



Lindale Soccer Association

Confidentiality and Non-Disclosure Policy

Confidentiality

It is the policy of the Lindale Soccer Association ("LSA") that members of the Board of Directors, Executive Officers, committee members, and other individuals authorized to access confidential Association information shall not disclose confidential information belonging to or obtained through their service with LSA unless disclosure has been authorized by LSA or is required by law.

Members of the Board of Directors are cautioned to demonstrate professionalism, good judgment, and care to avoid unauthorized or inadvertent disclosures of confidential information and should, for example, refrain from leaving confidential information contained in documents or on electronic screens in plain view.

At the end of a Board Member's term, he or she shall return all documents, papers, and other materials that may contain confidential information, physical or electronic. The obligation to protect confidential information continues after service with LSA has ended.

Confidential Information includes, but is not limited to:

- Player registration information
- Financial records
- Scholarship applications
- Personnel or volunteer information
- Risk management records
- Executive session discussions
- Board deliberations and draft materials prior to public release
- Legal matters
- Passwords, system credentials, and security information
- Any information designated confidential by the Board of Directors
- Information protected by applicable privacy laws or contractual confidentiality obligations.

Non-Disclosure

Members of the Board of Directors shall not disclose confidential information obtained through their service with LSA to any unauthorized person or organization unless disclosure has been authorized by LSA or is required by law.

Violation Remedies

Violation of this policy or unauthorized disclosure of confidential information may result in disciplinary action, up to and including removal from the Board of Directors. When appropriate, LSA reserves the right to pursue civil or criminal legal remedies to protect the Association's interests.

Policy Review

This policy shall be reviewed annually by the Executive Officers and amended as necessary.



Acknowledgment of Confidentiality and Non-Disclosure Policy

I acknowledge that I have read and understand the Lindale Soccer Association Confidentiality and Non-Disclosure Policy. I agree to comply with its requirements during my service with LSA and after my service ends. I understand that violation of this agreement may result in disciplinary action, removal from my position, and, where appropriate, civil or criminal legal action.

Signature _____ Name _____ Date _____

Witnessed by:

Signature _____ Title _____ Date _____

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P.O. Box 2541, Lindale, Texas 75771