

Reservations must be made a minimum of seven days in advance

City of Maxeys, Georgia

Community Center Reservation Request

Name

Telephone

Address

Desired Date of Use

Time of Use

Date and Time of Use Approved by:

Intended Use

Brightwell Scholarship Committee

Maxeys Community Club

Maxeys Womans Club

Facility being Requested:

Community Center

Rental Rate for the Community Center is \$100 with a refundable deposit fee of \$50. Please write two checks, one for \$50 for the deposit, and one for the rental fee of \$50. Your deposit will be returned to you within 7 days if the following rules below are followed.

The undersigned by submitting this request agrees to abide by the following Rules and Regulations:

1. It is understood that these rules apply to the parking lot(s) and grounds surrounding the property.
2. No Alcoholic beverages will be served, consumed or brought into the facility.
3. Any expense incurred as a result of damage to the facility will be responsibility of the club/person.
4. The City of Maxeys reserves the right to refuse to rent to any party who has abused property or caused disturbances.
5. The City of Maxeys will not be responsible for any injury sustained by anyone gathered at the facility for any purpose.
6. All facilities are to be returned to a cleanliness equal to or better than that provided at the beginning of the rental period. All chairs, tables, etc. will be returned to storage as applicable. All racks, kitchen areas, etc. are to be cleaned and dried.
7. All garbage must be removed from the facility after use.
8. No food may be left in the facility.

Submitted by:

Date: