



**Event Management Contract**

This Event Management Contract (hereinafter referred as **Agreement**) is executed on {date }

**By and Between**

**AERIAL WINE BOUTIQUE**, a company/platform, having its registered office at {detail address/phone/email} (hereinafter referred to as **“Party A / AWB”** which expression shall include, where the context so permits, its successors in interests, administrators and permitted assigns) of the One Part;

**And**

**{Name of the Client/Customer (Company/organization/Individual etc)}**

**Address:** \_\_\_\_\_

**Nature of Business:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Tel:** \_\_\_\_\_ **Email:** \_\_\_\_\_

(Hereinafter referred to as the **“Party B”**, which expression shall include, where the context so permits, its successors in interests, administrators and permitted assigns) of the Other Part.

“Parties” shall mean Party A and Party B collectively and “Party” shall mean either the Party A or the Party B, as the context dictates.

**NOW, THEREFORE**, in consideration of the mutual representations and covenants hereinafter set forth and valuable consideration the adequacy of which is hereby acknowledged by the Parties and the mutual benefits to be derived therefrom, the representations and warranties, covenants, conditions and promises contained herein below and intending to be legally bound, the Parties agree as follows:

**1- BACKGROUND OF PARTY A / AWB**

AWB is a boutique having expertise in handling all types of boutique services along-with catering services. We have rendered our specialized services to numerous customers/clients with our experienced designers/crafts people, who made their events unique and memorable. AWB is always ready for the unexpected to happen. We know what is in style for events today. {Add more details about the AWB, if any}

2- EVENT DETAILS

Event/Party Name : \_\_\_\_\_  Private  Open to Public

Event Date: \_\_\_\_\_ Event Time: \_\_\_\_\_

Name of Sponsor/Event Planner: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Mobile: \_\_\_\_\_ Home: \_\_\_\_\_

Email Address: \_\_\_\_\_

3- AWB is a boutique having expertise in handling all types of boutique services along-with catering services. We have rendered our specialized services to numerous customers/clients with our experienced designers/crafts people, who made their events unique and memorable. AWB is always ready for the unexpected to happen. We know what is in style for events today. {Add more details about the AWB, if any}

4- SERVICES

Party A/ AWB offers following full range services;

<b>A. Boutique</b>	<input type="checkbox"/>	v. Stuffed Jalapenos	<input type="checkbox"/>
<b>B. Catering Services</b>	<input type="checkbox"/>	vi. Basil, Mashroom & Tomato Flatbread	<input type="checkbox"/>
i. Chicken Wings (BBQ, Hot, Plain, Zapper)	<input type="checkbox"/>	vii. Meat Lovers Flatbread	<input type="checkbox"/>
ii. Meatballs	<input type="checkbox"/>	viii. Basil Tomato & Garlic Bruschetta	<input type="checkbox"/>
iii. Spinach Dip	<input type="checkbox"/>	ix. Chilled Shrimp Cocktail	<input type="checkbox"/>
iv. Jammin Chicken Quesdilla's	<input type="checkbox"/>		

5- PAYMENT

3.1 In consideration of time and efforts to be rendered by the Party A/ AWB for the above event services to the Party B. The Party B shall pay to Party A based on number of services selected from serial number A (i to iv) and B (i to iv) of Clause 2 of this Agreement, through following Fee Schedule;

i.	Boutique Services		\$_____	<input type="checkbox"/>
ii.	Catering Services	3 Hrs Event	\$_____	<input type="checkbox"/>
		Additional Hrs	\$_____	<input type="checkbox"/>
		All Day Event	\$_____	<input type="checkbox"/>

iii.	Add on Buffet Food Items Includes a Cheese & Fruit Platt		
	Circle 4: each Additional (Ref to Clause 2)	\$_____	<input type="checkbox"/>
iv.	On Site Photographer	\$_____	<input type="checkbox"/>
v.	Balloons	\$_____	<input type="checkbox"/>
vi.	Any Other _____	\$_____	<input type="checkbox"/>
v.	Advance Payment (50%)	\$_____	<input type="checkbox"/>
	<b>Total</b>	\$_____	

3.2 Advance Payment shall be made on signing date of the Agreement, which will make the confirmation of Booking, this payment shall be non-refundable and non-transferable. Party B shall not be entitled to claim advance payment in case of cancellation of its event/services. However, changes in schedule/date may be mutually discussed/agreed between the parties.

3.3 Balance must be paid 72 hours in advance or booking/reservation will be cancelled.

3.4 Payments shall be made via credit card/cash or detail as under.

Credit Card Information: \_\_\_\_\_

**6- TERMINATION**

Party A/ AWB may terminate this Agreement, prior to the expiration of this Agreement, by serving a prior written notice of {specify days} days before event day to Party B. Party B may also terminate this Agreement, prior to expiration of this Agreement, by serving a prior written notice of {specify days} days before event day to Party A. In other case Party A shall have discretion to not pay advance payment.

**7- INDEMNIFICATION**

Both Parties shall defend, hold harmless and fully indemnify each other against all unreasonable claims.

**8- FORCE MAJEURE**

Neither party to this Agreement shall be liable for failure to perform any of its obligations here-under if prevented from doing so by reason of force majeure/ Act of God.

**9- DISCLAIMER / RESPONSIBILITY OF DAMAGES**

Party B shall take all responsibility of loss and damages during the event. Any damages occur to the decoration stuff shall be responsibility of the Party B. Party B shall be under obligation to reimburse all payments for repairing/replacing of damage items upon provision of valid invoices of Party A/ AWB.

Likewise, any personal injury arising due to accident or luggage loss due to whatsoever reason shall not be the responsibility of the Party A/ AWB.

**8- MISCELLANEOUS**

**8.1 Applicable Law:** The provisions of this Agreement and the rights and obligations hereunder shall be governed by and construed in accordance with the laws of the {Specify State Name}.

**8.2 Amendment/Variation:** All additions, amendments and variations to this Agreement shall be binding only if in writing and signed by the Parties duly authorized representatives.

**8.3 Relationship of the Parties:** Party A/ AWB and Party B shall be deemed to have the status of independent entities and nothing in this Agreement shall be deemed to place the Parties in the relationship of employer-employee or principal-agent.

**8.4 Dispute Resolution:** In case of any dispute(s) arising out of or in connection with this Agreement shall be settled through friendly consultations between both parties. In case no settlement can be reached within a period of seven (07) days of commencement of consultations, the parties agree that the dispute(s) shall be settled by ARBITRATION in accordance with the {Specify State Name} Law of Arbitration.

**8.5 Currency:** The unit of currency in this Agreement is expressed in{% or USD}.

**IN WITNESS WHEREOF** the Parties hereto have set their hands on the date first aforementioned.

Party A  
Signature: \_\_\_\_\_  
By: \_\_\_\_\_

Party B  
Signature: \_\_\_\_\_  
By: \_\_\_\_\_

**AERIAL WINE BOUTIQUE**

Witness 1 \_\_\_\_\_  
By: \_\_\_\_\_

Witness 2 \_\_\_\_\_  
By: \_\_\_\_\_