

Tatianna Burchette

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EDUCATION

Montclair State University (MSU)
Bachelor of Fine Arts in Dance

SKILLS

- Teaching
- Time Management
- Organization
- Communication Skills
- Problem-Solving
- Teamwork
- Collaboration
- Adaptability/Flexibility
- Leadership

TEACHING/WORK EXPERIENCE

Planet Fitness, Woodland Park, NJ

March 2022 - March 2023

Front Desk Attendant

- **Provided facility tours and addressed inquiries** via phone calls

Montclair State University, Little Falls, NJ

January 2023 - May 2023

Dance Methods Instructor

- **Conducted introductory ballet sessions under the guidance of Laurie Abramson**, facilitating foundational lessons to students.
- **Delivered instructional segments of beginner-level ballet combinations** in a collegiate environment, gradually building up to complete class sessions.
- **Engaged in comprehensive observations, resume crafting, teaching philosophy development, and unit plan formulation** to enhance pedagogical approaches.

Rockaway Development & Revitalization Corporation, Queens, NY

May 2021 - August 2021

Program Associate (*Employment & Career Development Services Division*)

- **Collaborated in delivering services to youth participants** within the Learn & Earn Afterschool & Summer Internship Programs, as well as the Summer Youth Employment Program Summer Initiatives.
- **Directed and choreographed performances for a group of 40 students** engaged in Project-Based Learning activities.

INDUSTRIAL/COMMERCIAL EXPERIENCE

Sundance Film Festival

2016

- **HBO Documentary: *How to Let Go of the World and Love All the Things Climate Can't Change***, Josh Fox

Random Acts of Flyness

2018

- **HBO Zone: Season 1 Episode 6: *They Won't Go When I Go***

COMMUNITY SERVICE/LEADERSHIP

Madame Anti-Grammateus, Gamma Theta, Sigma Gamma Rho Sorority Incorporated

2022-2023

- **Managed email correspondence and documented meeting minutes** during chapter meetings as the secretary.
- **Acted as the primary liaison, facilitating direct communication** with various on-campus and occasional off-campus organizations.
- **Facilitated efficient communication** by promptly informing the Epistoleus upon confirmation of a co-sponsor for events.
- **Developed and maintained a comprehensive co-sponsors document** encompassing various Greek Councils, ensuring regular updates for accuracy.