

FAWN LAKE MAINTENANCE COMMISSION

Construction, Fence Installation, Tree Removal, and Landscape Application

In accordance with FLMC Bylaws, a written application and approval must be obtained, In writing, from the FLMC Trustee/Building Committee Chair, before beginning any construction, landscaping, or tree removal project. This application is required for any exterior work including new construction, remodels, additions, septic system changes, landscaping in the right-of-way, or tree removal. Landscape applications are only required when Member wishes to landscape in the private right-of-way between the paved road and the Members property.

Starting work without written approval is a Class 1 Violation under FLMC Bylaws Chapter 13. Violators may be fined and issued a stop work order. Member Initials: _____

Applicant Information

Member Name:	
Email:	
Phone:	
Mailing Address (if different from site):	
Site Emergency Contact Name/Phone:	

Property Address: _____ Division: _____ Lot: _____

Submission Date: ____ / ____ / ____ Estimated Start Date: ____ / ____ / ____

County Permit Attached? ☐ Yes ☐ No

Are you aware of any lead components in the property's water lines? ☐ Yes ☐ No

Project Type (Check All That Apply)

- ☐ Building Addition or Outbuilding ☐ New Construction ☐ External Remodel
- ☐ Septic Install or Repair ☐ Tree Removal ☐ Landscaping (including FLMC private right-of-way)

Project Description

Provide a brief summary of the project, including contractor name, phone number, and email. Attach additional pages as needed.

Required Attachments Checklist

- ☐ Site plan showing location in relation to lot lines, setbacks, easements. ☐ Contractor contact information.
- ☐ Mason County permits (if applicable) ☐ Survey or proof of property line (strongly recommended).
- ☐ Any other relevant documents or drawings.

Important Notes – REQUIREMENTS

• **SUPPORTING DOCUMENTATION:** Please provide plans and all supporting documents which show the proposed project site in direct relation to the lot lines of the property and include applicable measurements from property boundaries, easements, and setbacks. You must be in compliance with all FLMC Covenants. For height/building Covenants/Bylaws refer to FLMC By-Laws, Chapter 14 and Declarations of Restrictions. If required, Mason County Plan and Permit approval **must be granted** and forwarded to FLMC, in writing, prior to FLMC final approval.

• **RIGHT TO OBSERVE AND REQUEST CORRECTION:** Any FLMC Board of Trustees and/or appointed FLMC Building Committee Volunteer(s) shall have the right to observe on-site construction, enter onto a Members property for the purpose of observation and to require the correction of deficiencies with reference to Mason County construction codes and/or violations of FLMC Bylaws. Visit www.fawnlakecommunity.com to view current Bylaws and their protective restrictions.

Visit www.masoncountywa.gov for information on Mason County permits, codes, and regulations.

• **SETBACKS & PLANS:** All setbacks or design plans shall be in accordance with all Fawn Lake Bylaws & Declarations of Restrictions and Mason County regulations. Any Mason County variance request to alter setbacks or easements must have FLMC approval **prior** to County approval. FLMC is not bound by any variance approved by Mason County that was not first approved by FLMC. Neither FLMC, nor Mason County Building/Planning office, will determine property lines. All applicants are solely responsible for determining property lines and set-backs. **If an applicant proceeds without a survey, it is done at their own risk.** MEMBER INITIALS: _____

• **MASON COUNTY PERMITS: PLEASE NOTE THAT THIS APPLICATION IS NOT A MASON COUNTY PERMIT.** All county permits must be obtained, as required, for construction, water use, septic repair/install and tree removal. Mason County final plan/permit approval will be required prior to FLMC final project approval. MEMBER INITIALS: _____

In signing this application, Member agrees to all of the above requirements, terms and conditions.

MEMBER SIGNATURE _____ DATE _____

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Office Use Only

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Application Status: ☐ Pending ☐ Approved ☐ Denied* (Date: _____)

***If denied, please contact the FLMC Building Committee Chair at building@fawnlakecommunity.com**

Building Committee Chair & Committee Comments:

Reviewed by FLMC Building Committee Chair: _____ Date: _____