

## City of Maxeys Council Meeting Minutes

Tuesday, February 11, 2025

Call to order – 7pm

Minutes taken by Jenny Yearwood

### Present

Edward Toledano, Mayor

Danny Gorman, Mayor Pro-Tem and Council Member

Shirley Callahan, Council Member

Carrie Hyatt, Council Member

Carrie Hayes, Council Member

Doug Miller, Council Member

Jenny Yearwood-Parker, Clerk

### Guests

Barbara Cabaniss, Larry Callahan, Teresa Churchwell, Anne Garner, Warren Gilson, Rick Hayes, Cynzia Sanchez, John Stephens, and Kevin Wilson

### *All items below are recorded from Agenda*

- (Item 1) Call to Order was done by Edward Toledano at 7:00 pm; Invocation was said by Shirley Callahan; All attending – Pledge of Allegiance
- (Item 2) Adoption of Agenda & Prior Months Meeting Minutes –
  - Shirley Callahan made a motion to accept agenda and minutes, and Doug Miller second; motion passed
- (Item 3) Announcement of next meeting date of March 11, 2025
- (Item 4) Citizen Input – No Input
- (Item 5) City Communication updates – NEGRC Letter
  - Mayor Toledano explained there were over 121 cities that were not compliant with the Georgia Department of Audits and Accounts and that the City of Maxeys is no longer a Qualified Local Government. Communication with the CPA firm of Treadwell, Tamplin & Co on January 15 allowed for all documents to be signed and request for bank records executed in order to complete the 2019 filings, which will be completed by June 2025. Each year thereafter 2020, 2021, 2022, 2023 & 2024 will cost \$4,000 for each year, for a total of \$25,000. An aggressive plan has this being completed by end of 2026.
  - Mayor Toledano explained the City could not apply for any state or federal grants until we have completed all required audits
  - Question from Mayor Pro-Tem Gorman as to if the City paid the CPA firm for the audits which were never completed; Mayor Toledano is to check on this and report back to the Council at the March Meeting
- (Item 6) Permit Applications – Cynzia Sanchez – Requesting to make an addendum to prior Building Permit adding 2 bathrooms and a new septic tank
  - Carrie Hyatt motioned to accept this addendum; Carrie Hayes second; motion passed
- (Item 7) Consent Agenda – Remove Roadside Info Sign, clean out rest of City Hall inside/outback & Screen Building, Move Storage Building, Clean out old fire hall
  - Carrie Hayes made a motion to accept the Consent Agenda items, Doug Miller second; motion passed
- (Item 8) Committee Reports
  - Finance & Budget
    - City Finance Report for January
      - Working through the procedures and processes to streamline our financial reporting and management over the next 2 months. All bank accounts have been transitioned with new Login & Password.
    - CD Due on 4.27.25 at the Commercial Bank – Roll over to an 11 month at 4% or a 5 month at 4.35%; there was discussion among the council members
      - Carrie Hyatt made a motion to roll over the CD at 11 months at 4%, Carrie Hayes second; motion passed
    - Donation Georgia Dual Sport
      - \$200 Donation for use of City Hall lot in back now and then. May reach out to ask for use during their event in the future. Funds were deposited to Firefly Trail
    - Software Update Consideration

- Current Quicken software is 2005 version. Needs to update to new version or change to QuickBooks or some other system. Need to utilize capability to connect to banks with software for efficiency. Carrie Hyatt is to work with Mayor Toledano to decide a recommendation to Council at the March meeting
- Parks & Recreation
  - Community Center
    - Barbara Cabaniss, president of the Maxeys Women's Club request permission from the Council to continue to use the Community Center at no charge considering all the work the Club does for the Community
      - Doug Miller made a motion for this request, Carrie Hyatt second; motion passed  
*Mrs. Cabaniss expressed the Club's interest to plant a Moon Glow Juniper Tree as a permanent Christmas Tree. It was agreed we would revisit this at a later meeting of the Council*
    - Anne Garner, Chair of the Annual 5k Race, requested the use of Community Center for her group at no charge, and the use of the City's Tables & Chairs located in the Fire Hall for race day. A question of ownership of the tables and chairs came up.
      - Danny Gorman made a motion to tentatively give Ms. Garner's group to use the tables and chairs in the Fire Hall once Mayor Toledano checked with the Salem Fire Department on this matter, Doug Miller second; motion passed
    - Shirley Callahan offered use of her property Apothecary Building for their meetings.
      - Carrie Hyatt made a motion for Ms. Garner's group to the Fire Hall could be used as a backup meeting place, Carrie Hayes, second; motion passed
- Community Center Management Plan
  - Currently it is Jenny Yearwood-Parker's responsibility to coordinate with Mayor Toledano for scheduling reservations and keep up with calendar and unlock/lock building. We will work on this subject at the March meeting
- Facebook Pages – Management and Adjustments
  - Create an official City of Maxeys Government FB Page, let current Maxeys transition to the official City of Maxeys page, but keep the Friends of Maxeys FB page as a group. Discussion of what goes on this page will happen at the March meeting
    - Carrie Hyatt made a motion to go forward with this plan, Shirley Callahan second; motion passed
- Firefly Trail – Brief Report
  - Blake Smith has approved the easement plan outside edge of his property along 77. Will execute in coming months.
  - Ticket to Ride event is to be held March 22, Maxeys is to be a SAG stop
- Maxeys 5K – Brief Report
  - Anne Garner reported Sara Whiting and Jennie Miller will be the Co-Chairs of this event this year and move into their new roles for 2026. Everything is moving along with awards and shirts being ordered. Ms. Garner requested this info to go on the Facebook and Website for the City
- Veterans Park – Maintenance Plan
  - Discussion of a plan of action for tree trimming and to change out the flags. Warren Gilson showed us where the flags are housed and the tool needed to change them out. Mayor Toledano will coordinate with other on when this will happen
- Rotary Club Peace Garden – Maintenance Plan
  - Discussion of bench and additional maintenance funds. John Stephens agreed to check with the Rotary regarding funds
- Utilities
  - 811 Dig – Mayor Toledano to get cost for joining and address at the March meeting
  - Water System
    - We skipped discussing outdoor locked drop box be added for water bills; deemed not needed
    - New Meter installed
      - 284 Poplar Creek
      - Emmett Cabaniss rental property
    - New Utility Software Needed
      - Current version is no longer supported by company and is DOS version. Need to schedule demo of the Eldorado Utility Software

- Carrie Hayes made motion for the Council to try out a demo version of the suggested software, Doug Miller second; motion passed
- Public Works & Infrastructure
  - Fire Department Meeting
    - Mayor Toledano reported about his meeting with Justin Sanders and Ethan Thaxton
    - Fire Hall Doors & Wall consideration & Community Center repairs
- Administration
  - New locks on all doors – coded rather than keyed
    - Council wants cost before moving forward; Council to discuss at the March meeting
  - Spectrum Internet & Phone
    - There was discussion
      - Carrie Hayes made a motion to approve move to Spectrum Business plan at a monthly cost of \$69.98, Doug Miller second; motion passed
  - Spectrum is currently NOT paying Franchise fee; Mayor Toledano is to investigate and report back at the March meeting
  - Annual Community Calendar
    - Council reviewed the Annual Community Calendar; A reminder of the Maxeys Community Workday Saturday March 8 10am-2pm
      - Doug Miller made the motion to accept the calendar, Carrie Hayes second; motion passed
  - Schedule for submissions to Monthly City Council Meeting Agenda
    - all submissions for city council considerations, attendance, permit applications & fees and all other matters due on Friday prior to meeting at 5:00 pm
  - Consider Community Wide Text Message System from 3 firms Code Red, TextMyGov, Municipal Impact
    - Mayor Toledano to investigate and provide report of cost & benefit at the March meeting
- (Item 9) Old Business
  - Hydrant Install, Pothole at Dairy, Water Tank Cleaning
    - Adam Boswell plans to install in next three months; pothole at Dairy is repaired; pothole on Sunset is filled too; Mayor Toledano is to check with Mr. Hammon for other pathing needs; cap to be install where value is pouring water out of little well building
- (Item 10) New Business
  - Pothole at second crossover
- Guest left Fire Hall at 8:32pm
- (Item 11) Council entered into Executive Session
  - **Executive Session**

Executive Session called - Carrie Hyatt motioned, Carrie Hayes Seconded. All Council members voted in favor. Executive Session adjourned, Carrie Hyatt motioned, Carrie Hayes seconded, all council members voted in favor.

Meeting adjourned at 9:06pm