



GUARDIAN FUGITIVE RECOVERY AGENT

TX DPS License #: C28600201

Email: info@guardianinvestigations.us | Phone: 833.32GUARD ext.1

Website: www.guardianinvestigations.us

FUGITIVE RECOVERY CASE INTAKE FORM

Client/Agency Name: _____

Contact Person: _____

Phone Number: _____ Email: _____

License Number (if applicable): _____

Bonding Company (if different): _____

Bond Amount: _____ Court/Cause #: _____

Subject Full Name: _____

Date of Birth: _____ SSN (if known): _____

Known Aliases: _____

Last Known Address: _____

Vehicle Information: _____

Known Associates: _____

Known Habits/Locations: _____

Threats or Weapons Known: _____

Reason for Recovery (Missed Court, Bond Revoked, etc): _____

Special Instructions: _____

Requested Start Date: _____

Authorization Attached (Check): ☐ Bond ☐ POA ☐ Warrant ☐ Court Order

Recovery Fee Agreement (% of Bond or Flat Rate): _____

Advance Paid/Authorized: _____

Client Signature: _____ Date: _____

Guardian Agent Intake Signature: _____

Terms and Conditions of Fugitive Recovery Services

1. Authority to Apprehend: The client affirms that Guardian Fugitive Recovery Agent has full legal authority to locate, surveil, and apprehend the fugitive named in the submitted case form. Documentation such as Bond, Power of Attorney, or court orders must be provided in advance.
2. Compliance: All operations are conducted in accordance with Texas Occupations Code Chapter 1702, the Texas DPS licensing authority, and applicable local/state laws. Guardian personnel are not law enforcement officers and act solely as private security contractors.
3. Fees and Payment: A non-refundable deposit of 10% of the quoted recovery fee is due before deployment. The remaining balance is due within 7 business days of recovery. For out-of-state assignments, travel, lodging, and per diem must be paid in advance.
4. Risk and Liability: The client agrees to indemnify and hold harmless Guardian Investigations & Security LLC and all affiliated agents from any liabilities, damages, or claims arising from lawful apprehension activities.
5. Reporting and Confidentiality: All findings and recovery details will be documented and provided to the client. All information remains confidential and will not be shared except as required by law or contractual duty.
6. Case Withdrawal: If the fugitive surrenders to another entity or the client cancels recovery efforts mid-case, the deposit is retained for services rendered and time invested.
7. Disputes: Any disputes regarding service, fees, or case outcome will be handled in accordance with Texas law in the jurisdiction of McLennan County, TX.

Client acknowledges and agrees to these terms by submitting a signed intake form.

Client Initials: _____ Date: _____