

NAME:	
DATE:	
NEXT STEP CAREER GOAL:	

NOTES

Competency or Skill to be Developed

70/20/10 Approach	Development Action Steps	Manager Support Required	Development Resources	Measures of Success	Barriers to Success	Target Completion Date
70						
20						
10						

The 70/20/10 approach is used to define a balance for corporate learning and development opportunities. 70% of training should take place while on the job (experiential), 20% should be conducted informally through mentoring/coaching and 10% should be conducted formally through training sessions.