

FAWN LAKE MAINTENANCE COMMISSION

REQUEST TO ADD AGENDA ITEM / ADDRESS THE BOARD

Name:	
Address:	
Phone:	
Email:	

Date of board meeting requested:	
Title of item you wish to have added to agenda:	

Please provide a brief description of the item you would like to speak about...

President Approval:	Date:
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Requests for agenda placement must be made AND RECEIVED by the FLMC business office a minimum of 14 days PRIOR to the meeting date requested.

Maximum presentation / speaking time is 5 minutes per agenda item. Time may be extended upon pre-approval by the Board President.

Date: _____

Received By: _____

Request received 14 days before meeting: **Yes No**

Member contacted with approval/Denial: **Yes No**