

RISK ASSESSMENT SHEET

Please fill out this assessment sheet as correct as possible. This will help us determine a customizable plan for your property. Thank you

1. Is this a public venue (casino, sport venue, clubs, etc) or Office/commercial request?
 Public venue Office/commercial
2. Approximately how many employees work inside building/office?
 1-5 6-10 11-20 21-40 41-80 81 – 150 151- 300
 other (_____) please specify
3. Is this workspace environment a: Select
Warehouse
Repair shop (auto repair, and/or specialty)
Office (computers, and phone setup)
Industrial Commercial (plant, refinery, production, etc)
4. Has any staff/employee tested positive for Covid-19? Yes No
5. Has any employee called out sick with-in 30 days? Yes No
6. Has an employee reported family being sick but they are not? Yes No
7. Do your staff/employee where mask at all time while inside workplace? Yes No
8. Does your staff wipe and clean phones, desk, and personal workspace at end of each work day?
 Yes No Not sure
9. Do your employees use breakroom at the same time following CDC guidelines?
 Yes No Not sure
10. Is there a janitorial, or cleaning service that empties trash containers, clean restrooms, clean breakrooms, and clean general office space? Yes No
11. Does the cleaning company use standard cleaning supply or CDC recommended sanitizers?
 Yes No Not sure
12. Does your office allow the public to enter and use facilities? Yes No
13. Does your office have or share:
Elevators Yes No
Stairwells Yes No
Vending machines Yes No
Restroom with public Yes No
Restroom with other floors in building Yes No
Restroom only with staff within office only Yes No

Fax completed form to (832) 550-2525 or E-mail: Frontdesk.FMI@gmail.com