**Bans Intruder & Fire Systems Ltd**

 **KEYHOLDER & MONITORING DETAILS FORM**

The following information is required to enable us to process your order.

**Alarm receiving centre monitoring of your alarm system cannot commence until this information has been received.**

Customer Name……………………………………………………………………………..

Address ……………………………………………………………………………………..

………………………………………………………………………………………………

……………………………………………………………………Post Code………………

Contact Name…………………………………………………….Tel no…………………..

Type of Signalling: RedCARE ❒ RedCARE GSM ❒ Dualcom Plus ❒ Digital Communicator ❒

 Audible only ❒ Other ❒……………………………………………………………………

**KEYHOLDERS**

At least two keyholders are required. They should:

1. Be conversant with the premises and the alarm system and be able to set and unset it.
2. Be prepared to attend the premises in the event of an activation at any time.
3. Be able to attend the premises within 20 minutes of being called.

Keyholder 1 Name………………………………………………………………………

Address …………………………………………………………………...

Post code ………………………………………………………………….

Tel no……………………………………………………………………...

 Password (10 characters max) …………………………………………………..

Keyholder 2 Name ……………………………………………………………………...

Address ……………………………………………………………………

Post code…………………………………………………………………..

Tel no………………………………………………………………………

Password (10 characters max) …………………………………………………..

Keyholder 3 Name ………………………………………………………………………

 Address…………………………………………………………………….

 Post code…………………………………………………………………..

Tel no………………………………………………………………………

Password (10 characters max) …………………………………………………..

Note that keyholders’ telephone numbers should be where they can normally be contacted. A work number or business number should not be used.

**PASSWORD**

A password is required for any voice communication with the alarm receiving centre. Your password should be easily remembered (by both yourself *and* any keyholders who may need to speak to the alarm receiving centre) but it should not be recorded or displayed in any public place, e.g. next to the alarm keypad. The password can be numbers or letters and can be changed later by advising the alarm receiving centre in writing, so that the alarm receiving centre computer can be updated.

**CUSTOMER SIGNATURE**

Signed……………………………………………Print name……………………………………

Position ………………………………………….Date…………………………………………..