



College Stunt Officials Association Constitution and Bylaws

Constitution

Article 1 Name

The organization shall be known as the College STUNT Officials Association, LLC. (CSOA)

Article 2 Purpose

The purpose of CSOA is to promote officiating, recruit new members interested in officiating, educate and offer training to these officials at the highest level, and to provide competent STUNT officials to serve all Collegiate schools and other schools as appropriate.

Article 3 Objectives

The objectives of the CSOA are to:

- 3:1 Elevate the standards of officiating.
- 3:2 Provide a means for the correct interpretation of the rules.
- 3:3 Promote good fellowship among the member officials.
- 3:4 Secure-close cooperation and understanding between inter-school athletic officers, members of the press and officials.
- 3:5 Encourage and assist in recruiting and developing new officials.
- 3:6 Foster a high standard of ethics and professionalism
- 3:7 Further the interests of athletics generally by fostering a proper spirit of sportsmanship and fair play.
- 3:8 Certify officials for assignments to Collegiate schools.
- 3:9 Provide General Liability Coverage for all members of CSOA through the National Sports Officials Association (NASO).

Article 4 Membership & Property

There shall be no form of discrimination with regard to membership in the CSOA. CSOA shall adopt policies and/or establish procedures that will promote, within its jurisdiction, equal

opportunity for all members regardless of disability, sex, gender, gender identity, gender expression, nationality, race, or ethnicity, religion, or sexual orientation.

Each member of the CSOA is an independent contractor. Membership in the CSOA shall be of two types:

4.1 Active Member

4.1.1 officials who have completed the CSOA membership application and paid the current membership/registration fee for the season of Collegiate STUNT.

4.1.2 Registered with USA Cheer for College¹ STUNT

4.1.3 Have completed the required hours of training to become CSOA certified member outlined in Bylaws-Membership

4.1.4 Shall be in "Good Standing" within College STUNT

4.1.5 New Members shall be eligible for assignments based on observations and required standards established by CSOA and College STUNT.

4.2 Associate Member

4.2.1 Those who have paid a portion of the membership/registration fee for the specific season of the Sport, been certified by another accredited association and meets the College STUNT Member in Good Standing requirements.

4.2.2 Any member (Active or Associate) may take a one year leave of absence without prejudice as approved by CSOA. Member may return with all previous benefits during this period, unless limited by other reasons.

4.2.3 Any member (Active or Associate) may voluntarily resign at any time. If a resigned member should re-apply, the member's application would be treated as that of a new member.

4.3 Loss of Membership

4.3.1 The Executive Board is empowered to suspend or expel from CSOA any member:

- a. Whose conduct and/or ability as an official is such as to reflect unfavorably upon CSOA

- b. Who is officiating for any organization that is in direct competition or conflict with CSOA.
- c. Who is soliciting games for themselves or other organizations in conflict with CSOA.

4.3.2 Any member who is suspended or expelled may appeal the Executive Board's decision. The suspension or expulsion will remain in effect during the appeal process. The member who is suspended or expelled may appeal the decision within 30 days of the suspension or expulsion. This appeal must be in writing (email is acceptable) and is to be communicated directly to the Executive Board Secretary as well as the Executive Board President via "cc". Upon receipt of the formal appeal, the Executive Board President will call a meeting of the Executive Board to discuss the merit of the appeal. The suspended or expelled member is entitled to be present at this meeting to present facts and answer any questions relative to the original decision or the appeal itself. At the conclusion of the meeting, the Executive Board will then vote in a closed session to either uphold or rescind the suspension or expulsion. The Executive Board Secretary or Executive Board President will inform the affected member in writing (email is acceptable) of the Executive Board's decision within 7 days of the closed session vote results.

4.4 Reinstatement

4.4.1 Any individual suspended from membership may seek reinstatement after two years from the date of suspension. The individual shall present to the Executive Board a petition signed by ten (10) active members of College STUNT requesting reinstatement. As a condition precedent to any reinstatement, the individual shall repay to CSOA any and all fees, costs, or expenses due or outstanding whether a result of levy, judgment, court order, or otherwise imposed. If the preceding conditions are satisfied and if favorably acted upon by the majority of the Executive Board, the condition of the reinstatement shall be determined by the Executive Board and shall not exceed one year, after which the Executive Board, shall consider any further action.

4.5 Property

4.5.1 The property of this organization is irrevocably dedicated to charitable and educational purposes, meeting the requirements for exemption provided by Section 214 of the Revenue and Taxation Code. No part of the net income or

assets of this organization shall ever inure to the benefit of any director, officer or member thereof nor to the benefit of any private persons. Upon the dissolution or winding up of the organization, which is dedicated to charitable and educational purposes meeting the requirements for exemption provided by Section 214 of the Revenue and Taxation Code, its assets remaining after payment, or provision for payment, of all debts and liabilities of this organization, shall be distributed to a non-profit fund, foundation or corporation which is organized and operated exclusively for educational purposes and which has established its tax-exempt status under Section 501.C.(3) of the Internal Revenue Code. If this organization holds any assets in trust, such assets must be disposed of in such manner as may be directed by decree of the Superior Court of the county in which the organization has its principal office, upon petition therefore by the Attorney General or any other person concerned in the liquidation, in a proceeding to which the Attorney General is a party.

Article 5 Composition & Structure

The CSOA shall be composed of the members, an Executive Board and the Leadership of the various Collegiate STUNT representatives.

5.1 Executive Board

The Executive Board shall:

- 5.1.1 Consist of a President, Executive Secretary/Treasurer, and a representative from each Intercollegiate Conference of STUNT. Each Board Member shall be a Member in Good Standing of College STUNT.
- 5.1.2 Meet at the discretion of the President or as the need arises, not less than one meeting during each College STUNT season. A quorum shall consist of two-thirds (2/3) of the membership of the Executive Board.
- 5.1.3 Remove the College STUNT Representative per the Bylaws.
- 5.1.4 Determine the allocated amount for the College STUNT budget from the membership/registration fees of each member of that Group.
- 5.1.5 Have one (1) vote per member. The Secretary/Treasurer shall not vote on matters before the Executive Board.
- 5.1.6 Recommend to the Board of Managers the schedule of fees for officials.
- 5.1.7 Review and act on complaints and grievances per the Bylaws.

5.2 The Executive Board President

The Executive Board President shall:

- 5.2.1 Be elected by a vote of the members of the Executive Board and shall serve for a period of three (3) years. Said term of office may be terminated at any time by a vote of two-thirds (2/3) of the Executive Board.
- 5.2.2 Preside at all meetings of the Executive Board. In the event the President is not present, the Secretary/Treasurer will appoint a temporary chairman of the meeting.
- 5.2.3 Direct the activities of the Secretary/Treasurer.
- 5.2.4 Negotiate officials' fee schedule with the Collegiate Athletic Directors, its related affiliates, or with any other selected representative.
- 5.2.5 Represent the CSOA, or select a representative, as appropriate for the occasion.

5.3 The Executive Board Secretary/Treasurer

The Executive Board Secretary/Treasurer shall:

- 5.3.1 Be selected by the members of the Executive Board.
- 5.3.2 Serve for a period of three (3) years unless extended by a two-thirds (2/3) vote of the Executive Board. Said term may be terminated at any time by a vote of two-thirds (2/3) vote of the Executive Board.
- 5.3.3 Secure meeting locations for the Executive Board and College STUNT.
- 5.3.4 Maintain Executive Board meeting minutes and a record of all CSOA members.
- 5.3.5 Arrange for the necessary printing, publications, and other material as directed by the Executive Board.
- 5.3.6 As necessary, coordinate CSOA functions with the College or its related affiliates.
- 5.3.7 Manage the CSOA funds and maintain the CSOA bank accounts.
- 5.3.8 Pay current operating expenses and make other disbursements as directed by the Executive Board.
- 5.3.9 Purchase liability insurance for CSOA members.
- 5.3.10 Furnish a financial statement annually to Collegiate STUNT and to each member of the Executive Board.
- 5.3.11 Negotiate officials fee schedule with the Collegiate Athletic Directors, or its related affiliates, along with the President and any other selected representative.
- 5.3.12 Perform any other duties that may arise.

5.4 Representatives of the Collegiate STUNT

The Representatives of Collegiate STUNT shall:

5.4.1 Be selected by Collegiate STUNT based on the policies and procedures.

5.4.2 Serve for a period of three (3) years unless extended or terminated by Collegiate STUNT.

5.4.3 Attend all Executive Board meetings and relay any information of the Executive Board to the Group membership. In the event of a vacancy or resignation, an interim Collegiate STUNT Representative appointed by the Executive Board shall fill the vacancy until another Representative is elected.

5.4.4 Be considered for removal by the Executive Board should the Representative or his /her substitute Collegiate STUNT Representative miss two consecutive meetings.

5.5 Compensation for Services Rendered

5.5.1 The President and Secretary/Treasurer shall receive compensation at a sum determined by the Board.

5.5.2 The Representatives of Collegiate STUNT shall receive compensation for their Board Meeting attendance at a sum determined by the Board.

5.5.3 The sums determined above shall be listed in Appendix A.

5.6 Sport Group

5.6.1 The Sports Group shall be defined as College STUNT.

5.7 Governance

5.7.1 The CSOA shall be governed in accordance with the Constitution and Bylaws.

5.7.2 CSOA shall establish certification and testing requirements which, at a minimum, include both written and on-field / online / on-mat observations as appropriate for specific College STUNT training guidelines set by CSOA, and USA Cheer.

5.8 The Group Representative(s)

- 5.8.1 Is / are the director(s) and primary administrative position(s) for College STUNT.
- 5.8.2 Is/are selected by the Executive Board.
- 5.8.3 Serves a term of office of three (3) years.
- 5.8.4 Reports directly to the Executive Board.
- 5.8.5 Provide(s) day-to-day administrative decisions as directed by the Executive Secretary and/or the Executive Board President.
- 5.8.6 Shall receive compensation for services rendered during the season of College STUNT at a sum determined by the Board and listed in Appendix A.
- 5.8.7 May attend meetings of the Executive Board and, in the absence of the Executive Board Representative, represent the Sport.

5.9 Group Meetings

- 5.9.1 The Group meetings shall be held at the time, place, and discretion of the College STUNT Representative.
- 5.9.2 All active members shall attend a minimum of ten (10) hours of training/instructional meetings annually for College STUNT.
- 5.9.3 Any active member who fails to attend the required hours of training/instructional meetings and/or not complete administrative duties may not be eligible for game assignments.
- 5.9.4 Illness or game assignments for CSOA shall be the only exceptions and must be conveyed to the College STUNT Representative at the first opportunity.

Article 6 Membership/Registration Fees

- 6.1 Membership/registration fees for active and associate membership shall be set by the Executive Board and listed in Appendix A.
- 6.2 Applicants for membership shall pay the membership/registration fees and other fees, for CSOA and USA Cheer prior to being given any game assignments.
- 6.3 A penalty fee shall be assessed to any member whose payments are rejected for any reason.
- 6.4 A partial refund of the membership/registration fee may be made per the Bylaws.
- 6.5 Executive Board Representatives shall be exempt from paying the membership/registration fees for their represented College STUNT.



Article 7 Voting and Order of Business

7.1 All voting shall be by verbal or written ballot. There will be no voting by proxy.

7.2 Order of business and procedures shall be by Robert's Rules of Order.

Article 8 Amendment of the Constitution

This Constitution may be amended at any meeting of the Executive Board by a two-thirds (2/3) majority of the membership of the Executive Board.

COLLEGE STUNT OFFICIALS ASSOCIATION CONSTITUTION & BYLAWS

BYLAWS

Article 1 Membership

1.1 All members must have a current membership fee paid prior to the start of the current Collegiate STUNT season outlined in Appendix A.

1.2 All members must have the following required ten (10) hours of training to become CSOA certified, but not limited to:

- a. Hands-on training for College STUNT referee and scoring officials (5 hours).
- b. Heads-Up Coaches Concussion in Youth Sports protocol exam through Centers for Disease and Control (CDC) (1 hour).
- c. Background check through USA Cheer and have “green light” status (1 hour).
- d. Online review of USA Cheer College STUNT material and routines (2 hours).
- e. Pass USA Cheer College STUNT exams and quizzes with a score of 80% or above (2 hours).

1.3 All members shall recognize that anything which may lead to a conflict of interest, either real or apparent, must be avoided. Gifts, favors, special treatment, privileges, employment, or a personal relationship with a school/team which can compromise the perceived impartiality of officiating must be avoided.

Article 2 Assignments

2.1 All assignments, regular and post-season, are the responsibility of the Section Contract assignor.

2.2 All assignments will take into consideration conflict of interest by the Section Contract assignor defined in Bylaws - Membership.

2.3 The Executive Board will consult with the Section Contract assignor to ensure the assigned officials are competent commensurate with the level of the games.

2.4 Post-season assignments will be made from the most competent officials who are in Good Standing in College STUNT.

Article 3 Complaints

- 3.1 The Executive Board shall consider complaints relative to any member when such complaint is presented in writing.
- 3.2 Any action by the Executive Board shall be final.
- 3.3 If the action is the suspension of a member from CSOA, reinstatement may be accomplished as set forth in 4.4.1 of the Constitution.

Article 4 Grievances

- 4.1 Each grievance shall be presented in writing to the Executive Board. The Executive Board may convene committees or consult with others to resolve the grievance quickly within College STUNT.

Article 5 Refund of the Membership/Registration Fee

- 5.1 A refund of the membership/registration fee will be issued if requested prior to February 1st of the current season.
- 5.2 Fees for insurance and books shall not be returned and will be deducted from the refund as well as any other Arbiter fee or administrative expense.
- 5.3 Those receiving a refund will be removed from CSOA Membership and will no longer receive benefits of CSOA membership.

Article 6 Record Keeping

- 6.1 Group records with respect to training, attendance, meetings, testing scores, and other pertinent information including rating criteria shall be maintained by CSOA designee.
- 6.2 An electronic copy of the group records shall be sent at the end of the Collegiate STUNT season to the Secretary/Treasurer for archiving.

Article 7 Amendment of the Bylaws

These Bylaws may be amended by the Executive Board at any meeting by a two-thirds (2/3) vote of the membership of the Executive Board.