

# **Family and Consumer Sciences Teachers Association of Texas BYLAWS**

## **Article I - Name**

The name of this nonprofit corporation shall be the Family and Consumer Sciences Teachers Association of Texas. It shall henceforth be called the Association.

## **Article II - Purposes**

To actively promote the interests of teachers of family and consumer sciences.

To encourage higher standards of teaching by family and consumer sciences educators.

To promote harmony and solidarity of group action within the membership.

To promote liaison with and representation in organizations and groups having related concerns.

To cooperate with the Texas Education Agency and its staff in continued development of family and consumer sciences education in Texas.

To expand and improve public knowledge and understanding of the advantages of family and consumer sciences education and career and technical education.

To advocate and encourage creative leadership in family life, careers and community.

To support the Family and Consumer Sciences Teachers Association of Texas Student Section (FCSTATss) and the purposes of the organization.

To support the Family, Career and Community Leaders of America and the purposes of the organization.

To recognize and honor individuals for outstanding contributions to family and consumer sciences education.

## **Article III - Membership**

### **A. Classification of Members**

Membership in the Association shall be available in the following

classifications: 1. Active Membership shall include:

- (a) a teacher who is credentialed to teach Family and Consumer Sciences Education and who is currently teaching family and consumer sciences courses in a public or private school in Texas.

2. Associate membership shall include:

- (a) a credentialed family and consumer sciences teacher whose total assignment is in another teaching field in a public school in Texas;
- (b) the staff of the Career and Technical Education Division of the Texas Education Agency;
- (c) professional staff in universities and colleges qualifying to train teachers for Family and Consumer Sciences Education programs;
- (d) a career and technical education director, career and technical education supervisor or career and technical education coordinator engaged in carrying out Family and Consumer Sciences Education programs in the schools of Texas; and
- (e) persons in related fields.

Associate members shall be entitled to all rights and privileges of active membership, excepting that of voting and holding office. Associate membership shall be subject to the approval of the Board of Directors of the Association.

3. Retired membership shall include individuals who have retired from active duty in Family and Consumer Sciences Education.

4. Student membership shall include:

(a) A member of a student section shall be a family and consumer sciences major and full time student and one who is not employed full time in the education system, in a Texas institution of higher learning (1) which offers certification in Family and Consumer Sciences Education, and (2) where a student section has been approved by the Board of Directors of the Family and Consumer Sciences Teachers Association of Texas.

(b) An at-large student member shall be a family and consumer sciences major and full time student, and one who is not employed full time in the education system, in a Texas institution of higher learning, which does not have an approved student section of the Association. At-large student member shall be entitled to all rights and privileges of active membership, excepting that of voting and holding office in an approved student section of the parent association or in the parent association.

Student section members shall be entitled to all rights and privileges of active membership, excepting that of voting and holding office in the parent association, the Family and Consumer Sciences Teachers Association of Texas.

5. An honorary member shall be a person whom the Association desires to honor for exceptional service within the interests of Family and Consumer Sciences Education and/or the Association. Honorary membership shall be granted by the Board. An honorary member shall be without vote and cannot hold office.

#### B. Dues

Dues for membership in the Association shall be:

1. An active member shall pay such annual dues as established by the Board of Directors of the Association.
2. An associate member shall pay such annual dues as established by the Board of Directors of the Association.
3. A retired member shall pay such annual dues as established by the Board of Directors of the Association.
4. An at-large student member and/or student section member shall pay such annual dues as established by the Board of Directors of the Association.

#### C. Privileges of Membership

The privileges of membership in the Association shall be:

1. One vote may be cast by each active member for directors, alternate directors and for each proposal submitted to a vote of the membership of the Association.
2. Offices in the Association shall be held only by active members. D.

#### Membership Districts

The Association shall be divided into twenty (20) districts that correspond to the boundaries of the twenty (20) Education Service Center Regions in the State.

### **Article IV - Board of Directors**

- A. The Board of Directors shall be made up of active members of the Association and shall be the governing body of the Association.
- B. One qualified and willing director shall be elected for each of the twenty (20) membership districts referred to in Article III, Section D of these Bylaws.

1. One qualified and willing alternate director shall be elected for each of the twenty (20) membership districts referred to in Article III, Section D of these Bylaws.

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2. Qualified and willing directors and alternates for each district shall be elected in their respective district meetings during the annual meeting of the Association. If there is no qualified or willing candidate from a district, a qualified and willing substitute from a district in the same region may be elected by members in another district in the respective region. .

3. Directors shall have held active membership in the Association for at least one year immediately preceding the election.

C. Officers of the association shall automatically serve on the Board of Directors with all voting rights and privileges.

D. The immediate past president shall automatically become a member of the Board of Directors for the period of office of the succeeding president with all voting rights and privileges of a board member except that of holding elective offices.

E. Directors who have served as President-Elect, President and Past President are only eligible to be elected to the Board of Directors after a three year period of non-board service.

F. Once a director has served as President-Elect, President and Past President, they are no longer eligible to serve on the Executive Board.

G. Directors who have served or are currently serving on the board, and have completed a minimum of two (2) full years, are eligible to be nominated to be appointed to serve a two (2) year term as the Family Consumer Sciences Teachers Association of Texas Representative on the Family, Career and Community Leaders of America Board of Directors. This appointed position will automatically become a member of the Family and Consumer Sciences Teachers Association of Texas Board of Directors and will attend and report at all Family Consumer Sciences Association of Texas Board of Directors meetings.

H. The Board of Directors may appoint a retired family and consumer sciences teacher, who is a current member of FCSTAT, to serve a two (2) year term as a liaison member on the Board of Directors without voting privileges.

### **Article V - Officers and Elections**

A. The officers of the Association shall consist of a president, a president-elect, a vice-president, a secretary-treasurer and a past-president.

1. A nominating committee of five (5) members of the Board, one (1) from

each of the respective regions, shall be appointed by the president at least sixty (60) days prior to the annual meeting.

(a) The nominating committee shall report at the meeting of the Board of Directors immediately prior to the annual business meeting of the Association, at which meeting the officers shall be elected.

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2. To be eligible to be elected to the office of president elect, vice president or secretary-treasurer, a director must have served on the Board of Directors for at least one year (year defined as annual meeting to annual meeting).

### **Article VI - Duties of Officers**

- A. The president shall be the executive officer of the Association and give general supervision and leadership to organizational policies and programs. The president shall be chairman of the executive committee, the Board, and shall preside at the business meeting of the Association. The president shall appoint members to serve on committees and be an ex officio member of all committees, except the nominating committee. The president shall represent the Association before the public either personally or through delegates, and shall perform all other functions usually attributed to this office. In the case of a vacancy in the president's office, the president elect shall fill the unexpired term.
- B. The president elect shall perform all duties of the president in the absence of the president, and shall assist with other duties as designated by the president.
- C. The vice president shall perform all duties of the president in the absence of the president and president-elect and assist with other duties as designated by the president.
- D. The secretary-treasurer shall be responsible for the Minutes of all business meetings of the Association and its governing bodies. The secretary-treasurer shall present a proposed annual budget to the Board and a financial statement to the members at the annual meeting.
- E. The immediate past president shall assist the president at the latter's request.

### **Article VII - Terms and Succession**

#### **A. Terms of Office**

1. The president shall serve for a period of one year.
2. The president elect shall succeed to the office of president.
3. Other officers shall serve for one year and may be re-elected without an intervening term.

4. Directors shall be elected for two-year terms and may be reelected without an intervening term.

B. Vacancies

1. When any vacancy on the Board occurs by reason of death, resignation, removal from the district, withdrawal from the teaching profession or other cause, the duly elected alternate from the affected district shall fill the unexpired term.

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**Article VIII - Committees**

- A. Standing committees for the Association shall be: Awards, Legislative, Membership, Bylaws/Standing Rules, Personal Services, Region Chairs and Public Relations. The president may appoint other committees as the need arises.

1. The executive committee of the Association shall consist of the president, president elect, vice president, secretary treasurer, and the immediate past president.

- (a) The function of the executive committee shall be to act for the Board between meetings of the Board and on call of the president.

**Article IX - Executive Director**

- A. An executive director shall be selected and employed by the Board of Directors. The salary and term of office shall be determined by the Board.

- B. The executive director shall be responsible for all fiscal matters as directed by the Board. The executive director shall obtain and maintain continued coverage of liability insurance annually for an amount set by the board of directors and shall have Association accounts audited annually by an outside auditor.

- C. The executive director shall represent the Association before the public and shall perform all other functions usually attributed to this office.

**Article X - Meetings**

- A. There shall be an annual meeting of the Association at such time and place as the Board shall determine. There shall be at least one business meeting of the membership at the time of the annual meeting. Business may be transacted by a majority vote of the members attending the meeting.

- B. A majority of their members shall be a quorum for the Board of Directors, executive committee and other committees.

**Article XI - Fiscal Year**

The fiscal year of the Association shall be from July 1 through June

### 30. **Article XII - Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern in all cases to which they are applicable and not inconsistent with these Bylaws or any special rules of order the Association may adopt.

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### **Article XIII - Amendments**

- A. Amendments to the FCSTAT Bylaws shall be approved by a vote of two-thirds of the members present and voting at any annual meeting or by mail to all members thirty days prior to the annual meeting.
- B. In the event of an emergency these Bylaws may be amended by the membership by mail. A majority of votes cast will prevail.

Constitution adopted August 5, 1964

Amendments adopted:

August 4, 1966

August 3, 1967

August 1, 1968

Revised Constitution and Bylaws adopted July 31, 1969

Amendments adopted:

August 3, 1972

August 2, 1973

August 1, 1974

July 31, 1975

July 29, 1976

August 2, 1979

July 29, 1980

August 10, 1983

August 13, 1985

August 4, 1986

August 16, 1988

August 6, 1991

Constitution and Bylaws combined, revised and adopted August 4,

1993 Amendments adopted July 1, 2000

Amendments adopted July 17, 2001

Revised and Amendments adopted August 1, 2013

Amendment adopted August 2, 2017

Revised September 25, 2021