



# FCSTAT 2023 SUMMER PROFESSIONAL DEVELOPMENT CONFERENCE

## Request for Proposal – Preconference and Concurrent Sessions

July 17-21, 2023 - The Renaissance Hotel, 15201 Dallas Parkway, Addison, TX 75001

### PART ONE

I am interested in presenting for a:

- Preconference Session  Concurrent Session  Both Sessions

**PRESENTER'S INFORMATION** - Lead presenter will receive all correspondence, so please fill out info below.

**PRESENTER'S FULL NAME:** \_\_\_\_\_  
**SCHOOL DISTRICT | COMPANY:** \_\_\_\_\_  
**MAILING ADDRESS:** \_\_\_\_\_  
**CITY, STATE, ZIP CODE:** \_\_\_\_\_  
**BEST CONTACT EMAIL:** \_\_\_\_\_  
**BEST CONTACT PHONE:** \_\_\_\_\_

- Yes, I will have a Co-Presenter  No, I will not have a Co-Presenter

**Co-Presenter's First and Last Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Co-Presenter's Email:** \_\_\_\_\_ **Contact Phone:** \_\_\_\_\_

### PART TWO

**SESSION STRANDS** - Career Clusters and pathways on the left side reflect the areas that will be the focus of the conference. Sessions will be selected in all areas which include updates in content information related to the Texas Essential Knowledge and Skills; hands-on activities or other instructional techniques successful in student engagement; academic integration; problem solving; technology applications; software demonstrations; and/or career applications.

Please check the appropriate boxes that best reflects your presentation.

**EDUCATION AND TRAINING**

- Administration and Administrative Support
- Professional Support Services
- Teaching/Training

**HOSPITALITY AND TOURISM**

- Restaurant, Food and Beverage Services
- Hotel and Lodging
- Travel and Tourism
- Recreation, Amusement and Attractions

**HUMAN SERVICES**

- Early Childhood Development/Services
- Counseling and Mental Health Services
- Family, Community and Consumer Services

**ARTS, A/V TECHNOLOGY AND COMMUNICATIONS**

- Fashion Design

**ARCHITECTURE AND CONSTRUCTION**

- Interior Design

**Cluster Foundation Knowledge and Skills.**  
Please select topic(s) of focus from choices below:

- Academic Foundations  
 Communications  
 Problem Solving and Critical Thinking  
 Information Technology/Application Systems  
 Safety, Health and Environmental  
 Leadership and Teamwork  
 Ethics and Legal Responsibilities  
 Employability and Career Development  
 Technical Skills

**TARGET AUDIENCE**

- Middle School/JR High Teachers  
 High School Teachers  
 Both



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**PART THREE**  
**SESSION SUMMARIES**

Presenters Name: \_\_\_\_\_

Presentation Title: \_\_\_\_\_

Brief description of your presentation to be printed in the program (60 words or less).

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**DETAILED SUMMARY OF YOUR PROPOSED SESSION THAT INCLUDES THE FOLLOWING:**

**Objectives/Main Ideas:**

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**Outline:**

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**Description of planned activities or techniques to be used:**

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**Any Supplies or equipment participant will need to bring to the workshop (i.e., laptop, markers, paper, etc.)**

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## PART FOUR

### ROOM SET-UP AND FORMAT

**Preference for Room Set-Up is not guaranteed, but please tell us what works best for your presentation.**

- Theater Style
- Round Tables
- Classroom Style
- I need a big open space for demonstrations (i.e., First Aid Classes, Health and Wellness, Yoga)
- No Preference for Room Set-Up

**What best describes the format of your presentation?**

- Speaker and Participant Interaction
  - Panel Style
  - Other, please explain:
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**Equipment and Supplies provided by FCSTAT. Please check the boxes that best describes your needs.**

- LCD/Projector and Projector Screen
- \*Copies of Presentation's Handouts (*Please note due to high costs of printing, copies are printed in B&W and limited to 50 copies per class.*)
- \*I would like a QR code created of my presentation.
- I need Internet Connection     I need the following adapter(s):  HDMI  VGA  USB  USB-C

\* Please submit your digital copy of your presentation and handouts no later than: **July 10, 2023.**

**Equipment and Supplies provided by the Presenter.**

- I will bring my own Laptop Computer     I will bring my own Projector. (If using FCSTAT Projectors, ours require a VGA connection. Click the appropriate connections needed under Equipment and Supplies provided by FCSTAT located above.)
  - Advancer
  - Proper Adapters for use with laptop connection to LCD/Projector
  - Other, please explain:
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Please complete this RFP and email or fax back to: [Lisa.Adams@FCSTAT.org](mailto:Lisa.Adams@FCSTAT.org) or fax to 512-669-5037.