

REGULAR COMMISSIONERS MEETING
DOUGLAS COUNTY FIRE DISTRICT #4
Meeting Minutes
January 15, 2025

FINAL

Commissioner approval:

Opening of regular meeting

The regular meeting of the Douglas County Fire District #4 Commissioners held at DCFD4 Station 241 in Orondo, WA was called to order at 5:32pm.

Present: Pat Brandt, Chuck Podlich, David Marden, Jeff Zanol, Scott Carter, Justin Dennis, Jim Oatey, Jared Duffy, John Kutschka, Pat McCall, Scott Poirier, and Tara Cunningham.

Consent Agenda

- a. December 18th Regular Commissioner Minutes.
- b. January Payroll & Vouchers.
- c. Next regular meeting February 19th, 2024 5:30pm.
- d. Treasurers report for 12-31-2024.
- e. Transmittal 01-16-2025.
- f. Tara asked to have Admin Report added to the agenda. Discussion to have it added before the Chief's report.

Chuck made a motion to approve the meeting and consent agendas. All in favor.

Public Comments: None

Admin Report:

1. Employment Security has a credit of \$473.51
2. Looking into our Financial Statement from the County Treasurer. Discovered there is \$421,144.24 in our general account. There is \$128,922.87 in our investment account which has earned \$6417.29 in interest in the last year. We could be earning more interest with adjusting our funds. It was agreed to move \$300,000 from the general account to the investment account with the intent to earn more interest.

Chiefs Reports: See attached for full report.

1. Emergency Reporting has become outdated. The local fire departments are switching over to ESO and First Due. Switching to ESO has been difficult for many. First Due seems to be a good option combining both iSpy and Emergency Reporting into one system with easier reporting system in place. However, it is \$8000 per year. We currently pay \$1893.00 for Emergency Reporting and \$1200.00 for iSpy. So for now, we will continue to use Emergency Reporting and iSpy.
2. Station 244. Chief Oatey wants \$22,500 approved to partially finish the meeting/training room. He believes adding metal to the walls with exposed insulation and texturing and paint the drywall wall already there will be a good first step. Chuck moved to approve \$22,500 to finish the walls in S244, Pat seconds.

UNFINISHED BUSINESS

1. Resolution to recognize Stephanie Stibal's service for the past 15 years signed by all 3 commissioners.
2. Station 244 update: Water tank is still leaking. 250 gals per day leaking. John Kutscka is investigating both hydrant drains if they close completely.
3. Strategic Plan – Stations and Brush Truck:

Motion to adjourn regular meeting, by Dave Marden at 7:39pm

Treasurer's Report for 12-31-2024

Treasurers Financial Statement for 12/01/2024 thru 12/31/2024

<u>Account</u>	<u>Beg. Balance</u>	<u>Credits</u>	<u>Debits</u>	<u>Transfers</u>	<u>Ending Balance</u>
Fire District #4 General	445,308.92	14,082.64	(38,247.32)		421,144.24
Fire #4 Investment	128,922.87				128,922.87
Fire # 4 Reserve	596.66				596.66
Fire #4 Bond	4,506.54	478.68			4,985.22
Fire # 4 Project					-
	579,334.99	14,561.32	(38,247.32)	-	555,648.99

January 16th Vouchers

<u>Voucher</u>	<u>Claimant</u>	<u>Purpose</u>	<u>Amt Due</u>
25-001	David Marden	Commissioner Stipend - Dec 18th	\$ 161.00
25-002	Pat Brandt	Commissioner Stipend - Dec 18th	\$ 161.00
25-003	Chuck Podlich	Commissioner Stipend - Dec 18th	\$ 161.00
25-004	Alpine Environmental	Water System quarterly testing	\$ 540.00
25-005	Ag Supply Co	Off Road Diesel	\$ 337.74
25-006	Bound Tree	EMS supplies. Inv#85584285, 85584283	\$ 401.03
25-007	Cascade Fire Equipment	Inv16079	\$ 161.70
25-008	Cashmere Valley Bank	Jan 10th, 2025 Statement Jim Oatey	\$ 765.03
25-009	Cashmere Valley Bank	Jan 10th, 2025 Statement Jeff Zanol	\$ 683.09
25-010	Cashmere Valley Bank	Jan 10th, 2025 Statement Tara Cunningham	\$ 162.83
25-011	Column Software PBC	Empire Press INV# BF92A4D0-0002	\$ 80.78
25-012	CoolRed Air	HVAC installed at S244	\$ 24,196.54
25-013	Douglas County PUD	Utilities, Inv 243	\$ 929.00
25-014	Duffy, Jared	EMT Class Reimbursement	\$ 704.00
25-015	Francisco & Sons	Inv#01 (Snow removal)	\$ 2,048.76
25-016	Jerry's Auto Supply NAPA	Inv# 261-367480	\$ 97.35
25-017	Jim's Pumping Services, INC	Portable Toilet, rent & disposal, Stn#2 & #3	\$ 174.00
25-018	Kelly's Ace Hardware	Inv 3056704	\$ 83.31
25-019	Lake Chelan Health EMS	EMT Class: P.McDonough, S. Willis	\$ 1,800.00
25-020	LocalTel	12/30/24 Statement	\$ 274.78
25-021	Municipal Emergency Services	Inv# IN2176069	\$ 2,095.58
25-022	Northwest Fire Services	Inv 250102, 241221, 241223	\$ 61,448.85
25-023	RiverCom c/o Douglas County Tre	Inv 610	\$ 4,673.00
25-024	Shaub-Ellison Co.	Inv 82300580006 B243	\$ 524.61
25-025	Straub, Jake	EMT Class Reimbursment	\$ 740.00
25-026	Verizon	Mobile Cmd Phone/And Station internet for camera	\$ 172.92
25-027	Stephen Willis	Reimbursment for S244 water tank float	\$ 27.95
25-028	Waste Management	Garbage	\$ 47.55
25-029	Tara Cunningham	Mileage reimbursement-December	\$ 62.31
25-030	Washington State Department of L	4th Quarter 2024	\$ 88.54
			\$ 103,804.25