

AIR MAIL

MIGRATE TRAVEL



Making your great memories!

Travel Planner

With this printable travel planner you'll be able to find the destination for you, figure out where to stay and pack efficiently for your trip.





Documenting your plans

The best travel plans are those that are appropriately documented. To make the most of your trip, our free printable travel planner comes with a minimalist printable checklist for listing out dates, routes, accommodations, shopping lists, and vital things to prepare and bring. In the process of planning and researching for your trip, jot down everything in the travel document! Approaching your travel plans step-by-step guarantees that you leave no stone unturned. The best travels are those that are rigorously prepared!



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Decide where to go



Our free printable travel planner begins with the most crucial (and most fun) step: deciding where to go! Here are a few tips on selecting your next destination

- ◆ Choose your preferred departure airport.
Not all destinations may be available to fly directly to, from your choice of airport.
- ◆ Decide on which cabin class you would like to fly. You might be fine with economy on short haul flights but may prefer to upgrade for long haul?
- ◆ Ask a fellow traveller. The best destination advice comes from those that have experienced it!
- ◆ Focus on an event to attend instead of a destination.
- ◆ Consider day trips or road trip locations
- ◆ Find new places and experiences from [Facebook.com/migratetravel](https://www.facebook.com/migratetravel).
- ◆ Read travel blogs and destination guides.



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Find out what to do



The second step in our free printable travel planner is deciding what to do. Start by putting together a list of things you and your travel buddies are interested in.

There's a high chance not everyone will have the same interests (especially if you're traveling as a family or a group), so this is a great time to brainstorm! For good measure, try to put a little of everything, from food spots and walking tours to cool neighbourhoods and museums! Check out these tips!

- ◆ Turn to Google. When researching for things to do, Google is the best place to start. The keywords 'Best things to do in [destination]' will reveal hundreds of search results from blogs and travel publications.
- ◆ Try Wikivoyage. Think of WikiVoyage as Wikipedia, but for travelling! WikiVoyage is frequently updated by seasoned travellers, so you'll find everything travel-related here from what to do, where to go, and how to get to a destination.
- ◆ Check out forums. Forums like TripAdvisor can be a gold mine of suggestions and first hand travel experiences. Dig deep enough, and you'll be able to list out an entire itinerary based solely on the recommendations you find!
- ◆ Book before you go! At Migrate Travel we are able to book many excursions and attraction tickets for you!



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Decide where to stay



added anxiety while you're travelling. Here are tips on deciding where to stay.

A word for the wise: it's best to book sleeping arrangements in advance and not leave it up to chance. Showing up and deciding on the spot can be very stressful, and you really don't need the

- ◆ If you're travelling on a budget. If you're cutting down on expenses, looking for a place to stay requires more research. For low-budget accommodation, consider hostels, B&B's or even glamping!
- ◆ If you're looking for hotels. If you're not looking to sacrifice little luxuries, hotels may be a better choice. If you aim to stay somewhere unique, talk to us at Migrate Travel and we'll do our best to find what you are looking for. This is the best option if you're travelling somewhere remote where there aren't many choices to stay or if you're looking for something unique or offbeat.
- ◆ Making sure you're needs are available. Things to consider when choosing accommodation.
 1. Is Wifi available?
 2. Are there hotel toiletries?
 3. How big is the room you're staying in?
 4. Does the hotel cater for special needs?
 5. Is there entertainment for families?



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Plan how to get around



When arriving at a new place, it's easy to get lost and confused, especially if you're visiting a site that isn't primarily English speaking. Here are a few tips on how to get around

- ◆ Plan how to get to your hotel. When arriving in a new place, accommodations are the first place travellers usually go to. Figure out how to get there from the highway, airport, or nearest major city before your trip, and be sure to keep this information in a place where you can access it offline! Always consider booking transfers before you travel for peace of mind.
- ◆ Map out how to get to and from each destination. Once you've compiled a list of places to go to, determine how you'll get to each site and what transit you'll take. One of the best ways to do this is by plotting out all your locations on Google Maps. You can create a new map, search for destinations, and plot them all out to see how close they are to one another. You can also add transit, walking, or driving instructions between your activities. Google Maps will also allow you to check how much time it takes to get from one place to another, so make sure to factor this in when you're planning your itinerary. Once you're finished, you can save the map to your mobile phone to make it easily accessible offline!



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Cover your bases



Never underestimate the importance of protecting yourself while travelling. Here are some crucial tips.

- ◆ Get travel insurance when travelling internationally. Nothing ruins a vacation more than unforeseen emergencies, trip delays, medical issues, and trip cancellations. Make sure you're covered by signing up for travel insurance. After purchasing, don't forget to send your insurance policy to your loved ones just in case you'll need their help in coordinating medical help or providing at-home support.
- ◆ Prepare required documents for each country. This includes visa requirements, proof of vaccines, and others. Too many travellers have made the mistake of traveling to a location without realizing they needed to apply for a Visa months before.
- ◆ Find out what medications or vaccines you'll need. You can do this by researching through the FCDO website. If you're travelling for extended periods, you may need to visit a doctor to get your health in check. Be sure to get all recommended vaccines as well as prescriptions for common diseases.
- ◆ Try to avoid unsafe areas. Stay on top of political tensions and unrest in the location you're visiting and do your best to avoid unsafe areas.



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- ◆ Determine if theft is an issue. Research on how often theft occurs in the area you're visiting as well as the common ways travellers are taken advantage of. You can do this by sifting through forums, blogs, and the FCDO website.
 - ◆ Notify your friends and family about your travel plans. If you're going on a lengthy trip, make sure someone close to you has a copy of your itinerary, so they know where to locate you or expect to hear from you.
 - ◆ Compile digital copies of essential documents in a safe but accessible place. Keep copies of driver's licenses, passports, visas, marriage licenses, and birth certificates in an online storage service like Google Drive or Dropbox, then give all members of your family access.

- ◆ Travel safety resources

The following travel safety resources can be accessed through the Migrate Travel website:

www.migratetravel.co.uk

Or scan the QR code at the top of the page!

For all travel safety advice:

www.gov.uk/fcdo

We recommend Covered2Go for travel insurance:

www.covered2go.co.uk

Notes:



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Pack your stuff



Now that you know where you're going and what you're going to do, knowing what to pack is the next step. Our printable travel itinerary planner will offer tips on

how to pack well. Before we start, here's a secret: the ultimate rule in packing is to be judicious when deciding what to bring with you!

- ◆ Exercise judgement when deciding which clothes to bring. The trick to knowing which clothes to pack is to think about what type of environment you're going to encounter. Determine the weather, if you'll be doing anything active, or if you're heading somewhere fancy. Your suitcase should be filled with versatile clothes that you can dress up or down, like a dress that can be adorned with belts, scarves, and others.
- ◆ Don't overpack shoes. One of the biggest challenges for long-term trips is deciding what shoes to bring. Shoes are often big, bulky, and take up a lot of space. The trick is to choose versatile shoes that can match your clothing choices. Try to pack no more than three pairs (active footwear, sandals or boots for warm or cold climates, and something dressy).
- ◆ Utilize organisational tools. Organizational tools like packing cubes, zip lock bags, and toiletry bags can help compress your items and keep your bag organized. Divide your things into categories so you can access them easily.



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- ◆ Opt for travel friendly sizes. Focus on bringing bare essentials, and then try to get them in travel-friendly sizes. If you're bringing soaps, shampoos, perfumes, contact lens solutions, and the like, put everything in small bottles that can fit in a small toiletry bag.
 - ◆ Always keep your valuables with you. This is probably one of the most important tips. If you are checking in your bag, keep your most essential items in your carry-on. This includes medications, travel documents, camera equipment, fine jewellery, and electronics.
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Notes:



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Arrival & Departure

List down your departure and arrival flight details

Departure Flight Details

Airline: _____

Booking Reference: _____

Date: _____

Flight Number: _____

Departure Airport: _____

Departure Terminal: _____

Departure Time: _____

Arrival Airport: _____

Arrival Terminal: _____

Arrival Time: _____



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Return Flight Details

Airline: _____

Booking Reference: _____

Date: _____

Flight Number: _____

Departure Airport: _____

Departure Terminal: _____

Departure Time: _____

Arrival Airport: _____

Arrival Terminal: _____

Arrival Time: _____



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Planning

This section includes necessary logistics including transfers, accommodation, travel insurance, and tours.



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Transfers

Arrival

Pick up location: _____

Pick up time: _____

Drop off location: _____

Departure

Pick up location: _____

Pick up time: _____

Drop off location: _____

Accommodation

Location: _____

Name: _____

Check-in date: _____

Check-out date: _____



Planning

This section includes necessary logistics including transfers, accommodation, travel insurance, and tours.



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Travel insurance

Provider: _____

Start date: _____

End date: _____

Policy number: _____

Included activities: _____

High value items: _____

Excess: _____

Contact number: _____

Tours

Location: _____

Name: _____

Date: _____



Planning

This section includes necessary logistics including transfers, accommodation, travel insurance, and tours.



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Use this page to record any other travel arrangements, accommodation changes, tours and pre-booked attraction tickets:



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Packing List

Create a list for each member of your family or group while noting the quantity. Tick them off your list once packed.



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- UNDERWEAR AND SOCKS
- TOPS
- BOTTOMS
- SHOES
- DRESSES
- ACTIVITY GEAR (this includes clothes for hiking, beach, snow, and exercise)
- TOILETRIES
- TECHNOLOGY
- CAMERA EQUIPMENT
- ACCESSORIES

Use this space to list additional items you need to pack



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Pre-departure checklist



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Get the essentials out of the way days before your holiday.

Before you book

- Apply for visas
- Check passport in date
- Apply for leave
- Book travel insurance
- Plan your itinerary
- Shop for essential gear

One week before you travel

- Send your itinerary to loved ones
- Compile all trip documents
- Purchase foreign currency
- Book airport parking
- Write packing list
- Book activities & excursions
- Book restaurants
- Check roaming charges

One day before you travel

- Water house plants
- Take out rubbish
- Lock windows
- Turn off unused appliances
- Print boarding passes
- Pack bags
- Check in for flights
- Drop off pets



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