

**Fawn Lake Maintenance Commission
Regular Board Meeting Agenda
December 18, 2023 - APPROVED 3/18/2024**

7:08pm

Opening of the Meeting and Election of a Chair Pro Tem

Mike Ricchio

- **Nominated:** Steve Jacobson for Mike Ricchio **Second:** Debra Deir **Outcome:** Passed

Roll Call of Officers and Trustees (Chair Pro Tem)

- Officers and Trustees present: MM, MB, MR, SJ, DD
- Proxies from Jessica Pense, Curt Pense and Heather Tremblay

Hearing and Ethics Committee - Not present

Jan Charles

Community Activity Events Reports

Renee Olson - FLAG

- Community generous w/ gifts Sunday - extra gifts for kids
- Scooter sold - more to come

Treasurer's Report

Steve Jacobson

- CPA call - extra tax income next year
- Saving/reserving funds - Morgan Stanley - CDs FDIC covered
- January funds: Deposit in MM instead of Checking - move funds - checking pay bills - Limit funds in checking account - prevent future loss
- Need money transfer process - 2 signatures required
- Budgeted \$35k interest income next yr - \$50k projected - tax liable - \$18k this yr \$1k last yr
- P&L Plan \$527k - have \$534,560 - liens/payments
- Capital expense: all money in reserves - not spending excess items
- \$25k receiving acct - bill paying expenses
- Dam work - \$100k - recommend leave \$125k checking acct

Motion: anything over \$140k left over, allocate to reserve account

Move: Steve Jacobson **Second:** Debra Deir **Outcome:** Passed

Motion: move Money Market account to a Receiving Account

Move: Debra Deir **Second:** Matt Matincheck **Outcome:** Passed

Committee Reports

Nominations and Elections

Jessica Pense

- Proxy read by DD
- Open Roles on board - 3 people interested
- Mtg w/ Committee in January - voting

Communications Liaison and Entry Gate

Heather Tremblay

- Proxy read by MB

Office Administration

Debra Deir

- Newsletter avg length - getting large - future discussion

- Resident **free** ad changes - ads run 3 mos - residents supply business card JPG
- SOPs - more to come

Buildings & Permits

Open

Parks, Grounds and Roads

Steve Jacobson (Open)

- Road repairs complete - \$32k total
- Angled bumps - prevent water run-off - slows entrance/exit
- Community concerns regarding motorcycles vs. exit speed bump
- Parks & Grounds interviews/hiring started - more to come

Water Systems

Bill Knight

- AC pipe replacement update - begin w/ water system - cut asphalt - water off Wednesday
- \$80k bid
- Possible purchase computer for meter heads - \$6k - auth. \$24k well 2 pump may not spend
- \$130k next yr., possibly pipe work - more expensive

Septic Systems

Curt Pense

- Cabana bathrooms - getting permit

Motion to approve \$12k to repair septic at the Cabana

Moved: SJ **Second:** DD **Outcome:** Passed

Lake and Dam

Matt Matincheck

- Contacting for dam inspection - more to come
- Second fish plant - successful

Trustee at Large

Mike Ricchio

- Property maintenance to edge of paved road - surveys required for accuracy - not easement
- Property owners risk undoing improvement if necessary - not obligated to restore

By-Laws

- Waiting for Board to vote on one complaint - 6 people needed "yes" or "no" vote

OLD BUSINESS

- Missing Meeting Minutes

Motion to approve meeting minutes for August, October, October General Mtg, and November.

Moved: SJ **Second:** MB **Outcome:** Passed

- By-law change request: political signs (placement and removal) - first read

Motion to table political sign bylaw change request to January mtg

Moved: SJ **Second:** DD **Outcome:** Passed

- By-law change request: maintenance of properties to edge of paved road

Motion to table for further discussion to vote at February mtg

Moved: SJ **Second:** MR **Outcome:** Passed

NEW BUSINESS

- By-Law change request, 11/20/2023: Special Assessments - first read
- By-Law change request: Commercial Vehicle parking - first read
- By-law change request: Limiting number of gate remotes allowed per lot - first read

Set Date and Place of Next Meeting Monday, January 15th, Bryant Hall, 7pm

Close Meeting (Motion to close by any Trustee)

- **Moved:** SJ **Second:** DD **Outcome:** Passed