

Fawn Lake Maintenance Commission

Board Meeting Minutes

June 19, 2023

Opening of the Meeting and Election of a Chair Pro Tem

Steve Jacobson

- Nominated:
- Seconded:
-

Roll Call of Officers and Trustees (Chair Pro Tem)

- Present: Steve Jacobson, Bill Kysor, Mike Ricchio, Heather Tremblay, Matt Matincheck, Curt Pense
 - Curt Pense will be overseeing Septic Systems
- Excused: Jessica Pense - out of town, Marnie Benefield & William Knight - sick
 - Moved: Bill Kysor
 - Second: Mike Ricchio
 - Passed

Review and Approval of May 15, 2023, Meeting Minutes

- Heather Tremblay - correction to May minutes; she was previously excused in April, not absent.
 - Accept May 15, 2023 general meeting minutes with correction noted above
 - Moved: Bill Kysor
 - Second: Heather Tremblay
 - Passed

Water Master's Report

Tom Moore

- Consumer Confidence Reports mailed to members. Annual report to the state is being prepared. The difficulties we've experienced with the transition to radio head meters and transition in office are being worked out. Currently working on initial PFAS sampling with the state. Believes we may need to start doing this every 3 years. Currently, cost is free at this time. Discussion of what PFAS is: a by-product of plastic that never breaks down, it's in everything.

Hearing and Ethics Committee

Jan Charles

- No Report

Community Activity Events Reports

Renee Olson - FLAG

- Garage Sale follow up, 4th of July events at Willow Park, Car Parade on Crescent, Boat Parade

Treasurer's Report

Steve Jacobson

- Bookkeeper resigned, moved to a new job. Still having difficulty getting bank statements. P&L Report update; Trustees to review expense reports regularly for accuracy. Budget 2024 process starting. Insurance update: hope to have something put together soon about better options for our coverage. Contract signing - the Treasurer is the only current Executive Officer so he will be signing the contract along with Trustee overseeing the area that pertains to the contract. Reserve Study will probably be reviewed in next few months - numbers only, no visual review of assets.

Committee Reports

Nominations and Elections

Jessica Pense via Curt Pense

- Welcome to Curt Pense and Marni Brown joining the Board. Still 2 positions currently open.

Communications Liaison and Entry Gate

Heather Tremblay

- The Mason County Fire Department wants to be more involved in community events.
- Gate Area Speed Limit - Speed limit sign in gate area. Speed bumps are still an option.

- Vandalism & Cameras - Vandalism in Cabana bathrooms DVR can be set to record “events” only.
- Neighborhood Watch - Encourage people to be part of the program, need Watch Captains.
- Community Directory - Can sign up on our website.

Office Administration

Heather Tremblay

- Temp Office Staff - Tracy starts Wednesday. Thanks to Kathy Jacobson for assistance with hiring.
- Office Gift & Feedback from Community
- 4th of July Office Hours - closed 4th, open 3rd and 5th regular hours.

Buildings and Permits

Bill Kysor

- Denied a request to allow a tiny home in the community, smaller than required by our bylaws.
- Unpermitted canopy structure being built over trailer. County contacted to see if proper permits were applied for. The member contacted to follow up and submit proper permits.

Parks, Grounds and Roads

Bill Kysor

- Vandalism at Cabana and multiple road signs “tagged” or dented. Cameras at Cabana are not sufficient to see who comes and goes in restrooms. 2023 budget not sufficient to cover cost to clean/paint over.

Water Systems

Bill Knight

- Software and meters are ready for radio reads. Took about 1 hour for the first read. Still working with the vendor to work out some bugs. Working toward monthly readings.
- AC Pipe replacement - Dan Lovell writing up scope of work for replacement at end of lake by dam.
- Tree removal - approximately 86 trees planted in easement that may affect water main. 26 trees on Alpine Ave of greatest concern. 3 bids for removal were received. Lowest bid not available until August.

Septic Systems

Curt Pense

- Sent out request for bids for pumping the LOSS and providing discounted pumping to other members of the community who need their septic pumped and / or inspected.

Lake and Dam

Matt Matincheck

- Leaks in concrete, will have someone come inspect and repair.
- Asian Grass Carp is a “no go”. State found bass and perch in Lynch Creek; believe came from Fawn Lake, so state will not approve permit for carp.
- Yellow Flag Iris is a noxious weed and needs to come out. Spraying of cattails and lily pads coming soon; uses the same chemical for the iris. Not all cattails will be removed.

Trustee at Large

Mike Ricchio

- Nondisclosure Agreements need to be signed by all Trustees, employees and volunteers. A reminder to all about protecting private information you may be aware of.

By-Laws Committee Update (Revised / Updated By-Laws progress)

Bill Kysor

- Estimates Debra Deir has 200 to 300 hours over a year and a half put into this project. No official updates have been recorded with the County since 2015. Debra spoke about the process up to this point. Next step - final small edits and then to Board for final review, approval and signing. Decision made to hold Executive Meeting in next 10 days or so for final review and approval.

OLD BUSINESS

None

NEW BUSINESS

None

Set Date and Place of Next Meeting Monday, July 17th Bryant Hall, 7pm

Close Meeting (Motion to close by any Trustee)

- Moved: William Kysor
- Seconded: Heather Tremblay
- Passed