3/3.*

- b. Road Signs –** *There is a need for a tractor and post-hole digger. Obbie Davis mentioned he would like to hire someone and he will be the contractor. Steven Emerson was mentioned – he would not be hired by the town, but by Obbie himself. Green posts should be 10 ft. posts. Signs are needed at the following places:*

- Narrows Rd*
- School St.*
- Firehouse*

There is a possibility to go to Stillwater Ave. and get posts that are

needed to finish the job. The quicker the better as the ground is not frozen. Obbie states that the signs are what he has next on his "to-do" list.

- 3. Motion to cancel/re-schedule December 25th Selectmen's Meeting:** *Tom motions to cancel the December 25th meeting. David seconds. Motion passes 3/3.*
- 4. Registrar of Voting Appointment:** *Tom motions to table Appointment for Registrar of Voting. David seconds. Motion passes 3/3.*

Other:

Mailboxes hit by snowplows: *Don Williams wanted to know who is responsible for paying for a mailbox when it is hit? Peter Davis states it should be County Concrete's choice if they pay for the replacement or not vs. the Town of Addison.*

Sand Clean-up by Town Landing: *Shelia Williams wanted to know if all the sand had been cleaned up? Yes, but there is still work to be done. CEO stated that you must follow the Rip-Rap guidelines of what is already there and keep to that footprint.*

Clapper at Town Landing: *Has this been fixed? No, it is a state issue. Nothing has been put back.*

Sand/Salt Shed Court Case: *Date changed to Thursday, December 14th at Penobscot Courthouse. Obbie, David, and Tom plan to attend.*

PDQ door issue: *There is a problem with the door on the Sand/Salt Shed and it stuck in the up position. The door at this time will not go down. Obbie asked for the number to call as there is a contract for repairs/service to the door. The Selectmen feel it should be their responsibility to fix it.*

Christmas Tree in Addison Town Park: Cape Split volunteers were recognized for their hard work on the Christmas Tree. Selectmen feel a tree should be in the Addison Town Park this year. Boys Scouts and Addison Days Committee were mentioned to find a tree and put up this coming week or ASAP. Judy Rolfe and Adrian Batson will be getting a tree from their land instead. Selectmen have approved a budget of \$100 for lights, decorations, and a Merry Christmas sign. Additional materials needed: 4 stakes, Rebar – 4ft pieces, and rope to tie off the stakes with.

Building Maintenance update:

- **Ramp project:** Will be assembled 7AM Saturday (December 16th) in the old Fire Station/Storage building. Stephen Oliver will bring it over after assembled. Keys were given to the Fire Station.
- **Light on Firestation 2:** Light is out. Who is responsible for fixing? Building Maintenance Committee or Fire House??? Selectmen agree BM Committee is responsible. New light should be vandal-proof with screen or break-proof glass. Terry Grant has agreed to replace light fixtures. Selectmen agree 3 replacement exterior lights are needed. Should be 110 not 220/Flourescent lamps/LED tube lights. At the new Fire Station, the lights are very bright and economical. Obbie wanted to know just how bright these lights would be? Selectmen wanted to know if there is a need to have the lights on at all times vs. motion lights?
- **Lights out back of Addison Town Hall:** Should they be illuminated? What is the cost?
- **Lights at Sand/Salt Shed:** Question – Would it be cost-effective to have vandal proof lighting vs. an automatic timer running from dusk till dawn?
- **Notification to all Building Maintenance members:** Some members are not being notified and are upset. David feels a phone call would be better than an email. Committee members are finding it hard to make a quorum/decision with only 3 or 4 members attending.
- **Security system:** This was approved at Annual Town Meeting in March. Is the wiring finished? Yes, Black Bear Security can be contacted on Monday December 18th. Amendment – Building Maintenance will oversee project with Selectmen's approval. Tim Thompson will be involved. Motion passes as Amended. 3/3.
? Will this be on during the day and how will it work? Possibly a passcode will be used and and it will be necessary to rearm when leaving the building but not during regular business hours. This will only be at night and weekends
- **Insulation:** This is pending wiring has been done. Ryan Shaw can now be contacted.
- **Shellfish Committee:** Is there space for totes in old Firehouse/BM Storage Building? There is room around boat. These totes are light and stackable. At this time, there are 21 nets. Next year at this time, there will be 41 nets.

Public Access:

Thank you to Don and Teresa Williams, Nona Cirone, and Patrick Blondy for erecting a Christmas tree at Cape Split Road.

Those attending: Peter Davis, Osborne Davis, Judy Rolfe, Adrian Batson, Sheila Mitchell, Don Williams, and Fran Havey

TOWN OF ADDISON

Selectmen's Meeting

November 27, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll.*

Meeting Opened at: *5:00 PM*

Meeting Closed at: *5:45 PM*

- 1. Motion to accept the minutes of the November 13th Selectmen's meeting:** *David made a motion to accept the minutes as written. Tim seconded the motion. Motion passed 2/2.*

2. Fire Truck Bids:

a. Forestry Truck 1967 Kaiser Jeep Tractor/Truck-

Jerry Blackburn bid \$1257.00

Adam Thompson bid \$859.95

Shawn Santerre bid \$1875.00

Amy Thompson bid \$500.00

Bid awarded to Shawn Santerre

b. Rescue Truck 1978 International Loadstar-

Jerry Blackburn bid \$907.00

Adam Thompson bid \$859.95

Shawn Santerre bid \$1300.00

Amy Thompson bid \$350.00

Bid awarded to Shawn Santerre

- 3. Policy for Use of Station #1 Training Room:** *The selectmen have received complaints from groups that use the meeting room. The policy is limited to 3rd party organizations and non-profits. Fire Chief Jimmy Emerson stated that he didn't know where this was coming from and he'd like to speak with whoever made the complaint. Tim responded that in the future, the selectmen will require a written complaint.*
- 4. Town Office Internet/Computers/Phones/Multi-Purpose Printer:** *Tim met with Cloud 9 Electric and John Rittenhouse on Saturday the 25th at town hall to complete the wiring. John Woodward will coordinate a time for Cloud 9 and Fairpoint to meet and discontinue old service and installation of a new box for the fax line. The other items are tabled.*
- 5. Executive Session Per 1 MRSA § 405 Regarding Tax Acquired Properties:** *Tim suggested taking this item up last. Tim motioned to close the meeting at 5:34 PM and to enter executive session. The meeting reopened at 5:41 PM. The selectmen signed quit claim deeds for properties repurchased within the 30 day redemption. Tim motions to advertise tax acquired property located at 76 Labrador Lane. David seconded the motion. Motion passed 2/2.*

- 6. Tentative Schedule – Budget/Warrant Articles/Town Report Delivery/Town Meeting** *(set a storm date for town meeting?): Tim read the schedule prepared by John*

Woodward. Tim motioned to accept the schedule. David seconded the motion. Motion passed 2/2. The selectmen decided not to set a storm date.

7. **Emera Maine – Automatic Maintenance/Repair Service:** Tim motioned to opt out of automatic maintenance/repair service. David seconded the motion. Motion passed 2/2.

8. Appointments to Friends of Fire Department:

Juanita Gray

Tom Gordhamer

Tim motioned to make the appointments. David seconded the motion. Motion passed 2/2.

9. **Wind Turbine Repairs:** (Thank you to Don Williams, Adam Thompson, and Terry Grant for their help getting the inverter re-installed after repairs by Bergey Windpower) Another thank you was extended to Obbie Davis and Don Williams for the sign placement at Indian River.

Public Access: Mr. Zimmermann inquired about the Kelsey properties. There has been no activity since the last selectmen's meeting. Mr. Zimmermann mentioned the depression in the West Side road seems to be worsening. Road Commissioner Obbie Davis responded that he'd take a look at it. Judy Rolfe inquired about the handicap ramp. Don Williams of the Buildings Maintenance committee responded that Peter Davis will start on the ramp as soon as possible and if not completed prior to the annual senior citizens Christmas party, another individual will install the ramp.

Those attending: Don Williams, Osborne Davis, VJ Lenfestey, Peter Davis, Mary Thompson, Stanley and Sheila Mitchell, Judy Rolfe, Tim Hernandez, Erwin Zimmermann, James Emerson, Eleni Wakeman, Sheldon Trundy

TOWN OF ADDISON

Selectmen's Meeting

November 13, 2017

Selectmen Present: Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson

Meeting Opened at: 5:00 PM

Meeting Closed at: 5:25 PM

1. **Motion to accept the minutes of the October 10th and October 16th Selectmen's meetings:** David motions to accept the minutes as written. Tom seconds the motion. Motion passes 3/3.
2. **Policy for Use of Station #1 Meeting Room:** Tim feels there has been some resistance from the fire department for boards and committees to use the training room at the new fire station. The use of the room was part of the selling feature of the building. This item is tabled until the next meeting. John will contact Chief Jimmy Emerson to see if he can attend.
3. **Fair Point Easement – Indian River Road:** Tim signs the easement after some brief discussion. This will allow guy wires to be attached to poles that may be on town owned property.

4. **Update on Handicap Ramp – Town Hall:** *Don Williams of the Buildings Maintenance committee stated that the handicap ramp was ordered and had been delivered. The ramp is scheduled to be installed within the next two weeks. The committee followed up with other companies for an alternative, but the current ramp was chosen. Tim stated that the inverter for the wind turbine had been repaired by Bergey Wind Power and is on its way back to the town.*
5. **Update on Recent Road Work / Signs:** *Road Commissioner Obbie Davis stated that the paving has been completed on Ridge, Mooseneck, Cape Split, and School Street. He is continuing work on the Ridge road, removing trees and debris. Tim worked with Don Williams and Obbie to prepare the posts at Indian River for the Addison sign. Dean McGray will complete the project. Erwin Zimmermann asked Obbie about paving Clamshell lane. The maintenance of Clamshell lane was swapped with Fire House lane after the new fire station was built.*

Public Access: *Erwin Zimmermann inquired about the Kelsey dilapidated building case. Tim responded that the towns attorney had filed a response to the motion to stay, and told Erwin that John would provide him with a copy.*

Those attending: *Osborne Davis, Peter Davis, Mary Thompson, Judy Rolfe, Don Williams, Stanley and Sheila Mitchell, VJ Lenfestey, Erwin Zimmermann, Fran Havey*

TOWN OF ADDISON

Emergency Selectmen's Meeting

October 16, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson*
arrived at 3:06 PM

Meeting Opened at: 3:00 PM

Meeting Closed at: 3:44 PM

Tim opens the emergency meeting with a motion to close and enter executive session per 1 MRSA § 405 regarding dilapidated buildings. David seconds the motion. Motion passes 2/2. The selectmen reviewed recent correspondence with attorney Charlie Gilbert. Richard Kelsey filed a Rule 80B, and his attorney is asking permission to file a motion to stay, which would give Kelsey more time. Tim motions to reopen the emergency meeting at 3:40 PM. Tim motions to NOT grant a motion to stay and to proceed with the timeline of the order to remove the clam shop. David seconds the motion. Motion passes 3/3.

Those attending: *Selectmen, John Woodward*

TOWN OF ADDISON

Selectmen's Meeting

October 10, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *5:00 PM*

Meeting Closed at: *6:27 PM*

1. Motion to accept the minutes of the September 25th Selectmen's meeting: *Tom motions to accept the minutes as written. David seconds the motion. Motion passes 3/3.*

2. Motion to enter Executive Session Per 1 MRSA § 405 Regarding Dilapidated Buildings: *Tim motions to close the meeting at 5:01 PM. David seconds the motion. Motion passes 3/3. The meeting reopened at 5:20 PM. Tim stated that the discussion was regarding how to handle future discussion as the deadline draws near.*

3. Don Williams –

Buildings Maintenance: *Mr. Williams presents a design to the selectmen for the replacement of the handicap ramp at the rear of the town hall building. The selectmen go outside to observe and discuss the layout. The ramp proposed is fully adjustable and reusable. David brought up the need for signs and possibly painting the parking lot to mark the handicap access areas. The cost estimate including shipping is \$7,642.65 plus installation. Tom motions to authorize the purchase and begin installation unless Don finds something different that costs less. Don and Verlan Lenfestey will check with EBS and Hammond Lumber to see if they have an alternative. Tim seconds the motion.*

Motion passes 3/3.

Welcome to Addison Signs: *Obbie reported that the holes have been dug for the Addison sign at the mouth of Crowley Island Road. The sign will require 12' 4x4's to bring it above the guard rails and be visible for traffic. Don will contact Dean McGray and Ron Carpenter of the Sign Committee to coordinate installation.*

4. McMann Road Issues: *Tim called the Maine Forest Service to report the illegal dumping of old traps and debris. Judy had been in contact with DEP and will call DMR regarding the traps to try to determine who they might belong to.*

5. Used Fire Vehicle Auction: *Tim has prepared specifications for an ad to be placed in the local papers. The terms of the bid were discussed. No minimum bid, no reasonable offers refused, 10 days to remove or the truck would be put back out to auction, bids should be marked and separate for each truck, bids accepted thru November 27th. Tom motions to place ads in the Machias Valley and County Wide, to run for two publications. Tim seconds the motion. Motion passes 3/3.*

6. Road Commissioner –

a. Paving Quotes: *The quote from County Concrete is discussed. The current paving budget does not cover costs to pave the roads listed. Obbie will cut back paving plans for School Street and possibly Cape Split.*

b. Signs Update: *Obbie has picked up street signs and get them placed as soon as possible, including relocating the fire station signs from Water Street to East Side road.*

Tim brought up the possible road closure on Cape Split and provides contact information for SAD 37 for 24 hour notification of the road closure.

- 7. October 23rd Selectmen's Meeting:** *Tim may not be in town in time for the meeting, but feels the other two selectmen can handle it. No change to the regularly scheduled meeting.*

Public Access: *None*

Those attending: *Don Williams, Verlan Lenfestey Jr., Judy Rolfe, Osborne Davis, Sheila Mitchell, James Emerson Jr. Fran Havey, Sheldon Trundy*

TOWN OF ADDISON

Selectmen's Meeting

September 25, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll. Thomas W. Batson arrives at 5:05 PM*

Meeting Opened at: *5:00 PM*

Meeting Closed at: *6:12 PM*

- 1. Motion to accept the minutes of the September 11th Selectmen's meeting:** *David motions to accept the minutes as written. Tim seconds the motion. Motion passes 2/2.*
- 2. Abby Lamb House:** *Abby Eden presented information regarding the Lamb house to the selectmen. The Lamb House is a refuge for displaced families who have lost their home to a natural disaster such as a fire.*
- 3. Berkey Malfunctioning Septic System:** *Judy Rolfe (LPI) stated that Ted Berkey had picked up the plumbing permit and has contracted with Marcus Norton to replace the system. Tom motions to allow an extension of the deadline for replacement until October 15th and if not completed by then, the selectmen will entertain a fine or another extension if not completed by that date. Tim seconds the motion. Motion passes 3/3.*
- 4. Bids for Removal of Dilapidated Building:** *Tim opens bids from local contractors for the removal of the Old Clam Shop at Clamshell Lane.*

Mark Wright Construction - \$13,990

Marcus Norton - \$12,275 (excluding concrete removal and any necessary permits)

Carver Construction - \$13,750

Tim motions to accept the bid from Mark Wright Construction. Tom seconds the motion.

Motion passes 3/3.

- 5. Road Commissioner:** *Tim begins discussion of road work by asking about the Addison sign at Crowley Island Road. Obbie responded that the sign should be placed within a week. Tom asked about the tree removal from the Dyke, he had bid on the project. Obbie responded that he has contacted Bruce Farren for a price to do the work. David asked about items that were not taken care of by the contractor at the sand/salt shed. Other items discussed were downed trees in ditches and road side mowing. Obbie is working on getting quotes for the roadside mowing and presents a quote from County Concrete for paving projects. Obbie will let the selectmen know by the next*

meeting if he can complete the work before the weather changes, or if the work should go out to bid.

6. Mooring Tags: *Butch has been patrolling the harbors and looking into the status of the moorings. The town discontinued mooring tags because the owners were not installing them on the mooring and they did not hold up. David Thompson suggested the mooring number be painted on the mooring ball. It is also suggested that the ordinance be revised to include that the moorings need to be marked. This information will be passed on to the harbor committee to take up at their next meeting.*

7. October Selectmen's Meeting Schedule: *The next scheduled meeting falls on Columbus Day. Tim motions to hold the meeting on the following night; Tuesday October 10th at 5:00 PM. Tom seconds the motion. Motion passes 3/3.*

Other: *David Thompson asked the selectmen how much had been spent on the Alex Thompson shoreland zoning violation attorney fees. John responded that so far, \$2,647 had been spent. David asked the selectmen why the town doesn't issue a variance and back off. Tim responded that the town is obligated to uphold the shoreland zoning ordinance and if not, the state would come after the town. Amy Lenfestey asked where the attorney fees are coming from. Tim responds that the town is paying them and when a fine is imposed, the town will be reimbursed.*

Butch (Irvin Pinkham) updated the selectmen regarding his work as harbor master and shellfish warden. There had been some damage at the West River landing that he is looking in to. Some gravel has been dumped and there is some concern regarding where the gravel came from and whether or not a permit should be issued. Judy will work with Butch to resolve the matter.

Jimmy Emerson asked about who pays for the removal of the dilapidated building. Tim responded that the town pays upfront costs, and then assesses a special tax to the property owner. This opens further discussion of other dilapidated buildings in town and that the town maybe singling out one property owner. John responded that the town has had other buildings removed. The Heritage House on Water Street, the Toy Store off Basin Road, and the Indian River store off Indian River road.

Judy is looking into complaints regarding household trash and will contact our health officer, Alfred Wakeman for assistance. She also mentioned the junk off McMann road. Tom was going to contact the forestry department and others to try to get something done about it. This item is tabled until the selectmen have more time to look into it.

Those attending: *Judy Rolfe, Osborne Davis, Cathy Fonda, Alex Thompson, David Thompson, Amy and VJ Lenfestey, Al Galembishi, Mary Thompson, Jim Emerson, Irvin Pinkham*

TOWN OF ADDISON

Selectmen's Meeting

September 11, 2017

Selectmen Present: Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson
Meeting Opened at: 5:00 PM

Meeting Closed at: 6:24 PM

1. **Motion to accept the minutes of the August 28th Selectmen's meeting:** *David motions to accept minutes as written. Tom seconds the motion. Motion passes 3/3*
2. **Demo Bids – Dilapidated Buildings:** *Tom questions if all contractors are aware that some work has been completed. Tom motions to table this item until John is present to be sure all bidders are aware. David seconds the motion. Motion passes 3/3. Bids are not opened.*
3. **Buildings Maintenance Committee – To Do List:** *David mentions underfloor insulation not on list, and requests it be added. Meeting was attempted last week, no quorum established. It was noted that the propane connection is most pressing on list. Meeting set for September 19th @ 6:00 PM. All three Selectmen will be present. Contact John Rittenhouse, Co-Chair, regarding meeting. David suggests regular monthly meetings. Tim suggests compiling a list of work to be done, possibly putting it out to bid. Fran Havey inquires about handicap ramp. Tim states he has been in contact with Mr. Zimmermann regarding aluminum ADA compliant ramps. Mary Thompson desires the platform be discussed with Auxiliary members. Tom suggests informing Auxiliary members of Sept. 16th meeting and inviting them to have someone present.*
4. **Fire Department**
 - a. **Out of Service Trucks –** *Chief Jim Emerson inquires if out of service trucks are going out to bid. Tim responds yes, and requests that Jim email him specs and maintenance disclosures on both trucks. Tim motions trucks be put out to bid with no minimum bid (as they are of low value) and with a time limit for removal. Tom seconds the motion. Motion passes 3/3.*
 - b. **Post “No Hunting” signs near Fire Stations –** *Jim Emerson voices concerns of people hunting near or at the Fire Stations and requests permission to post “no hunting” signs at both stations. Tim motions to allow “no hunting” signs be posted at and around both fire stations. David seconds the motion. Motion passes 3/3.*
 - c. **Appointments to Friends of the Fire Department -- Mardi Russ and Les Stanwood:** *Tim motions to make the appointments. Tom seconds the motion. Motion passes 3/3.*
5. **Motion to close the meeting and enter Executive Session Per 1 MRSA § 405 in order to perform a 90 Day Employee Review:** *Moved out of order to do “Other” first. Other: Several unresolved issues with the Road Commissioner: Indian River Road sign, road side mowing, trees in ditches (per DEP via Judy no permit is needed as it is a municipal project as long as there is no stump removal), power lines along the dyke, sand/salt shed not cleaned up-chain across entrance – add as an agenda item for the Sept. 25th Selectmen's meeting and request Obbie's presence. Tim questioned if NARPA permit has been done for removal of the clam shop.*

The wind turbine inverter and electronics need repair – must be shipped. Tim inquires if Friendship Trap can strap items for shipping, Jim E. answers yes. Tom motions to commit funds to take apart and ship wind turbine. Tim seconds the motion. Motion passes 3/3.

DEP Contractor Certification Training set for November 7th, @ Station 1 from 8 am to 4pm – open to anyone – discussion on where to advertise. Tim makes a motion for there to be a minimal \$20 fee, payable no later than 7 days prior to the class. Payments to be taken at the Town Office. Tom seconds the motion. David abstains. Motion passes 2/3.

VJ Lenfestey inquires as to why so many people have been “lost” from town committees. Tim states frequent turnovers are pretty normal. He also states that many members have served long term and may have possibly burned out. Tim offers for VJ to read the letters resignation from the various members.

Butch states Addison Days Committee Meeting scheduled for Sept. 18. Agenda items to be discussed are fundraising ideas and a recruitment plan.

- 5. Motion to close regular meeting and enter Executive Session Per 1 MRSA § 405 in order to perform a 90 Day Employee Review:** Tim motions to close the regular meeting and enter executive session. Tom seconds the motion. Motion passes 3/3. Meeting reopened at 6:23. Tim stated some issues were discussed.

Those attending: Mary Thompson, VJ and Amy Lenfestey, Irvin Pinkham, Judy Rolfe, James Emerson, Jr., Marcus Norton, Sheldon Trundy, Fran Havey, Shelia and Stanley Mitchell, Richard Kelsey and others.

TOWN OF ADDISON

Selectmen’s Meeting

August 28, 2017

Selectmen Present: Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson

Meeting Opened at: 5:00 PM

Meeting Closed at: 6:15 PM

Agenda

- 1. Motion to accept the minutes of the August 14th Selectmen’s meeting:** Tom motions to accept the minutes as written. David seconds the motion. Motion passes 3/3.
- 2. Judy East – Washington County Council of Governments:** Judy talked about current achievements of WCCG, current projects, information available on their website and various grants that are available. The harbor committee inquired about any grants that would be available to help fund a town pier in South Addison. If Addison decides to rejoin WCCG, Judy would write grants for the town. Construction costs for a pier are estimated at 1 million.
- 3. Mary Thompson – Agenda Request regarding properties being taxed as ‘ON’:** Taken out of order. Mary requests a review of properties being taxed as on. These include mobile homes and stick built homes, on land of someone else. The concern is how the properties are being taxed and what happens if the owner of ‘on’

decides not to pay the taxes. Does the town foreclose, and if so, what can the town do with the 'on' property. Mary will work with assessor Randall Burns.

4. Septic Malfunction – Cape Split: *LPI Judy Rolfe has received a septic permit application from the owners of the malfunctioning septic system. She will contact them for specific dates of completion.*

Correspondence

Response from Lobster Trap regarding speeding trucks: *Lobster Trap has notified their drivers of the issue. Another issue mentioned in their letter was the problem at Mooseneck road corner. This was discussed previously at a prior selectmen's meeting. Road Commissioner Osborne Davis will contact Lobster Trap.*

Other

The harbor committee requested a warrant article regarding membership and alternates of the committee.

Obbie will meet with Judy to walk the dyke and determine what trees/shrubs can be cut. Judy stated that a permit from DEP may be required.

Erwin Zimmermann inquired about the time frame for removal of dilapidated buildings. The deadline is mid-October.

Tim asks Obbie about the Welcome to Addison sign at Indian River. Obbie responded that he has dug the holes for the signs and needs to meet with Dean McGray for installation.

Stanley Mitchell asked Obbie about roadside mowing. Obbie responded that he will look into this.

Those attending: *Osborne Davis, Irvin Pinkham, Judy Rolfe, Mary Thompson, Stanley and Sheila Mitchell, Peter Davis, Justin Thompson, Cathy Fonda, Erwin Zimmermann, Judy East.*

TOWN OF ADDISON

Selectmen's Meeting

August 14, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *5:00 PM*

Meeting Closed at: *6:01 PM*

1. Motion to accept the minutes of the

a. July 24th Selectmen's meeting: *Tom motions to accept the minutes as written. Tim seconds the motion. Motion passes 3/3.*

b. August 8th Special Selectmen's meeting: *Tom motions to accept the minutes as written. Tim seconds the motion. Motion passes 3/3.*

2. Tabled Items from July 24th

a. Storage of Items – Pleasant River Historical Society: *Ronie Strout of the historical society is present. She stated that the Grange has allowed the society to continue using*

their building for storage for another year. Tim explains that our insurance would not allow storage of items without proper insurance provided by the historical society.

- b. Welcome to Addison Sign – Indian River area:** *Obbie Davis, road commissioner, is not present. There is brief discussion of posts and concrete.*
- 3. Request to Rejoin Washington County Council of Governments:** *This request was from the Harbor Committee. The committee is looking for help writing grants for various projects. Tim explains that the annual dues have increased and there is an additional fee for help with writing grants. John will ask Judy East of WCCOG to attend a future meeting to discuss the services they offer to members.*
- 4. Request to Advertise for Bids to Demolish Dilapidated Buildings:** *Tim motions to advertise. David seconds the motion. Motion passes 3/3.*
- 5. Request to Advertise Training for DEP Certification for Contractors to be held at Station #1:** *Tim motions to advertise the training for two weeks in the local paper. Tom seconds the motion. Motion passes 3/3.*
- 6. Motion to accept Dan Fortin's resignation from the Buildings Maintenance committee:** *Tim motions to accept the resignation with regret and thanks Dan for his hard work. Tom seconds the motion. Motion passes 3/3.*
- 7. Motion to appoint Kristin Alley, Haley Batson, Danni Emerson, and Charles Dowling Jr. to the Friends of the Addison Volunteer Fire Department:** *Tim motions to make the appointments. Tom seconds the motion. Motion passes 3/3.*

8. Judy Rolfe, LPI – Executive Session Per 1 MRSA § 405 Regarding a Malfunctioning Septic System: *Taken out of order. Tim motions to close the meeting at 5:36 PM. Tom seconds the motion. Motion passes 3/3. Meeting reopened at 5:59 PM. The selectmen considered the LPI's recommendation of the notice of violation at 401 Cape Split road. Tim motions to execute the notice of violation. Tom seconds the motion. Motion passes 3/3.*

Other: *Erwin Zimmermann inquired about the old fire station at Clamshell Lane. Tim responded that the building is owned by the town and is currently used for storage. Ronie Strout inquired about a 'School Bus Turn' sign for the Wescogus road. The selectmen respond that it is the responsibility of the school district to provide the sign. Tom suggested a letter from the board of selectmen to BBS and JK bait regarding speeding on East Side road. Tim motions to include the Sherriff's department in the correspondence. Tom seconds the motion. Motion passes 3/3.*

Erwin Zimmermann inquired about what the town's intentions are if Kelsey doesn't comply with the orders to take down dilapidated buildings. Tim responded that the town's attorney would have to advise before any action is taken by the town to remove the buildings.

Tim stated that the survey and boundary descriptions have been completed and the town's attorney is working on boundary line agreements for signatures. David motions to approve the sketch provided by South Meadow surveying. Tom seconds the motion. Motion passes 3/3.

Those attending: *Judy Rolfe, Ronie Strout, Erwin Zimmermann, Cathy Fonda, Fran Havey, Alex Thompson, John Woodward, Board*

TOWN OF ADDISON

Special Selectmen's Meeting

August 8, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: 3:30 PM

Meeting Closed at: 3:48 PM

1. **Motion to enter executive session per 1 MRSA § 405 regarding recent Shoreland Zoning Violations:** *Tim opens the meeting and recuses from discussion. Tom motions to close the meeting and enter executive session. David seconds the motion. Motion passes 2/2. Meeting reopened at 3:46 PM by Tom. Tom stated that personnel issues were discussed along with the Alex Thompson Shoreland Zoning violation. Tom makes a motion to refer the Alex Thompson matter to the town's attorney for prosecution in district court for the shoreland ordinance violations. David seconds the motion. Motion passes 2/2.*

Those attending: *John Woodward, Judy Rolfe*

TOWN OF ADDISON

Selectmen's Meeting

July 24, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: 5:00 PM

Meeting Closed at: 7:30 PM

1. **Motion to accept the minutes of the**
 - a. **July 10th Selectmen's meeting:**
 - b. **July 13th Special Selectmen's meeting:**
 - c. **July 19th Special Selectmen's meeting:**

David motions to accept the minutes as written. Tom seconds the motion. Motion passes 2/2.
2. **Motion to enter Executive Session per 1 MRSA § 405 Regarding Shoreland Zoning Violations:** *Tim motions to close the regular meeting and enter executive session at 5:01 PM. Tom seconds the motion. Motion passes 3/3. The regular meeting reopened at 5:12 PM. Tom motions to supply the information requested by Alex Thompson's attorney with a charge for labor. David seconds the motion. Motion passes 2/2. Alex Thompson questions the amount. David states the information is on the town's website.*
3. **Town Hall Boundary Agreement:** *No action.*
4. **Shellfish Warden –**

South Addison Town Landing Vandalism: *Butch has contacted the sheriff's department to report the vandalism. Discussion of vehicles parking overnight at the*

landings and restriping the parking lots. Damage to pavement where a boat had been hauled out for repairs. Obbie will be asked to inspect the damage. Inquired about additional signs for the harbors. Tim motions to contact Cloud 9 electric to make repairs to the damaged wires at the SA Landing caused by vandalism. Tom seconds. Motion passes 3/3. Butch has purchased seafoam for the boat engine and stated that it is running better.

Harbor Patrol Issues:

5. **Agenda Request – Bert Merchant Regarding Signs:** Bert requests a children at play sign for the Ridge road. Discussion of speed limit. The stop sign at the end of Old Addison road needs to be replaced. Bert offers to pay for ½ of the children at play sign.

6. **Agenda Request – Peter Davis Regarding Contractors Certification for Shoreland Zoning:** Peter is not present. Tim motions to table the item. Tom seconds the motion. Motion passes 3/3.

7. Items Tabled July 10th

a. **Welcome to Addison Sign @ Indian River:** Obbie will check on this and report back at the next meeting.

b. **Town Owned Poles:** Discussion. Maybe could be used at curbside along town hall. Obbie will try to use them.

c. **Mooseneck Road:** Tim has found the deed to the old grange hall and there is no agreement to move the building. The town will not get involved any further.

8. Appointments

a. **Peter Anderson – Planning Board:**

b. **Kelly Stewart – Pleasant River Ambulance:**

c. **Bobbi Floyd – Friends of the Fire Department**

d. **Michele Malcolm – Friends of the Fire Department**

Tim motions to make the appointments. Tom seconds the motion. Motion passes 3/3.

9. **Motion to enter Executive Session per 1 MRSA § 405 in order to perform a 45 day review of the Shellfish Warden:** Tim motions to close the meeting at 6:30 PM. The meeting reopened at 7:25 PM. Butch is to work another 45 days and have another review.

Other: Mary Thompson commends the Addison Days committee. Mary reports damage to a culvert by Cape Circle. Obbie stated that he will be replacing the culvert soon. Ronie Strout on behalf of the Pleasant River Historical Society requests to store items at town hall. Tim is concerned about the liability. Tim motions to table the request until the next meeting. Tom seconds the motion. Motion passes 3/3.

Mr. Zimmermann inquired about the Kelsey agreements. Kelsey is in compliance with the first order and his time is not up on the other two agreements. He would like to know if the items are not completed, when will the town take action.

Obbie inquired about the amount the town is paying Pleasant River Ambulance. Tim suggests that if anyone has questions they should attend the ambulance meetings. Butch reports increase of rabies in the area – raccoons. Suggests not shooting them in the head.

Those attending: *Irvin "Butch" Pinkham, Roberta Pinkham, Osborne Davis, Stanley and Sheila Mitchell, Bert Merchant, Ronie Strout, Harold Tyler Jr., Evans Tyler Jr., Judy Rolfe, Erwin Zimmermann, ?, Ann Casey Graves, Mary Thompson*

TOWN OF ADDISON

Special Selectmen's Meeting

July 19, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *3:30 PM*

Meeting Closed at: *3:45 PM*

1. Request for Extension – Thompson violation Consent Agreement and Compliance

Order: *Tim recuses. Kate Grossman, attorney for Alex Thompson had requested a 7 day extension. After discussion of the timeline for completing the corrective action, Tom motions to deny the request. David seconds the motion. Motion passes 2/2.*

Those attending: *Judy Rolfe – CEO, Mary Thompson, John Woodward*

TOWN OF ADDISON

Special Selectmen's Meeting

July 13, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *4:00 PM*

Meeting Closed at: *4:36 PM*

1. Motion to enter executive session per 1 MRSA § 405 regarding recent Shoreland

Zoning Violations: *Tim motions to close the meeting at 4:01 PM and to enter executive session. David seconds the motion. Motion passes 3/3. The regular meeting reopened at 4:34 PM. Tim Thompson recused from negotiations. Tom motions to sign the Consent Agreement and Compliance Order and to send it to Alex Thompson's attorney, Kate Grossman. David seconds the motion. Tim recused. Motion passes 2/2.*

Those attending: *Selectmen, Judy Rolfe – CEO, John R. Woodward*

TOWN OF ADDISON

Selectmen's Meeting

July 10, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll. Thomas W. Batson is absent.*

Meeting Opened at: 5:00 PM

Meeting Closed at: 5:50 PM

1. **Motion to accept the minutes of the June 26th Selectmen's meeting:** *David motions to accept the minutes as written. Tim seconds the motion. Motion passes 2/2.*
2. **Fire Department – Maine Bureau of Labor Standards SHAPE Award:** *Mike LePlant and Steve Greeley present fire Chief Jimmy Emerson and assistant fire Chief Eleni Wakeman with a plaque commemorating their achievement for providing a safe and healthful workplace.*
3. **Judy Rolfe, CEO/LPI – Report Regarding Recent Plumbing Inspections:** *Tim motions to accept the report. David seconds the motion. Motion passes 2/2. Judy has performed 5 plumbing inspections for the month of June as well as building inspections.*
4. **Dilapidated Buildings – Kelsey Deadline for Post Office, July 5th:** *CEO Judy Rolfe has inspected the building and determined that Kelsey is in compliance with his agreement with the selectmen.*
5. **Agenda Request – Bert Merchant, Signs (Tabled 6-26-17):** *Mr. Merchant is not present. This agenda item is dropped until a new request is submitted.*
6. **Road Commissioner – Road Signs:** *Obbie Davis will inspect the Indian River area where the 'Addison' sign will be placed in order to determine the type of concrete base required. Mr. Zimmermann inquired about some pot holes on the West Side road. Obbie responded that the holes will be patched.*
7. **Mooseneck Road (Continued Discussion from 6-26-17):** *Tim needs more time to research documents. This item is tabled until the next meeting.*
8. **Town Owned Poles Stored in Various Locations (Continued Discussion from 6-26-17):** *Obbie has inspected the poles and has determined that the 15-20 poles are in good condition. Tim motions to table further discussion until Tom can be present. David seconds the motion. Motion passes 2/2.*
9. **Appointment – Erwin Zimmermann, Board of Appeals:** *Tim motions to make the appointment. David seconds the motion. Motion passes 2/2.*
10. **Motion to close the meeting and enter Executive Session Per 1 MRSA § 405 regarding recent Shoreland Zoning Violations:** *Tim motions to close the meeting at 5:27 PM. David seconds the motion. Motion passes 2/2. Tim re-opens the meeting at 5:47 PM. The selectmen and CEO reviewed materials and recommendations provided by the town's attorney.*
11. **Selectmen's Order(s) – Shoreland Zoning Violations:** *Tim stated that a special selectmen's meeting will be called for a conclusion when Tom is available.*

Other: *Judy Rolfe presents the selectmen with a recommendation from the shellfish committee to accept the resignation of Craig Cirone Jr. from the shellfish committee. Tim motions to accept the resignation, thanking Craig for his service. David seconds the motion. Motion passes 2/2.*

Tim announced an annual caucus to elect members to the FY 2018 Washington County budget advisory committee will be held on July 20th at 6 at the municipal building in Jonesboro.

Tim motions to adjourn at 5:50 PM. David seconds the motion. Motion passes 2/2.

Those attending: *Mike LePlant, Steve Greeley, Peter Davis, Osborne Davis, Stanley and Sheila Mitchell, James Emerson Jr. Judy Rolfe, Ron and Yvonne Carpenter, Sheldon Trundy, Jane and John K (sp?), Fran Havey, Jeffrey Lovit, Les and Kathy Stanwood, Irvin Pinkham, Elani Wakeman, Erwin B. Zimmermann, VJ and Amy Lenfestey, John Woodward, Alex Thompson, David Thompson, others.*

TOWN OF ADDISON

Selectmen's Meeting

June 26, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *5:00 PM*

Meeting Closed at: *6:55 PM*

- 1. Motion to accept the minutes of the following meetings –**
 - a. May 22 Public Hearing Regarding Dilapidated Buildings:**
 - b. May 22 Regular Selectmen's Meeting:**
 - c. June 5 Selectmen's Meeting Regarding Orders for Dilapidated Buildings:**
 - d. June 14 Special Selectmen's Meeting with Attorney Charlie Gilbert:**
 - e. June 19 Special Selectmen's Meeting Regarding 2017 RE Tax Mil Rate:** *Tom motions to accept all minutes as written. David seconds the motion. Motion passes 3/3.*
- 2. Motion to close the meeting and enter Executive Session Per 1 MRSA § 405:** *Tim motions to close the meeting at 5:01 PM. Tom seconds the motion. Motion passes 3/3. The regular meeting re-opens at 5:17 PM.*
- 3. Thompson Shoreland Zoning Violations:** *Tim recuses. There is some discussion of the three violations. CEO Judy Rolfe had written a recommendation to the selectmen for determining fines and remediation within the first week of June. Judy and Alex Thompson are willing to work together. Tom motions to hand over the responsibility of issuing fines and remediation to CEO Judy Rolfe. David seconds the motion. Motion passes 2/2. Judy would like a couple days to work on an order and come up with a report for the selectmen.*
- 4. Agenda Request – Bert Merchant Regarding Road Signs:** *Mr. Merchant is not present. Tom motions to table until he can be present. David seconds the motion. Motion passes 3/3.*
- 5. Road Commissioner –**
 - a. County Salt Bid:** *Tim motions to enter the County Bid for road salt. Tom seconds the motion. Motion passes 3/3.*
 - b. Sand/Salt Shed:** *There was brief discussion of the high electric bills. David asked Road Commissioner Obbie Davis if the outside area has been cleaned by the contractor. Obbie will contact County Concrete to have them clean it up and place the remaining sand inside the building. Obbie will also lock the building, and provide a copy of the key*

to the town office staff. Obbie mentions an issue off Mooseneck road in South Addison. The corner by Harold Tyler Jr.'s trap shop is too tight for large trucks to pass through. Obbie believes there had been an agreement to remove the building. Tim will look in to this further.

6. Motion to accept resignations from the Planning Board –

a. Roger Clapp:

- b. **Donna Kausen:** Tim motions to accept the resignations and thanks Roger and Donna for their years of service. David seconds the motion. Motion passes 3/3.

7. Motion to appoint members to the Planning Board –

a. Keith Newman (from alternate to full board member):

- b. **Tanya Rucosky:** Tim motions to make the appointments. David seconds the motion. Motion passes 3/3.

8. **Motion to close the meeting and enter Executive Session Per 1 MRSA § 405 to conduct Employee Reviews:** Tim motions to close the meeting. David seconds the motion. Motion passes 3/3. Meeting re-opens at 6:47 PM. Salary increases were issued to Kim and Amy.

Other: Tom inquired about the telephone poles located at the sand/salt shed, Addison point town landing and at town hall. The poles had been purchased for future projects many years ago. Tom is interested in the poles if they are not to be used. Obbie will look at the poles to determine if they have deteriorated. This will be a regular agenda item at the next meeting.

Tim mentioned that the Swayne's, who's property abuts the town hall lot, are willing to help pay for the property survey and to sign the agreement based on the location of property markers.

Judy Rolfe inquired about the handicap ramp at town hall. Tim will contact the buildings maintenance committee and ask that they start holding regular meetings to discuss improvements to town hall.

Those attending: Kimbley and Peter Davis, Stanley and Sheila Mitchell, Judy Rolfe, Amy and VJ Lenfestey, Obbie Davis, Cathy Fonda, Justin Thompson, Alex Thompson, Dave Thompson, Fran Havey, Tanya Rucosky.

TOWN OF ADDISON

Special Selectmen's Meeting

June 19, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *4:00 PM*

Meeting Closed at: *4:15 PM*

1. **Motion to set the Mil Rate for 2017 RE TAX:** After brief discussion of exempt properties, overlay and taxable valuation, Tim motions to concur with the assessor and

set the mil rate for 2017 RE Taxes at 15.90. Tom seconds the motion. Motion passes 3/3.

Those attending: *Selectmen, Randall Burns (assessor), John Woodward*

TOWN OF ADDISON

Special Selectmen's Meeting

June 14, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *4:00 PM*

Meeting Closed at: *4:56 PM*

- 1. Motion to close the meeting and enter Executive Session Per 1 MRSA § 405 in order to discuss a recent Shoreland Zoning Violation:** *Tim called the meeting to order with a motion to enter executive session. David seconds the motion. Motion passes 2/2. Tom arrived at 4:04 PM. Tim motions to reopen the meeting at 4:55 PM. No action is taken. Meeting adjourns.*

Those attending: *Selectmen, Town Attorney Charlie Gilbert, John Woodward*

TOWN OF ADDISON

Special Selectmen's Meeting

June 5, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *5:00 PM*

Meeting Closed at: *6:42 PM*

Agenda

1. Selectmen's Orders Regarding Dilapidated Buildings:

Map 1 Lot 105 (Clam Shop) *Tim motions to order the following: employ a Maine DEP certified erosion control specialist and completely remove the building and revegetate the area impacted by this structure. To be completed in 90 days of this order. David seconds the motion. Tom abstains. Motion passes 2/2.*

Map 1 Lot 103-A (Hotel) *Tim motions to order the following: remove the ell, level the land where the ell currently stands, and as this property is in the shoreland zone, revegetate it with suitable native plants, secure the porch, and board up all remaining openings in the main part of the building. All ground work in the shoreland zone must be accomplished by DEP certified erosion control specialists. To be completed within 90 days of this order. David seconds the motion. Tom abstains. Motion passes 2/2.*

Map 1 Lot 103 (Post Office) *Tim motions to order the following: stabilize the foundation blocking and board up all of the windows and doors. To be completed within 30 days of this order. David seconds the motion. Tom abstains. Motion passes 2/2.*

2. **Alex Thompson Shoreland Zoning Violations Enforcement and Restoration:** *Tim recuses himself from any vote and discussion regarding the matter, stating that he is not only an abutting land owner, but also a cousin to Alex. Tom feels the selectmen need more time to review materials before a decision can be made. Tom motions to table. David seconds the motion. Tom is open to comments. Alex's attorney, Kate Grossman asked if there could be an exchange of drafts of an agreement between Alex and the Town, and what pieces might be missing that the selectmen would need in order to make a decision. Alex states that he has done some planting, 22 spruce trees. CEO Judy Rolfe is not aware of the plantings and asks to be notified of plans and any work performed. Motion passes 2/2.*
3. **Executive Session Per 1 MRSA § 405 (6) (a) To Review Applications for Shellfish Warden/ACO/Harbor Patrol/Administrative Duties:** *Tim closes the meeting at 5:20 PM.*

4. **Applicant Selection – Shellfish Warden/ACO/Harbor Patrol/Administrative Duties:** *Tim reopens the meeting at 6:40 PM. Tim motions to offer the position to Irvin Pinkham. David seconds the motion. Motion passes 3/3. Irvin will start on June 18th at his current rate of \$15/hr. There will be a 45 day review, and a 90 day review.*

Meeting closes at 6:42 PM

Those attending: *Judy Rolfe, Peter Davis, Osborne Davis, Richard Kelsey, Irvin Pinkham, Roberta Pinkham, Dave Thompson, Shelba Thompson, Dan Thompson, Jan Thompson, Billy Thompson, Bert Merchant, Chris Chartrand, Stanley and Sheila Mitchell, Kate Grossman, Amy and VJ Lenfestey, Alex Thompson, Jody Thompson, and others.*

TOWN OF ADDISON

Selectmen's Meeting

May 22, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *6:00 PM*

Meeting Closed at: *6:35 PM*

Agenda

1. **Motion to accept the minutes of the May 8th Selectmen's meeting:** *Tom motions to accept the minutes as written. David seconds the motion. Motion passes 3/3*
2. **Judy Rolfe, CEO – Recent Shoreland Zoning Inspections and Corrective Actions:** *Judy acted on complaints she received and issued 2 violations. BBS Lobster*

had cleared vegetation from their office to the water. They are located in the Marine District. They will replant and have applied for a rip rap permit from DEP. Alex Thompson also removed vegetation and filled more than 10 cubic yards of the property without any erosion control or permitting. Judy inspected both properties with a Shoreland Zoning specialist from MDEP. A verbal stop work order was issued and followed with a written stop work order. Alex continued to with work despite these stop work orders. He has hired representation. Judy explains that it is now up to the selectmen to decide what corrective action must be taken. Judy is meeting with the state LPI regarding two septic systems that are not functioning properly. Donna Kausen, chair of the planning board inquired about corrective actions, and who should issue them. Donna feels the corrective actions should come from the selectmen as has been the case in the past. Judy explains that she is following the Shoreland Zoning ordinance and that this violation can not be compared to violations of the past as they are different.

- 3. DEP – Request of Documentation Regarding Thompson Permits:** *Tom motions to request all documentation regarding the permits to be included in the town's records. David seconds the motion. Motion passes 2/2. Tim abstains.*

- 4. Snow Removal Contracts – Parking Lots (Tabled last meeting):** *After some discussion, Tim motions to continue with the contracts. David seconds the motion. Motion passes 3/3. The contractors have not requested any increases.*

- 5. Emergency Road Closure Protocol:** *Fire Chief, Jim Emerson would like to be notified in advance of any road closures. Phone numbers will be exchanged and the office staff will try to notify individuals of any road closures.*

- 6. Town Hall – Deed Sketch:** *A copy of the deed sketch has been forwarded to the buildings maintenance committee for review. A meeting with abutting land owners will be scheduled so that all parties can agree.*

- 7. Addison Days Committee Appointments (Fran Havey, Thomas Batson, Irvin Pinkham, Roberta Pinkham, Chris Pinkham, Robert Groves, Carol Seavey):** *Tim motions to appoint the members as named. David seconds the motion. Motion passes 2/2. Tom abstains.*

- 8. Addison Days Dance – State BYOB License:** *Tim motions to make the BYOB dance a town sponsored event and to sign the state license application. David seconds the motion. Motion passes 2/2. Tom abstains.*

Correspondence

Don Williams – Re: Roadside Trash: Don is concerned about needles found in the ditches during roadside trash clean up. Don sites enforcement of violations that affect health, safety or community conditions from the Comprehensive Plan. These policies were never implemented by the town. They were merely a recommendation. This item is tabled. Donna Kausen thanks all involved in the roadside trash clean up efforts.

Other

Tim motions to cancel the June 12th meeting due to the June 13th state referendum and school budget validation. Tom seconds the motion. Motion passes 3/3.

Tim motions to appoint ballot clerks per the list provided by Kim Davis, registrar of voting. David seconds the motion. Motion passes 3/3. Appointments were; Yvonne Carpenter, Kylie Lenfestey, Margaret Warden, Jane McGray, Donna Kausen, Sheila Mitchell, Stanley Mitchell, Cheryl Paul, Penny Parsons, Peter Davis, Roberta Pinkham, John Rittenhouse, Ronie Strout, Geraldine Valentine, Mary Thompson.

Roberta Pinkham inquired about the job posting for the shellfish warden/harbor patrol/animal control officer/administration duties. The ad stated that applications will be received thru June 2nd.

Meeting adjourned at 6:35 PM

TOWN OF ADDISON

Public Hearing Regarding Dilapidated Buildings

May 22, 2017

Map 1 Lot 105 (Clam Shop)

Map 1 Lot 103-A (Hotel)

Map 1 Lot 103 (Post Office)

Selectman Timothy H. Thompson opens the public hearing at 5:00 PM with a brief statement regarding the town's history of involvement regarding the deteriorating condition of the buildings.

Tim requests public comment for each of the properties individually. The selectmen will use these public comments when determining an order from the selectmen for each property.

Clam Shop: Sheldon Trundy (Addison Fire Chief – Retired) reported that on or about 2006, arson was attempted on this building. It was reported that considerable buckling of the 2nd floor is occurring and the structural integrity of the building is compromised. The Addison Fire Chief (Jim Emerson) confirms that, should the building become involved in a fire, the structure is so hazardous that no interior attack can be contemplated. The owner, Ricard Kelsey, states and then

restates the concerns of the Fire Chief and CEO. Peter Davis testifies that he believes that the building is so far done as to be unrecoverable. Additional, written testimony was provided by both the Addison Fire Chief (Jim Emerson) and the Addison CEO (Judy Rolfe) that written testimony is available at the Addison Town Office and is a part of this record.

Hotel: The owner, Richard Kelsey stated that the building is a liability but that he wants to keep it to "live in". Mr. Lenfestey testified that the building is attracting youngsters who are entering the building. Mr. Zimmermann questioned the earlier promises by this owner to rectify the dangers associated with these buildings. Mr. Kelsey responded to the "earlier promises" question by asserting "financial issues" as the root cause of a failure to honor those "earlier promises". Mr. Peter Davis stated that the "main part" of the building could be saved. Mary Thompson stated that security of the building is an issue as collapse of portions seems imminent. Additional, written testimony, was provided by the Fire Chief (Jim Emerson) and the CEO (Judy Rolfe) describing the dangers of this building, in its current condition and location. That testimony, as presented is on file in the Addison Town Office and is part of these findings.

Post Office: The temporary foundation blocking must be reset to assure stabilization. All window and door openings must be closed. Additional, written testimony, was provided by the Fire Chief (Jim Emerson) and the CEO (Judy Rolfe), describing the dangers of this building, in its current condition and location. That testimony, as presented, is on file in the Addison Town Office and is a part of these findings.

22 residents were in attendance. Testimony was heard from the town code enforcement officer, fire chief, former fire chief, concerned citizens, and the owner of the properties.

The hearing closed at 6:00 PM

TOWN OF ADDISON

Selectmen's Meeting

May 8, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson arrives after the first agenda item.*

Meeting Opened at: 5:00 PM

Meeting Closed at: 5:50 PM

1. **Motion to accept the minutes of the April 24th Selectmen's meeting:** *David motions to accept the minutes as written. Tim seconds the motion. Motion passes 2/2.*
2. **Motion to accept the minutes of the May 1st Special Selectmen's Meeting:** *David abstains. Tom motions to accept the minutes as written. Tim seconds the motion. Motion passes 2/2.*

3. **Sand/Salt Shed Dispute Update** *(A trial management conference date has been set for August 18th): No action is taken at this time.*

4. **Handicap Ramp at Town Hall:** *Mr. Zimmermann provided information for the selectmen regarding temporary ramps. John Woodward passed the information on to the buildings maintenance committee.*

5. Motion to approve the following Town Sponsored Events:

- a. **The Friends of the Fire Department will hold a Public Supper on June 10th from 4-7**
- b. **The Recreation Committee will hold a Town Wide Road Side Trash Clean Up event on May 13th**

David motions to approve of the town sponsored events. Tom seconds the motion. Motion passes 3/3.

6. **Appointments to the Friends of Addison Volunteer Fire Department Committee** *(Sherri Batson – Chair, Susan Sheridan, Lisa Cirone, Jessica Whitcomb, Bonnie Look Thompson, Tom Batson) : John Woodward asks the selectmen to add Amy Lenfestey to the list of appointments. David motions to make the appointments. Tom seconds the motion. Motion passes 3/3.*

7. **Snow Removal – Parking Lots** *(The two three-year contracts expired May 1st):*
 - a. **South Addison Town Landing/South Addison Fire Station #2**
 - b. **Addison Point Town Landing/Fire Station #1/Town Hall**

This item is tabled. The selectmen would like copies of the expired contracts to review.

8. **Town-owned Boat/Trailer:** *Tom would like to make the boat and trailer available to a member of the shellfish committee. Tim nominates Adrian Batson and asks that he follow the procedure for use. David seconds the motion. Motion passes 2/2. Tom abstains.*
9. **ATV's on Town Roads:** *This item is withdrawn. The State will not allow ATV's on State roads.*

10. **Motion to accept Bonnie Look Thompson's resignation from the Planning Board:** *Tim motions to accept the resignation effective immediately. Tom seconds the motion. Motion passes 3/3. Bonnie had offered to stay on for two months.*

Other:

- a. *Tim received a letter from the Department of Agriculture, thanking the town for adopting the new Floodplain Management ordinance.*
- b. *Donna Kausen of the Recreation Committee has contacted Pleasant River Solid Waste regarding the roadside trash clean up. The transfer station will take the trash for free, but the disposal of tires and waste would be extra. Tim motions that if there are residual expenses that payment would come from Admin or the Transfer Station budget. Tom seconds the motion. Motion passes 3/3.*

- c. *Don Williams would like Road Commissioner Obbie Davis to commit to putting the last Welcome to Addison road sign up in the Indian River area. Obbie will try to get to it this week or next, but is dealing with a road wash out on West Side road.*
- d. *Shellfish Warden Irvin Pinkham states that the clam flats are closed to digging due to a flood closure and that the closure may be in effect until Thursday. Department of Marine Resources will be opening the Marsh Harbor area to digging after a recent meeting and testing.*
- e. *Don Williams on behalf of the Buildings Maintenance committee would like to know the status of the Town Hall property survey. He says that the committee cannot go further with plans for the handicap ramp until the survey is completed. Tim responds that the survey could be completed within the next 3 weeks.*
- f. *Judy Rolfe inquired about the shellfish warden position. John Woodward responds that the position has been advertised in the Machias Valley News.*
- g. *Tim announces the purchase of the rescue truck is complete. The truck is in terrific shape. The cost of delivery is \$704.64. Tim motions to reimburse the individuals who delivered the truck out of the Fire Department operating budget. Tom seconds the motion. Motion passes 3/3. Tom inquired about the two trucks that are no longer in use. He wants to know when the trucks will go out to bid. Tim has advertised one of the trucks on ebay motors, with no luck. The selectmen decide to advertise the trucks in the MVNO for 1 week. Tim will provide information for the ad.*
- h. *Tom is concerned about the trash and debris being dumped on property off the McMann road. He will contact the forestry department to ask questions.*

Those attending: *Mary Thompson, Osborne Davis, Judy Rolfe, Adrian Batson, Don Williams, Donna Kausen, Stanley and Sheila Mitchell, Irvin Pinkham*

TOWN OF ADDISON

Selectmen's Meeting

April 24, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *5:00 PM*

Meeting Closed at: *7:21 PM*

- 1. Motion to accept the minutes of the April 10th Selectmen's meeting:** *David motions to accept the minutes as written. Tom seconds the motion. Motion passes 3/3.*
- 2. Mike Hinerman – EMA Evacuation Maps (tabled past two meetings):** *Mike Hinerman is not present. Tom motions to table this item. David seconds the motion. Motion passes 3/3.*
- 3. Alex Thompson – Discussion of Wharf at Cape Split:** *Taken out of order, Tim abstains from discussion and any decision. Tom asks Donna Kausen of the planning board if she has any information to provide. Donna states that no permit was issued for the cribbing beside the permitted wharf. Alex says that the cribbing consists of (10) 10 x 10 posts placed beside the wharf to keep his boat from sinking into the mud. Alex had*

spoken with DEP, who told him that it was okay to place the cribbing there temporarily. Tom reads a letter submitted by CEO Betsy Fitzgerald. Betsy feels this issue is in regards to a property dispute between two neighbors. Judy Rolfe says that she has researched DEP permitting and that DEP does not uphold a town's Shoreland Zoning ordinance. The ordinance restricts structures from the setback and a permit would have to be issued by the planning board. Alex feels he is being harassed. No action is taken at this time.

- 4. Public Hearing Schedule – Dilapidated Buildings:** *John Woodward has prepared a notice of public hearing to be served on Mr. Kelsey by the Barnstable Sheriff's department in MA. Tim motions to set a date for the public hearing for May 22nd at 5:00 PM, before the regular selectmen's meeting. Tom seconds the motion. Motion passes 3/3.*
 - 5. Addison Point Work Program:** *Chris Chartrand of the Addison Point Agency would like to know what the hold up is, why are the two employees not allowed to return to work. Tim would like to meet with Chris to discuss the matter. Tim will meet with Chris on Wednesday morning at 10. Tom motions to re-start the program. David seconds the motion. Motion passes 3/3.*
 - 6. Handicap Ramp – Town Hall:** *Don Williams states that the proposed addition to the rear of the building would be delayed. The Buildings Maintenance committee needs to discuss an alternate solution to the ramp, possibly a temporary ramp until the addition can be voted on. A surveyor is needed to prepare a boundary agreement between the town and the abutting land owners. Tom motions to hire a surveyor. Tim seconds the motion. Motion passes 3/3. Mr. Zimmermann states that his company provides aluminum ramps and that this may be a solution.*
- 7. Road Commissioner:**
- A. PDQ Door – Maintenance Contract for Sand/Salt Shed Overhead Door:** *Osborne Davis approves of the contract. Tom motions to sign the contract. David seconds the motion. Motion passes 3/3.*
 - B. Street Sweeping:** *Obbie has started sweeping, using rented equipment.*
- 8. Addison Days Committee Members Appointments:** *Tom says he needs to remove Jeanne Lawson from the appointment, she is not able to commit any time. Fran Havey will be added as a member. Their first meeting will be held on May 1st at 6:00 at the town hall. Donna of the recreation committee asks for permission to post signs on the Addison signs for the roadside clean up event. Kimbley Davis will post the event and the Addison Days committee meeting to the town's Facebook page.*
 - 9. Road Name – Walter's Way, Request to Change:** *John will change the road name (formerly named Cindy's Way) to Nelson Way.*
 - 10. Motion to close the meeting and to enter Executive Session regarding personnel matters per 30 MRSA § 2702:** *Tim motions to close the meeting at 6:20 PM. The meeting re-opens at 7:06 PM. Tim states that they voted in executive session to hire assessor Randall Burns at his requested salary of \$10,000/year and to ask that he start as soon as possible. Randall is to submit a timesheet monthly, with an update of work he has completed and things he is working on. This is a part time position with a 90 day probationary period. The selectmen also voted to ask Betsy Fitzgerald to the next selectmen's meeting for an executive session.*

11. Shellfish Warden/ACO/Harbor Patrol/Constable Full Time Position: *Judy Rolfe and Frank Batson of the shellfish committee submitted a letter in support of increasing the shellfish warden's hours to full time. The full time position was budgeted for and approved at the March town meeting. Tim motions to hold a meeting on May 1st at 5:00 PM between the selectmen and Irvin Pinkham, Judy Rolfe, Dean Cirone, Dean Crowley to discuss job descriptions of the shellfish warden and harbor patrol. John will provide budget details of each positions hours.*

Other: *Taken out of order. Tom requests ATV access to trails off East Side road. Tom asks for a map of town roads that would have to be traveled in order to access the Sunrise trail system. Someone will come to the next meeting with a plan and map. Tom mentions the park gate and there is discussion of whether or not to replace the hinges which have come loose from the column. It is mentioned that the gate could be re-used for another purpose. David asks Obbie if the sand will be cleared from the door of the Sand/Salt shed. Obbie responds that that is the responsibility of the contractor, County Concrete. David mentions the Addison sign at Indian River. Obbie needs to set posts for the sign.*

Those attending: *Irvin Pinkham, Mary Thompson, Chris Chartrand, Don Williams, Judy Rolfe, Osborne Davis, Stanley and Sheila Mitchell, Donna Kausen, Erwin Zimmermann, Alex Thompson, Justin Thompson, Steven Emerson*

TOWN OF ADDISON

Selectmen's Meeting

April 10, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll. Thomas W. Batson arrived at 5:15 PM*

Meeting Opened at: *5:00 PM*

Meeting Closed at: *7:15 PM*

- 1. Motion to accept the minutes of the March 27th Selectmen's meeting:** *David motions to accept the minutes as written. Tim seconds the motion. Motion passes 2/2.*
- 2. Motion to sign updated ordinances per Town Meeting Vote:** *Tim motions to sign the ordinances as prepared by the town clerk. David seconds the motion. Motion passes 2/2.*
- 3. Michael Hinerman, Emergency Management – Evacuation Maps (tabled last meeting):** *Mr. Hinerman is not able to make the meeting. Sheldon Trundy suggests an email correspondence with Mr. Hinerman. John Woodward states that we are beyond the deadline for public comment. Tim motions to table discussion until Mr. Hinerman can be present. David seconds the motion. Motion passes 2/2.*
- 4. Chris Chartrand, Pleasant River Solid Waste Disposal District (tabled last meeting):** *The January 9th meeting minutes of the transfer station mentioned changes to the personnel policies regarding paid time off. Chris explains that they are updating these policies to allow for cash in lieu of time off. The policy would encourage the*

employee to take the time off, but would give the option to cash out the time off. There is brief discussion of a recent newspaper article regarding the possibility of Jonesport leaving the district. The transfer station was scheduled to meet on this same night and Chris states that the representative from Jonesport would be present to update the district on their decision. Donna Kausen of the recreation committee asks Chris about whether or not the transfer station would accept trash from Addison's roadside trash clean up, scheduled for May 13th. Chris responds that yes, they would, except for hazardous materials. Chris reports that the transfer station is now open on Fridays.

5. Maine Community Foundation – Payment in Lieu of Taxes (tabled last meeting): Tom has spoken with the representative in Ellsworth regarding the stipulations of accepting the payment. Roger Clapp has also responded to the selectmen's concerns. Tom suggests the check be deposited to the buildings maintenance account. David seconds. Motion passes 3/3.

6. Peter Davis (agenda request) – Employee Salary Increases: Peter questions why half of the salary increase held back for one employee. Tim responds that the budget passed at town meeting did not specify a salary increase and that it is at the selectmen's discretion to issue the budgeted salary increases. Obbie Davis asks why if the employees weren't going to get the increases wasn't it brought up during the two budget committee meetings and at town meeting. Tim responds that the increases were budgeted for, but wasn't specified for each employee. Peter responds that the selectmen are disrespecting the employees by not issuing the increases, and by not being in line with Maine Municipal's Salary Survey. Mr. Zimmermann suggests that payroll is different than other budgeted expenses. Amounts are budgeted for each employees salaries. The selectmen respond that they plan to revisit this at a later time. Chris Chartrand inquired about the Addison Point workers, when will they be allowed to return to work. Tim responds that a meeting will be scheduled to discuss expectations of both Addison Point and the Town. Donna Kausen thanks Kim Davis for returning to work in order to sware in members of the planning board.

7. Illegal (unpermitted) Structure at Pier – Cape Split: This is regarding a structure that went up sometime in January next to a permitted pier, but is within the setback. Tim recuses himself from discussion. Tom would like to hear from the property owner, Alex Thompson and CEO Betsy Fitzgerald. Tom motions to table any action until Alex and Betsy can be present. David seconds the motion. Motion passes 2/2.

8. Building Permit Application Process:

(New Building Permits must be submitted on or before the 20th of the month preceding the Planning Board meeting to be considered. Later submissions can be taken up in subsequent months.) This policy change will be incorporated in to the current building permit application. A sub-committee of the planning board has been created to review applications prior to the meetings.

9. Buildings Maintenance Committee – Handicap Ramp at Town Hall: This item is tabled until the buildings maintenance committee has met to discuss the handicap ramp. Tim motions to table, Tom seconds the motion. Motion passes 3/3.

10. Purchase of Rescue Truck – Fire Department:

Approval of Purchase and Sale Agreement
Assignment of Signatory for Loan Agreement

A rescue truck has been located in Pennsylvania. Tim has negotiated a price of \$54,000. The sellers will deliver the truck, but the town would pay for their travel and

accommodations. These expenses are estimated to be around \$800. Tim will request a copy of the recent inspection report done on the truck. Tom motions for Tim to sign the purchase and sale agreement and to sign loan documents. David seconds the motion.

Motion passes 3/3.

11. Street Sweeping – Town Roads and Intersections: Road Commissioner Obbie Davis reports that DOT has been sweeping some intersections and the bridge. Tim has compiled a list of street sweepers approved by DOT and suggests that Obbie gather quotes for sweeping town roads, intersections, and parking lots at town hall, fire stations, and town landings. Tim motions to give Obbie authority to spend funds in the roads account for this purpose. Tom seconds the motion. Motion passes 3/3.

12. Addison Days 2017: Tom has four committee members. The committee hasn't met yet to set a date for Addison Days, which is usually within the third week of July. Tim motions to enter into a contract for town approved fireworks display. David seconds the motion. Motion passes 3/3. Volunteers are needed for Addison Days and Roadside Trash Clean Up. Don Williams suggests posting and creating events on Facebook.

13. State Licensing for Harvesting Lobster/Crab/Shellfish/Etc. – Should the Town charge a Fee for the Applications? (The State use to provide each town with tablets of each application, but since the paper reduction law, they ask that applicants use the online form. The town office staff has been going online to print the applications when requested.) Tim suggests a link be added to the town's website, directing people to the applications or referring people to the library in order to print the applications. If people still want the town office to print the applications for them, Tim motions to charge a fee of \$4.50. Tom seconds the motion. Motion passes 3/3.

14. Motion to Close the Meeting and Enter Executive Session Per 30 MRSA § 2702 in order to discuss the Assessor's Contract: Tim motions to close the meeting at 6:55 PM. Tim motions to re-open the meeting at 7:14 PM. Tim states that the selectmen will make a decision on whether or not to renew the contract at their special meeting to be held on the 13th.

Other: Taken out of order.

1. A quote for repairs to the overhead door at the sand/salt shed has been received from PDQ door. There are three options. Obbie recommends option A of the quote, which is to replace 10 damaged slats, repair hood and support, and adjust and service complete unit. Tim motions to accept option A. Tom seconds the motion. Motion passes 3/3.
Another quote will be requested for a service contract on the door.
2. Mr. Zimmermann reads a letter he has prepared for the selectmen regarding dilapidated buildings at Addison Point. He is concerned that if something isn't done about them, there could be an incident and a possible lawsuit against the town. Tim responds that the selectmen will start proceedings to take care of the situation.
3. Tim reports that the Cape Split Cemetery Association noted damage to the SE corner property marker. A surveyor would need to be hired to replace the marker.
4. Tom has been getting complaints regarding mobile homes being placed without permits. Tom will meet with Donna Kausen at town hall to review permits. Tom will call Betsy to follow up.

Those attending: Fran Havey, Don Williams, Osborne Davis, Peter Davis, Donna Kausen, Stanley and Sheila Mitchell, Erwin Zimmermann, Elani Wakeman, Chris Chartrand, James Emerson, Sheldon Trundy,

TOWN OF ADDISON

Selectmen's Meeting

March 27, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll. Thomas W. Batson arrives at 5:10 PM*

Meeting Opened at: 5:00 PM

Meeting Closed at: 7:32 PM

1. **Motion to accept the minutes of the February 27th Selectmen's meeting:** *David motions to accept the minutes as written. Tim seconds the motion. Motion passes 2/2.*
2. **Motion to accept the minutes of the March 14th, March 21st Public Hearings:** *David motions to accept the minutes as written. Tim seconds the motion. Motion passes 2/2.*
3. **Motion to accept the minutes of the March 14th, March 21st Town Meetings:** *David motions to accept the minutes as written. Tim seconds the motion. Motion passes 2/2.*
4. **Michael Hinerman, Emergency Management – Evacuation Maps:** *Mr. Hinerman is not able to attend. Sheldon Trundy and Elani Wakeman are present to answer any questions. This item is taken out of order. Sheldon and Elani will ask Mr. Hinerman to attend the next scheduled meeting to explain the map which was prepared by MEMA.*
5. **Chris Chartrand, Pleasant River Solid Waste Disposal District – Discussion of recent Board Meeting Minutes and Article in Machias Valley News:** *This item is taken out of order. Mr. Chartrand could not make the meeting. Tim motions to table this item until the next regular meeting. David seconds the motion. Motion passes 3/3.*
6. **Motion close the Selectmen's meeting and to enter Executive Session per 30 MRSA § 2702 in order to discuss Salary Increases for the office staff, and to conduct Interviews for the Part Time Office Assistant and the Assessing positions:** *Tim motions to close the meeting at 5:03 PM and enter executive session. David seconds the motion. Motion passes 2/2. At this time Tom Batson is not present.*
7. **Motion to re-open the Selectmen's meeting:** *The meeting was re-opened by Tim at 6:52 PM. Tom states that salary increases were issued and that Amy Lenfestey would be hired at minimum wage. No decisions were made regarding a tax assessor as the selectmen are still gathering resumes.*
8. **Motion to add Kimbley Davis to Employee Health Insurance:** *David motions to add Kim to the town's insurance. Tom seconds the motion. Motion passes 3/3.*
9. **Motion to sell PRSWDD large size Trash Bags at 10 for \$19.00:** *Tim motions to sell bags at 10 for \$19. Tom seconds the motion. Motion passes 3/3.*
10. **Motion to ask the Planning Board to create a Policy regarding spontaneous Building Permit Application Submittals:**
Specifically, to deny the 'walk-in' submission of building permit applications at planning board meetings and to create a 72 hour waiting period, after application submission, before a building permit application can be considered by the planning board. This policy change will allow both town office employees and planning board members, at least some minimal amount of time, to review for completeness and accuracy of each application.
Tom motions to send a letter to the planning board, asking that they create a policy regarding building permit application submissions timeline. David seconds the motion. Motion passes 3/3.
11. **Road Commissioner –**

Overhead Door at Sand/Salt Shed: *Road Commissioner Osborne Davis says the door is operating fine, but may need to be lubricated. He suggests a maintenance contract with PDQ door.*

Trask Matter:

Is it time to petition the Court to dismiss the Trask claim or to issue a summary judgement in our favor or otherwise end this suit?

Tim will contact the town's attorney and ask if the dismiss the case in our favor.

12. Maine Community Foundation – Payment in Lieu of Taxes:

Acceptance of this payment seems to obligate the Town of Addison to certain things. Tom would like to contact the Ellsworth office to ask questions before accepting the payment.

Other: *There is brief discussion of Irvin Pinkham's monthly report of shellfish/harbor patrol/ animal control activities. He is still working on the stray cat issue off Indian River road, he has issued 2 summons as shellfish warden which went to court and there is an ongoing problem of a dog running loose. No action is taken.*

Those attending: *Don Williams, Peter and Kim Davis, Tim Breen, Irvin Pinkham, Osborne Davis, Judy Rolfe, Adrian Batson, Sheldon Trundy, Eleni Wakeman, Amy and Verlan Lenfestey*

TOWN OF ADDISON

PUBLIC HEARINGS

Floodplains Ordinance/Marijuana Moratorium

MINUTES

March 14, 2017 – Adjourned

March 21, 2017 – Reconvened

March 14

6:30 PM – Tim Thompson opened the Floodplains Ordinance/Marijuana Moratorium Public Hearings. Mary Thompson motioned to adjourn and take up public hearings on Tuesday, March 21 at 6:30 PM. Obbie Davis seconded the motion. All are in favor of postponing the public hearings until Tuesday, March 21st at 6:30 PM.

7:00 PM – Kim opens Town Meeting. Peter Davis nominates Chris Chartrand. Tim Thompson seconds. Nominations closed. 3 ballots cast. Chris Chartrand elected Moderator. An oath is given to the Moderator by the Clerk. Richard Paul motioned to postpone meeting until next week. Motion seconded. Meeting adjourned. Will reconvene on March 21, 2017 and start with Warrant Article 2 at 7PM.

March 21

6:30 PM

FLOODPLAINS ORDINANCE HEARING

Floodplains Ordinance “establishes a Flood Hazard Development Permit system and review procedure for development activities in the designated flood hazard areas of the Town of Addison, Maine.”

Tim Thompson reopens Floodplains Ordinance Public Hearing. A presentation of a slideshow was shown to the townspeople in order to find their maps/lots in the Floodplain zones. FEMA has changed Addison and lots of the areas that were in the Floodplain are no longer in the flood zone. Lydar is the new methodology and will give a more accurate reading of the floodplain maps. Questions and comments were open to the public and Tim Thompson was able to show maps of Cape Split Harbor to those that asked. No further questions were asked.

MARIJUANA MORATORIUM ORDINANCE HEARING

Marijuana Moratorium Ordinance “authorizes municipalities to regulate the number of retail marijuana stores and the location and operation of retail marijuana social clubs and retail marijuana establishments...as well as providing the option to prohibit the operation...within their jurisdiction.”

6:45 PM – Tim Thompson reopens the Marijuana Moratorium Ordinance Public Hearing. He feels this ordinance will give “time” to modify the ordinance and control it. Questions and discussion came from the floor.

Question 1: How long or amount of “time” do we as the Town of Addison have to enact or modify ordinance???

Reply – Tim Thompson “180 days or earlier if changes are made by town and implemented, unless appealed or modified.” Corrected by wording in ordinance–
“**At least** 180 days from the date Addison enacts this Moratorium Ordinance on retail establishments and retail marijuana stores and retail marijuana social Clubs.”

No further discussion. Warrant Articles to proceed. Tim Thompson declares Marijuana Moratorium closed.

RESULTS OF 2017 ANNUAL TOWN MEETING

TOWN OF ADDISON

Selectmen's Meeting

February 27, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *5:00 PM*

Meeting Closed at: *5:50 PM*

- 1. Motion to accept the minutes of the February 14th Selectmen's meeting:** *Tom motions to accept the minutes as written. David seconds the motion. Motion passes 3/3.*
- 2. Fire Chief – Regarding Overhead Doors at Station #1:** *Jimmy Emerson has received a quote from PDQ Door for repairs to the overhead doors. The doors were not installed properly by the contractor. David suggests asking the contractor to reimburse the town for the repairs. Tom motions to accept PDQ's \$1,200 estimate for repairs and to take the funds from the fire department operating budget. David seconds the motion. Motion passes 3/3. Jimmy mentions the water lines that freeze occasionally during winter months. He will contact Huntley's for an estimate to move the lines. The selectmen suggest making a list of items that have been repaired and need repairs with costs and estimates.*
- 3. Courtney Hammond – Pleasant River Ambulance Budget 2017:** *Courtney is present to explain the 72% increase in their budget. Payroll, insurances, and building/ambulance repairs have contributed to the increase. Courtney will be at the March 14th annual town meeting to explain the cost increases to the voters.*
- 4. Out of State Motor Vehicle Registrations:** *Kimbley Davis expressed concern regarding processing registrations for residents who also reside in other states and would like to register their new vehicles via mail. The process for registering a new motor vehicle requires the individual(s) to be present in order to complete the transaction. Tom motions not to assist and to refer them to DMV's website. David seconds the motion. Motion passes 3/3.*
- 5. March 13th Selectmen's Meeting:** *Tim motions to cancel the March 13th selectmen's meeting. David seconds the motion.*
- 6. March 14th – Appoint Minor Officers following Annual Town Meeting:** *Tim motions to hold a Special Selectmen's meeting on March 14th immediately following the Annual Town Meeting in order to appoint minor officers. Tom seconds the motion. Motion passes 3/3. Appointment of minor officers will be the only item taken up at this meeting.*
Other: *Jimmy Emerson and Sheldon Trundy mention an incident that had taken place with the fire chief in another town. The incident has raised some issues and the fire department does not feel comfortable offering mutual aid to this town. Jimmy will check the County Wide mutual aid agreement for the responsibility of the town to offer the*

mutual aid. Jimmy will provide the town office with a copy of the agreement. Tom and the selectmen take this opportunity to thank Sheldon for his years of service to the town and Fire Chief.

Tim mentions that other towns have posted their roads. Road Commissioner Obbie Davis is not present to discuss this.

Tim announces that he is working on negotiations with Moosabec Ambulance for service to Addison residents.

Tim would like an audit of street lighting. Some are not functioning and need to be discontinued.

David would like someone to contact Fairpoint regarding lines that cross the road about ¼ mile before the South Addison town landing. The lines are too low and may be damaged when boats are hauled in and out of the harbor.

Tom motions to adjourn at 5:50 PM.

Those attending: *Selectmen, John Woodward, Sheldon Trundy, Jimmy Emerson, Cathy Fonda, Verlan Lenfestey, Courtney Hammond*

TOWN OF ADDISON

Selectmen's Meeting

February 14, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *5:00 PM*

Meeting Closed at: *6:09 PM*

- 1. Motion to accept the minutes of the January 23rd Selectmen's meeting:** *Tim motions to accept the minutes as written. David seconds the motion. Motion passes 3/3.*
- 2. Motion to Appoint Jimmy Emerson as Fire Chief:** *Tom motions to appoint Jimmy Emerson as fire chief. David seconds the motion. Motion passes 3/3.*
- 3. Review and Approve Warrant Articles for March 14th Town Meeting:** *Tom motions to amend article 23 to read "To see if the Town will vote to raise and appropriate \$18,000 from Taxation toward a handicap access for Town Hall." David seconds the motion. Motion passes 3/3.*
- 4. Review and Approve Selectmen's Letter for inclusion in Annual Report:** *Tom motions to publish the letter prepared by Tim. David seconds the motion. Motion passes 3/3.*
- 5. Motion to appoint Judy Rolfe as Co-Chair/Secretary of the Shellfish Committee:** *Tom motions to appoint Judy Rolfe as co-chair/secretary of the shellfish committee. David seconds the motion. Motion passes 3/3.*
- 6. Motion to Accept Sheldon Trundy's Resignation as Fire Chief and Forest Fire Warden:** *Tom motions to accept the resignation of Sheldon Trundy as fire chief and forest fire warden. David seconds the motion. Motion passes 3/3.*
- 7. Emera Maine – Permission to travel over Posted Roads:** *Tom motions to sign the permission for travel over posted roads. David seconds the motion. Motion passes 3/3.*

8. **James W. Wadman, CPA – Management Representation Letter:** *Tom motions to sign the management representation letter. David seconds the motion. Motion passes 3/3.*
9. **Beth C. Wright – Request to use Town Facilities on May 20, 2017 for the 17th Annual Walk for Life:** *David motions to approve the use of town facilities on May 20th for the walk for life events. Tom seconds the motion. Motion passes 3/3.*
10. **Old Business: Central Maine Pyrotechnics Contract:** *This item is tabled until other pyrotechnics contractors are contacted for pricing comparisons.*
11. **Addison’s Newly Formed Neighborhood Watch:** *This item is to make the selectmen aware of the neighborhood watch program, started by residents Chris and Brigitte Beal.*
12. **Motion to enter Executive Session Per 1 MRSA § 405 Regarding Ambulance Contract Negotiations:** *The regular meeting closes for executive session. Meeting re-opens at 6:05 PM. The selectmen are investigating options.*

Other: *There is discussion of the employee handbook and benefits, in particular whether or not employees should be paid for office closures due to inclement weather. David does not feel the employees should be paid for the office closures, and Tom feels the employees should make up for the time. John will provide a copy of the employee handbook for the selectmen to review. Previously, the handbook had been reviewed and accepted by the selectmen and has been a guide for the employees since 2007.*

Those attending: *Dan Fortin, James Emerson Jr., Judy Rolfe, Adrian Batson, Mary Thompson*

TOWN OF ADDISON

Selectmen’s Meeting

January 23, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll, Thomas W. Batson*

Meeting Opened at: *5:00 PM*

Meeting Closed at: *6:26 PM*

1. **Motion to accept the minutes of the January 9th and 17th Selectmen’s meetings:** *David makes a motion to accept the minutes as written. Tim seconds the motion. Motion passes 2/2. Tom abstains.*
2. **Town Clerk/Tax Collector Position:** *Tim announces that Kimbley Davis has been chosen to fill the position and her part time position will be advertised.*
3. **Marijuana Moratorium:** *Tim motions to ask the planning board to come up with a 180 day moratorium on new marijuana establishments in town. David seconds the motion. Motion passes 3/3.*
4. **Floodplain Management Ordinance:** *Tom motions to table action until the next meeting. David seconds the motion. Motion passes 3/3.*

5. **Shellfish Warrant Articles:** Tom motions to table action until someone contacts DMR regarding their suggested changes. Tom seconds the motion. Motion passes 3/3.
6. **Central Maine Pyrotechnics:** Tom motions to table any decision until he can contact more suppliers for quotes. David seconds the motion. Motion passes 3/3.
7. **Fire Department:** Jimmy Emerson resigns as EMA director and Sheldon Trundy resigns as EMA assistant director. Tim motions to accept the resignations. David seconds the motion. Motion passes 3/3. Tim motions to appoint Sheldon Trundy as EMA director and Elani Wakeman as assistant director. Tom seconds the motion. Motion passes 3/3.

The department would like to apply for a card for state surplus. The selectmen are okay with the request.

Sheldon reads a statement regarding the need for a replacement of the rescue truck. A \$60,000 loan over a term of 5 years at 2.35% interest would be just over \$13,000 annually. Sheldon recommends an article on the warrant for town meeting. Tim motions to add an article. Tom seconds the motion. Motion passes 3/3.

8. **Employee Health Insurance:** Tim explains that the town is not required to offer employee health insurance and that the selectmen will look into costs under the Affordable Health Care Act and other plans to save money.
9. **Motion to enter Executive Session per 1 MRSA § 405 regarding the Assessors Position:** Tim motions to close the regular meeting at 5:42 PM and to enter executive session. Tom seconds the motion. Tim reopens the meeting at 5:55 PM. Tim motions to negotiate a 6 month contract with the current assessor. David seconds the motion. Motion passes 3/3.

10. **Motion to enter Executive Session per 1 MRSA § 405 regarding a Complaint from Addison Point:** Tim motions to close the regular meeting at 5:57 PM and enter executive session. David seconds the motion. Tim reopens the meeting at 6:12 PM. The selectmen determined that the allegations were unfounded and offer an apology to Peter Davis. Tim motions to negotiate with Addison Point a contract for the Addison Point Work Program, and to require a waiver of worker's comp insurance. Tom seconds the motion. Motion passes 3/3.

11. **Exempt Properties:** The assessor has compiled a list of exempt properties and the values for the selectmen to review. The selectmen are concerned about how these properties are affecting taxes. The list will be published in the town report.

Other: Sheldon states that there was a recent inspection of the stations by Safety Works and the department did very well.

Tom would like to re-name the new private road Cindy's Way (named at last meeting) to Nelson Way and to name a road off Caler Cove road Walter's Way. Tim motions to approve these road names. David seconds the motion. Motion passes 3/3.

David mentions new construction taking place in South Addison. Betsy Fitzgerald has been asked to look into it.

Those attending: James Emerson, Peter Davis, Osborne Davis, Stanley and Sheila Mitchell, Sheldon Trundy, Eleni Wakeman, John Woodward

TOWN OF ADDISON

Special Selectmen's Meeting

January 17, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll. Thomas W. Batson is absent.*

Meeting Opened at: *Tim calls the meeting to order at 2:06 PM*

Meeting Closed at: *2:30 PM*

The purpose of the special meeting is to review the application received for the Town Clerk/Tax Collector position.

After discussion and review of the applications, Tim motions to offer Kimbley Davis the full time position. David seconds the motion. Motion passes 2/2. Kim will have a 90 day probationary period. After 90 days, the Selectmen will meet with her to determine how well she is adjusting to the new position.

Tim motions to advertise the part time Office Assistant position in the next Machias Valley Newspaper. David seconds the motion. Motion passes 2/2.

David motions to adjourn the meeting.

Those attending: *John Woodward*

TOWN OF ADDISON

Selectmen's Meeting

January 9, 2017

Selectmen Present: *Timothy H. Thompson, David M. Ingersoll. Thomas W. Batson is absent.*

Meeting Opened at: *5:00 PM*

Meeting Closed at: *6:29 PM*

1. Motion to accept the minutes of the following Selectmen's meetings:

December 12th Regular Meeting *David motions to accept the minutes as written. Tim seconds the motion. Motion passes 2/2.*

December 19th Special Meeting *David motions to accept the minutes as written. Tim seconds the motion. Motion passes 2/2.*

December 30th Special Meeting *David motions to accept the minutes as written. Tim seconds the motion. Motion passes 2/2.*

- 2. Chris Chartrand – Pleasant River Solid Waste:** *Chris is present to follow up on items discussed at the last meeting. The \$1.00 off per 10 pack of bags suggestion is left to the town's discretion. There is a slight increase in the transfer stations budget, approximately \$4,000. Carol is sending monthly financials and meeting minutes by email to each member town. Chris stresses the importance of recycling and how it benefits the towns. Workers at the station will try to keep things picked up in down times*

in an effort to make the station more presentable. The station would like to change out the road side sign eventually, with a digital sign.

- 3. Motion to enter Executive Session per 1 MRSA § 405 regarding a personnel issue:** *Taken out of order. Tim motions to close the regular meeting at 5:45 PM and enter executive session. David seconds the motion. Motion passes 2/2. Tim re-opens the meeting at 6:10 PM. David motions to resume the executive session when Tom can be present. Tim seconds the motion. Motion passes 2/2.*
- 4. Creation of Road Name and E-911 Addresses – Off East Side Road:** *John mentions that Tom had stated that he'd like the road named "Cindy's Way". John had sent out letters to all land owners off this road, but none of them are present to give an opinion on a road name. John had told Tom that he needed the approximate driveway entrance in feet for each lot so to address a number, after a road name was chosen. Tim motions to name the road "Cindy's Way". David seconds the motion. Motion passes 2/2.*
- 5. Creation of AVFD Projects Assistance Committee:** *Jim Emerson discusses the need for such a committee to help with fundraising events. Tim motions to create the committee. David seconds the motion. Motion passes 2/2. Jim will provide a list of volunteers to serve on the newly formed committee. John will then have these volunteers added to our volunteer accident insurance.*
AVFD Un-Budgeted Maintenance of #344 (Rescue Truck): *Sheldon Trundy states that there are necessary repairs needed for the rescue truck, which are estimated at between \$1,000 and \$4,000 and he feels that the truck is too old (40+) to put that amount of money into. The fire department will look into other alternatives, such as a good used rescue truck. Currently the department is using the brush truck for rescue.*
- 6. Request from Pleasant River Historical Society:** *Mary Thompson on behalf of the historical society asks the selectmen for permission to store an old winnowing machine formerly owned by Earle Prebble in the town's storage building. Tim motions to allow the storage if the society holds the town harmless. David seconds the motion. Motion passes 2/2.*
- 7. Motion to Appoint Keith Newman as Planning Board Alternate:** *Tim motions to appoint Keith as planning board alternate. David seconds the motion. Motion passes 2/2.*
- 8. Fireworks Contract:** *Tom is not present, so this item is tabled. David motions to table, Tim seconds the motion. Motion passes 2/2.*
- 9. Schedule a Review of Applicants for the Clerk/Tax Collector Position:** *The selectmen will each come in individually to narrow down the applicants to three. The selectmen will meet next Tuesday the 17th at 2:00 PM to choose the 3 applicants who will come in for an interview. Interviews will take place on the 18th or 19th, with a final decision to be made at the January 23rd meeting.*
- 10. Burn Permits:** *Sheldon states that because there is so much going on within the fire department, he does not want to authorize Kim to write burn permits at this time. Sheldon had previously told John to stop writing permits and refer residents to the fire department or to obtain a permit online.*

Correspondence

**DEP Letter regarding Elliot Batson Permit:
National School Choice Week:**

Other: *The selectmen received a letter of resignation from the budget committee from Daria Alexander. Tim motions to accept the resignation with regret. David seconds the motion. Motion passes 2/2.*

Those attending: *Charles Dowling, Mary Thompson, Osborne Davis, Sheldon Trundy, Chris Chartrand, Tim Hernandez, James Emerson, Peter Davis, Selectmen, John Woodward*