



# SUDS Tip Sheet: Update to Chore Eligibility Questions

## Overview

- The chore eligibility questions are being updated for clarity and to better align with the chore service definition found within the [SUA Policy and Procedure](#).
- Chore services require the completion of three chore-specific eligibility questions.
- Chore eligibility must be determined before services can be provided.
- In SUDS, the Chore Eligibility section can be found...
  - New Client Record: The Chore Eligibility is under the Service Eligibilities section. The questions match the paper Chore Assessment form.

### Service Eligibilities



#### Congregate and Home Delivered Meal Eligibility

NSIP Eligibility

Individual aged: 60+

Meal Site

#### Nutrition Counseling Under 60 Eligibility

Nutrition Counseling Under 60 Elig

--None--

#### Chore Eligibility

Do you need help performing a chore?

--None--

- Existing Client Record: The new questions are found under the Chore Eligibility section. The questions match the paper Chore Assessment form.

▼ Nutrition Counseling Under 60 Eligibility

Nutrition Counseling Under 60 Elig i

▼ Chore Eligibility

Do you need help performing a chore? i

- Once “Yes (Eligible for Chore)” is selected, the other two eligibility questions appear.

**Chore Eligibility**

Do you need help performing a chore?

Yes (Eligible for Chore)

\* Chore Service Requested

Snow Removal

\* Reason(s) needs help with chore

Cannot lift more than 5 pounds

- You only need to complete these questions if the client wants Chore services. Otherwise, they may be left blank.
- You only need to update existing clients if they are receiving Chore services.
- If you attempt to record Chore service units on a client who does not meet chore eligibility in SUDS, the service unit will not be accepted, and you will receive a system error.

## What's Next?

If you would like to proactively update clients who receive chore services, SUDS has reports to assist with this.

SUDS Regional Administrators: SUDS User Reports -> [Chore Transition for February 1st](#)

SUDS Portal Users: SUDS User Reports -> [Chore Transition for February 1st](#)

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