



Security Support Service Offerings

PS3T - Program Security Support Services and Technologies

Personnel and Facility Clearance Management and Classified Contract Administration

We develop and implement systems supporting clearances, security plans and briefings, insider threat management, and government inspection readiness.



The following roles are available, providing four categories of service from which to choose:

DISS Admin

Defense Information System for Security (DISS) Administration

- Personnel Clearance (PCL) Administration via DISS
- Security Training and Briefings (author, review, and/or update documents)
- Visits and Meetings

AFSO

Assistant Facility Security Officer (no safeguarding, no classified processing)

Includes DISS Admin PLUS

- Additional Briefings
- Intrusion Reporting
- Facility Clearance (FCL) Administration

AFSO/ITPSO

Assistant Facility Security Officer/Insider Threat Program Senior Official (no safeguarding, no classified processing)

Includes AFSO PLUS

- Insider Threat Program (ITP)

FSO/ITPSO

Facility Security Officer/Insider Threat Program Senior Official (no safeguarding, no classified processing)

Includes AFSO/ITPSO PLUS

- Full Security Program Management


**PS3T - Program Security Support
Services and Technologies**

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 SERVICES	ROLES			
	DISS Admin	AFSO	AFSO/ITPSO	FSO/ITPSO
Personnel Clearance (PCL) Administration via DISS <ul style="list-style-type: none"> Provide PCL record management Administer annual training for DISS Account Manager and alternate Process clearance initiations, periodic reinvestigations, reinstatements, conversions, reciprocity requests, and terminations Manage eQIP submissions, SF-86 reconciliations of missing or questionable data, and validation, certification, and transfer of approved eQIP data Facilitate fingerprinting by coordinating with outside vendor to ensure eQIP compliance Submit Adverse Information Reports 	●	●	●	●
Security Training and Briefings (author, review, and/or update documents) <ul style="list-style-type: none"> Maintain Security training records Administer Defense Counterintelligence and Security Agency (DCSA)/Center for Development of Security Excellence (CDSE) required training for FSO and AFSO Provide NISPOM-mandated Security training to cleared team members: initial briefing, annual briefings, SF-312 briefings and debriefings, and foreign travel briefings and debriefings Supplement mandatory briefings with ongoing security education and advisories 	●	●	●	●
Visits and Meetings <ul style="list-style-type: none"> Prepare, transmit and maintain cleared team member Visit Authorization Requests (VARs) to other facilities and work sites via DISS or as directed by client or contract Process and maintain incoming VARs via DISS or as required directed by client or contract 	●	●	●	●
Other Briefings <ul style="list-style-type: none"> Administer or author other briefings as required by client and contract (COMSEC, NATO, etc.) 		●	●	●
Intrusion Reporting <ul style="list-style-type: none"> Coordinate and submit required Suspicious Contact Reports (SCRs) to DCSA and also via the Joint Cyber Intelligence Tool Suite (JCITS) Malware Intelligence Triage Tool (JMITT) 		●	●	●
Facility Clearance (FCL) Administration <ul style="list-style-type: none"> Manage current FCL supporting documents (DD 441, SF-328, KMPL, bylaws, etc.) and official DCSA correspondence via NISS Prepare and administer DD 254s (active and inactive) Maintain Classified Contracts and Subcontracts Lists 		●	●	●
Insider Threat Program (ITP) <ul style="list-style-type: none"> Author or review and update ITP plans and supporting documents Establish or review and update mandatory ITP training for cleared team members and the Insider Threat Program Team (ITPT) Maintain ITP training records Manage the ITPT collaboration, workflow, and reporting, required quarterly meetings, and all activity documentation Report threat findings to DCSA 			●	●
Full Security Program Management <ul style="list-style-type: none"> Ensure National Industrial Security Program (NISP) FCL compliance Prepare your organization for successful DCSA SVAs and Continuous Monitoring inquiries 				●