SUDS Tip Sheet: Unit History Record Update

Overview

As the SUDS Data Team continues its work to ensure clients meet eligibility and that any ineligible units are prevented and/or appropriately addressed, new fields have been added to the Unit History Record to help track client eligibility over time. Until now, we have not had a way to determine if a client was eligible for a service on the Date of Service (DoS).

What is the Unit History Record?

This is the completed service unit. Once you have entered your unit information, it's saved as a Unit History record with a SUDS ID of SU-#######. Unit History records can be viewed on the Unit History tab on the SUDS Navigation Pane. Unit History records are what we use when we want to determine how many clients received Chore services this month.

What's New?

We've added informational eligibility fields to the Unit History record. These fields summarize the client's eligibility information on the DoS. The service eligibility and data requirement checkboxes in SUDS only take a client's current eligibility status into account, not their eligibility three months ago when a unit was recorded.

Example Service Unit/Unit History Record

⌄ Information	
Client's Age on Service Date	90
Client's ADL on Date of Service	1
Client's IADL on Date of Service	5
Client's Chore on Date of Service	
Client's CI on Date of Service	
Client's NC Under 60 on Date of Service	
Nutrition Risk Score Conclusion on DoS	High Risk
Client's NSIP on Date of Service	Individual aged: 60+
Service Unit Name	SU-3761001

Field Name on Unit History Record	Description	Location in SUDS
Client's Age on Service Date	Client's Calculated Age on the Date of Service. Based on Date of Birth or Age.	Client Info: SUDS automatically calculates Age on Service Date. Client's DOB - DoS.
Client's ADL on Date of Service	Client's most recent ADL Score on the Date of Service	Client Assessment Tab: Most Recent ADL Assessment Score
Client's IADL on Date of Service	Client's most recent IADL Score on the Date of Service	Client Assessment Tab: Most Recent IADL Assessment Score
Client's Chore on Date of Service	Client's Chore Eligibility on the Date of Service	Client Info/Chore Eligibility: Do you need help performing this chore?
Client's CI on Date of Service	Client's Cognitive Impairment on the Date of Service	Client Info/Homemaker, Personal Care, and Adult Day Eligibility: Cognitive Impairment
Client's NC Under 60 on Date of Service	For Clients under 60 - Client's Nutrition Counseling Eligibility on the Date of Service	Client Info/Nutrition Counseling Under 60 Eligibility: Nutrition Counseling Under 60 Elig
Nutrition Risk Score Conclusion on Date of Service	Client's Nutrition Risk Score (NRS) Conclusion on the Date of Service	Client Assessment Tab: Most Recent NRS Conclusion
Client's NSIP on Date of Service	Client's NSIP selection on the Date of Service	Client Info/Congregate and Home Delivered Meal Eligibility: NSIP Eligibility
Service Unit Name	No change - unique ID generated by SUDS for each service unit record	On the service unit record

How Can I Use This Information?

By having these fields on the Unit History record, users can run Unit History reports in SUDS to monitor client eligibility. If your agency is trying to rectify ineligible units, a report on these fields can tell users if the client met eligibility criteria on the day they received the service. This removes the guesswork about a client's eligibility regardless of when the service occurred (i.e., did the client meet eligibility six months ago when the unit was recorded).

What's Next?

Nothing. SUDS generates all these fields for us automatically when new service units are entered. They just provide extra context around client eligibility at the time of service.

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