**Cape Cod Equestrian Center**

**Birthday Party Agreement**

Date of Event: \_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_

Type of Party: Pony Unicorn Giddy-Up

Party Start Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Planned Attendance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

50% Required Deposit: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Pd: \_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_

Additional Attendance \_\_\_\_\_\_\_\_\_\_\_ @ $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sub-Total: $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Total Due on or before the day of the Party*

Notes- please list any party ad-ons.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Event Agreement**

**A) Fee and Deposit**

* Unicorn Party: $550 base cost for 1 horse for 2 hours up to 20 children
	+ $10 per child for each additional child over 20
* Pony Party: $350 for 1 horse for 2 hours up to 15 children
	+ $10 per child for each additional Child over 15
* Giddy Up Party: $450, up to 10 children. Number of horses is determined by attendance. Ages 8 and up only.
	+ $20 per child for each additional child over 10
* A fifty percent (50%) Deposit is required to secure party date/time
* Party Date/Time will not be considered reserved until the event agreement is signed along with the hold harmless agreement and deposit is received.
* The remaining balance is due on or before the date of the party
* Party Ad-Ons may be added to any type of party, costs vary.

**B) Refund Policy**

* **Postponement:** If inclement weather, rain or high winds are forecasted for the time that your event is scheduled, then client has the right to postpone the event. If our indoor facility is available, Party will be moved inside before rescheduling. Client may reschedule the event within 60 days of the original event date at no additional cost. If postponement of an event is necessary, Cape Cod Equestrian Center reserves the right to reschedule event date. A party may be cancelled by Cape Cod Equestrian Center for weather or an example below, without a complete loss in money with sufficient notice given (48 hours prior to the event) – (i.e…extreme weather, death, extreme illness, horse issues, accident). Please call us with ample notice (At least seven days) if you need to postpone your party for any reason.
* **Cancellation:** If a reservation is cancelled within 48 hours prior to the event, the deposit will not be refunded. Deposits may be transferred to another activity offered by Cape Cod Equestrian Center such as Riding Lessons, Camps, or Gift Cards. A party may be cancelled without loss of money with sufficient notice given to Cape Cod Equestrian Center (at least 7 full days notice for any issues other than weather, unless emergent situation with proof provided). Please know we are in the business of keeping customers happy. We will always look into every situation and determine what is a fair resolution.

**C) Overtime**

* Cape Cod Equestrian Center parties are 2 hours in length. Any overage of time beyond 10 minutes of contracted time will be paid at $55.00 per half hour (30 minutes), unless predetermined herein.

**D) Damages**

* Acts of God may prevent us from providing the contracted attraction. Should your event, or any aspect of your event, be affected by such an incident, Cape Cod Equestrian Center reserves the right to substitute an item of equal or greater value. If an item cannot be substituted, a full refund shall be made of all moneys received and Cape Cod Equestrian Center shall not be held liable for further loss.

**E) Release/Waiver/Hold Harmless and Acknowledgment of Risk**

* Please see supplement Hold Harmless Agreement to sign. ***A parent or legal guardian MUST sign a hold harmless for each child that will ride, take photos with, sit on or be near the horse/pony.***

By signing this agreement the client agrees to hold Cape Cod Equestrian Center with a “hold harmless agreement” and the client agrees not to pursue any matters through our court systems, or any other legal avenue by them or any 3rd party.

**F) A set of Safety Rules** may be displayed but are reviewed at the beginning of each party and are included ***below*** which the undersigned agrees to follow and utilize at all times. All children or individuals should follow safety rules.

• Balloons, noise makers and items that will spook the pony/horses **should not be brought up to the animals**.

• **All ponies/horses utilized are very gentle. Party music, balloons, banners, and noise makers should be kept at a reasonable distance and will not bother the animals**.

• **Children should not wave or hit horses/ponies at any time with any item; this may spook the ponies.**

• **Fireworks of any kind are prohibited.**

• ***Parents and guardians are responsible for their children*** and should not allow children (or adults) to go behind or underneath the pony/horses and should not allow them to approach the pony/horses unless accompanied by a Cape Cod Equestrian Center representative.

***G)*** Parents should ensure that children wash their hands after riding and petting the ponies. ***Parents should ensure that children do not eat until their hands are washed.***

**H)** Cape Cod Equestrian Center shall **not permit alcoholic beverages** on its premises or in the area surrounding the facility/party/event wherever it is held.

***Our goal is to provide quality entertainment for you, your friends and family. Here are a few notes to help us in coordinating your party/event:***

1. We will call or email you 2-3 days prior to your party. Please be sure to return our call or email so that we may double check and confirm all information.

2. We are providing hand led ponies, staff, and use of our facility for your party/event.

3. Due to other operations taking place as a part of Cape Cod Equestrian Center, please be advised that the scheduled start time of your Pony Party is subject to a 15-30 minute leeway. (We make every effort to start at the scheduled time.)

4. Also remember- our horses/ponies are very well behaved, but they are animals- not machines. Children will be asked to keep their distance from the horses until it is their turn to ride. Allow our handlers to run the horse/pony operations.

5. Children should be between the ages of 2- 12 for pony parties and Unicorn Parties. The maximum weight for our horse is 200 pounds. Ages vary for Giddy-Up parties.

UNDER OHIO LAW, AN EQUINE ACTIVITY SPONSOR OR EQUINE PROFESSIONAL IS NOT LIABLE FOR AN INJURY TO OR THE DEATH OF A PARTICIPANT IN EQUINE ACTIVITIES RESULTING FROM THE INHERENT RISKS OF EQUINE ACTIVITIIES.

Ohio Revised Code 2305.321

**I acknowledge that I have read and reviewed the foregoing Cape Cod Equestrian Center Agreement and Acknowledgement of Risks and I agree to be bound by the same**.

**Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parents, please familiarize yourselves with this prior to arriving for the birthday party.**

**SAFETY RULES**

**1. Do not go behind the pony/horses.**

**2. No yelling, screaming, or horseplay around the ponies/horses.**

**3. No noise makers (balloons, poppers, fireworks, etc...) around the pony/horses.**

**4. Do not approach/ride the pony/horses unless accompanied by a Cape Cod Equestrian Center Representative.**

**5. Children should have shoes on when walking around the horses.**

**6. Think safety at all times.**

**7. Cape Cod Equestrian Center is Not responsible for accidents/injury.**

**8. Ensure children are attended at all times by a parent or responsible adult who can control the child.**

**9. No spooking the ponies/horses. No hitting ponies or horses with any items, including hands.**

**10. Do not put your hands, or allow children to put hands inside the stalls with the horses.**

**11. Do not feed the ponies/horses unless accompanied by a Cape Cod Equestrian Center Representative.**

**12. No Hand Feeding. All treats must be approved by Cape Cod Equestrian Center and placed in the horse’s designated feed bucket**

**13. All children should wash their hands after riding and after playing with the ponies. It is suggested that you not eat or drink while petting or riding the ponies.**

**14. No Alcohol**

**THANK YOU!**

**Cape Cod Equestrian Center**

**3187 E. Centerville Road**

**Spring Valley, OH 45370**

**capecodequestriancenterllc@gmail.com**[**www.capecodfarm.com**](http://www.capecodfarm.com)

Additional Optional Costs (Can be added to any party):

* Basic Cake $65
* Themed Cake **Costs Vary**
* Additional Horse/Pony $250
* Over alloted children $10-$20/child
* Additional Theme and décor $150
* Bouncy House $350 and up
* Snow Cone Truck $200/hour or $300 for 2 hours
* Piñata $50

\*\*If there is an activity you would like at your party but is not on our list, please let us know! We are happy to discuss additional options\*\*

Themes

Unicorn

Cowboy

Super Hero

Disney Princess