Lindale Soccer Association Bylaws
2026/2027

REPLACEMENT OF PRIOR BYLAWS

These Bylaws shall replace and supersede all prior Bylaws of the Lindale Soccer Association.

Article I. NAME, PURPOSE, AND AUTHORITY

1. Name

The organization shall be known as the **Lindale Soccer Association Inc. (LSA)**.

2. Purpose

LSA is a nonprofit organization dedicated to the promotion, development, and administration of youth and adult soccer in the Lindale area in accordance with:

- The Bylaws and rules of the North Texas State Soccer Association (NTSSA);
- The rules and regulations of US Youth Soccer;
- The Laws of the Game established by the United States Soccer Federation (USSF) and the International Football Association Board (IFAB); and
- Applicable federal and state law.

3. Authority and Governance Structure

The ultimate authority of the Association shall rest with the Voting Members (as defined in Article III). The Voting Membership shall elect the Executive Officers and delegate to the Board of Directors the authority to:

- Conduct day-to-day operations and business of the Association;
- Manage finances and adopt annual budgets;
- Adopt, amend, and enforce policies consistent with these Bylaws;
- Hire staff and engage contractors as needed;
- Execute all functions necessary to advance youth and adult soccer development and administration in the Lindale area.

The delegated authority of the Board of Directors is subject to:

- Compliance with these Bylaws and all NTSSA, US Youth Soccer, and USSF rules;
- Annual fiscal accountability to the membership;
- Member override: Any action of the Board of Directors, including any amendment adopted pursuant to Article IX, may be modified or repealed by a majority vote of the

Voting Membership at a duly called General Membership Meeting, provided at least thirty (30) days' notice of the proposed action has been given.

The Board may NOT, without member approval:

- Dissolve the Association or merge with another entity;
- Sell, lease, or encumber material Association assets (defined as assets valued over $5,000 or essential to operations);
- Change the fundamental purpose or mission of the Association;
- Remove the Association from membership in any national governing body (NTSSA or US Youth Soccer), provided such withdrawal maintains LSA's compliance with USSF rules and does not impair existing member programs.

4. Board Composition

The Board of Directors shall consist of the following Executive Officers:

- President
- Vice President of Appeals and Discipline (VP-A&D)
- Director of Operations
- Director of Communications
- Director of Finance

The Board of Directors may also include the following General Board Members:

- Coaching Program & Player Development Director
- Fields Manager
- TOPSoccer Director
- Registrars
- Concession Manager
- Social Media Manager
- Website Manager
- Volunteer Coordinators
- Coaching Coordinators (age divisions as determined by the Board of Directors)
- Adult Coordinator

The Board of Directors may, by majority vote, create, modify, consolidate, rename, or discontinue General Board Member positions as operational needs require. Such action shall not create, eliminate, or modify any Executive Officer position established by these Bylaws. The duties, qualifications, and responsibilities of General Board Member positions shall be maintained in the LSA Board Position Descriptions document and may be amended by the Board of Directors without further amendment to these Bylaws.

The Board may also include a President Ex-Officio under the conditions specified in Article IV.

Article II. DEFINITIONS

For purposes of these Bylaws, the following terms shall have the meanings set forth below unless the context clearly indicates otherwise:

1. Association

    Association means the Lindale Soccer Association (LSA).

2. Board of Directors

    Board of Directors or Board means the governing body of the Association consisting of the Executive Officers and General Board Members established pursuant to these Bylaws. The Board is responsible for the management and operation of the Association within the authority delegated by the Voting Membership.

3. Executive Officers

    Executive Officers are the elected officers of the Association consisting of the President, Vice President of Appeals and Discipline, Director of Operations, Director of Communications, and Director of Finance.

4. General Board Members

    General Board Members are Board positions established by these Bylaws or subsequently created by the Board of Directors pursuant to Article II. General Board Members possess such duties and responsibilities as assigned by these Bylaws or the LSA Board Position Descriptions document.

5. Voting Member

    Voting Member means any individual entitled to vote under Article IV, including Directors and the designated team delegate (or authorized alternate) from each member team in good standing.

6. Member Team

Member Team means any recreational, academy, TOPSoccer, adult league, or other team officially recognized by the Association and participating in an LSA-sponsored program.

7. General Membership Meeting

General Membership Meeting means any Annual General Membership Meeting or Special General Membership Meeting conducted in accordance with these Bylaws.

8. Majority Vote

Majority Vote means more than one-half (50%) of the votes cast by those entitled to vote, excluding abstentions, unless otherwise specifically required by these Bylaws.

9. Two-Thirds Vote

Two-Thirds Vote means an affirmative vote of at least two-thirds (2/3) of the votes cast by those entitled to vote, excluding abstentions, unless otherwise required by law.

10. Good Standing

Good Standing means compliance with the requirements established by these Bylaws, applicable Association policies, and the rules and regulations of NTSSA, US Youth Soccer, and USSF, including satisfaction of any applicable registration, disciplinary, or financial obligations.

11. Written Notice

Written Notice includes notice delivered by U.S. Mail, electronic mail (email), or other documented electronic communication authorized by the Board of Directors, unless otherwise required by these Bylaws.

12. Policy

Policy means any policy, procedure, code of conduct, operating guideline, or other governance document adopted by the Board of Directors pursuant to these Bylaws.

13. Officer

Officer means an individual serving in an Executive Officer position or, where expressly stated in these Bylaws, any individual serving in a Board position designated as an officer by the Board of Directors.

Article III. MEMBERSHIP

1. Membership Classes

Voting Members:

- Directors of the Association; and
- The official delegate (designated Head Coach or authorized alternate) from each member team in good standing.
- Each voting member is entitled to one vote at all General Membership Meetings.
- Only the listed delegate or their authorized alternate may vote on behalf of a team; no delegate may vote for more than one team.

Sustaining Members (non-voting):

- Parents or legal guardians of athletes (minors) or players over the age of 18 currently participating in LSA programs.

Associate Members (non-voting):

- Individuals or organizations with an interest in soccer advancement who do not currently have a child in the program.

Other Members:

- Additional membership qualifications and requirements may be established by the Executive Officers.

2. General Membership Meeting

Annual General Membership Meeting:

- Held annually at a date and time designated by the Board of Directors, prior to or during the fall season.
- Members shall receive notice at least 30 days in advance of any planned amendments to be voted upon.

Special General Membership Meetings:

- May be called by the Board of Directors or the President.
- May be called by any three (3) Voting Members by written request stating the purpose; the President or Board of Directors shall call such meeting within 30 days of the request.

- If the President or Board of Directors fails to call the meeting within 30 days, the requesting members may call the meeting themselves with 10 days' written notice to all members.

3. General Meeting Quorum

A quorum shall consist of either ten (10) Voting Members in good standing or one-third (1/3) of all registered Voting Members, whichever is less. **No proxies are allowed.**

Article IV. BOARD OF DIRECTORS

1. Election of Executive Officers

Terms:

- Executive Officers serve two-year terms.
- Election schedule for Executive Officers:
    - **Even Years:** President, Director of Finance
    - **Odd Years:** VP–A&D, Director of Operations, Director of Communications

Election Process:

- All Voting Members shall be notified of upcoming elections at least 30 days prior to the Annual General Membership Meeting.
- Nominations shall be solicited in writing (via email or designated communication channel) and must be submitted at least 10 days prior to the election meeting.
- Incumbents are automatically nominated unless they notify the Board of Directors that they do not wish to be considered.
- If only one candidate is identified for a role by the nomination deadline, that candidate shall be placed in the role (pending background check completion).
- If no candidate is nominated, the office shall remain vacant until filled in accordance with the vacancy provisions of these Bylaws. The Board of Directors may appoint an Interim Executive Officer as provided herein.
- Elections are by majority vote of Voting Members present at the General membership Meeting.

Eligibility for Executive Offices:

- **President:** Must have served at least one (1) year as an Executive Officer of LSA prior to candidacy.
- **VP– A&D:** Must have served at least one full year as an Officer (general or executive) prior to candidacy.

- Director of Operations: Must have served at least one full year as an Officer (general or executive) prior to candidacy.
- Director of Finance: Must have served at least one full year as an Officer (general or executive) prior to candidacy.
- Director of Communications: Must have served at least one full year as an Officer (general or executive) prior to candidacy.

Interim Executive Officer Appointment

If a vacancy occurs in an Executive Officer position and no Director or Member meeting the eligibility requirements established by these Bylaws is available or willing to serve, the Board of Directors may appoint an Interim Executive Officer.

An Interim Executive Officer appointed under this section may serve notwithstanding the eligibility requirements otherwise required for the office.

The appointment of an Interim Executive Officer shall require approval by a majority vote of the Board of Directors present at a properly noticed meeting.

The Interim Executive Officer shall serve only until:

(a) a qualified eligible individual is elected or appointed in accordance with these Bylaws; or
(b) the expiration of a period not to exceed 180 days, unless extended one-time by a two-thirds vote of the Board of Directors.

Interim appointments are intended solely to ensure operational continuity and shall not permanently waive eligibility requirements for Executive Officer positions.

2. Appointment of General Board Members

General Board Members shall be appointed by a majority vote of the Board of Directors at any regular or special meeting where a quorum is present.

Appointments may be made, including but not limited to:

- To fill vacancies occurring during a term;
- To fill newly created General Board Member positions established by the Board of Directors pursuant to these Bylaws; or
- During the annual organizational meeting following the Annual General Membership Meeting.

All General Board Member appointments shall be reviewed annually by the Board of Directors at the first meeting after the Annual General Membership Meeting and may be reaffirmed, replaced, or terminated by majority vote of the Board of Directors.

3. President Ex-Officio

An outgoing President may elect to serve as President Ex-Officio for a two-year term if:

- They have served at least one full year as President prior to resignation, OR
- They have completed a full two-year term in office, OR
- They have not been removed from office by majority membership vote.

Duties of President Ex-Officio:

- Serves in an advisory capacity only; no voting power on the Board of Directors.
- The President Ex-Officio shall not be counted for purposes of quorum.
- Assists in transition of Presidential duties and responsibilities.
- Promotes goodwill and facilitates Association activities.
- Performs additional duties as assigned by the Board of Directors.

If the President Ex-Officio position becomes vacant, it remains unfilled until an outgoing President meeting the above criteria is eligible to serve.

4. Removal of Directors

a. **Removal by Membership**
   Any member of the Board of Directors may be removed from office by a majority vote of the Voting Members at a General Membership Meeting, provided that notice of the proposed removal has been included in the meeting notice distributed to the Voting Members at least thirty (30) days in advance.
b. **Vacancy Due to Attendance**
   A Director who is absent from three (3) consecutive regularly scheduled Board meetings without an excuse approved by the Board of Directors shall be deemed to have resigned, and the office shall be declared vacant.
c. **Removal for Cause by the Board**
   The Board of Directors may remove a Director for cause by a two-thirds (2/3) vote of the remaining Directors. Prior to any vote on removal, the Director shall receive written notice of the proposed action and be afforded a reasonable opportunity to be heard.

d. **Compliance with North Texas Soccer Association Requirements**

When applicable, the removal of Directors shall also comply with the requirements of NTSSA Bylaw Article 2.4.3, as amended.

5. Resignation of Directors

Any Director may resign by providing written notice to the President. The President may resign by providing written notice to the Executive Officers. A resignation shall become effective upon receipt unless a later effective date is specified in the notice.

An individual who resigns from an elected Executive Officer position must wait until the term to which they were elected would have concluded before being eligible to run for any elected Executive Officer position, unless the waiting period is waived by a two-thirds (2/3) vote of the Board of Directors.

6. Vacancies on the Board of Directors

Vacancies in Executive Officer positions shall be filled in accordance with these Bylaws. Vacancies in General Board Member positions shall be filled pursuant to Section 2 of this Article.

7. Meetings of the Board of Directors

Regular Meetings:

- Held monthly at a time and place designated by the Board of Directors.
- Regular meetings shall adjourn two hours after the call to order unless a motion is made to extend the time.

Special Board Meetings:

- May be called by the President or Board of Directors as needed.

Quorum:

- A quorum shall consist of a majority of the Directors then serving, including a majority of the Executive Officers then serving.
- The act of a majority of Directors present at a meeting where a quorum is present shall be the act of the Board of Directors, unless otherwise required by law or these Bylaws.
- Directors and committee members may participate in meetings by telephone, video conference, or other electronic means through which all participants can simultaneously hear one another. Participation by such means shall constitute presence in person for purposes of quorum and voting.

Proxy Voting:

- No proxy voting is allowed at Board meetings.

Motions and Reports:

- All motions and reports must be presented in writing prior to the call to order and a copy provided to each Director present.

8. Minimum Board Size

LSA shall maintain a **minimum of eight (8)** Directors for operational continuity. If the number of Directors falls below eight (8), LSA shall not schedule, operate, or conduct competitive seasons or programs until the number of Directors is restored to the minimum size. Emergency General meetings to fill vacancies shall be called within fourteen (14) days after the number of Directors falls below the required minimum.

9. Board Continuity and Organizational Records

The Board of Directors shall take reasonable measures to ensure the continuity of the Association's operations, governance, records, and institutional knowledge during transitions in leadership, vacancies, resignations, incapacitation of Directors, or other emergency situations.

To support this responsibility, the Board of Directors shall maintain an **Access Data Availability Preservation Transition (ADAPT) Program** in accordance with the Board-adopted **ADAPT Program Policy**. The ADAPT Program shall establish procedures for the secure preservation, documentation, transfer, and accessibility of Association records, digital systems, accounts, credentials, contracts, financial information, and other operational resources necessary to ensure the continued operation of the Association.

All Directors, Officers, Committee Chairs, and other individuals entrusted with Association assets, records, or administrative access shall comply with the requirements of the ADAPT Policy and shall cooperate in the orderly transfer of Association property, records, credentials, and operational knowledge upon the conclusion of their service or whenever otherwise required by the Board.

Failure to comply with the ADAPT Policy may constitute grounds for disciplinary action or removal from office as provided elsewhere in these Bylaws and applicable Board policies.

Article V. NOTICES OF MEETINGS

Notices of meetings shall be given in writing (by U.S. mail, email, or other documented electronic means) at least 10 days in advance for special meetings. Written notice shall be deemed given when deposited in the U.S. mail or sent by email. Notice by email shall be deemed effective upon transmission to the member's last email address on file with the Association. Written waivers of notice may be provided by members.

Article VI. DUTIES OF BOARD OF DIRECTORS

Executive Officers

President

Duties:

- Chairperson of the Board of Directors.
- Presides at all General Membership Meetings and Board meetings.
- Casts the deciding vote in the event of a tie.
- Assigns duties to Officers as required.
- Appoints committees as the Board of Directors deems necessary to carry out Association functions.
- Takes prudent and reasonable action in cases not covered by Bylaws or Board policy, subject to Board ratification at the next meeting.
- Overall administrative and executive responsibility for the Association.

Vice President – Appeals & Discipline (A&D)

Duties:

- Assists the President and assumes all powers of the President in their absence.
- Chairs the Appeals and Disciplinary panel and ensures compliance with NTSSA Rule 3.11 (Discipline and Grievances).
- Responsible for initial drafting and subsequent updates to Bylaws; co-chairs the Bylaws committee.
- Acts as Parliamentarian; enforces Robert's Rules of Order.
- Serves as Referee Representative, recruits and trains referees.

Director of Operations

Duties:

- Assists the President and Vice President; assumes Presidential powers if both are absent.
- Assists in recruiting new coaches.
- Ensures Coaching Coordinators are fulfilling their responsibilities.

- Presents coaches list to the Board of Directors at the season's opening Board meeting.
- Manages the Association's timeline and calendar.
- Coordinates all non-referee training as assigned.

Director of Finance

Duties:

- Collects all money belonging to the Association and maintains detailed accounting of income and expenditures.
- Pays bills approved by the Board of Directors.
- Submits written financial reports to the Board of Directors at each monthly meeting.
- Administers all contributions in accordance with Association policies.
- Manages the Association's debit card and banking relationships.
- Performs other duties as assigned by the Board of Directors.

Director of Communications

Duties:

- Oversees the Association's community relations, marketing, advertising, social media, and public relations efforts.
- Monitors and manages the official Association email account.
- Distributes communications to Directors and members as needed.
- Ensures postal mail distribution to Directors.
- Serves as Secretary during Board meetings requiring notes.

General Board Members

Full job descriptions and specific duties for General Board positions not listed below are detailed in the **LSA Board Position Descriptions** document, which is maintained by the Board of Directors and may be updated as needed without amendment to these Bylaws.

Registrars (General Responsibilities):

- Handles ballots in general elections.
- Registers all active players and coaches for each season.
- Maintains complete lists of registered players and coaches.
- Manages changes to player and team registration information.
- Provides necessary documentation as required by NTSSA.
- Maintains safeguards to prevent unauthorized changes to registration records.
- Keeps complete schedules for each playing team.

- Performs initial team assignments (subject to Competition Committee approval).

Coaching Coordinators (General Responsibilities):

- Represent coaches and teams in their respective age divisions.
- Assist the Registrar with duties.
- Coordinate scheduling within their age divisions.
- Coordinate practice sites and times.
- Perform other duties as assigned by the Board of Directors.

Adult Coordinator (General Responsibilities):

- Represent coaches and teams.
- Assist the Registrar with duties.
- Coordinate scheduling.
- Coordinate practice sites and times.
- Assess and collect disciplinary fines associated with yellow and red cards in accordance with Association policy.
- Perform other duties as assigned by the Board of Directors.

TOPSoccer Director (General Responsibilities):

- Oversee the planning, organization, and operation of the TOPSoccer program.
- Recruit players, coaches, and volunteer buddies.
- Coordinate coaches, buddy volunteers, practices, and events.
- Foster a safe, inclusive, and supportive environment for all participants.
- Ensures compliance with risk management, safety, and program requirements.
- Promote and grow the TOPSoccer program within the community.
- Work with the Board of Directors to expand participation opportunities.
- Ensures the program supports the mission and goals of the Lindale Soccer Association.

Article VII. COMMUNICATIONS

- Email is the preferred method of communication.
- The Director of Communications and Registrar(s) shall monitor the Association's official email account and distribute communications to Directors as needed.
- The Director of Communications and Director of Finance shall retrieve and distribute postal mail to Directors as needed.

- Detailed communication policies (including social media, website updates, and member notification procedures) are maintained in the **LSA Communications Policy** document.

Article VIII. FISCAL YEAR AND FUNDS MANAGEMENT

1. Fiscal Year

The fiscal year of the Association shall run from September 1 through August 31 of the following year.

2. Annual Budget

The Board of Directors shall adopt an annual operating budget at the beginning of each fiscal year. The Association shall abide by approved budget limits unless changes are approved by a two-thirds majority vote of the Board of Directors.

3. Financial Management and Expenditure Approval

Detailed financial policies, including expenditure approval levels, debit card usage, payment procedures for vendors and contractors, petty cash procedures, and concession fund management, are set forth in the **LSA Financial Policy** document.

4. Tax-Exempt Status

All contributions (funds or equipment) shall be made payable to Lindale Soccer Association or LSA. All activities of the Association shall be conducted in a manner consistent with preserving its federal tax-exempt status. LSA maintains its tax-exempt status in accordance with Section 501(c)(3) of the Internal Revenue Code and shall not engage in any transaction resulting in prohibited private inurement or private benefit to any Director, Officer, or other individual.

5. Refunds

The refund policy, including eligibility, timing, deductions, and procedures for refund requests, is detailed in the **LSA Refund Policy** document.

6. Personal Credit Authorization for Organizational Operations

The Organization recognizes that certain financial institutions, electronic payment processors, software platforms, banking services, merchant service providers, or other vendors may require personal identity verification, credit authorization, or the submission of personal identifying information, including but not limited to a Social Security Number, to establish or maintain accounts necessary for organizational operations.

When such requirements are necessary to conduct the business of the Organization, the President is authorized to provide personal identifying or credit information solely for the purpose of establishing, maintaining, or administering organizational accounts and services.

The President may designate or assign this responsibility to another Executive Officer when the President does not have the personal ability, availability, or willingness to provide such information, provided such designation is approved by a majority vote of the Board of Directors and documented in the official meeting minutes.

Any personal credit authorization, guaranty, or identity verification provided under this section shall be voluntary and limited exclusively to operational necessity and shall not constitute acceptance of personal liability for organizational debts, obligations, or contractual commitments unless expressly agreed to in writing by the individual providing such authorization.

The Organization shall take reasonable steps to:

(a) minimize reliance upon personal credit or identifying information whenever organizational alternatives become available;
(b) transition accounts to organizational credentials or Employer Identification Number (EIN)-based authorization when practicable; and
(c) protect confidential personal information in accordance with applicable privacy and data protection standards.

The Organization shall indemnify, defend, and hold harmless any Executive Officer who, in good faith, provides personal credit authorization or identifying information pursuant to this section, against reasonable expenses, fees, claims, or damages arising directly from such authorized actions taken on behalf of the Organization.

Article IX. AMENDMENTS TO BYLAWS

1. Amendment by Board

The Board of Directors may amend these Bylaws by a two-thirds vote at any regular or special meeting, provided all Directors receive at least twenty-one (21) days' written notice of the proposed amendment. Any amendment adopted by the Board of Directors will become effective immediately but shall be presented by the Board of Directors to the Voting Membership for ratification at the next Annual General Membership Meeting. Failure of the membership to ratify the amendment shall repeal the amendment prospectively.

2. Amendment by Membership

These Bylaws may be amended by majority vote of the Voting Members at any annual or special General Membership Meeting, provided notice has been given that amendment of the Bylaws will be considered and proposed changes have been circulated at least 30 days in advance.

3. Consistency with Governing Bodies

No amendment to these Bylaws shall conflict with the Bylaws, rules, or policies of NTSSA, US Youth Soccer, the USSF, or applicable federal and state law.

Article X. RULES OF ORDER

The rules contained in the current edition of **Robert's Rules of Order, Newly Revised** shall govern all proceedings in all cases in which they are not inconsistent with these Bylaws and any special rules of order adopted by the general membership or Board.

Article XI. PLAYING RULES AND COMPETITION

1. Governing Rules

LSA competition shall be governed by:

- The IFAB Laws of the Game, as modified in NTSSA Bylaw 3.14.
- All applicable NTSSA Rules of Competition.

2. Local Playing Rules

Any local modifications to game play, playing time standards, team formation rules, roster sizes, or determination of league standings shall be published in the **LSA Playing Rules** document, as maintained by the Competition Committee.

3. Competition Committee

LSA shall maintain a Competition Committee, appointed by the Board of Directors, responsible for reviewing the **LSA Playing Rules** prior to each season and recommending changes as needed. The Committee shall include an odd number of members, with the Head Referee and Coaching Program Director serving as permanent members.

Process:

- Changes to Playing Rules are presented to the Board of Directors at a regular monthly meeting prior to the season start for approval by majority vote.
- If no changes are proposed, the current Playing Rules stand as written.
- The LSA Playing Rules shall be made available on the LSA website and to all members.

Article XII. TEAM FORMATION

Team formation shall follow NTSSA guidelines requiring formation by committee. LSA's process is:

- **Initial Assignment:** The Registrar assigns all players to teams.
- **Competition Committee Approval:** The Competition Committee reviews and approves team assignments.

Article XIII. COACHING, CONDUCT, AND RISK MANAGEMENT

1. Coach License and Background Checks

All coaches must comply with NTSSA and USSF background check requirements and coaching licensing standards. Detailed procedures are set forth in the **LSA Risk Management and Volunteer Policy**.

2. Coaches Code of Conduct

All coaches shall comply with the **LSA Coaches Code of Conduct**, which is maintained and updated by the Board of Directors as needed. Key principles include:

- Safety and welfare of players is paramount.
- Adherence to NTSSA/USSF rules and Laws of the Game.
- Professional behavior at all times.
- No recruiting of players for individual teams.
- Active communication with players and parents.
- Encouragement of player development and enjoyment of the game.

3. Parent and Spectator Code of Conduct

All parents, guardians, and spectators shall comply with the **LSA Parent and Spectator Code of Conduct** as adopted and maintained by the Board of Directors. **LSA Parent and Spectator Code of Conduct** will meet the minimum requirements set for by NTSSA.

4. Player Code of Conduct

All players shall comply with the **LSA Player Code of Conduct** and relevant age-group or program handbooks as maintained by the Board of Directors. **LSA Player Code of Conduct** will meet the minimum requirements set for by NTSSA.

5. Discipline and Appeals

- LSA maintains an Appeals and Disciplinary process in accordance with NTSSA Rule 3.11.
- Detailed procedures, timelines, and appeal processes are set forth in the **LSA Appeals and Disciplinary Policy.**
- The Vice President of Appeals and Discipline shall chair the Appeals and Disciplinary Committee.

6. SafeSport and Risk Management

LSA adheres to all USSF SafeSport requirements and maintains an **LSA Risk Management and Volunteer Policy** detailing volunteer requirements, background checks, training, and incident reporting procedures.

LSA shall maintain a **Weather and Emergency Action Plan Policy**. All coaches, volunteers, officials, and Directors shall comply with the policy as a condition of participation.

Article XIV. SCHOLARSHIPS

LSA may provide need-based scholarships for registration to play to eligible players in accordance with the **LSA Scholarship Program Policy**, which specifies:

- Eligibility criteria
- Application and review process
- Award determination by a designated committee
- Allocation of available funds

LSA Senior Scholarship Fund

LSA administers the **LSA Senior Scholarship Fund** for college-bound Lindale High School seniors. The specific eligibility requirements, application process, award amounts, and deadlines are set forth in the **LSA Senior Scholarship Fund Criteria** document.

Article XV. CONFLICTS OF INTEREST, NO INUREMENT, AND CONFIDENTIALITY

1. Conflict of Interest Policy

No member of the Board of Directors, Officer, or volunteer shall derive personal gain, benefit, or inurement from their service to LSA beyond reasonable compensation (if any) as authorized by the Board of Directors for actual services rendered. All Directors must comply with the **LSA Conflict of Interest Policy**, which specifies disclosure requirements, recusal procedures, and conflict resolution processes.

2. No Inurement

LSA shall not engage in any transaction or activity that results in inurement or improper private benefit to any Director, Officer, or individual member. All financial transactions and commitments must be in furtherance of the Association's charitable mission.

3. Confidentiality and Non-Disclosure

Directors, Officers, committee members, and volunteers may have access to confidential or sensitive information relating to the Association, its members, participants, volunteers, finances, personnel, legal matters, or business operations. Such information shall be used solely for Association purposes and shall not be disclosed to any unauthorized individual or entity during or after an individual's service with the Association, except as required by law or as authorized by the Board of Directors. This obligation does not prohibit the disclosure of information that is publicly available or otherwise lawfully obtained from independent sources. Failure to comply with this provision may result in disciplinary action, including removal from office or volunteer service, as permitted by these Bylaws.

Article XVI. INDEMNIFICATION AND LIABILITY PROTECTION

The Association shall indemnify, defend, and hold harmless any Director, Officer, committee member, volunteer, or agent acting in good faith and within the scope of their authorized duties to the fullest extent permitted by the Texas Business Organizations Code. No Director or Officer acting in good faith within the scope of their authorized duties shall be personally liable for actions taken in good faith on behalf of the Association, except for acts involving fraud, willful misconduct, gross negligence, or knowing violation of law. The rights of indemnification provided herein shall not be exclusive of any other rights to which an individual may be entitled. The Association may purchase and maintain Directors and Officers Liability Insurance to provide such protection.

Article XVII. DISSOLUTION

In the event of dissolution or liquidation of LSA, all remaining assets shall be distributed exclusively to one or more qualifying charitable organizations that are exempt under Section 501(c)(3) of the Internal Revenue Code and are engaged in the promotion of youth soccer or youth education, as determined by the Board of Directors. No assets shall inure to the benefit of any Director, Officer, or individual member.

Article XVIII. POLICIES AND PROCEDURES

1. Board Authority to Adopt Policies

The Board of Directors may adopt, amend, or rescind policies, procedures, codes of conduct, and operating guidelines that are consistent with these Bylaws and the Bylaws and rules of NTSSA, US Youth Soccer, and the USSF. Such policies shall have the full force and effect of governance but may be amended by Board vote without a membership vote.

2. Maintenance of Key Policies

LSA shall maintain, keep current, and make available to members the following policies (as referenced in these Bylaws):

- LSA Playing Rules
- LSA Board Position Descriptions
- LSA Financial Policy
- LSA Expense Reimbursement Policy
- LSA Registration and Refund Policy
- LSA Communications Policy
- LSA Coaches Code of Conduct
- LSA Parent and Spectator Code of Conduct
- LSA Player Code of Conduct
- LSA Appeals and Disciplinary Policy
- LSA Risk Management and Volunteer Policy
- LSA Scholarship Program Policy
- LSA Senior Scholarship Fund Criteria
- LSA Conflict of Interest Policy

- LSA Confidentiality and Non-Disclosure Policy
- LSA Weather and Emergency Action Plan Policy
- LSA ADAPT Program Policy

3. Policy Review and Updates

Each policy shall include a version date and may be reviewed annually and updated by the Board of Directors as operational needs warrant, provided updates remain consistent with these Bylaws and NTSSA/USSF requirements.

Article XIX. EFFECTIVE DATE

These Bylaws shall become effective upon adoption in accordance with Article IX (Amendments to Bylaws).

Article XX. APPENDIX: CROSSWALK OF REMOVED/RELOCATED PROVISIONS

The following items from the prior Bylaws (v 6.28.2024) have been intentionally relocated to standalone policies for easier maintenance and Board-level updates:

Prior Bylaw Section	Content	New Policy Document
Addendum I (Coaches Code of Conduct) – Full text	10-point coach conduct rules and expectations	LSA Coaches Code of Conduct Policy
Article VIII (Refunds) – Full section	Registration refund eligibility, timelines, conditions, deductions	LSA Refund Policy
Article VIII (Funds Management) – Detailed rules	Expenditure approval levels, debit card usage, petty cash, concession procedures	LSA Financial Policy
Article XII (Rules of Play) – Detailed local modifications	Game cancellations, Board Member on Duty authority, etc.	LSA Playing Rules; LSA Game Day Procedures
Article XIII (Team Formation) – Full process	Two-step formation (Registrar → Executive Committee)	LSA Team Formation Procedures
Article XIV (Scholarships) – Full process	Eligibility, review committee, award process	LSA Scholarship Program Policy

Article VI – Individual Officer Job Descriptions	Detailed duties for each Board of Directors	LSA Board Position Descriptions (living document)
Implied: Communication protocols, social media	Social media monitoring, website management, etc.	LSA Communications Policy
Implied: Background checks, volunteer procedures	SafeSport, criminal background checks, risk mitigation	LSA Risk Management and Volunteer Policy
Implied: Parent/Player conduct expectations	Spectator behavior, player discipline, attendance, etc.	LSA Parent and Spectator Code of Conduct; LSA Player Code of Conduct
Article XIV (Scholarships) – Senior Scholarship Fund	Lindale High School senior scholarship eligibility, requirements, award amounts, deadlines	LSA Senior Scholarship Fund Criteria
Article XV (Conflicts of Interest) – Disclosure and Recusal Procedures	Conflict disclosure forms, recusal procedures, conflict resolution processes	LSA Conflict of Interest Policy
Implied: Parent/Player conduct expectations	Spectator behavior, player discipline, attendance, etc.	LSA Parent and Spectator Code of Conduct; LSA Player Code of Conduct