

Meadow View SCO Meeting Minutes

Date: Tuesday, Sept 8, 2026

Time: 6:00 PM

Location: Meadow View Library

Officers Present:

Stephanie Whalley, President

Claire Yunker, Vice President

Karli Fentress, Secretary

Alex Benedict, Treasurer

I. Call to Order Meeting began at 6:05pm.

II. Quorum 4 of 4 executive board members present.

III. SCO Introduction and Welcome

Meeting welcome by Stephanie Whalley, President, followed by explanation of what an SCO is. Officers introduced themselves followed by brief parent introductions.

IV. Meadow View/Principal Introduction

A. Principal Cynthia Bell Jimenez introduced herself to the group and gave an overview of Meadow View Elementary, students and staff.

B. Community Schools Coordinator Jamie Racine and Meadow View Elementary Site Coordinator Leidi Perez De Celta introduced themselves.

V. Teacher Survey Results

A. Stephanie gave an overview of the results of the teacher survey to assess the needs of staff and students.

VI. Community Schools Presentation

A. MV Site Coordinator Leidi Perez De Celta gave a tour of the new Community School room next to the Library. The space is set to become a clothing and food pantry for the Meadow View community, as well as a resource center. They have already begun collecting winter clothes for the upcoming colder months. The room will be open to all students, staff and families throughout the school year.

- B. Jamie Racine explained the meaning and purpose of community schools within the Sun Prairie Area School District.
- C. Speakers answered questions from caregivers about the Community School space.

VII. Treasurer Report Alex Benedict presented and summarized.

- A. June-August 2026: The SCO account had a beginning balance of \$4,421.37. Income was a \$25 raffle license refund. Expenses included items purchased for field day, a safe deposit box, and website/domain fees through GoDaddy. The ending balance was \$3,660.68.
- B. September 2026: The SCO has a balance of \$3,660.68. Expected income between October and December is currently at \$6,650.00 in anticipation of Spirit Wear, Otter Trot, Cousins Share Night, and the Holiday Store. Expected expense for SCO Meetings, Ice Cream Social, Otter Trot, Staff Appreciation and Otter Trot is \$1,695.00.

VIII. SCO Business/Future Events

- A. Committee Assignments for Events: Index cards were handed out to determine individual interests.
- B. Ice Cream Social: Friday, September 18 is the Ice Cream Social. Culver's is donating 350 cups of ice cream. The SCO will purchase toppings and non-dairy ice pops. There will be a Family Bingo Connection game where families will be encouraged to greet each other and enter into a raffle drawing for a prize. The SCO needs volunteers to help set up/clean up, hand out ice cream/toppings and run the Bingo/Welcome table. A sign up genius is available for volunteers to sign up.
- C. Otter Trot: Thursday, October 15 is the main SCO fundraiser "fun run" where all Meadow View students will run laps in the bus circle while their caregivers cheer them on. Each student will be provided with an Otter Trot t-shirt and snacks the day of the event. Volunteers are needed to help count laps, run the sign-making table, and join the committee to help determine fundraising milestones/rewards.
- D. Conference Staff Meal: The SCO will provide a meal for the staff on October 22. Lunch hours are 10am-1:30pm. We may purchase food, ask businesses for donations and/or ask families to make food depending on what the committee decides.
- E. International Night: The school is hosting this event on November 5. The SCO may support.

IX. Fundraising/Donations

- Culver's is donating 350 ice cream cups to the Ice Cream Social.
- Otter Trot is October 15.
- Cousins Share Night is November 2.
- Holiday Shop is December 15-16.

X. Past Events

- A. Teacher Welcome Back Breakfast: The SCO provided a breakfast for the staff on Monday, August 24 as they returned to school a week before the students. We served a staff of 80 with many donations from local businesses - Gus' Diner, Dunkin Donuts, Starbucks, Java Cat, Big Apple Bagels and Golden Nest. We also had volunteers make food.
- B. Ready, Set, Go: On August 26, the SCO welcomed students and families at Meadow View's Ready, Set, Go. We handed out flyers, calendars, bookmarks and bags and got 64 new email sign ups. Caregivers provided feedback about possible school adjustments for next year to address crowd issues and finding classrooms.

XI. Nominations/ Votes

- A. Budget Vote: A motion to approve the September budget items via voice vote was made by Stephanie Whalley. The motion was carried unanimously.
- B. Treasurer Nominations: Alex Benedict's term ends in October 2026. Sehade Carter nominated herself for Treasurer. A formal vote will be held at next month's meeting.

XII. Future Meetings

The next SCO meeting will be held on Tuesday, October 13, 2026.

XIII. Adjournment at 7:32 P.M by Stephanie Whalley.

XIV. Actions

- A. Coordinate committee assignments for future events.
- B. Purchase toppings for Ice Cream Social.
- C. Purchase/obtain additional tent for Otter Trot