



## Mills-Peninsula Health Services

A Sutter Health Affiliate

January 12, 2000

To Whom It May Concern,

This letter is on behalf of Robert Wilson, Cardiology Technician.

I have known Robert Wilson on a personal basis for thirteen years; having worked with him for the past eleven at Mills-Peninsula Health Systems in the department of Cardiology. Robert has worked as a Cardiology Technician performing Electrocardiograms, Stress Testing, Holter Hook-Ups, and Pacemaker evaluations. He has also been instrumental in coordinating the Cardiovascular and Neurology operation of our Outpatient facility. Robert has also conveyed a strong desire to learn Cardiac Ultrasound/Echocardiography.

From a business standpoint Robert has exceptional organizational and communication skills. He is well versed in dealing with staff, patient's and physician issues at all levels, displaying problem solving skills when required. His technical competence is outstanding as he strives for perfection in whatever he does. Robert is always willing to accept new tasks and challenges with a very positive attitude. One of his strongest attributes is loyalty to his organization, supervisor and Medical Director/leadership.

During the past two years Robert has demonstrated a high aptitude in working with computers. He mastered the Management Information System, PHAMIS, within our organization, developing a strong foundation for troubleshooting problems. Robert also demonstrated a high skill level in working with MS Excel and Word. He developed spreadsheets addressing various aspects of patient procedure utilization related to Managed Care. His work was the foundation for tracking and billing patients in our Outpatient program. He also demonstrated competency in gathering raw data for statistical analysis.

In summary, I believe you will find Robert to be an outstanding candidate for a Cardiology Technician or Administrative Assistant/Coordinator. I would also encourage any organization that has the resources to provide Robert with training in Echocardiography. I believe he has a natural affinity for developing high quality skills in this area. If I can be of further assistance with Robert's application please do not hesitate to call me.

Sincerely, *r*

Michael H. Jewett, RDMS, RCVT  
Director, Cardiovascular Services  
Mills Peninsula Health Systems  
(650) 696-5517; 696-5885 (voicemail)